



*Cheshire, Connecticut
Settled 1694*

TOWN OF CHESHIRE

ADOPTED

FY 2023-2024

**FINANCIAL PLAN
FOR COMMUNITY SERVICES**

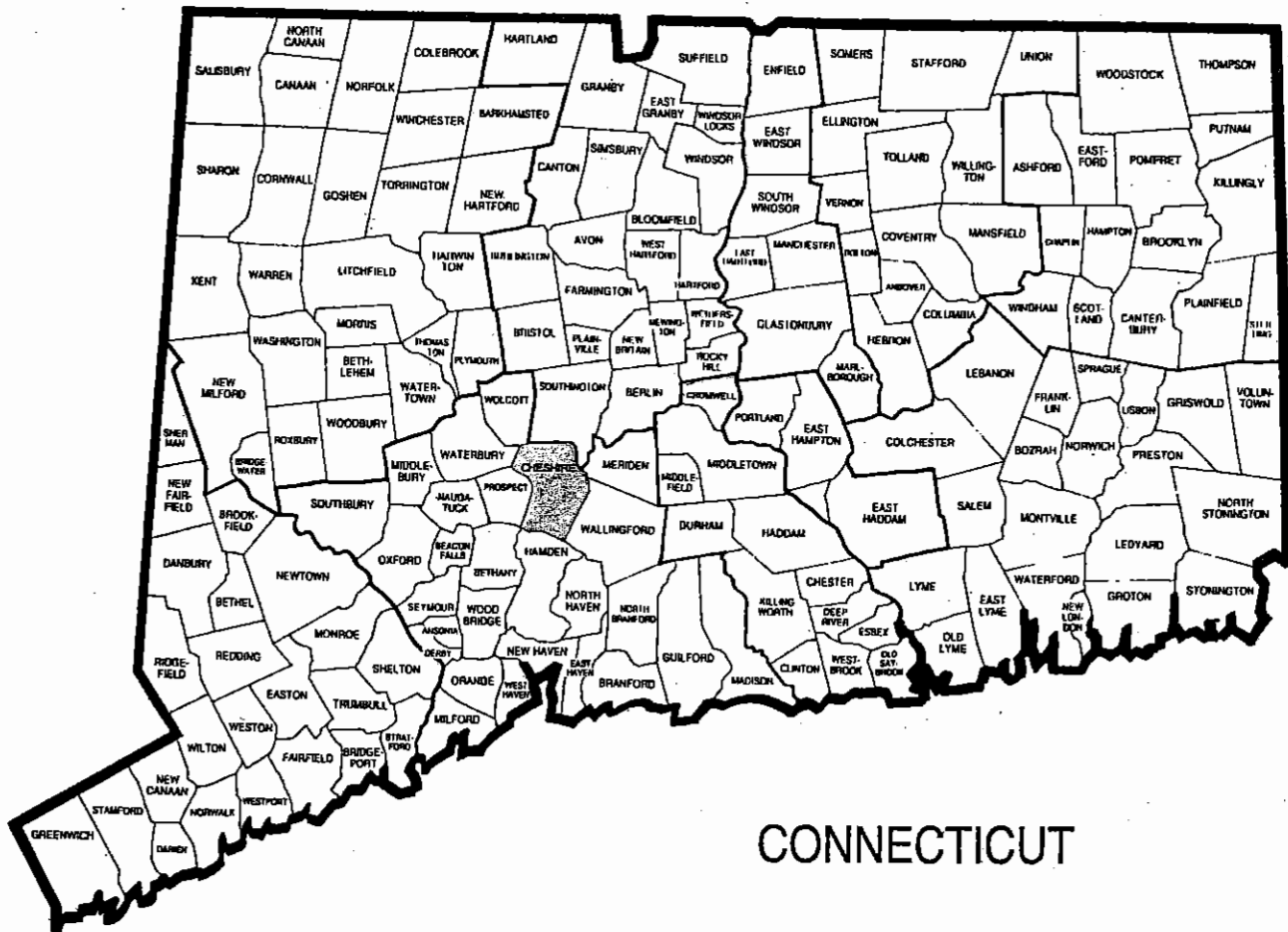
(April 26, 2023)

AND

**FIVE YEAR CAPITAL EXPENDITURE
PLAN AND**

ANNUAL CAPITAL BUDGET

(July 11, 2023)



CONNECTICUT

DESCRIPTION OF THE MUNICIPALITY

The Town of Cheshire is a residential community in New Haven County with a population of 29,187 and a land area of 33 square miles, with 150.3 miles of roadway. Settled in 1694 and incorporated in 1780, Cheshire is located in south central Connecticut, and is bounded on the north by Southington and Wolcott, on the east by Meriden and Wallingford, on the south by Hamden, and on the west by Prospect and Waterbury. Cheshire is approximately 14 miles north of New Haven and 25 miles southwest of Hartford. The Town's industrial zone is bounded on the west by I-84, a major highway between Boston and New York. I-691 traverses the industrial zone and links I-84 to I-91, eight miles to the east. In addition, state highway Routes 10 and 68/70, which run north-south and east-west, respectively, intersect in the center of Cheshire. Over 70 intra-area trucking companies are available to service Cheshire business and industry. Air service is 35 miles to the northeast at Bradley International Airport and 15 miles to the south at Tweed-New Haven Airport; both airports are available for commuter and general aircraft use. The port of New Haven, third largest in New England, handles all types of cargo and is one-half hour away.

For its first 170 years, Cheshire was predominantly a rural farming community. More recently the Town has become a residential suburban community. Despite significant industrial and commercial growth, Cheshire retains its rural characteristics with thousands of acres of open space and an active agricultural industry; in fact, Cheshire has been designated the "Bedding Plant Capital of Connecticut" by the Connecticut General Assembly because of its abundance of bedding plant growers. Cheshire residents enjoy a safe, attractive community with excellent schools, a variety of year-round recreational and cultural activities, and a tremendous volunteer spirit. Residents also have quick and easy access to a wide range of recreational, cultural and employment opportunities in the greater New Haven and greater Hartford areas.

Since 1950, the economy of Cheshire has diversified and grown steadily, from several hundred employees in goods-producing industries to nearly 2,000 employees in 2005, and from a few industrial operations to more than 150, housed in over four million square feet of industrial space. The Town has zoned 2,500 acres for industrial use in the north central section, and continues to improve and expand the infrastructure that is crucial to planned industrial and commercial growth.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Town of Cheshire
Connecticut**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

TOWN OF CHESHIRE, CONNECTICUT

List of Principal Officials
April 26, 2023

TOWN COUNCIL

Tim Slocum, Chairman
Don Walsh, Vice Chairman
David Borowy
Jim Jinks
John Milone
Sylvia Nichols
Sandy Pavano
Peter Talbot
David Veleber

TOWN MANAGER

Sean M. Kimball

FINANCE DIRECTOR/TREASURER

James J. Jaskot

TOWN OF CHESHIRE
ADOPTED FINANCIAL PLAN FOR COMMUNITY SERVICES
PROPOSED FIVE YEAR CAPITAL EXPENDITURE PLAN AND ANNUAL CAPITAL BUDGET
July 1, 2023 – June 30, 2024

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TOWN OF CHESHIRE

The Bedding Plant Capital of Connecticut
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FISCAL YEAR 2024 (FY 24)

TOWN COUNCIL ADOPTED OPERATING BUDGET;

FIVE YEAR CAPITAL EXPENDITURE PLAN; AND

FY 24 ANNUAL CAPITAL BUDGET

Dear Residents and Taxpayers of the Town of Cheshire:

In accordance with Sections 7-1 and 7-2 of the Cheshire Town Charter, the Town's Adopted Operating Budget for Fiscal Year 2023-2024 (FY 24), Five-Year Capital Expenditure Plan, and Fiscal Year 2023-2024 (FY 24) Annual Capital Budget are hereby transmitted to you. The Adopted Operating Budget includes operating budgets for both the Water Pollution Control Department and Cheshire Community Pool Special Revenue Funds in addition to the General Fund.

The Town Charter requires adoption of the Operating Budget by the Town Council no later than April 30th annually and adoption of the Five-Year Capital Expenditure Plan and Annual Capital Budget no later than November 20th. This year, the Town Council adopted the Operating Budget on April 26, 2023, and subsequently considered and adopted a majority of the Annual Capital Budget on July 11, 2023 and will be voting on the remaining five capital projects of the Annual Capital Budget along with the 5-Year Capital Expenditure Plan on August 10, 2023.

FY 2024 Adopted Operating Budget

In developing this recommended budget, the Town Council sought to achieve the following primary objectives:

- Maintain the delivery of Town services at the levels expected by residents and businesses of our community.
- Fund previous Town Council commitments including Volunteer Fire Pension incentive adjustments and expanded Elderly and Veteran tax relief programs.
- Provide funding for a Bulky Waste Collection in Fall 2023 as recommended by the Town Council Solid Waste Committee.

- Support targeted staffing increases to respond to growing mental health/substance abuse needs in our community as well as building/fire inspection services facing unprecedented service level demands.
- Advance key Town Council goals and objectives including but not limited to:
 - a. Develop a fiscally responsible FY24 Operating and Capital Budget that maintains high-quality Town services in the most cost-effective manner possible;
 - b. Practice fiscal responsibility, specifically with respect to long-term liabilities and reducing our reliance on reserve funds to offset operating expenditures;
 - c. Prioritize economic development and growth in the Town's Grand List;
 - d. Implement recruitment and retention enhancements for our volunteer firefighters to best support our staffing model;
 - e. Ensure Town Operating Budget and Audit Report documents meet GFOA award certification standards.

RECENT BUDGET HISTORY

As the Town Council and Town staff worked collaboratively to develop this year's adopted budget, we all took time to appreciate how successfully and creatively the Town of Cheshire and the Cheshire Public Schools navigated and overcame challenges brought on by the COVID-19 pandemic beginning three years ago.

In March, 2020, the pandemic arrived just as the Town Manager's proposed FY21 budget was submitted to the Town Council for review and adoption. For that budget year, through careful review and deliberation, the Town Council made additional expenditure reductions totaling \$1,526,674 through position freezes, reducing service level expectations for pandemic-impacted events and programs and zero percent wage increase assumptions. Additionally, FY20 surplus funds were applied to the following year's revenues to bring the total amount of general fund equity used to \$2,000,000 in order to meet the Council's goal of a flat mill rate.

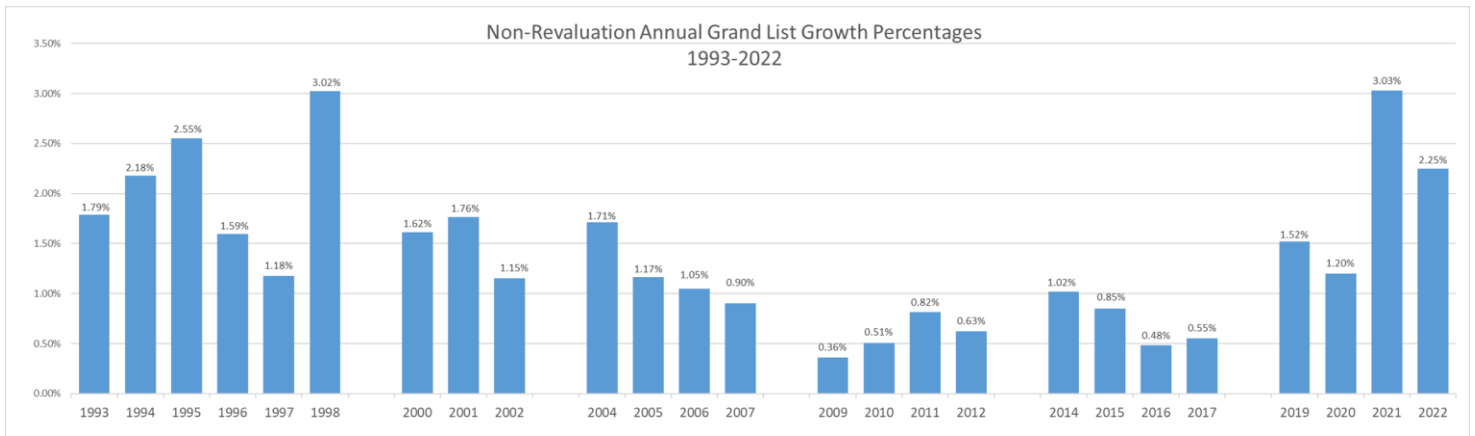
The following year, in March 2021, the FY 22 budget was developed and approved with an eye toward restoring service levels and unfreezing some full-time positions as we planned for a fiscal year that was operationally more in line with prior years, including summer camps and concerts, athletic events, expanded programming and the continued full availability of all Town facilities. During the process, the federal government approved direct municipal COVID-19 relief funding through the American Rescue Plan Act (ARPA), which helped to mitigate some of the budgetary impact of restoring services and replacing lost revenues. Specifically, the Town Council approved using \$1.4 million of ARPA funds as one-time general fund revenue and planned for an additional \$1.5 million transfer, officially appropriated mid-year, to offset high claims in the Board of Education Medical Trust Fund.

The FY 23 budget needed to fill these one-time revenue gaps and fund contractual obligations including employee salaries and benefits, maintenance agreements, as well as fuel and utility cost increases and the reality of budgetary pressures caused by a new inflationary economic environment.

ADOPTED BUDGET AND ESTIMATED TAX IMPACT

The adopted FY 24 budget responds to growing service demands in our community and continued inflationary cost pressures from utilities, parts, supplies, contracted labor fees and vehicle expenses. While recent residential and commercial growth and development in Town has led to increased Grand List growth, Town departments are experiencing increased activity and demands for service. As outlined further below, this budget approved funding an additional part-time inspector in the Building Department in order to maintain the permit response times that our community members expect.

The Town’s Grand List as filed in January for values as of October 1, 2022 grew by 2.25% or \$66,643,445 in assessed value. This marks the fourth straight year of above average grand list growth following increases of 1.52%, 1.20% and 3.03% in the past three years, and represents the second highest Grand List growth percent increase (second only to last year) in the past 25 years (since 1998).



Real Estate increased by \$24,543,610 or 1.00%, Personal Property increased by \$14,581,318 or 8.19%, and Motor Vehicles increased by \$27,470,877 or 8.34%.

The following table shows the adopted FY 24 Operating Budget with the separate General Fund budgetary components identified:

	<u>FY 23</u> <u>REVISED</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>FY 24</u> <u>COUNCIL</u> <u>ADOPTED</u> <u>BUDGET</u>	<u>\$</u> <u>INCREASE</u>	<u>%</u> <u>INCREASE</u>
GENERAL GOVERNMENT	\$35,858,175	\$38,348,241	\$2,490,066	6.94%
EDUCATION	80,664,420	84,993,429	4,329,009	5.37%
DEBT SERVICE	7,403,322	7,634,493	231,171	3.12%
CAPITAL NON-RECURRING	1,500,000	1,900,000	400,000	26.67%
CONTINGENCY	125,000	125,000	0	0.00%
TOTAL	\$125,550,917	\$133,001,163	\$7,450,246	5.93%

The adopted operating budget including general government, education, debt service, cash contribution for capital/non-recurring items and contingency totals \$133,001,163, an increase of \$7,450,246 or 5.93% over the current year adopted revised budget. The largest component of this increase (58%) is a result of

increases to the education budget, which the Town Council approved at an adopted increase of \$4,329,009, \$364,692 less than the Board of Education request. Based on revenue projections for the following fiscal year, a mill rate of **35.09** is needed to fund the entire adopted budget. This represents a 0.77 mill (2.24%) increase over the mill rate adopted for the current fiscal year, 34.32.

The table on the following page shows an estimated tax impact for an average residential property owner with two vehicles. If a taxpayer made improvements during the past four years that increased the assessed value of their property or purchased new vehicles, this would not consider those changes.

Mill Rate Increase Impact on Average Residential Taxpayer			
(Values From Most Recent Revaluation – October 1, 2018)			
	<u>Appraised</u> <u>(Market) Value</u>	<u>Assessed</u> <u>(70%) Value</u>	<u>Taxes</u>
Avg. Residential Property	\$ 303,720	\$ 212,604	
Current FY23 Taxes at 34.32 mills:			\$ 7,297
Adopted FY24 Taxes at 35.09 mills:			\$ 7,460
Avg. Vehicle 1	\$ 16,385	\$ 11,470	
Avg. Vehicle 2	\$ 16,385	\$ 11,470	
Current FY23 Car Taxes at 32.46 mills:			\$ 745
Adopted FY24 Car Taxes at 32.46 mills:			\$ 745
Current FY23 Average Total Tax Bill:			\$ 8,042
Adopted FY24 Average Total Tax Bill:			\$ 8,205
Total Adopted Annual Tax Increase:			\$ 163

OPERATING BUDGET HIGHLIGHTS

The major drivers for this budget include Board of Education staffing and medical trust funding; debt service increases; contractual salary, pension and medical benefit obligations; IT hardware, software and security upgrades; a Fall 2023 bulky waste collection, property purchases; and Heart & Hypertension and Workers Compensation insurance cost increases.

General Government department budget requests¹ totaled \$39,396,662 or a 9.87% increase over the prior year adopted budget. Following careful review and analysis, reductions were made totaling \$940,073 to reduce the General Government budget increase to 7.25% in the Town Manager’s Recommended Budget. Following extensive deliberations the Town Council made additional reductions totaling \$108,348 to the General Government budget.

<u>Major Budget Drivers</u>	<u>\$ Increase</u>	<u>%</u>
Board of Education Budget	\$4,329,009	3.45%
Debt Service	\$231,171	0.18%
Capital & Non-Recurring (for property purchase)	\$400,000	0.32%
General Government Budget Drivers:		
Pension & 457/401a Expenses	\$513,947	0.41%
Contractual Salaries/Positions	\$412,536	0.33%
Medical Insurance (Town)	\$338,774	0.27%
Information Tech – Hardware, Software & Security Upgrades	\$279,080	0.22%
Bulky Waste Collection (Fall 2023)	\$280,000	0.22%
Volunteer Fire Pension Changes	\$245,328	0.20%
H&H and WC Insurance	\$101,898	0.08%
All Other Budgetary Changes (Net)	\$318,503	0.25%
Total	\$7,450,246	5.93%

Board of Education Budget

The Board of Education budget as approved by the Town Council totaled \$84,993,429, representing a \$4,329,009 increase or 5.37% over the FY 24 adopted budget. According to the BOE budget documents, major drivers of their requested increase include medical benefit cost increases and growing student enrollment. Their original requested budget includes a \$1,509,762 (12.78%) increase in funding to the medical benefits trust in order to meet anticipated claims. The enrollment projection for the 23-24 school year results in 70 additional students, which coupled with other growing needs, leads to four new classroom teachers, 2.9 FTE increase in special education providers and .7 FTE increase in nursing support.

Debt Service

The combined Debt Service budgetary lines total a \$231,171 increase in the FY24 adopted budget. This increase is primarily due to a reduction in offsetting Debt Service reserve usage in recent years. Going

¹ Excluding appropriations for the Board of Education, Debt Service, Capital Non-Recurring and Contingency

forward, the Debt Service budget is set to more than double by FY 27 as the construction of two new elementary schools moves forward under the Next Generation School Modernization initiative.

Property Acquisition of 1180 Jarvis Street and 19 Wallingford Rd.

The FY 24 adopted budget includes two \$400,000 appropriations within the Capital and Non-recurring budget line for the purchase of two properties supported by available ARPA funds. 1180 Jarvis Street is a property adjacent to the planned location of the new North End elementary school and 19 Wallingford Rd is a property adjacent to Town Hall where the Human Services Department will be moving to provide better access and improved privacy for counselling and other human services offerings. The Town Council is acquiring the Jarvis St. property for \$380,000 leaving a budget of \$20,000 for additional expenses.

Pension and 457/401a Retirement Expenses

Over the past ten years, pension/retirement expenditures have increased significantly due to a combination of factors: the lingering impact of the large asset loss during the precipitous drop in the stock market in 2008; a series of reductions in the rate of return assumption for plan assets resulting in an overall reduction from 8.5% to 6.75%; police pension plan enhancements arbitrated to close out the defined benefit plan; and the additional cost of converting to a defined contribution plan. The Town completed a program to phase-in the full cost of these factors starting in FY 12 when the annual pension payments increased toward a goal of full-funding of the actuarially required contribution. In the FY20 budget, we were able to include full-funding of the Actuarial Determined Contribution to the pension plans for the first time in many years. In FY 21, the Town was faced with additional increases due to new standard mortality tables required by our actuaries. The Town Council decided to phase in the increase due to these mortality tables over two years, and the FY22 and FY23 budgets fully funded the required amounts.

For FY24, the Town's actuaries again advised that a reduction in the investment return assumption from 7.0% to 6.75% was strongly recommended as a best practice. This resulted in a budgetary impact of \$114,292 for the Town/BOE plan and \$125,836 for the Police plan, for a combined cost increase of \$240,128 within this adopted budget. Other underlying census changes among pension plan participants and the incorporation of mortality table reflecting longer life expectancies result in a total increase to the General Fund required contribution of \$379,320.

In addition, defined contribution plan costs for Town and Police employees, exclusive of contributions attributable to employees of the Board of Education and the Pool and Water Pollution Control funds, are projected to go up by \$125,000 as new hires replace employees who were participating in the closed defined benefit plans.

Contractual Salary Increases/Changes

The adopted budget includes contractual salary and wage increases totaling \$412,536 or 16.6% of the total General Government budget increase. This amount also includes recommended position changes previously supported by the Town Council including the hiring of a full-time Assistant Town Engineer partially funded in the FY23 budget. Also included are proposed new positions responding to growing needs in the community including a part-time building inspector and a mental health/substance abuse clinician.

Medical Insurance

The Town's self-insured medical insurance program experienced a higher than usual claim year in FY20 but a more favorable FY21, FY22 and early FY23. Unfortunately, the Board of Education's plan has not experienced similarly positive results over the past two years. In the adoption of the FY 22 budget, the Town Council appropriated an additional \$1.5 million into the Board of Education medical trust to provide some operating budget relief. In adopted budgets over the past six years the Town and Board of Education have relied upon a favorable fund balance in the medical reserve trust fund to offset increases in the projected allocations to fund insurance claims. Unfortunately, the unfavorable claims experienced over the past year coupled with the decreased amount of available fund balance has resulted in a significant necessary increase in order to fund claims at their projected levels without the use of medical trust fund balance. This is the largest driver of the Board of Education's budget increase, at \$1,509,762 or 32.1% of their requested increase. On the Town side, the budget increase for medical benefits totals \$338,774, or 13.6% of the total General Government recommended increase.

Information Technology – Hardware, Software and Security Upgrades

Another significant budgetary increase this year is located within the Information Technology budget, reflecting the costs associated with hardware replacements, increased software and licensing fees and critical enhancements to the Town's security and disaster recovering systems. There was a \$40,700 requested increase associated with equipment/workstation replacements; \$25,620 in added costs for fiber connection leases; \$88,592 for security, backup and threat detection systems and software; \$55,989 to implement a new time and attendance package within our finance/payroll system; and \$82,649 associated with the previously agreed-upon expanded services under the Apex consulting contract to manage our IT needs. The total increase within the adopted IT budget is \$279,080.

Bulky Waste Collection

The Solid Waste Committee of the Town Council requested inclusion of a Fall 2023 Townwide Bulky Waste Collection in the adopted operating budget. Based on a quoted price, the estimated budget needed to fund a collection and disposal was set at \$280,000 for the adopted budget.

Volunteer Fire Pension Adopted Pension Plan Changes

Following careful review and negotiations over multiple years, in December 2022 the Town Council adopted amendments to the Volunteer Fire Pension Plan with the primary goal of enhancing the benefit and attracting more volunteer firefighters and encouraging existing firefighters to stay. Cheshire has had a very active and successful volunteer fire response model for many decades, and the hope is to continue this model for many years to come as the costs of switching to a paid model would be significant. As reflected in the most recent July 1, 2022 valuation, the cost of implementing the plan changes for the FY 24 budget is \$225,979. Additional census assumption changes and the lowering of the assumed investment return rate to 6.75% adds an additional \$19,349 for a total adopted budgetary increase of \$245,328.

Heart & Hypertension and Workers Compensation Insurance

This adopted FY 24 budget includes increases for both Heart & Hypertension reserve funding and Worker's Compensation insurance premium increases totaling \$101,898. The Town pays for a fully insured Worker's Compensation insurance policy and the premium increases reflect recent claims and the costs associated with rising salaries overtime. Heart & Hypertension claims for eligible police officers are not covered by WC insurance, and the Town maintains a reserve account to pay expenses into the future.

SPECIAL REVENUE FUNDS

Water Pollution Control Department

The Water Pollution Control Department Special Revenue Fund budget is recommended to increase by \$205,295 or (4.54%). This adopted budget includes funding to replace an existing full-time Operator II position vacated by a retirement with an Operator in Training position and reinstating a part-time Clerk/Typist position that was vacated in 2020. With a restructuring of the non-union management/supervisor positions from three positions prior to 2021 to two positions, the part-time Clerk/Typist position is critical to keeping office/administrative functions on track and allowing the management team to focus on plant, pump station and lab operations and maintenance.

Despite the expenditures associated with the unforeseen deferred maintenance issues experienced in 2022, the WPCD fund balance is projected to remain healthy at \$1,147,881 or 24.9% of estimated FY 23 operating expenses.

On the revenue side, the recommended five-dollar WPCD sewer rate increase would generate approximately \$54,570 in additional revenue.

Community Pool

The Cheshire Community Pool Special Revenue fund has been a success story in FY 2023, following a similarly strong year in FY 2022. With a full year of operations without COVID restrictions and an increased community demand for swim lessons, competitive meets and aquatic opportunities, the Community Pool increased its fund balance by \$183,459 at the end of FY 2022 and is on pace to add an additional \$87,036, for a projected fund balance of \$289,496. This is \$253,700 higher than the average fund balance of the prior seven years (\$35,796).

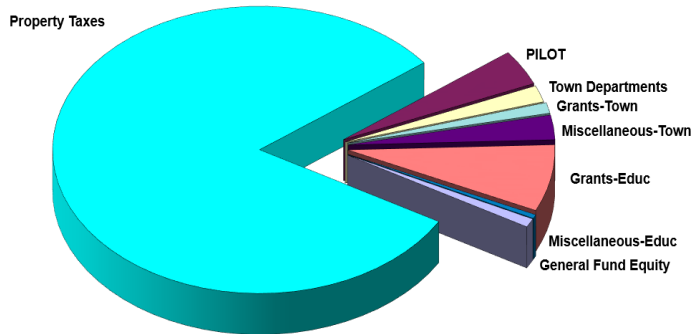
As a result of strong revenue results, we are budgeting pool fee revenue to increase in FY 2024 by \$175,000 to a total of \$725,000. The Town Council's adopted budget recognizes the use of fund equity in the amount of \$100,000 (lowering the projected fund balance to approximately \$200,000) which, when coupled with the expected revenue increases, lowers the Town's annual General Fund contribution to the pool's operations from \$487,000 to \$304,794. This is effectively a savings to the taxpayers of \$182,206.

GENERAL FUND REVENUES

There is much more detail provided on this information in the Revenue Summary section of this document. The following is simply intended to provide highlights of the salient revenue changes. This budget assumes the state aid adopted in the Governor’s recommended budget which is nearly flat compared with FY23 for Cheshire. Following the implementation of a state-wide property tax cap on motor vehicles last year, the current adopted budget includes state funding to offset the impact of the cap in the amount of \$690,881, an increase of \$317,313 from the prior year, however there is generally a shortfall as a result of the state using the prior year’s Grand List information to calculate the dollars lost through the cap. Investment fee revenue projections resulting from a higher interest rate environment had a very positive effect in the adopted budget, generating an estimated \$1,915,000 in additional revenue, for a total of \$2,665,000.

Also noteworthy, this adopted budget includes changing Building Department permit fees for the first time since 2005. Previously, the basic fee structure is \$25 for up to the first \$1,000 of project value and \$12 for each additional \$1,000. This budget proposes a fee structure of \$30 for the first \$1,000 of project value and \$15 for each additional \$1,000. This brings Cheshire’s fees to the average of comparable towns and more than offsets the costs of adding an additional building inspector to help manage the unprecedented demand for permits experienced over the past few years. The adopted fee increases are estimated to generate an additional \$200,000 in general fund revenue.

<u>Revenues</u>	<u>Budget</u>	<u>Percentage</u>
Property Taxes	\$ 106,073,401	79.75%
PILOT	5,275,966	3.97%
Town Departments	2,625,900	1.98%
Grants-Town	2,394,533	1.80%
Miscellaneous-Town	4,041,813	3.04%
Grants-Educ	9,999,550	7.52%
Miscellaneous-Educ	590,000	0.44%
General Fund Equity	2,000,000	1.50%
Total	\$ 133,001,163	100.00%



The following significant revenue increases are presented on a budget-to-budget basis comparing FY 23 to the adopted FY 24 budget:

Revenue Item	Dollar Change	Percent
Current Tax Levy	\$3,522,664	3.5%
Investment Income	\$1,915,000	255%
Building Permit Fees	\$350,000	50%
MV Tax Cap Loss Reimbursement	\$317,313	85%
Building Permit Fees	\$350,000	50%
American Rescue Plan Act 2021 Usage	\$300,000	60%
General Fund Equity (Reserves)	\$300,000	17.7%

Proposed Five-Year Capital Expenditure Plan and FY 24 Annual Capital Budget

The Town of Cheshire has a long-standing commitment to fiscal sustainability, which continues to be a primary goal as we carefully consider and evaluate our capital needs over the next five years. This commitment has served the Town well in many ways, not the least of which is our success in recent years to manage decreasing state revenues in the face of increasing service demands.

As previous adopted capital budget documents have noted, this success is illustrated by our AAA credit ratings from S&P Global Ratings and Fitch Ratings, reaffirmed in March 2023, which have resulted in record low interest rates and debt service savings from our bond sales.

In developing this recommended Capital Expenditure Plan (CEP), priority was given to those projects that were included and discussed in prior year capital plans as it is critical to encourage long-term thinking and planning with capital initiatives as opposed to reactionary efforts or short-term solutions. Another key priority was to support those projects that will lead to downstream cost savings and return on investment.

As in years past, this budget section includes a variety of informative financial data, charts and tables that highlight the Town's commitment to transparency and fiscal responsibility. Additional information will likely be added throughout the Town Council's deliberations and ultimately included in the final adopted capital plan. We invite and encourage residents to participate in these discussions as we work to identify those capital projects that will best support our overarching goal of keeping Cheshire a wonderful place to live, work and visit.

OVERVIEW

This CEP supports our vital public infrastructure assets such as roads, sidewalks, sewers, buildings, parks, etc., that are utilized extensively by our community and play a significant role in the Town's quality of life. Additionally, this CEP continues to support our information technology, security systems, rolling stock and heavy equipment, all integral to the efficient and effective operations of town government. Our healthy, well-maintained infrastructure is a key contributing factor in Cheshire being recognized as the 28th Best Place to Live in the United States by Money Magazine in 2020. While the Town has done a good job of maintaining its infrastructure over the past two and a half decades, it is critically important that we continue to support these assets through the timely and appropriate investment in Town roads, facilities and equipment to maximize their life expectancy, minimize the impact of future bond issues on our taxpayers, and to advance the key elements of our sustainability initiative.

The overall goal of the Town's CEP is to meet the continuing infrastructure and other capital demands and programmatic needs of the community while balancing the cost of these needs and demands against their fiscal impact on our taxpayers and the continued challenging financial conditions at the state level.

As of the date of this budget document, the Town Council has approved and appropriated the non-referendum projects for FY24, however those projects requiring a referendum vote in November cannot be approved until the August 10, 2023 Town Council meeting due to charter requirements related to the scheduling of a referendum. The Town Council is also planning to approve the recommended Five Year Capital Expenditure Plan at this meeting as well.

The recommended Five-Year Capital Expenditure Plan (CEP) totals \$105,370,000, a decrease of \$134,471,000 over last year's adopted five-year plan. Capital requests from Town departments and the

Board of Education totaled \$110,660,000 for the Five-Year CEP. The recommended Annual Capital Expenditure Budget consisting of FY 24 projects totals \$13,688,000, a decrease of \$160,968,000 compared with last year's adopted budget (which included the Next Generation CPS Two Elementary School project at \$166,600,000).

While the recommended five-year gross CEP totals \$105,370,000, it is important to note that offsetting grants and available Capital Nonrecurring funds will reduce this total by \$23,257,500 for a net five-year proposed CEP total of \$82,112,500. This recommendation is a blueprint for the long-term capital needs of the Town, although years FY25 through FY28 are for planning purposes and do not bind the ultimate policy decisions of future Town Councils.

MAJOR HIGHLIGHTS OF THE FIVE-YEAR CEP

I. Administration and Finance

This program element contains \$2,205,000 in Finance Department projects. Most notable is the \$1,340,000 for the technology replacement fund consisting of \$340,000 for FY 24 and four additional annual appropriations of \$250,000. Additionally, \$425,000 is recommended to fund the state-mandated Property Revaluation, including \$125,000 for legal costs for assessment appeals on the October 2023 revaluation and \$300,000 to pay for the October 2028 property revaluation. Additionally, \$440,000 is requested for a Town/School Security Project to upgrade and replace video cameras and door access controls.

Also contained in this program element is the General Services budget which acts as a multi-departmental fund to meet the cross functional needs and smaller capital expenses associated with various Town departments. Primary among the projects included here is the Vehicle/Equipment Replacement Fund, which was established in the FY11 CEP to address the need to regularly maintain and replace our fleet of rolling stock for multiple departments, specifically cars and light equipment, and to better integrate and plan for ongoing vehicle needs which are funded more prudently through the utilization of Capital Non-Recurring (CNR) funds. The more expensive, specialized pieces of heavy equipment are still budgeted in their respective departments and generally funded with bond proceeds. There is a total of \$1,673,000 recommended collectively in this Vehicle/Equipment Replacement Fund for vehicles and light equipment for the Police, Fire, Public Works/Grounds, and Water Pollution Control Departments.

The General Services budget also includes \$200,000 to replenish the Capital Planning Account.

The final recommendations in this program function are in the Public Property budget totaling \$3,500,000 and consist of:

- ▶ Boiler Replacement at the Police Station, \$150,000;
- ▶ Various Town Building Improvements, \$440,000;
- ▶ Repaving of Various Parking Lots, \$830,000;
- ▶ Roof Replacement at the Police Station, \$130,000;
- ▶ Additional Salt Shed at the DPW Garage, \$550,000;
- ▶ Improvements to the Youth Center, \$225,000;
- ▶ Storage Building at Public Works Garage, \$250,000;
- ▶ Roof and Siding Replacements – DPW/Grounds Garage, \$150,000;

- ▶ Underground Fuel Tank Replacement Fire HQ, \$150,000;
- ▶ Town Hall Generator Design and Replacement, \$265,000.
- ▶ ArtsPlace – Leasehold Improvements, \$360,000

II. Planning and Development

The recommendations within this function total \$1,480,000 and include:

- ▶ Land Acquisition, \$350,000;
- ▶ 2026 Plan of Conservation and Development Update, \$180,000;
- ▶ West Main St. Canal Dredging, \$150,000;
- ▶ Property Acquisition – 1180 Jarvis St. (using ARPA revenue), \$400,000;
- ▶ Property Acquisition – 19 Wallingford Rd. (using ARPA revenues), \$400,000;

III. Public Safety

The funds proposed within this program area are for Police and Fire Department projects.

The Police Department requests include:

- ▶ \$630,000 for upgrading and renovating seven prisoner cells at Cheshire Police HQ;
- ▶ \$100,000 for a comprehensive town wide traffic study.

The Fire Department requests include:

- ▶ \$525,000 for the continuing acquisition of replacement firefighting gear;
- ▶ \$1,275,000 for SCBA compressors and equipment replacement;
- ▶ \$4,900,000 for construction of a North End Firehouse;
- ▶ \$6,150,000 for five pieces of rolling stock fire trucks.

It should also be noted that the Police Department has vehicle replacement requests (service automobile vehicles) which are included with all other similar types of department vehicle rolling stock in the General Services Department section of this CEP.

IV. Public Works

Roads, Sidewalks, Drainage, Trees and Grounds – The projects in this category constitute \$22,768,000 or 21.6% of the five-year plan. The ongoing and very important road repavement program represents \$9,000,000 or 46.7% of the total recommendation in this section. The remaining projects in this category are:

- ▶ Bridge replacement: South Brooksvale Rd. over Willow Brook; \$800,000;
- ▶ Tree removals, \$300,000;
- ▶ Light pole maintenance and replacement, \$220,000;
- ▶ Acquisition of dump trucks and plows totaling \$1,385,000;
- ▶ Other pieces of heavy rolling stock and equipment for \$1,211,000;
- ▶ Sidewalk maintenance program, \$1,400,000;

- ▶ Sidewalk extension program, \$1,500,000;
- ▶ Sidewalks on Cheshire Street to Quinnipiac Park, \$550,000;
- ▶ Road Drainage Improvements, \$150,000;
- ▶ Weeks Pond Dam Improvements, \$140,000;
- ▶ Storm Water Drainage Disconnects, \$220,000;
- ▶ Various Parks Improvements, \$300,000;
- ▶ Paving of park parking lots and driveways, \$540,000;
- ▶ Road Reconstruction Projects (Scenic Ct., E. Johnson, Cornwall Ext., E. Mitchell, Dickerman, \$3,326,000;
- ▶ Lakeview Culvert Improvements, \$390,000;
- ▶ Intersection Realignment on Weeks Rd., \$435,000;
- ▶ DPW Grounds Division Equipment, \$441,000;
- ▶ Industrial Ave. Culvert Replacement, \$460,000.

The department has also requested funding for vehicle replacement requests which are included with all other similar types of department vehicle rolling stock in the General Services Department.

Sewer and Water – This category consists of nine projects totaling \$6,765,000:

- ▶ Elmwood Pump Station Upgrade, \$675,000;
- ▶ Moss Farms Pump Station Reconstruction, \$750,000;
- ▶ E. Johnson Pump Station Upgrade, \$800,000;
- ▶ Denitrification upgrade, \$1,500,000.
- ▶ Various Plant Component Upgrades, \$800,000;
- ▶ In-Kind treatment Plant Equipment Replacement, \$500,000
- ▶ SCADA Notification System Upgrade, \$250,000;
- ▶ Heavy Duty Vehicles and Equipment, \$390,000;
- ▶ Inflow & Infiltration Remediation, \$1,100,000.

V. Leisure Services - Recreation

The recommendations in Leisure Services consist of five projects for the Recreation Department totaling \$929,000, which include:

- ▶ Tennis court renovations at Rolling Acres, \$263,000;
- ▶ Bartlem Park Skate Park Upgrade, \$148,000;
- ▶ Quinnipiac Park Multi-Purpose Court, \$194,000;
- ▶ Mixville Park basketball court reconstruction, \$63,000;
- ▶ Community Pool Improvements, \$261,000.

VI. Education

The 40 Education projects total \$52,270,000 or 49.6% of this recommended capital budget.

Code Compliance – Two projects were proposed in this section; CHS Athletic Complex Improvements for \$400,000, and District Roof Ladder Replacements for \$400,000.

Roof Replacement – There are five projects in this category totaling \$6,425,000, which are: \$125,000 for district-wide roof repairs and replacements; \$3,000,000 for a roof replacement at Doolittle School; \$250,000 for a roof replacement at Dodd Middle School; \$2,250,000 to replace roofing at Highland School; and \$800,000 to replace roofing at Cheshire High School.

Renovations – This section consists of 35 projects totaling \$45,045,000 and covers a wide range and variety of projects from interior and exterior school improvements to technology and rolling stock:

- ▶ \$6,130,000 for Cafeteria Renovations at Highland and CHS;
- ▶ \$175,000 for Replacement of a Walk-In Freezer at CHS;
- ▶ \$600,000 for Loading Dock, Drainage and Refrigeration projects at CHS;
- ▶ \$7,300,000 for Window Replacements at Highland, Dodd and Doolittle Schools;
- ▶ \$2,200,000 for Window Replacements at CHS;
- ▶ \$400,000 for Exterior Lighting Improvements at CHS;
- ▶ \$1,300,000 for District Lavatory Improvements;
- ▶ \$250,000 for Dodd Lavatory Improvements;
- ▶ \$250,000 for Paving of Driveways and Parking Lots District-wide;
- ▶ \$650,000 for District Wide Sidewalk and Masonry Repairs;
- ▶ \$300,000 for Highland Building Envelope Restoration;
- ▶ \$250,000 for Stage Improvements at Dodd Middle School;
- ▶ \$500,000 for HVAC Improvements, Dodd Middle School Stage Area;
- ▶ \$500,000 for HVAC RTU Replacements at Dodd Middle School;
- ▶ \$775,000 for HVAC Improvements – CHS;
- ▶ \$600,000 for Boiler Replacement at Dodd Middle School;
- ▶ \$750,000 for Steam Boiler Replacement, CHS;
- ▶ \$400,000 for District Replacement of Pneumatic Controls;
- ▶ \$12,850,000 for Dodd and Doolittle HVAC Upgrades;
- ▶ \$950,000 for Unit Ventilator Replacements – CHS, Dodd, Doolittle;
- ▶ \$750,000 for Highland Building Improvements/Additions;
- ▶ \$500,000 for Acoustic Ceiling Tile Replacement District-wide;
- ▶ \$700,000 for Flooring Replacement District-wide;
- ▶ \$120,000 for School Office Reconfiguration – CHS;
- ▶ \$700,000 for District Elementary Classroom Expansion;
- ▶ \$300,000 for District Interior Door Replacements;
- ▶ \$1,850,000 for Fire Alarm Control System – Doolittle and CHS;
- ▶ \$200,000 for CHS Maintenance Garage;
- ▶ \$800,000 for Greenhouse Replacement at CHS;
- ▶ \$650,000 for Expanded Parking and Paving at Highland;
- ▶ \$180,000 for Renovations to the Outdoor Classroom at CHS;
- ▶ \$400,000 for District Playground Equipment Replacement;
- ▶ \$500,000 for Synthetic Turf Field Replacement at CHS;
- ▶ \$265,000 for Mutualink School Security Improvements.

OPERATING AND CAPITAL BUDGET DOCUMENTS

It is important to note that while we compare adopted budget amounts to previous budget amounts throughout this document, our budgets are not developed in an incremental manner by simply taking the base as a given and building upon it. As with previous budgets, this adopted budget is the result of an extensive review of programs, services, department goals and objectives and performance measures by all senior staff to ensure that core community service and program needs are met and modifications are made in the most fiscally responsible manner.

The Government Finance Officers Association has consistently recognized the Town's budget documents with the Distinguished Budget Presentation Award. Most recently, Cheshire was one of only about 20 Towns among the 169 Connecticut municipalities to receive this recognition. The continuing receipt of this prestigious award is certainly a positive reflection on the Town and acknowledges the Town's concerted effort to continue to enhance the budget process and the budget documents.

The benefits of these enhancements, however, are more important than the awards. The information and analyses contained in these documents have enabled us to better evaluate programs and services, to make more informed budget decisions, to heighten accountability of our department managers, and to promote a better understanding of the budget process and documents among our residents.

The General Operating Budget itself is presented in two documents. This document includes the Financial Plan for Community Services, which provides extensive narratives, statistics, and graphics not only on the budget, but also on functions, operations and core services; policies; goals, objectives and performance measures; and current and historical analyses. The Financial Plan for Community Services has become a comprehensive explanation of our government operations for the public, a means to measure the success of our plans, and a critical management tool for planning and future budget development.

The second document is the General Fund Line-Item Detail which is the budget document required by Charter. The General Fund Line-Item Detail provides the Council and the public with an itemized listing of operating accounts and explanation of appropriations and expenditures for all Town functions and is frequently utilized by management and staff throughout the year.

These documents continue to be produced and enhanced by the following staff; Sharon Churma, Gina DeFilio, James Jaskot, Hope Larson, Donna Ouellet, Noelle Shepard, Arnett Talbot, Christine McCardle, Anne Marie Burr and Lou Zullo, and with the collaboration of Superintendent Jeff Solan and Vincent Masciana on the Board of Education budget.

Town staff and I look forward to a thorough review of this budget, a constructive dialogue, and assisting the Council with some difficult decisions, to develop a final adopted budget that meets our financial challenges while providing the optimum level of services at the lowest possible cost.



Sean M. Kimball
Town Manager

MULTI-YEAR BUDGET COMPARISON

FISCAL YEAR	BUDGET \$	BUDGET \$ INCREASE	BUDGET % INCREASE	MILL RATE (2)	MILL RATE INCREASE	MILL RATE % INCREASE	BUDGET \$ INCREASE SUPPORTED BY		
							MILL RATE ADJUST. (4)	GRAND LIST GROWTH	ALL OTHER REVENUE SOURCES
2023-2024 (1)	133,001,163	7,450,246	5.93%	35.09	0.77	2.24%	1,276,182	2,246,482	3,927,582
2022-2023	125,550,917	3,433,091	2.81%	34.32	0.6	1.78%	1,705,742	2,973,229	-1,245,880
2021-2022	122,117,826	5,854,409	5.04%	33.72	0.5	1.51%	1,401,723	1,142,669	3,310,017
2020-2021	116,263,417	2,042,622	1.79%	33.22	0	0.00%	15,658	1,337,543	689,421
2019-2020	114,220,795	3,005,492	2.70%	33.22	0.60	1.84% (3)	1,665,226	630,121	710,145
2018-2019	111,215,303	2,586,654	2.38%	32.62	0.68	2.13%	1,949,287	606,628	30,739
2017-2018	108,628,649	827,421	0.77%	31.94	0.75	2.40%	2,148,202 (5)	420,903	-1,741,684
2016-2017	107,801,228	1,837,594	1.73%	31.19	0.50	1.63%	1,322,462	729,112	-213,980
2015-2016	105,963,634	2,481,306	2.40%	30.69	0.44	1.45%	1,270,764 (5)	862,824	347,718
2014-2015	103,482,328	2,857,308	2.84%	30.25	2.65	9.60% (3)	1,131,799	930,770	794,739
2013-2014	100,625,020	1,902,587	1.93%	27.60	0.37	1.36%	1,045,393	490,001	367,193
TEN-YEAR AVERAGE F. Y. 2014 - F. Y. 2023		2,682,848	2.44%	31.88	0.71	2.37%	1,365,626	1,012,380	304,843

- (1) FY 24 is not included in ten-year average.
- (2) For FY 2024, the motor vehicle mill rate is capped at 32.46 mills.
- (3) Represents implementation of property revaluation.
- (4) Includes adjustment for local tax relief.
- (5) Includes effect of collection rate increase.

BUDGET RESOLUTIONS AS ADOPTED APRIL 26, 2023

BE IT RESOLVED, That the Town Council approves Resolution # 042623-1

RESOLUTION # 042623-1

FISCAL YEAR 2023-2024 GENERAL FUND OPERATING BUDGET

A. BE IT RESOLVED, that the Cheshire Town Council appropriates the following amounts for the Town of Cheshire General Fund Operating Budget, for fiscal year 2023-2024:

General Government	\$38,348,241
Debt Service	\$7,634,493
Contingency	\$125,000
Capital Non-Recurring	\$1,900,000

B. BE IT RESOLVED, That the Cheshire Town Council appropriates the amount of \$84,993,429 for the Board of Education Budget.

C. BE IT FURTHER RESOLVED, That the sum of all revenues, transfers from other funds and allocation of general fund equity for the fiscal year 2023-2024 Town of Cheshire General Fund Operating Budget will be in the amount of \$133,001,163, and

D. BE IT FURTHER RESOLVED, That the tax rate be set at 35.09 mills which will generate 103,779,305 at a collection rate of 99.2% for fiscal year 2023-2024 for real and personal property, and the tax rate for motor vehicles is set at 32.46 mills per the State of Connecticut motor vehicle mill rate cap; and

That the tax payments for motor vehicles and personal property shall all be due and payable in one payment on July 1, 2023; and

That real estate tax payments shall be paid in two equal payments with the first payment due on July 1, 2023 and the second payment due on January 1, 2024; and

That pursuant to Section 12-144 of the Connecticut General Statutes, as amended, that any real estate tax bill on the 2022 grand list in an amount not in excess of \$100.00 shall be due and payable in a single installment on July 1, 2023; and

That, pursuant to Sections 12-142 and 12-146 of the Connecticut General Statutes, as amended, the last date for payment of taxes due July 1, 2023, will be August 1, 2023. Therefore, payment of taxes due July 1, 2023 which are received after August 1, 2023, will be assessed interest calculated from the original due date of July 1, 2023.

The last date for payment of taxes due January 1, 2024 will be February 1, 2024. Payment of taxes due January 1, 2024 which are received after February 1, 2024 will be assessed interest calculated from the due date of January 1, 2024.

BE IT RESOLVED, That the Town Council approves Resolution # 042623-2

RESOLUTION # 042623-2

FISCAL YEAR 2023-2024
WATER POLLUTION CONTROL FUND OPERATING BUDGET

BE IT RESOLVED, that the Cheshire Town Council appropriates the sum of \$4,726,124 for the Town of Cheshire Water Pollution Control Fund Operating Budget for fiscal year 2023-2024, and that the sum of revenues and allocation of Water Pollution Control Fund equity for the fiscal year 2023-2024 Town of Cheshire Water Pollution Control Fund Operating budget also be in the amount of \$4,726,124, and

BE IT FURTHER RESOLVED that the Cheshire Town Council recommends that the Water Pollution Control Authority consider setting the Sewer Use Charge at \$450 per year, effective December 1, 2023, and

BE IT FURTHER RESOLVED that the Town Council hereby supports implementing an option for semi-annual payments of the Sewer Use Charge as soon as the WPCA determines it is practicable.

BE IT RESOLVED, That the Town Council approves Resolution # 042623-3

RESOLUTION # 042623-3

FISCAL YEAR 2023-2024
COMMUNITY POOL FUND OPERATING BUDGET

BE IT RESOLVED, that the Cheshire Town Council appropriates the sum of \$1,129,794 for the Town of Cheshire Community Pool Fund Operating Budget for fiscal year 2023-2024, and that the sum of revenues and transfers from other funds and allocation of Community Pool Fund equity for the fiscal year 2023-2024 Town of Cheshire Community Pool Fund Operating budget also be in the amount of \$1,129,794.

TOWN OF CHESHIRE SUMMARY OF BUDGET ADJUSTMENTS (APRIL 26, 2023) FOR FISCAL YEAR 2023-2024

ACCOUNT	ACCOUNT NUMBER	TOWN MANAGER RECOMMENDED	COUNCIL PROPOSED	BUDGET ADJUSTMENT
GENERAL FUND				
REVENUES - INCREASE (DECREASE):				
1. Current Tax Levy (Mill Rate 36.09 (Collection Rate 99.2%) (Adjustment for BAA).....	10 4101	\$ 106,397,669	\$ 106,397,753	\$ 84
2. Current Tax Levy (Mill Rate 35.09, Collection Rate 99.2%, MV capped at 32.46)	10 4101	106,397,753	103,779,305	(2,618,448)
3. Certificate of Occupancy.....	10 4102	71,603	69,619	(1,984)
4. Supplemental Motor Vehicle Tax	10 4104	1,094,632	1,229,096	134,464
5. Interest and Liens	10 4112	200,000	250,000	50,000
6. South Central Regional Water Authority.....	10 4204	804,014	781,736	(22,278)
7. Building Department.....	10 4301	950,000	1,050,000	100,000
8. Parks and Recreation.....	10 4303	324,000	350,000	26,000
9. Police Department.....	10 4304	175,000	185,000	10,000
10. Solid Waste.....	10 4310	7,000	3,500	(3,500)
11. Planning.....	10 4312	35,000	45,000	10,000
12. American Rescue Plan (Reimbursement for lost revenue/other).....	10 4420	-	800,000	800,000
13. Investment Income (higher projected cash balance).....	10 4501	2,385,000	2,518,071	133,071
14. Investment Income (Increase rate of return assumption from 4.25% to 4.50%).....	10 4501	2,518,071	2,665,000	146,929
15. Miscellaneous Revenues.....	10 4505	410,000	485,000	75,000
16. Gen Fund Equity	10 4901	1,300,000	2,000,000	700,000
Total Revenue Adjustments.....			<u>\$ (460,662)</u>	
EXPENDITURE - INCREASE (DECREASE):				
1. Town Manager's Department - Dues	10020 5501	\$ 1,300	\$ 2,300	\$ 1,000
2. Town Manager's Department - Salary Award (Stipend for Blight Prevention Officer).....	10020 5106	3,650	650	(3,000)
3. Audit - Consultant	10074 5401	36,703	42,011	5,308
4. Information Technology - Rentals/Leases (CEN ISP - Town Hall)	10076 5405	96,012	79,232	(16,780)
5. Information Technology - Equipment Purchases	10076 5602	60,700	45,700	(15,000)
6. Public Property - P/F/T (lower step due to resignation)	10100 5102	161,450	157,664	(3,786)
7. Employee Benefits - Medical & Life Insurance.....	10111 5702	3,902,368	3,862,368	(40,000)
8. Employee Benefits - Social Security (Various)	10113 5704	1,263,000	1,235,000	(28,000)
9. Planning Department - Salary Award (Stipend for Blight Prevention Officer).....	10120 5106	-	3,000	3,000
10. Beautification Committee - Contractual Services/Other	10155 5409	12,500	10,500	(2,000)
11. Police - Administration - P/F/T (fulltime position changed to part-time).....	10201 5102	1,182,342	1,133,926	(48,416)
12. Police - Administration - P/P/T (fulltime position changed to part-time).....	10201 5103	-	23,306	23,306
13. Police - Patrol - P/F/T (lower step due to resignation)	10202 5102	2,806,050	2,781,489	(24,561)
14. Police - Support Services - P/F/T (change in classification/rank).....	10205 5102	1,217,191	1,209,483	(7,708)
15. Animal Control - P/P/T (lower step due to resignation).....	10210 5103	36,199	32,152	(4,047)
16. Public Works - Engineering and Inspection - P/F/T (lower step due to resignation).....	10262 5102	151,061	147,403	(3,658)
17. Public Works - H/S/D - P/F/T (lower step due to resignation).....	10263 5102	1,543,781	1,541,657	(2,124)
18. Public Works - H/S/D - P/F/T (lower step due to resignation).....	10263 5102	1,541,657	1,538,497	(3,160)
19. Public Works - H/S/D - P/F/T (lower step due to retirement).....	10263 5102	1,538,497	1,534,066	(4,431)
20. Public Works - H/S/D - P/F/T (lower step due to retirement).....	10263 5102	1,534,066	1,530,280	(3,786)
21. Public Works - Solid Waste - Contractual Services - Other	10266 5409	2,580,400	2,560,400	(20,000)
22. Parks and Recreation - Swimming Pool - Other	10365 5710	215,299	304,794	89,495
23. Debt Service - Town (actual interest less than estimated for 2023 bond sale)	10391 5709	6,440,151	6,194,823	(245,328)
24. Debt Service - Town (premium from 2023 bond sale amortized over 20 years).....	10391 5709	6,194,823	6,121,684	(73,139)
25. Debt Service - Town (reduction due to WPCD increase in debt service share).....	10391 5709	6,121,684	5,841,684	(280,000)
26. Debt Service - School (actual interest less than estimated for 2023 bond sale).....	10392 5709	1,581,964	1,792,809	210,845
27. Dept of Education	10400 5800	85,358,121	84,993,429	(364,692)
28. Capital Non-Recurring.....	10410 5700	1,500,000	1,900,000	400,000
Total Expenditure Adjustments.....			<u>\$ (460,662)</u>	

**TOWN OF CHESHIRE
SUMMARY OF BUDGET ADJUSTMENTS (APRIL 26, 2023)
FOR FISCAL YEAR 2023-2024**

ACCOUNT	ACCOUNT NUMBER	TOWN MANAGER RECOMMENDED	COUNCIL PROPOSED	BUDGET ADJUSTMENT
WPCD				
REVENUES - INCREASE (DECREASE):				
1. W.P.C.D. Fund Equity.....	60 4901	\$ (286,759)	\$ (8,830)	<u>\$ 277,929</u>
EXPENDITURES - INCREASE (DECREASE):				
1. W.P.C.D. - PFT (1).....	60270 5102	\$ 755,814	\$ 754,743	\$ (1,071)
2. W.P.C.D. - Social Security (Various).....	60270 5704	69,000	68,000	(1,000)
3. W.P.C.D. - Debt Service.....	60270 5709	1,015,722	1,295,722	<u>280,000</u>
Total Expenditure Adjustments.....				<u>\$ 277,929</u>

(1) Electrician hours increase from 30-40, title change to Electrician/Mechanic, WWT Operator 2 changes to WWT Operator in Training.

COMMUNITY POOL				
REVENUES - INCREASE (DECREASE):				
1. Pool - General Fund Subsidy.....	30 4900	\$ 215,299	\$ 304,794	\$ 89,495
2. Pool - Fund Equity	30 4901	189,495	100,000	<u>(89,495)</u>
				<u>\$ -</u>

**TOWN OF CHESHIRE
OPERATING BUDGET PROCEDURES**

7-1. - Operating Budget.

(A) Budget Estimates.

- (1) The Board of Education and each department, office, board, or commission of the Town, supported wholly or in part by Town funds or for which a specific Town appropriation is made, shall prepare a detailed estimate of the expenditures to be made and the anticipated revenue, other than tax revenue, to be received during the ensuing fiscal year. The Board of Education shall report their estimated expenditures and revenues in the same format as the Town departments.
- (2) The Board of Education shall also submit to the Manager an estimate of the Board's special funds budget which budget is an itemized statement of all funds the Board receives or anticipates receiving from state or federal sources, from private gifts or grants, or from sources other than its operating budget or not otherwise appropriated to it by the Council. The Board shall also provide a detailed estimate of the expenditures made or intended to be made against those funds. The exact format and parameters for the special funds budget shall be as prescribed by the Manager.
- (3) The estimates required by this Section shall be submitted to the Manager no later than February 15 of the current fiscal year.
- (4) The Manager shall prescribe the exact format for budget estimates pursuant to Section 7-1(B).

(B) Duties of the Manager on the Operating Budget. By March 10 of the current fiscal year, the Manager shall present to the Council an itemized, proposed, annual operating budget, including the Board of Education budget, which operating budget shall consist of the following:

- (1) Budget Message: The budget message shall outline the financial proposals of the Manager and describe in connection therewith the important features of the budget plan, including a proposed tax rate in mills. Any major changes from the current fiscal year budget and any changes in expenditures and revenues (together with the reasons for such changes) shall be indicated. The operating budget shall also contain a clear, general summary of its contents. The Manager shall also forward to the Council with the operating budget the information he received concerning the Board of Education's special funds budget.
- (2) Revenue Statement: The revenue statement shall present, in parallel columns that are itemized, actual revenue collected in the last completed fiscal year, appropriated revenue for the current fiscal year, estimated revenue to be collected during the current fiscal year, and estimated revenue to be collected during the ensuing fiscal year.
- (3) Expenditure Statement: The expenditure statement shall present, in parallel columns that are itemized, for the Board of Education and for each department, office, board, or commission of the Town, supported wholly or in part by Town funds or for which a specific Town approval is made, the actual expenditures of each for the last fiscal year; the appropriation for each for the current fiscal year; the estimated expenditures of each to be incurred during the current fiscal year; and the recommendations of the Manager and the Board of Education of the amounts to be appropriated for the ensuing fiscal year. The Manager shall offer recommendations concerning the budget submitted by the Board of Education for the ensuing fiscal year. The recommendations of the Manager and of the Board of Education shall include the following:

- (a) The reasons for all appropriation recommendations;
- (b) The budget cost of, or the debt service charge for, the first year of the capital budget, together with a narrative and a table showing the debt service cost for the last five (5) years and projections for the ensuing five (5) years.
- (c) An estimate of surplus or deficit which will exist at the end of the current fiscal year.

(C) Duties of the Council on the Operating Budget:

- (1) Following receipt of the proposed budget from the Manager, the Council shall cause the proposed budget to be made available for public inspection in the office of the Town Clerk.
- (2) Not later than March 24 of the current fiscal year, the Council shall hold one (1) or more public hearing(s) at which any elector or taxpayer may have an opportunity to be heard regarding appropriations for the ensuing fiscal year, and shall hold a second public hearing prior to adoption.
- (3) At least five (5) days prior to the aforementioned public hearings, the Council shall cause to be published, in a newspaper having a substantial circulation in the Town, and/or by electronic media maintained by the Town, including but not limited to the Town website, a notice of the public hearing and a summary of the proposed budget showing estimated revenue by major source and proposed expenditures by function or department in the same columnar form as prescribed for the proposed budget in Section 7-1(B) of this Charter. This summary shall also show the amount to be raised by taxation.
- (4) The Council shall have the authority to increase or decrease the proposed operating budget including that portion pertaining to the Board of Education.
- (5) By April 30 of the current fiscal year, the Council shall adopt and appropriate an operating budget and shall file it with the Town Clerk by May 10.
- (6) At the time when the Council adopts the budget, it shall fix the tax rate, in mills, which shall be levied on taxable property in the Town for the ensuing fiscal year.
- (7) Should the Council fail to adopt a budget by April 30 of the current fiscal year, the proposed budget as transmitted by the Manager in accordance with the provisions of Section 7-1(B) of this Charter, shall be deemed to have been finally adopted by said Council. The tax rate shall forthwith be fixed by the Manager, and, thereafter, expenditures shall be made in accordance with the budget so adopted.
- (8) The adopted budget pursuant to Sections 7-1(B) (2) and 7-1(B)3 , and the tax rate in mills, must be published, in a newspaper having a substantial circulation in the Town, and/or by electronic media maintained by the Town, including but not limited to the Town website, not later than May 10 of the current fiscal year.
- (9) For the purpose of the General Statutes, as amended, the Council shall be deemed to be the budget-making authority of the Town.

(D) Power of Referendum on the Operating Budget:

- (1) As provided herein, the electors of the Town shall have the right to reject the annual operating budget, as adopted by the Council, at one (1) referendum.
- (2) By May 20 of the current fiscal year, a petition requesting that such budget be put to a vote of the electors may be filed by any elector with the Town Clerk. Any such petition shall conform with the requirements of the General Statutes, as amended, except as provided herein. The

petition shall be signed in ink by those qualified to vote equal in number to at least ten percent (10%) of the electors registered at the last regular, municipal election. The petition shall be accompanied by affidavits signed and sworn to by each circulator, as provided in the General Statutes, as amended. Within five (5) days after receipt of the last page of the petition, the Town Clerk shall determine whether the petition and affidavits are sufficient to comply with the provisions of this Subsection and with the General Statutes, as amended, and shall certify the petition to the Council.

- (3) After certification of the petition, the budget shall be submitted to the electors at a referendum called by the Council and held no later than June 20 of the current fiscal year. Notice of such referendum shall be given at least twenty one (21) days in advance by publication in a newspaper having a substantial circulation in the Town, and/or by electronic media maintained by the Town, including but not limited to the Town website.
 - (4) At the referendum, the electors shall vote for any one of the following choices:
 - (a) I accept the budget;
 - (b) I reject the budget because it is too HIGH; or
 - (c) I reject the budget because it is too LOW.
 - (5) The referendum shall not be effective unless at least twenty percent (20%) of the qualified electors have voted. If fewer than twenty percent (20%) vote, the budget shall be deemed adopted. If at least twenty percent (20%) of the electors vote, and the total votes to reject exceed the votes to accept, the budget shall be deemed rejected. In that event, the Council, taking into consideration the composition of the votes to reject, shall adopt a new budget and file it with the Town Clerk by June 27 of the current fiscal year.
 - (6) The finally adopted budget shall not be subject to referendum. At the time when the Council adopts the budget, it shall fix the tax rate, in mills, which shall be levied on taxable property in the Town for the ensuing fiscal year.
- (E) Expenditures Before Adoption of Operating Budget. Expenditures made prior to the final adoption of the budget shall be made in accordance with Section 7-405 of the General Statutes, as amended.
- (F) Appropriations Not To Exceed Revenues. Except as provided in Section 7-3(H) of this Charter, in any operating budget adopted by the Council, the total amount of appropriations shall not exceed the estimated revenue for the fiscal year.
- (G) The Council is authorized to reduce the operating budget after its adoption and at any time during the fiscal year, if the Council determines that it has over-estimated revenues for that budget year or if the Council determines that expenditures will exceed budget estimates. The Council may apportion the reduction among the various departments, offices, boards, or commissions (including the Board of Education), or it may apportion the reduction to or among one or more specific departments, offices, boards, or commissions (including the Board of Education). Each affected department, office, board, or commission shall be notified of any such reduction in its appropriation.
- (H) The Manager may, at any time and subject to the approval of the Council, correct clerical errors in any budget.

**TOWN OF CHESHIRE
CAPITAL EXPENDITURE BUDGET PROCEDURES**

7-2. - Five Year Capital Budget Plan and Annual Capital Budget.

- (A) Definition of Capital Expenditure Items. The Council shall establish by resolution the criteria which characterizes those expenditures which may be included in the Five Year Capital Budget Plan and the Annual Capital Budget.
- (B) The Annual Capital Budget.
 - (1) The Council shall, each fiscal year, adopt and appropriate an Annual Capital Budget which shall include a listing of all the projects and purchases of the Budget, including costs, justification for projects or purchases, the identification of potential sources of revenue including grants, loans, gifts, or other offsetting reimbursements, and the financial impact of the projects and purchases on the Town and the operating budget. Any requests for projects or purchases in the Annual Capital Budget that were not included in year two of the previous fiscal year's Five Year Capital Budget Plan shall identify the reason for their priority and provide supportable cost estimates.
- (C) The Five Year Capital Budget Plan.
 - (1) The Council shall, each fiscal year, adopt a Five Year Capital Budget Plan which shall be developed in conjunction with the Annual Capital Budget and will include the Annual Capital Budget in year one. The projects and purchases of the Plan for years two through five shall include costs, justification for projects or purchases, the identification of potential sources of revenue including grants, loans, gifts, or other offsetting reimbursements, and the financial impact of the projects and purchases on the Town and the operating budget. The Plan shall consist of future programs or purchases that warrant evaluation based on need, preliminary cost estimates, and the short and long term financial impact of the projects and purchases.
- (D) Preparation of the Annual Capital Budget and the Five Year Capital Budget Plan.
 - (1) The Board of Education and each department, office, board, or commission of the Town supported wholly or in part by Town funds shall annually prepare an Annual Capital Budget and the Five Year Capital Budget Plan, if applicable, in a form and manner prescribed by the Town Manager. Said Budget and Plan shall consist of capital expenditures items pursuant to Section 7-2(A) of this Charter proposed by said department, office, board, or commission for a five (5) year period. Said Plan shall be submitted to the Manager not later than June 1 of each year.
 - (2) The Manager may take the following actions in his recommendations on the Budgets and Plans submitted to him:
 - (a) Add and/or delete projects and purchases;
 - (b) Increase and/or decrease estimated costs;
 - (c) Move projects and purchases to different years of the Plan.

The Manager shall submit to the Council together with his recommendations, the proposed Annual Capital Budget and Five Year Capital Budget Plan including general cost estimates and proposed financing, not later than July 15.

- (3) At the same time the Manager submits the Five Year Capital Budget Plan to the Council, he shall also submit it to the Planning and Zoning Commission for a report pursuant to Section 8-24 of the General Statutes, as amended. The Planning and Zoning Commission shall

review the Five Year Capital Budget Plan for compatibility with the Comprehensive Plan of Development and may, in its discretion, submit a report to the Council not later than August 15. Failure to submit a report to the Council shall not delay, hinder, or prevent action by the Council.

- (4) The Council shall review the Annual Capital Budget and the Five Year Capital Budget Plan together with the recommendations of the Manager and the report of the Planning and Zoning Commission, if any, and may take the following actions:
 - (a) Add and/or delete projects and purchases;
 - (b) Increase and/or decrease estimated costs;
 - (c) Move projects and purchases to different years of the Plan.
- (5) The Council shall set a date for a public hearing which shall be held not later than September 25, on the proposed Annual Capital Budget. After completion of the public hearing, the Council may add or delete projects and purchases and increase or decrease estimated costs.
- (6) Any additions to the proposed Annual Capital Budget which were not in the Five Year Capital Budget Plan previously submitted to the Planning and Zoning Commission shall be submitted to said Commission for a report pursuant to Section 8-24 of the General Statutes, as amended.
- (7) The Council shall adopt and appropriate an Annual Capital Budget, or any part thereof, not later than November 20, subject to the manner and limitations provided in Sections 7-3 and 7-4 of this Charter, as appropriate. The Council shall adopt resolutions to finance the adopted Annual Capital Budget, including resolutions authorizing the issuance of bonds or notes if necessary. The Council shall set a date for referendum, if necessary, in accordance with Sections 7-3 and 7-4(A) of this Charter, such referendum to be held not later than the second Tuesday in February of the following year. The Council shall also adopt a Five Year Capital Budget Plan, or any part thereof, not later than November 20, subject to the manner and limitations provided in Sections 7-3 and 7-4 of this Charter, as appropriate, except that no public hearing shall be necessary.

Budget Schedule Fiscal Year 2023-2024

December 1, 2022	Budget Entry Begins
December 21, 2022	Building Maintenance Requests Due to Public Works Director
January 20, 2023	Budget Submission Due to Town Manager (Charter deadline is February 15)
January 27, 2023	Capital Budgets Due to Town Manager
January 25, 2023 through February 4, 2023	Budget Meetings: Town Manager and Department Heads
February 6, 2023 through February 10, 2023	Budget Review by Town Manager and Finance Department and Other Departments as Needed
February 15, 2023*	Board of Education Budget Due to Town Manager
February 16, 2023 through March 6, 2023	Final Review between Town Manager and Department Heads and Proposed Budget Completion
March 7, 2023 through March 10, 2023	Budget Documents Production
March 10, 2023*	Budget Due to Council
March 13, 2023 through April 21, 2023	Budget Committee Review
March 24, 2023*	Public Hearing Deadline
April 18, 2023	Proposed Public Information Session
April 27, 2023	Proposed Operating Budget Adoption
April 30, 2023*	Operating Budget Adoption Deadline
May 20, 2023*	Operating Budget Petition Deadline
June 20, 2023*	Operating Budget Referendum Deadline
June 27, 2023*	Final Operating Budget Adoption Deadline
September 1, 2023	Deadline for Referendum Capital Projects Approval
November 20, 2023*	Deadline for Capital Budget Approval

****Charter imposed deadlines***

FY 23-24 Operating and Capital Budget Schedule

As of 2/27/23 (subject to amendments)

All Budget Committee meetings posted as Special Council meetings.

Meetings may be virtual, or in Council Chambers.

Tuesday, March 14, 6:00 p.m., Council Chambers (prior to or part of regular Council meeting)

Town Manager's General Overview: Summary of expenditures, revenue projections, mill rate review, debt service, CNR, and Capital Expenditure Plan

Thursday, March 16, 6:00 p.m., Virtual Meeting via Zoom

Budget presentations: Employee Benefits, General Services, Administration and Finance (Town Council, Town Manager, Finance Dept.), Town Attorney, Economic Development, Public Health

Thursday, March 23, 6:00 p.m., Council Chambers

Public Hearing

Budget presentations: Social Services, Library, Artspace, Planning, Building, Town Clerk, Registrars

Tuesday, March 28, 6:00 p.m., Virtual Meeting via Zoom

Budget presentations: Fire, Police, Animal Control

Thursday, March 30, 6:00 p.m., Virtual Meeting via Zoom

Budget presentations: Public Works/Parks, Water Pollution Control, Public Property, Recreation, Pool

Tuesday, April 4, 6:00 p.m., Council Chambers

Budget presentations: Education, Capital Expenditure Plan review

Thursday, April 6, 6:00 p.m., Council Chambers

Proposed Public Information Session

April 17 – April 26, Council Chambers – Budget Review as needed

Thursday, April 27, 7:00 p.m., Council Chambers

Proposed Town Council Meeting for Adoption

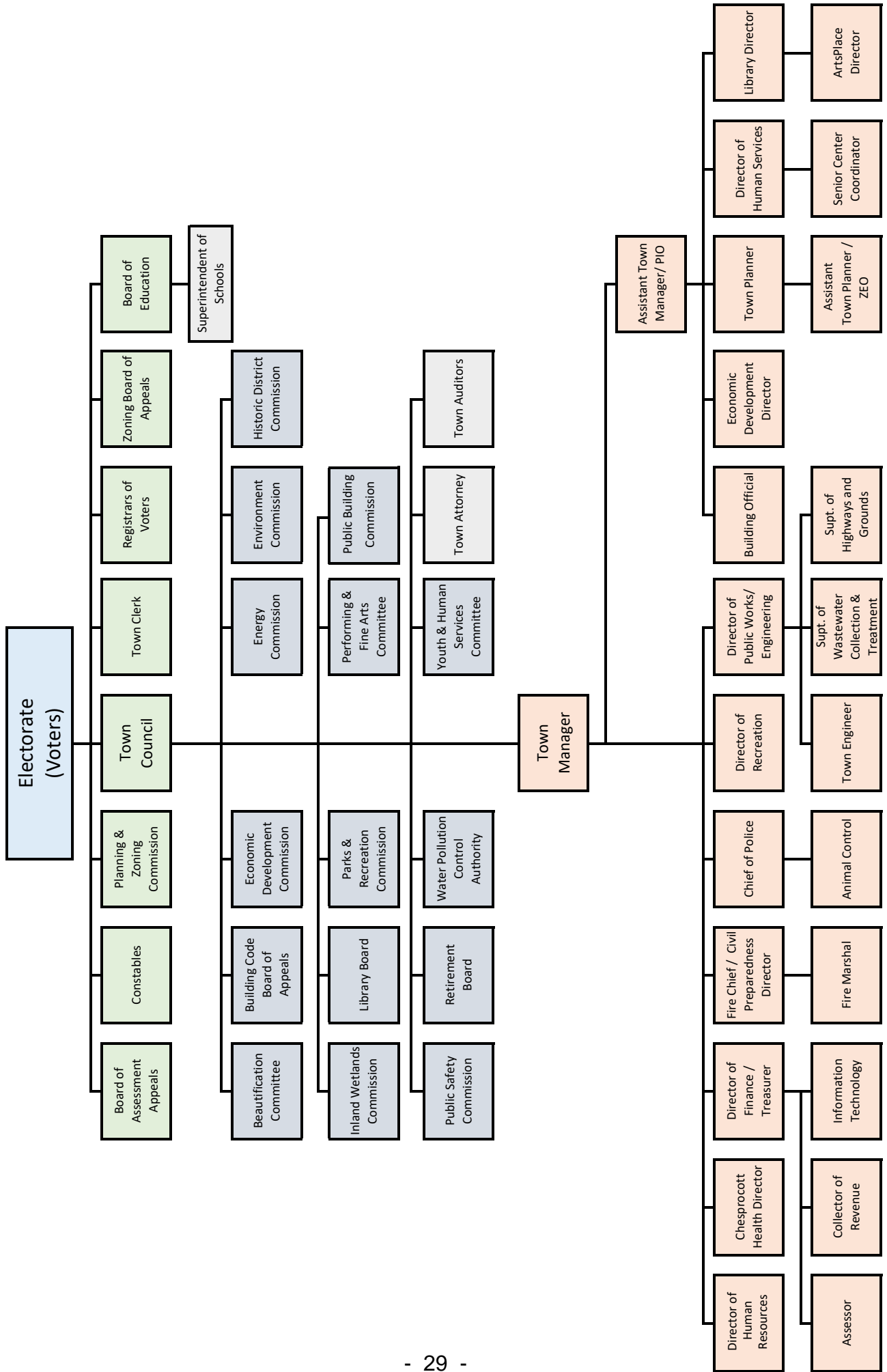
Note: Additional meetings for CEP may be scheduled in May.

TOWN OF CHESHIRE
LISTING OF ADMINISTRATORS

<u>Department/Division</u>	<u>Dept./Div. Head</u>	<u>Phone</u>
Animal Control	April Leiler	203 271-5590
Assessor	Christine McCardle	203 271-6620
Assistant Town Manager	Arnett Talbot	203 271-6660
Building Inspection	Thomas Lozier	203 271-6640
Cheshire Public Schools	Dr. Jeffrey Solan	203 250-2420
Community Pool	Sheila Adams	203 271-3208
Economic Development	Andrew Martelli	203 271-6670
Elections Department	Sue Pappas Tom Smith	203 271-6680 203 271-6680
Finance Department	James J. Jaskot	203 271-6610
Fire Department	Jack Casner	203 272-1828
Human Resources Director	Louis Zullo	203 271-6660
Human Services Department	Michelle Piccerillo	203 271-6690
Library	Beth Piezzo	203 272-2247
Recreation Department	John Gawlak	203 272-2743
Performing & Fine Arts	Joan Pilarczyk	203 272-2787
Planning Department	Michael Glidden	203 271-6670
Police Department	Neil Dryfe	203 271-5500
Public Works & Engineering	Gary Fuerstenberg	203 271-6650
Tax Collector	Anne Marie Burr	203 271-6630
Town Attorney	Jeffrey Donofrio	203 239-9828
Town Clerk	Laura Brennan	203 271-6601
Town Manager	Sean M. Kimball	203 271-6660
Water Pollution Control Department	John Cronin (Acting)	203 271-6650

As of April 26, 2023

Town of Cheshire Organizational Chart (March 10, 2022)



TOWN OF CHESHIRE FINANCIAL POLICIES

The Town of Cheshire has developed and implemented several policies that establish parameters and offer guidance for financial procedures and documentation. Each of these policies is incorporated into the section of the document to which it pertains, and they are presented together in this section as well.

The following policies are included in this section:

- ☞ General Fund Balance Policy/Procedure
- ☞ Debt Policy
- ☞ Capital Expenditure Plan Policy

TOWN OF CHESHIRE
GENERAL FUND BALANCE POLICY

The objectives of this policy are to preserve the credit worthiness of the Town; provide working capital for the Town to meet cash flow needs during the year; funding of reserves; to ensure a stable tax rate; and to fund one-time, emergency, unanticipated expenditure requirements or revenue shortfalls.

In order to achieve the objectives of this policy, the following guidelines shall be adhered to:

1. Maintain minimum General Fund Balance on a budgetary basis¹ of 10% of the previous year's budgetary expenditures.
2. As part of the annual budget process, the Finance Director will estimate the surplus or deficit for the current year for all funds and prepare a projection of the year-end General Fund Balance. This analysis coupled with an estimate of long-term liabilities will be studied in conjunction with the annual audit to understand the full state of the Town. Any anticipated balance in excess of the minimum General Fund Balance may be allocated/budgeted to accomplish the following goals:
 - a. Fund reserves
 - b. Avoid future debt
 - c. Reduce debt service
 - d. Provide direct mill rate relief
3. Withdrawal of any amount of General Fund Balance in excess of the targeted minimum of the amount budgeted under (2) above, for the sole purpose of reducing the ensuing year's property tax levy, may be made only upon a specific vote of the Town Council.
4. The Town Council, by vote, can declare a fiscal emergency and withdraw any amount of General Fund balance for purposes of addressing the fiscal emergency. Any such action must also provide a plan to restore General Fund Balance to the minimum balance within a five-year period.
5. This policy will be reviewed by the Budget Committee every two (2) years following adoption or sooner at the direction of the Town Council.

¹ *General Fund Balance on a budgetary basis* is defined as the general fund balance net of amounts assigned for the subsequent year's budget.

6. For financial reporting in accordance with Generally Accepted Accounting Principles (GAAP), fund balance will be reported in governmental funds under the following categories:

Non-Spendable fund balance – Amounts which cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

Restricted fund balance – These amounts are restricted to specific purposes when constraints placed on the use of resources are either (a) externally imposed by creditors (such as debt covenants), grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislations.

Committed fund balance – This represents amounts constrained prior to year-end for specific purpose by a government using its highest level of decision-making authority (Town of Cheshire Town Council).

Assigned fund balance – Amounts constrained for the intent to be used for a specific purpose by a governing board or a body or official that has been delegated authority to assign amounts. The Town Council delegates the Town Manager / Finance Director the authority to assign amounts to be used for specific purposes as per the Town Charter.

Unassigned fund balance – The residual amount not allocated to any other fund balance category in the General Fund and any residual deficit balance of any other governmental funds.

7. When both restricted and unrestricted amounts are available for use, it is the Town of Cheshire's policy to use restricted resources first. Additionally, the Town of Cheshire would first use committed, then assigned, and lastly unassigned fund balances.

(Adopted April 26, 2023)

TOWN OF CHESHIRE

DEBT POLICY

The purpose of a debt policy is to establish parameters and guidance for the Town to make decisions on capital spending needs and issuance of debt as a means to fund them. This Debt Policy will be used as established guidelines only. The Town will use reasonable judgment in analyzing debt capacity and the needs of the Town. In addition this plan will identify long-range financial planning objectives and assist the Town to identify priority capital needs of the Town in a financially prudent manner. The Town will adhere to the following guidelines/objectives with respect to the issuance of debt:

- Not fund current operating expenditures through the issuance of debt.
- Strive to reduce the limit of total debt service, including debt exclusions and self-supporting debt, to ten percent of gross expenditures.
- Only issue debt to finance projects that have been identified in the Town's Five Year Capital Expenditure Plan (CEP) or to fund emergency projects.
- Ensure that amortization of capital projects funded through the issuance of general obligation bonds will not exceed the useful life of the asset.
- Evaluate debt funding scenarios as part of its five year CEP process in order to prioritize projects; attempt to maintain stability in the planning and execution of the capital planning process; attempt to minimize overall tax increases in the early years and maintain level principal payments where practical.
- Adhere to Connecticut General Statutes limiting the amount of indebtedness the Town may have outstanding to seven times the total annual tax collections including interest and lien fees plus the reimbursement for revenue loss on tax relief programs.
- Ensure to the extent practicable that user fees will be set to cover the capital costs of special revenue/enterprise fund services or activities - whether on a pay-as-you-go basis or through debt financing - to avoid imposing a burden on the property tax levy.
- Comply with the requirements of Rule 15c2-12(b)(5) promulgated by the Securities and Exchange Commission to provide annual financial information and operating data and notices of material events with respect to the Bonds pursuant to Continuing Disclosure Agreements executed at the time of issuing bonds.
- Maintain frequent communications about its financial condition with the credit rating agencies.

As part of the Capital Expenditure Plan process, the Town will evaluate the financial impact of the CEP including but not limited to:

- Debt funding scenarios in order to prioritize future financing needs
- Mill rate impact studies so as to minimize the overall tax increases
- Maintaining level annual debt service payments where practical
- Evaluating CEP effect on debt capacity and debt ratios in comparison to those used by investors and financial analysts.

TOWN OF CHESHIRE

CAPITAL EXPENDITURE PLAN POLICY

In accordance with Section 7-2 of the Town Charter, the Town Council shall annually adopt a five year Omnibus Capital Expenditure Plan (CEP).

Annually each department, office, board, or commission of the Town shall prepare a Capital Expenditure Plan in a form and manner prescribed by the Town Manager. The Plan shall consist of capital expenditures proposed by said department, office, board, or commission over a five (5) year term and projected for eventual inclusion in the proposed Annual Capital Expenditure Budget.

Capital items for the purpose of inclusion in the Capital Improvement Plan shall be defined as follows:

- Projects requiring construction, purchase of equipment, or acquisition of land that have a cost of \$110,000 or more, an expected life of five years or more and be of a non-recurring nature.
- A study or design project, which has a cost in excess of \$110,000, which is prepared in conjunction with a future capital expenditure project, may also be included in the Capital Expenditure Plan.
- Major maintenance/repair of an existing capital item, as distinguished from a normal operating expenditure.
- Requests by Town departments will propose operating budgets that provide sufficient funding for adequate maintenance and orderly replacement of capital plant and equipment.
- All equipment replacement needs for the coming five years will be projected and the projection will be updated each year.
- Future operating and maintenance costs for all new capital facilities will be fully identified.

As part of the Capital Expenditure Plan process, the Town will evaluate the financial impact of the CEP including but not limited to:

- Debt funding scenarios in order to prioritize future financing needs
- Mill rate impact studies so as to minimize the overall tax increases
- Maintaining level annual debt service payments where practical
- Evaluating CEP effect on debt capacity and debt ratios in comparison to those used by investors and financial analysts.

BUDGETARY FUNDS OVERVIEW

Fund Structure

The accounts of the Town of Cheshire (Town) are organized in groups of funds. Each fund is considered a separate accounting entity and its operations are accounted for with a separate set of self-balancing accounts that are comprised of assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Budgetary Funds

The Town maintains legally adopted operating budgets for its General Fund and two special revenue funds, Water Pollution Control and Cheshire Community Pool. Other special revenue funds are not controlled by legally adopted budgets, but by specific ordinances, statutes or other requirements. Also, the Town Council annually adopts a five-year Omnibus Capital Expenditure Plan. Appropriations are made on a project-life basis by the Town Council and citizen referendum pursuant to the Town Charter.

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Water Pollution Control Fund - The Water Pollution Control Fund is used to account for the collection of user charges to support the cost of operating the Town's sewer system.

Cheshire Community Pool Fund - The Cheshire Community Pool Fund is used to account for the collection of user charges to support the cost of operating the Town pool.

The 2022-2024 Summary of Financial Sources and Uses that follows provides an overview of Cheshire's budgetary funds, including actual results for the fiscal year ended June 30, 2022, estimated results for the year ending June 30, 2023 and budgetary appropriations for the year ending June 30, 2024.

Basis of Budgeting / Accounting

The basis of budgeting for the General, Water Pollution Control and Cheshire Community Pool funds is the same one used for accounting. Except for encumbrance accounting, budgets are prepared using the modified accrual basis of accounting. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in financial statements.

Under the modified accrual basis of accounting, revenues are recorded when measurable and available to finance current operations. Revenues susceptible to accrual must be collected within 60 days following the end of the fiscal year. They generally would include property taxes, expenditure-reimbursement type grants, certain intergovernmental revenues and operating transfers, and exclude licenses and permits, charges for services, assessments and miscellaneous revenues that are generally not measurable until actually received.

Expenditures are generally recognized when the related fund liability is incurred. The exceptions to this general rule are principal and interest on general long-term debt and compensated absences, which are recognized when due.

Under encumbrance accounting, purchase orders, contracts or other commitments are recorded as expenditures in order to reserve a portion of the applicable appropriation. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order, contract or other commitment is issued and, accordingly, encumbrances outstanding at the end of the year are reported as current year expenditures in budgetary reports.

Generally, all unencumbered appropriations lapse at year-end except those for capital projects funds. Appropriations for capital projects are continued until completion of applicable projects even when projects extend more than one fiscal year. Encumbered appropriations in the Town's budgetary funds are not reappropriated in the ensuing year but are carried forward.

**TOWN OF CHESHIRE, CONNECTICUT
2022-2024 SUMMARY OF FINANCIAL SOURCES AND USES AND FUND BALANCES**

	GENERAL FUND			SPECIAL REVENUE FUND WATER POLLUTION CONTROL FUND			SPECIAL REVENUE FUND CHESHIRE COMMUNITY POOL FUND			TOTAL		
	2022 ACTUAL	2023 ESTIMATED	2024 BUDGET	2022 ACTUAL	2023 ESTIMATED	2024 BUDGET	2022 ACTUAL	2023 ESTIMATED	2024 BUDGET	2022 ACTUAL	2023 ESTIMATED	2024 BUDGET
	FINANCIAL SOURCES:											
Property Taxes.....	\$ 97,986,673	\$ 102,221,193	\$ 106,073,401	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,986,673	\$ 102,221,193	\$ 106,073,401
Payments in Lieu of Taxes.....	5,145,305	5,147,898	5,275,966	-	-	-	-	-	-	5,145,305	5,147,898	5,275,966
Town Departments.....	2,344,433	2,661,698	2,625,900	-	-	-	-	-	-	2,344,433	2,661,698	2,625,900
Grants - Town.....	5,509,959	2,692,569	2,394,533	-	-	-	-	-	-	5,509,959	2,692,569	2,394,533
Miscellaneous - Town.....	1,756,905	3,008,084	4,041,813	-	-	-	-	-	-	1,756,905	3,008,084	4,041,813
Grants - Education.....	10,171,033	9,981,369	9,999,550	-	-	-	-	-	-	10,171,033	9,981,369	9,999,550
Miscellaneous - Education.....	616,878	590,000	590,000	-	-	-	-	-	-	616,878	590,000	590,000
Fund Equity / Fund Equity	(2,600,944)	(966,281)	2,000,000	-	-	-	(183,460)	(87,036)	100,000	(2,559,715)	(865,132)	2,091,170
Transfer.....				224,689	188,185	(8,830)				33,543	24,000	27,400
Sewer Use Interest/Liens.....				33,543	24,000	27,400				4,013,379	4,255,954	4,310,524
Sewer Use.....				48,600	30,000	280,280				200	250	250
Connection Fees.....				200	250	250				2,721	2,500	2,500
Plan Review Application Fees.....				7,010	7,010	14,000				7,010	7,010	14,000
Discharge Fees.....				95,481	98,950	100,000				281	100	-
Nitrogen Credits.....										653,078	725,000	725,000
Septic Waste Dump Permits.....										486,860	487,000	304,794
Pool Fees.....												
General Fund Subsidy.....												
Total Financial Sources.....	\$ 120,930,242	\$ 125,336,530	\$ 133,001,163	\$ 4,425,623	\$ 4,606,849	\$ 4,726,124	\$ 956,759	\$ 1,125,064	\$ 1,129,794	\$ 126,312,624	\$ 131,068,443	\$ 138,857,081
FINANCIAL USES:												
Administrative & Finance.....	\$ 13,958,059	\$ 14,690,673	\$ 16,033,102	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,958,059	\$ 14,690,673	\$ 16,033,102
Planning & Development.....	503,298	422,406	457,091	-	-	-	-	-	-	503,298	422,406	457,091
Public Safety.....	7,767,336	8,571,853	9,178,338	-	-	-	-	-	-	7,767,336	8,571,853	9,178,338
Public Works.....	6,875,691	7,146,451	7,697,827	4,425,623	4,606,849	4,726,124				11,301,314	11,753,300	12,423,951
Public Health.....	641,717	719,458	721,636							641,717	719,458	721,636
Social Services.....	990,986	1,081,226	1,127,809							990,986	1,081,226	1,127,809
Cultural Services.....	1,873,477	1,935,786	2,013,611							1,873,477	1,935,786	2,013,611
Leisure Services.....	1,009,549	1,200,935	1,118,827							1,966,308	2,325,999	2,248,621
Contingency.....	-	-	125,000								-	125,000
Debt Service.....	7,809,077	7,403,322	7,634,493							7,809,077	7,403,322	7,634,493
Education.....	78,501,052	80,664,420	84,993,429							78,501,052	80,664,420	84,993,429
Capital Non-Recurring.....	1,000,000	1,500,000	1,900,000							1,000,000	1,500,000	1,900,000
Total Financial Uses.....	\$ 120,930,242	\$ 125,336,530	\$ 133,001,163	\$ 4,425,623	\$ 4,606,849	\$ 4,726,124	\$ 956,759	\$ 1,125,064	\$ 1,129,794	\$ 126,312,624	\$ 131,068,443	\$ 138,857,081
FUND BALANCES:												
Fund Balance at Beginning of Year	\$ 13,301,026	\$ 15,901,969	\$ 16,868,250	\$ 1,560,755	\$ 1,336,066	\$ 1,147,881	\$ 19,000	\$ 202,460	\$ 289,496	\$ 14,880,781	\$ 17,440,495	\$ 18,305,627
Fund Balance at End of Year	\$ 15,901,969	\$ 16,868,250	\$ 14,868,250	\$ 1,336,066	\$ 1,147,881	\$ 1,156,711	\$ 202,460	\$ 289,496	\$ 189,496	\$ 17,440,496	\$ 18,305,627	\$ 16,214,457

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GENERAL FUND

EXPENDITURE ANALYSIS

TREND INFORMATION

EXPENDITURE BUDGET ANALYSIS
TREND INFORMATION

I. Expenditure Categorization

The Town's General Fund expenditures are categorized as follows:

Administration and Finance - Town Council, Town Manager, Human Resources, Town Attorney, Town Clerk, Elections, Probate Court, Finance Department, Board of Assessment Appeals, General Services, Public Property, Employee Benefits.

Planning and Development - Planning Department, Planning and Zoning Commission, Zoning Board of Appeals, Economic Development Commission, Town Beautification Committee, Public Building Commission, Inland Wetland and Watercourses Commission, Environment Commission, Historic District Commission, Energy Commission.

Public Safety - Police Department, Animal Control, Prison Advisory Committee, Civil Preparedness, Public Safety Commission, Fire Department, Inspection Department.

Public Works - Public Works Department, W.P.C.A.

Public Health - Public Health.

Social Services - Human Services Department, Youth and Human Services Committee.

Cultural Services - Library, Library Board, Fine Arts Commission.

Leisure Services - Recreation Department, Parks and Recreation Commission.

Contingency - Funding for unanticipated obligations.

Debt Service - Funding for principal and interest payments.

Education - Department of Education.

Capital and Non-Recurring - Funding for capital projects.

Debt Service Fund Transfer - Funding for Debt Service Reserve.

The chart below reports the actual expenditures from FY 18 to FY 22, appropriated expenditures for FY 23 and FY 24.

EXPENDITURES BY FUNCTION
For the Years Ending June 30, 2018 through 2024

FUNCTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 APPROP	FY 24 APPROP
	\$	\$	\$	\$	\$	\$	\$
	%	%	%	%	%	%	%
General Government:							
Administration and Finance	\$ 12,384,425	\$ 12,825,776	\$ 13,270,618	\$ 13,391,442	\$ 13,958,059	\$ 14,624,905	\$ 16,033,102
Planning and Development	526,193	538,656	555,527	581,593	503,298	440,011	457,091
Public Safety	6,841,416	7,193,710	7,450,068	7,854,649	7,767,336	8,556,670	9,178,338
Public Works	6,026,294	6,603,385	6,200,218	6,751,227	6,875,691	7,221,732	7,697,827
Public Health	477,503	510,448	508,249	522,638	641,717	721,744	721,636
Social Services	859,470	908,751	935,764	941,023	990,986	1,065,653	1,127,809
Cultural Services	1,900,494	1,882,867	1,955,035	1,902,923	1,873,477	2,005,984	2,013,611
Leisure Services	945,712	971,306	1,077,238	938,263	1,009,549	1,221,476	1,118,827
Total General Government	29,961,507	31,434,899	31,932,717	32,883,757	33,620,113	35,858,175	38,348,241
Contingency (1)	-	-	-	-	-	125,000	125,000
Debt Service	6,591,782	6,574,924	6,640,186	7,581,981	7,809,077	7,403,322	7,634,493
Education	69,642,073	71,642,731	72,308,858	74,589,359	78,501,052	80,664,420	84,993,429
Capital Non-recurring	765,000	1,100,000	831,461	1,000,000	1,000,000	1,500,000	1,900,000
Debt Service Fund Trns	-	-	58,541	-	-	-	-
Total General Fund	\$ 106,960,362	\$ 110,752,554	\$ 111,771,763	\$ 116,055,097	\$ 120,930,242	\$ 125,550,917	\$ 133,001,163
	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

(1) During Fiscal Years 2018 through 2021, contingency funds were transferred to other accounts and, as a result, the actual year-end balance does not reflect the utilization of these funds.

III. Expenditure Overview

General Government This category includes the following basic government functions: administration and finance, planning and development, public safety, public works, public health, social services, cultural services and leisure services. The funding allocated to this portion of the budget has increased from \$29.96M in FY 18 to \$38.35M in FY 24. In addition to inflation, factors contributing to this increase include higher costs for medical benefits and pension contributions. Also, beginning in FY18, park maintenance was consolidated into the Public Works department, resulting in an overall decrease in Leisure Services expenditures and corresponding increase in Public Works expenditures.

Contingency funds are appropriated in this account to meet any unanticipated obligations that occur during the fiscal year. This is being funded at \$125,000 in FY 24, the same as in FY 18.

Debt Service funds are appropriated in this account to meet annual principal and interest payments on long term borrowings (bonds), and if applicable, interest payments on short-term borrowings (bond anticipation notes). Debt service represents 5.74% of the FY 24 budget, a decline since FY 18 which was 6.16% of actual budget expenditures. The continued reduction in debt service has been, in part, the result of a well-managed capital program and Town commitments to funding capital projects with Capital Non-Recurring funds, grants, Connecticut Clean Water funds, and WPCA user fees. In addition, beginning in FY 18, various reserve and other funding resources were used to mitigate increases in General Fund debt as a result of the financing of the Water Pollution Control plant upgrade.

Education has consistently been the single largest portion of the General Fund budget. It is 63.91% of the FY 24 budget.

Capital and Non-Recurring funds are appropriated in this account to support the annual Capital Expenditure Budget. This funding was initiated in FY 95 to mitigate the growing debt service pressures on current and future taxpayers. It is intended to provide for “pay-as-you-go” funding for smaller capital projects and eliminate the need to bond for them. Since its inception in FY 95 it has grown from an appropriation of \$.30M, or .6% of the operating budget, to \$1.50M or 1.12% of the FY 24 budget. With this appropriation of \$1.90M, the Town will have contributed a total of \$26.79M since FY 95, defraying a significant amount of debt issuance and interest costs.

**TOWN OF CHESHIRE
FIVE YEAR BUDGET PROJECTIONS
FISCAL YEARS 2025 THROUGH 2029**

	FY23 ADOPTED	FY24 ADOPTED	FY25 PROJECTED	FY26 PROJECTED	FY27 PROJECTED	FY28 PROJECTED	FY29 PROJECTED
I. EXPENDITURES							
A. EDUCATION	80,664,420	84,993,429	87,959,700	91,029,493	94,206,423	97,494,227	100,896,775
B. GENERAL GOVERNMENT	35,858,175	38,348,241	39,901,345	41,517,349	43,198,802	44,948,353	46,768,762
C. DEBT SERVICE	7,103,322	7,634,493	10,325,261	14,757,231	18,623,548	19,346,940	21,153,870
D. CAPITAL & NON RECURRING	1,500,000	1,900,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
E. CONTINGENCY	125,000	125,000	125,000	125,000	125,000	125,000	125,000
TOTAL EXPENDITURES	\$ 125,250,917	\$ 133,001,163	\$ 139,811,305	\$ 148,929,073	\$ 157,653,772	\$ 163,414,520	\$ 170,444,407
II. REVENUES							
A. REVENUES OTHER THAN CURRENT TAX LEVY	24,984,276	29,221,858	29,221,858	29,221,858	29,221,858	29,221,858	29,221,858
B. ESTIMATED CURRENT TAX LEVY	100,266,641	103,779,305	110,589,447	119,707,215	128,431,914	134,192,662	141,222,549
TOTAL REVENUES	\$ 125,250,917	\$ 133,001,163	\$ 139,811,305	\$ 148,929,073	\$ 157,653,772	\$ 163,414,520	\$ 170,444,407
III. MILL RATE/TAX IMPACT							
A. VALUE OF 1 MILL	\$ 2,921,231	\$ 2,984,050	\$ 3,036,569	\$ 3,090,013	\$ 3,144,397	\$ 3,199,739	\$ 3,256,054
B. ESTIMATED MILL RATE	34.32	35.09	36.42	38.74	40.84	41.94	43.37
C. PROJECTED MILL RATE INCREASE	-	0.77	1.33	2.32	2.10	1.09	1.43
D. MILL RATE PERCENTAGE INCREASE	-	2.24%	3.79%	6.37%	5.43%	2.68%	3.42%

ASSUMPTIONS USED IN EXPENDITURE PROJECTIONS FOR FY 2025-2029:

- A. **EDUCATION**
Annual increase of 3.49% (5 year historical average)
- B. **GENERAL GOVERNMENT**
Annual increase of 4.05% (5 year historical average)
- C. **DEBT SERVICE**
Updated in accordance with FY 2024 Approved Capital Expenditure Plan and projected use of reserve funds to mitigate increases.
- D. **CAPITAL AND NONRECURRING**
Updated in accordance with FY 2024 Proposed Capital Expenditure Plan.
- E. **CONTINGENCY**
Held constant for five years

ASSUMPTIONS USED IN REVENUE PROJECTIONS FOR FY 2025-2029:

- Tax revenue increased to support projected expenditures
- FY 2025 - FY 2029 non-tax revenues are held constant
- FY 2025 - FY 2029 value of 1 mill increased by 1.76% based on the Grand List growth five year historical average.
- FY 2025 - FY 2029 assumes no reduction in current tax levy due to the current motor vehicle mill rate cap at 32.46 mills since a State grant reimburses the Town for most of the revenue loss.

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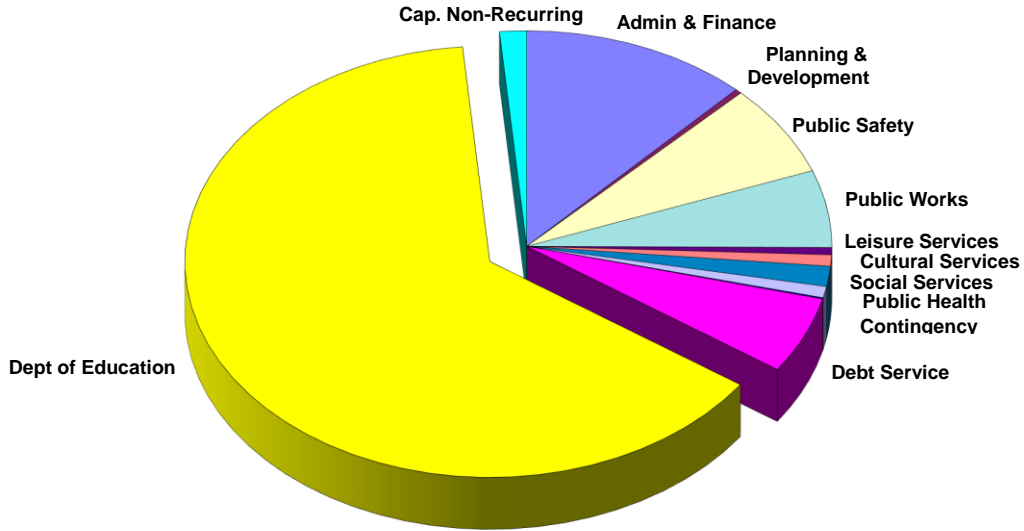
GENERAL FUND

EXPENDITURE

SUMMARY INFORMATION

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**GENERAL FUND EXPENDITURES
BY MAJOR GOVERNMENT CATEGORY
JULY 1, 2023 THROUGH JUNE 30, 2024**



<u>Expenditures</u>	<u>Budget</u>	<u>Percentage</u>
General Government:		
Admin & Finance	\$ 16,033,102	12.06%
Planning & Development	457,091	0.34%
Public Safety	9,178,338	6.90%
Public Works	7,697,827	5.79%
Public Health	721,636	0.54%
Social Services	1,127,809	0.85%
Cultural Services	2,013,611	1.51%
Leisure Services	1,118,827	0.84%
Contingency	125,000	0.09%
Debt Service	7,634,493	5.74%
Dept of Education	84,993,429	63.91%
Cap. Non-Recurring	1,900,000	1.43%
Total	<u>\$ 133,001,163</u>	<u>100.00%</u>

**Town of Cheshire
Operating Budget Summary
Fiscal Year 2023-2024**

	FY 2022			FY 2023			FY 2024			\$ Variance Divided by FY 23 Appropriation % Variance
	Actual	Appropriation	Estimated Expenditures	Department Request	Manager Recommended	Council Approved	Council Approved Minus FY 23 Appropriation \$ Variance			
Town Council	\$42,866	\$40,255	\$51,052	\$45,300	\$44,300	\$44,300	\$4,045		10.05%	
Town Manager	\$381,430	\$402,176	\$406,401	\$411,659	\$411,659	\$409,659	\$7,483		1.86%	
Human Resources	\$148,330	\$150,100	\$155,561	\$154,864	\$127,368	\$127,368	(\$22,732)		-15.14%	
Town Attorney	\$220,000	\$220,000	\$150,430	\$195,600	\$195,600	\$195,600	(\$24,400)		-11.09%	
Town Clerk	\$243,783	\$259,802	\$278,441	\$297,641	\$282,641	\$282,641	\$22,839		8.79%	
Elections	\$113,357	\$140,876	\$134,036	\$135,809	\$135,809	\$135,809	(\$5,067)		-3.60%	
Probate Court	\$0	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$0		0.00%	
Finance	\$2,252,777	\$2,390,973	\$2,441,583	\$2,804,372	\$2,778,372	\$2,751,900	\$360,927		15.10%	
Board of Assessment Appeals	\$2,052	\$2,055	\$1,935	\$4,006	\$4,006	\$4,006	\$1,951		94.94%	
General Services	\$269,413	\$297,925	\$390,180	\$371,752	\$371,752	\$371,752	\$73,827		24.78%	
Public Property	\$1,249,611	\$1,311,840	\$1,276,389	\$1,342,829	\$1,342,829	\$1,339,043	\$27,203		2.07%	
Employee Benefits	\$9,069,854	\$9,406,903	\$9,402,665	\$10,737,024	\$10,437,024	\$10,369,024	\$962,121		10.23%	
TOTAL ADMINISTRATION & FINANCE	\$13,958,059	\$14,624,905	\$14,690,673	\$16,502,856	\$16,133,360	\$16,033,102	\$1,408,197		9.63%	
PLANNING & DEVELOPMENT										
Planning Department	\$350,532	\$277,233	\$268,008	\$288,259	\$288,259	\$291,259	\$14,026		5.06%	
Planning & Zoning Commission	\$9,112	\$8,330	\$6,265	\$4,550	\$4,550	\$4,550	(\$3,780)		-45.38%	
Zoning Board of Appeals	\$3,999	\$2,900	\$1,429	\$2,300	\$2,300	\$2,300	(\$600)		-20.69%	
Economic Development	\$116,074	\$122,743	\$122,720	\$128,547	\$128,547	\$128,547	\$5,804		4.73%	
Beautification Committee	\$12,605	\$14,875	\$14,414	\$25,800	\$25,800	\$23,800	\$8,925		60.00%	
Public Building Commission	\$615	\$2,100	\$663	\$350	\$350	\$350	(\$1,750)		-83.33%	
Inland Wetlands Commission	\$8,168	\$6,110	\$5,162	\$2,640	\$2,640	\$2,640	(\$3,470)		-56.79%	
Environment Commission	\$85	\$1,220	\$520	\$820	\$820	\$820	(\$400)		-32.79%	
Historic District Commission	\$714	\$2,175	\$875	\$1,375	\$1,375	\$1,375	(\$800)		-36.78%	
Energy Commission	\$1,395	\$2,325	\$2,350	\$1,450	\$1,450	\$1,450	(\$875)		-37.63%	
TOTAL PLANNING & DEVELOPMENT	\$503,298	\$440,011	\$422,406	\$456,091	\$456,091	\$457,091	\$17,080		3.88%	
PUBLIC SAFETY										
Police Department	\$6,041,328	\$6,713,682	\$6,655,077	\$7,029,172	\$6,959,172	\$6,901,793	\$188,111		2.80%	
Animal Control	\$111,925	\$120,114	\$123,432	\$123,546	\$123,546	\$119,499	(\$615)		-0.51%	
Civil Preparedness	\$59,439	\$38,755	\$73,300	\$96,500	\$40,000	\$40,000	\$1,245		3.21%	
Public Safety Commission	\$1,562	\$6,850	\$6,200	\$5,550	\$5,550	\$5,550	(\$1,300)		-18.98%	
Fire Department	\$1,201,938	\$1,303,636	\$1,339,974	\$1,663,146	\$1,658,146	\$1,658,146	\$354,510		27.19%	
Inspection Department	\$351,144	\$373,633	\$373,870	\$463,350	\$453,350	\$463,350	\$79,717		21.34%	
TOTAL PUBLIC SAFETY	\$7,767,336	\$8,556,670	\$8,571,853	\$9,381,264	\$9,239,764	\$9,178,338	\$621,668		7.27%	

TOTAL ADMINISTRATION & FINANCE

PLANNING & DEVELOPMENT

- Planning Department
- Planning & Zoning Commission
- Zoning Board of Appeals
- Economic Development
- Beautification Committee
- Public Building Commission
- Inland Wetlands Commission
- Environment Commission
- Historic District Commission
- Energy Commission

TOTAL PLANNING & DEVELOPMENT

PUBLIC SAFETY

- Police Department
- Animal Control
- Civil Preparedness
- Public Safety Commission
- Fire Department
- Inspection Department

TOTAL PUBLIC SAFETY

**Town of Cheshire
Operating Budget Summary
Fiscal Year 2023-2024**

	FY 2022		FY 2023			FY 2024				\$ Variance Divided by FY 23 Appropriation % Variance	
	Actual	Appropriation	Estimated Expenditures	Department Request	Manager Recommended	Council Approved	Council Approved Minus FY 23 Appropriation \$ Variance				
PUBLIC WORKS											
Public Works Department	\$6,873,663	\$7,218,132	\$7,144,426	\$7,978,856	\$7,734,336	\$7,697,177	\$479,045			6.64%	
Water Pollution Control Authority	\$2,029	\$3,600	\$2,025	\$650	\$650	\$650	(\$2,950)			-81.94%	
TOTAL PUBLIC WORKS	\$6,875,691	\$7,221,732	\$7,146,451	\$7,979,506	\$7,734,986	\$7,697,827	\$476,095			6.59%	
SOCIAL SERVICES											
Human Services	\$990,346	\$1,064,153	\$1,080,226	\$1,126,809	\$1,126,809	\$1,126,809	\$62,656			5.89%	
Youth & Human Services Committee	\$640	\$1,500	\$1,000	\$1,000	\$1,000	\$1,000	(\$500)			-33.33%	
TOTAL SOCIAL SERVICES	\$990,986	\$1,065,653	\$1,081,226	\$1,127,809	\$1,127,809	\$1,127,809	\$62,156			5.83%	
CULTURAL SERVICES											
Library	\$1,654,545	\$1,760,963	\$1,698,982	\$1,777,073	\$1,764,073	\$1,764,073	\$3,110			0.18%	
Library Board	\$400	\$1,250	\$172	\$500	\$500	\$500	(\$750)			-60.00%	
Fine Arts Committee	\$218,532	\$243,771	\$236,632	\$293,948	\$249,038	\$249,038	\$5,267			2.16%	
TOTAL CULTURAL SERVICES	\$1,873,477	\$2,005,984	\$1,935,786	\$2,071,521	\$2,013,611	\$2,013,611	\$7,627			0.38%	
LEISURE SERVICES											
Recreation Department	\$1,008,296	\$1,219,676	\$1,200,145	\$1,142,807	\$1,028,807	\$1,118,302	(\$101,374)			-8.31%	
Parks & Rec Commission	\$1,253	\$1,800	\$790	\$525	\$525	\$525	(\$1,275)			-70.83%	
TOTAL LEISURE SERVICES	\$1,009,549	\$1,221,476	\$1,200,935	\$1,143,332	\$1,029,332	\$1,118,827	(\$102,649)			-8.40%	
MISCELLANEOUS											
Public Health	\$641,717	\$721,744	\$719,458	\$734,283	\$721,636	\$721,636	(\$106)			-0.01%	
Contingency	\$0	\$125,000	\$0	\$125,000	\$125,000	\$125,000	\$0			0.00%	
Capital Non-Recurring - Contribution	\$1,000,000	\$1,500,000	\$1,500,000	\$1,100,000	\$1,100,000	\$1,500,000	\$0			0.00%	
Capital Non-Recurring - 1180 Jarvis Street	\$0	\$0	\$0	\$400,000	\$400,000	\$400,000	\$400,000			N/A	
TOTAL MISCELLANEOUS	\$1,641,717	\$2,346,744	\$2,219,458	\$2,359,283	\$2,346,636	\$2,746,636	\$399,892			17.04%	
DEPT OF EDUCATION											
Debt Service Reserve Transfer	\$78,501,052	\$80,664,420	\$80,664,420	\$85,358,121	\$85,358,121	\$84,993,429	\$4,329,009			5.37%	
DEBT SERVICE											
Debt Service	\$6,809,077	\$7,403,322	\$7,403,322	\$8,037,162	\$8,022,115	\$7,634,493	\$231,171			3.12%	
Debt Service Reserve Transfer	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0			0.00%	
TOTAL DEBT SERVICE	\$7,809,077	\$7,403,322	\$7,403,322	\$8,037,162	\$8,022,115	\$7,634,493	\$231,171			3.12%	
GRAND TOTAL - GENERAL FUND	\$120,930,242	\$125,550,917	\$125,336,530	\$134,416,945	\$133,461,825	\$133,001,163	\$7,450,246			5.93%	

TOWN OF CHESHIRE GENERAL FUND
MAJOR OBJECTS OF EXPENDITURES
2023-2024 COUNCIL APPROVED

Department	100 Personnel Services	200 Supplies & Services	300 Utilities	400 Contractual Services	500 Professional Expenses	600 Equipment	700 Miscellaneous	Totals
10 TOWN COUNCIL		19,300		25,000				44,300
20 TOWN MANAGER	393,859	3,100			12,200	500		409,659
25 HUMAN RESOURCES	126,563	500			305			127,368
30 TOWN ATTORNEY				195,600				195,600
40 TOWN CLERK	205,441	26,450		47,750	3,000			282,641
50 ELECTIONS	112,309	7,300		12,500	2,700	1,000		135,809
60 PROBATE COURT							2,000	2,000
70 FINANCE DEPARTMENT	1,176,275	46,782		862,824	9,785	55,200	601,034	2,751,900
80 BD OF ASSESSMENT APPEALS	3,600	406					4,006	4,006
90 GENERAL SERVICES	75,210	86,225	43,000	166,567		750		371,752
100 PUBLIC PROPERTY	176,508	87,500	564,375	509,160		1,500		1,339,043
110 EMPLOYEE BENEFITS		17,075					10,351,949	10,369,024
120 PLANNING DEPARTMENT	270,059	12,200	1,800		7,200			291,259
130 PLANNING & ZONING COMM.				3,000	1,550			4,550
140 ZONING BRD. OF APPEALS		1,100			1,200			2,300
150 ECONOMIC DEV. COMM.	107,952	10,150	540	3,500	5,905	500		128,547
155 BEAUTIFICATION COMMITTEE		4,300		19,500				23,800
160 PUBLIC BLDG. COMM.		350						350
170 INLAND WETLANDS COMM.		2,140			500			2,640
180 ENVIRONMENT COMMISSION		600			220			820
185 HISTORIC DISTRICT COMMISSION		1,250			125			1,375
190 ENERGY COMMISSION		1,450						1,450
200 POLICE DEPARTMENT	5,944,925	300,800	64,100	439,962	8,800	143,206		6,901,793
210 ANIMAL CONTROL	110,399	5,200		3,300	150	450		119,499
220 CIVIL PREPAREDNESS	10,000	12,100	1,200	14,500	500	700	1,000	40,000
225 PUBLIC SAFETY COMMISSION	500	5,050						5,550
230 FIRE DEPARTMENT	597,138	187,800	47,500	154,200	96,500	10,500	564,508	1,658,146
250 INSPECTION DEPARTMENT	400,900	7,050	3,000	40,350	1,450	600		453,350
260 PUBLIC WORKS DEPARTMENT	2,780,852	794,300	108,500	3,995,950	8,475	9,100		7,697,177
280 W.P.C.A.		650						650
290 PUBLIC HEALTH				721,636				721,636
300 HUMAN SERVICES	1,021,070	33,070	4,740	50,369	7,385	175	10,000	1,126,809
336 YOUTH & HUMAN SVCS COMM.				1,000				1,000
340 LIBRARY	1,479,043	205,950	1,800	69,080	8,200			1,764,073
350 LIBRARY BOARD								500
355 FINE ARTS COMMITTEE	156,938	19,450		70,700	1,950			249,038
360 RECREATION DEPT.	668,417	57,372	4,340	80,229	3,150	304,794		1,118,302
370 PARK & RECREATION COMM.		525						525
380 CONTINGENCY							125,000	125,000
390 DEBT SERVICE							7,634,493	7,634,493
410 CAPITAL NON-RECURRING							1,900,000	1,900,000
Town Total	15,817,958	1,957,495	844,895	7,486,677	181,750	224,181	21,494,778	48,007,734
DEPT. OF EDUCATION (1)	52,463,669	4,067,865	1,966,448	7,081,403	1,463,247	1,151,152	16,799,645	84,993,429
0	52,463,669	4,067,865	1,966,448	7,081,403	1,463,247	1,151,152	16,799,645	84,993,429
Grand Totals	68,281,627	6,025,360	2,811,343	14,568,080	1,644,997	1,375,333	38,294,423	133,001,163

(1) Distributions provided by Board of Education

DEPARTMENT

ADMINISTRATIVE INFORMATION,

BUDGET, AND PERFORMANCE

OBJECTIVES AND MEASURES

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PERFORMANCE BASED BUDGETING AND PERFORMANCE MEASURES

This section of the General Operating Budget includes narrative information and Performance Measures for Town departments and divisions.

The Town of Cheshire instituted performance based budgeting in 1998, enhancing our budget document and assimilating the proven business practice of performance management. While the objective for performance management in business is to maximize profits, the objective for a government organization is to provide the highest quality services that a community needs (or demands) for the lowest possible cost; and Performance Measures are a means to that end.

One of the key elements in performance management, performance measurement is a systemized process of data collection that enables an organization to set goals, assess success, and budget for results in a rational and consistent manner. This strategy enables a government, supported by tax dollars, to fund according to outcomes.

Performance measurement is simple yet powerful. The process is cyclical and begins with management and staff identifying true service needs and demands. Goals and objectives are set based on these service needs. Next, since “what gets measured gets done¹,” outcomes and efficiencies that will be measured are identified, and collection methods that ensure accurate and consistent data for each of these measures are instituted. Measures are then analyzed to determine to what extent goals have been achieved. Success, or failure, is then documented. When identified, success can be duplicated, enhanced, and rewarded; failure can be corrected. Service needs can be re-evaluated, and goals revised accordingly. The cycle revolves; constant evaluation and realignments ensure the sustainability, efficiency and fiscal prudence of an organization that is always scrutinizing how successfully it is fulfilling its mission.

One of the many benefits of this cycle is the creation of a factual environment that fosters informed, evidence-based decision making, which is critical to successful management. But arguably the most significant benefit to performance measurement is accountability. Accountability is vital for effective management of the organization, but more importantly, it delivers the transparency that is an essential obligation to the public whom we serve.

¹ *Reinventing Government*, David Osborne and Ted Gaebler

Town Manager 2022-2023 Goals and Objectives

ECONOMIC DEVELOPMENT

Goal #1: *Support strategic and targeted efforts to grow the Town's grand list to lessen the tax burden on residents and existing businesses, while maintaining the Town's quality of life, historical connections, identity and sense of place.*

Key Objectives:

- Continue and expand outreach and support to existing local Cheshire businesses through meetings, visits and site walks
- Draft and advertise RFP for State DOT parcel conveyed to the Town in 2022 for the purpose of developing the property for economic development purposes.
- Support the development of the West Main Street Business District through various means including but not limited to applying for the BAR grant and implementing a new area design code, planning and developing additional municipal parking, possible relocation of Artsplace, etc.
- Increase publicity and visibility of the Town Council's adopted Tax Increment Financing District and Master Plan.
- Continue and expand Cheshire Business Appreciation event and Manufacturers Roundtable

FINANCE

Goal #2 - *Ensure the continued strength and stability of Town finances through disciplined fiscal management and conservative budgeting practices.*

Key Objectives:

- Hold a successful bond sale in March 2023 and present a strong case for reaffirming the Town's AAA bond rating from both Standard & Poor's and Fitch.
- Maintain oversight and carefully manage the operating budget to generate a FY22 budget surplus
- Develop a fiscally responsible FY24 Operating and Capital Budget that maintains high-quality Town services in the most cost-effective manner possible.
- Ensure Town Operating Budget and Audit Report documents meet GFOA award certification standards and implement Town Auditor recommendations including adoption of Federal Procurement Standards and establishing a Fraud Hotline.

PUBLIC SAFETY/PUBLIC HEALTH

Goal #3 – *Prioritize initiatives, projects and services that promote and ensure the highest levels of public safety for our community including continued management of the Town of Cheshire’s response to the COVID-19 pandemic.*

Key Objectives:

- Improve communication with Chesprocott Health District regarding their finances and future goals/plans
- Closely monitor Fire Department staffing and equipment, improve volunteer incentives where possible.
- Monitor Trinity ambulance performance and response times
- Continue to provide leadership to the Town’s local pandemic response through our Emergency Management Team including planning and coordination with key local and state partners.
- Increase Cheshire Police Dept. public communications and access to information
- Design and construct a new Emergency Operations Center in the basement of Town Hall

RECREATION

Goal #4: *Promote and expand recreational and leisure opportunities to enhance the quality of life for all Cheshire residents and promote positive physical, social and emotional experiences.*

Key Objectives:

- Oversee the design development of the Chapman/Bartlem Park South Phase 1 capital project, keeping project on time and on budget for a Spring 2023 construction initiation. Work to identify additional funding opportunities to close any gaps and/or offset inflation cost pressures.
- Evaluate and pursue (if appropriate) open space land acquisition opportunities and coordinate final closeout of the acquisition of 257 Fenn Rd through OSWLA grant funding acceptance, related easements and open space management planning.
- Complete a Facility Assessment and Master Capital Plan for the Cheshire Community Pool.
- Initiate Mixville Park operations and future capital needs master planning process.
- Advance the installation of chicanes to improve public safety at the West Main Street trail crossing.

EDUCATION

Goal #5: *Support the Town Council and Board of Education's major joint initiative to modernize Cheshire's public school facilities.*

Key Objectives:

- Provide leadership and support as well as financial, planning and other technical resources to advance the Town of Cheshire's Next Generation school modernization capital projects.
- Continue to maintain and look for opportunities to expand shared services/field use.

TOWN OPERATIONS/CUSTOMER SERVICE/COMMUNICATIONS

Goal #6: *Improve the effectiveness, efficiency and quality of Town services with a focus on enhancing the user experience of residents, businesses and visitors. Support efforts to improve town-wide communications to provide reliable and consistent information and enhance citizen engagement, awareness and participation.*

Key Objectives:

- Upgrade and improve Town website www.cheshirect.org
- Complete Legal Services RFP for Labor Counsel Services
- Reinforce the importance of customer service and timely follow up to all staff
- Increase internal communication between Town Manager, Department Heads and staff; as well as timely status reports and updates to the Town Council
- Continue efforts to increase employee morale, engagement and wellness strategies
- Formulate plans for managing emerging solid waste issues including the nips surplus revenue and streamlining and establishing a consistent bulky waste process.
- Improve the Town's Online Permitting System.
- Identify and Implement an Online Job Application System.
- Complete design and continue upgrades to Council Chambers and Chambers Lobby (carpet, chairs, wall photos, seal and signage)

Addendum:

MAJOR CAPITAL PROJECTS

- ❖ Oversee the design development of the Chapman/Bartlem Park South Phase 1 capital project, keeping project on time and on budget for a Spring 2023 construction kick off. Work to identify additional funding opportunities to close any gaps and/or offset inflation cost pressures.
- ❖ Initiate Mixville Park operations and future capital master planning process.
- ❖ Complete design and construction of John G. Martin Mixville Park Pavilion
- ❖ Design and construct a new Emergency Operations Center in the basement of Town Hall
- ❖ Provide leadership and support as well as financial, planning and other technical resources to advance the Town of Cheshire's Next Generation school modernization capital projects.
- ❖ Complete design and continue upgrades to Council Chambers and Chambers Lobby (carpet, chairs, wall photos, seal and signage)

ANIMAL CONTROL

MISSION STATEMENT

The mission of the Animal Control Department is to ensure public safety through the enforcement of state statutes relating to animals and the disposal of sick or injured wildlife, and to care for and place unclaimed impounded animals.

ADMINISTRATIVE OVERVIEW

The Animal Control Department, staffed by one Animal Control Officer (ACO) and one Assistant ACO, falls under the supervision of the Chief of Police.

The ACOs maintain the kennel facility, enforce local and state regulations in relation to animals including dog licensing and rabies prevention, investigate complaints relating to domestic and wild animals, return dogs and/or cats to their owners or place the animals for adoption, work with volunteers to enhance staff department efforts.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$107,300	\$111,439	\$113,332	\$114,446	\$114,446	\$110,399
SUPPLIES & SERVICES	3,042	4,775	5,200	5,200	5,200	5,200
CONTRACTED SERVICES	1,518	3,300	4,300	3,300	3,300	3,300
PROFESSIONAL SERVICES	65	150	150	150	150	150
EQUIPMENT	0	450	450	450	450	450
TOTAL EXPENDITURES	\$111,925	\$120,114	\$123,432	\$123,546	\$123,546	\$119,499

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$6,000	None (balance 7/1/22- \$194)	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Continued ongoing professional training to maintain ACO state licensing and provide gained information to the public.
- ◆ Assisted neighboring communities, providing mutual aid as needed.
- ◆ Pursued and received donations of food and supplies from outside sources to decrease use of operating budget.
- ◆ Placed or returned most impounded animals.
- ◆ Temporarily provided housing for pets of transported residents having medical emergencies/untimely deaths/arrests or experiencing homelessness.
- ◆ Learned new online Department of Agriculture monthly reporting software
- ◆ Implemented new safety protocols for volunteers

OBJECTIVES 2023-2024

- ◆ Continue to place nearly 100% of animals impounded into adoptive homes, as tracked below.
- ◆ Increase high visibility patrol of public parks and linear trail to ensure leash laws are being followed.
- ◆ Increase percentage of dogs that are licensed.
- ◆ Replace outdated equipment including snare pole, snappy snare and stretcher.
- ◆ Continue professional training of Animal Control Officers to broaden base of knowledge and increase service to community through free or inexpensive ongoing training.
- ◆ Continue to pursue outside funding sources to relieve pressure on operating budget.
- ◆ Increase enforcement of dog licensing and vaccination laws to protect the health and safety of residents and to increase revenue, as represented by Licensed Dogs in the Performance Measures below.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Licensed Dogs	Output	2,098	2,100	2,100
Total Complaints	Outcome	825	900	900
Warnings Issued	Output	10	10	10
Arrests	Output	5	8	10
Animals taken into MACO system	Output	22	55	24
Animals redeemed (return to owner)	Output	14	15	18
Animals Placed	Outcome	8	40	6
% of Animals Placed and/or returned	Efficiency	100%	100%	100%
Cost per capita*	Efficiency	\$3.06	\$3.43	\$3.32

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

CHESHIRE PUBLIC SCHOOLS

29 Main Street
Cheshire, Connecticut 06410

SUPERINTENDENT'S BUDGET MESSAGE **2023-2024**

MISSION STATEMENT

The Cheshire Public Schools, in partnership with families and the community, will prepare all students to meet the challenges of an ever-changing global society by providing high-quality educational opportunities that inspire lifelong learning and service to others.

INTRODUCTION

If there is a word to define Cheshire in 2023, it is “prosperous”. Cheshire has established itself as a destination for families in Connecticut to live in a warm and welcoming community complete with a diversity of attractive family amenities. Anchoring that attraction is the Cheshire Public Schools. Cheshire Public Schools is enjoying unprecedented academic success while at the same time focusing on, and it may even be logical to think because of, our efforts to support the social-emotional development of our students. In this prosperous environment, we are experiencing enrollment growth that we have not seen in half a century. This rapid growth can generate anxiety about the associated cost of success if one only focuses on that side of the ledger. In looking at the big picture however, it is clear that Cheshire’s success has also brought about substantial economic expansion and Grand List growth. This prosperity is the context upon which we examine the 2023-2024 Cheshire Public Schools Budget.

The Cheshire Public Schools community has been committed to focusing on the development of students’ social-emotional skills and complex thinking. The Board of Education reaffirmed this commitment in the fall of the 2022-2023 school year. These goals provide the lens through which our financial decisions are made. Additionally, the community has historically voiced strong support to maintain consistent student-teacher ratios and access to a robust platform of extracurricular opportunities.

The Board of Education’s budget for 2023-2024 is designed to balance our historical standard of service, our district goals, and fiscal prudence. Cheshire currently ranks 121st out of 166 Connecticut school districts in expenditures per student, yet we consistently rank among the best school systems in Connecticut in various measures of student success. The Cheshire Public Schools serves as a model for both educational quality and operational efficiency and can be proud of its strong return on investment. **To put things in perspective, Cheshire’s education budget would have needed to be \$10,877,462 higher last year, if we were to have spent the average amount per student that other Connecticut districts do!** The Cheshire Public Schools continue to provide a tremendous value for the community.

The 2023-2024 Cheshire Public Schools proposed operating budget is driven by two primary factors: medical benefits and growing student enrollment. We have budgeted a 12.78% (\$1,509,762) increase in our medical benefits for next year in order to ensure our budget meets anticipated claims. This increase alone represents a 1.87% increase over last year’s overall budget.

Cheshire Public Schools has a current enrollment of 4,267 students. Even the most recent projections (November 17, 2022) from the New England School Development Council did not have us reaching that population count until next year. Last year’s K-6 staffing was predicated on an enrollment of 2,170 students. The enrollment projection for 23-24 is 2,240 or 70 additional students. This population growth has necessitated the addition of

Superintendent's Budget Message
2023/2024 Board of Education Budget

staff to address the academic and special education needs of our students. Most notably, the budget includes four new classroom teacher positions. In addition, we are adding 2.9 FTE special education service providers at the elementary/district level and .7 FTE in nursing support.

I mentioned our budget being considerate of our historical level of service, our goals, and fiscal prudence. As Cheshire continues to prosper as a school system and a community, our budget will likely continue to increase commensurate with our Grand List growth. This symbiosis will mean that we continue to provide a high quality experience for our community at a price that is affordable.

The Board of Education's adopted budget for the 2023/24 school year is \$84,993,429. This represents a 5.37% increase over the prior year's budget.

The Cheshire Public Schools Bounce Forward Plan to best leverage federal grant resources for pandemic recovery is a key consideration in this budget as well. Initially adopted in April 2021, the Bounce Forward plan focused on extensive professional development, redeployment of staff into administrative roles to support student intervention plan monitoring, and math support at the middle and high school levels. These resources should and still do exist in our schools through the federal grants provided. The plan that we were required to file with the state articulated continued use of this financial resource through at least the 2023-2024 school year. As our enrollment grows, new school buildings loom on the horizon, and as economic factors shift, we will need to evaluate to what degree those resources are necessary beyond next year.

The Board of Education believes that this budget reasonably responds to the realistic needs of a school system that wishes to maintain a competitive edge for its students and community. Moreover, we believe this budget, when coupled with the Bounce Forward plan, will address the unique needs of our students and community exiting this extended pandemic. We ask that you take time to consider the value and importance of our public schools as an anchor of our community and more importantly, in preparing our children to be successful, contributing members of our global society.

I would like to thank our Board of Education and Town Council who spent countless hours defining this plan for our future. I also extend heartfelt gratitude to our Chief Operating Officer, Vincent Masciana, and his team for his support in constructing this budget. Moreover, I want to acknowledge the hundreds of teachers, administrators, and support staff who have worked tirelessly over the past year to ensure that the students and families in Cheshire receive an excellent educational experience! They have ensured that our students experience the best of times even during these sophisticated and trying challenges. Moreover, they have played a significant role in contributing to Cheshire's prosperity. I know that we do our very best to effectively utilize the resources that our community provides to help our children flourish.



Jeffrey F. Solan, Ed.D.
Superintendent of Schools

BUILDING INSPECTION

MISSION STATEMENT

To safeguard the health, safety and welfare of the community through communication, education and enforcement of the Connecticut State Building Codes.

ADMINISTRATIVE OVERVIEW

The Building Inspection Department has four full-time employees: The Building Official, two Assistant Building Officials, and an Administrative Assistant II. We are responsible for reviewing all permit applications and building plans to construct, add, or alter buildings/structures in the town. The department also issues demolition, building, plumbing, electrical, HVAC and sewer permits. The Building Inspections Department collects all associated permit and zoning fees. Professional staff performs inspections on all issued permits and responds to complaints reported by the public. Staff also responds to reported emergency situations such as fires, structure involved motor vehicle accidents and storm damage.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2024
	Actual	Approp.	Estimated	Dept.	Manager	Council
			Expend.	Request	Recomm.	Approval
PERSONNEL SERVICES	\$304,353	\$347,433	\$346,490	\$400,900	\$400,900	\$400,900
SUPPLIES & SERVICES	7,408	6,800	7,370	7,050	7,050	7,050
UTILITIES	1,835	3,000	2,160	3,000	3,000	3,000
CONTRACTED SERVICES	36,620	14,350	15,925	50,350	40,350	40,350
PROFESSIONAL EXPENSE	405	1,450	1,325	1,450	1,450	1,450
EQUIPMENT	<u>523</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>
TOTAL EXPENDITURES	\$351,144	\$373,633	\$373,870	\$463,350	\$453,350	\$453,350

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED	FY 21-22 GRANTS, GIFTS &	CAPITAL FUNDING	FY 22-23 CAPITAL BUDGET
GENERAL FUND REVENUE	OTHER FUNDING SOURCES	AVAILABLE AS OF 7/1/22	APPROPRIATION
\$700,000	None	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Transitioned back from working remotely due to the pandemic. During the transition we maintained a full level of service to the public.
- ◆ Continue to offer virtual inspections to serve the public if requested during the COVID times.
- ◆ Managed permits/projects for commercial buildings. Projects included multilabel buildings within the “business” classification. For example (just to mention a few)-Chase Bank, a Dentist Office, a (I-2) elder care building (Marbridge), large apartment house project (50 Hazel Drive), a 1.3MW on ground solar project, ground up and renovated cell towers, multiple restaurant renovations, and a continued effort to convert old factories buildings to useable space.
- ◆ Continued to handle a large volume of residential projects. Projects included but not limited to solar systems, standby house generator systems, swimming pools, decks, siding, windows, additions, heating systems, and electrical upgrades.
- ◆ Managed an increase in the number of retroactive permits to resolve unpermitted work discovered during real estate transactions.
- ◆ Processed a high volume of new single-family homes and town houses currently being built.

BUILDING INSPECTION

- ◆ Processed a high volume of permits for residential interior alterations such as kitchen, bathroom, and basement remodels.
- ◆ Streamlined daily scheduling process by eliminating paper schedules and implementing an Outlook calendar.
- ◆ Implemented collection of fees before plan review begins.
- ◆ Implemented tax collection sign off within permit process.
- ◆ Implemented RWA sign off within permit process.

OBJECTIVES 2023-2024

- ◆ Improve the efficiency of service by utilizing technological advancements such as our online permit system, our cell phones, and our laptops. Also, expand our online permitting system to simplify permit coordination with other department's allowing better recordkeeping and expedition of FOIA information request.
- ◆ Promote awareness and educate to applicants about the upcoming 2022 State Building Code and applicable ICC/NFPA code books.
- ◆ Continue to promote building safety through education, informational brochures, and field inspections.
- ◆ Maintain career development for staff by promoting educational training hours to ensure board certification and a high level of staff knowledge.
- ◆ Continue to digitize all non-residential construction documents in accordance with state mandated document retention schedule.
- ◆ Identify the most productive performance measures to promote our current core services in this fluctuating economic environment.
- ◆ Continue to maintain our relationships with other departments to maintain a high level of productivity.
- ◆ Add a new part time inspector to help handle the much-anticipated north end project and growing new development.
- ◆ Reorganize the building office area to accommodate the new employee.
- ◆ Inventory and digitize existing paper permit to expedite responses to information requests from residents as well as Freedom of Information Act fulfillment.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Value of permitted work	Outcome	\$70.07M	\$80M	\$80M
Number of permits issued (voluntary compliance)	Output	2,710	2,775	3,000
Number of inspections performed	Output	3,200	3,365	4,100
% of inspections performed within 24 hrs. of request	Outcome	82%	85%	87%
Average # of days for initial review for new construction	Output/Outcome	17	15	18
# of days between a complaint and the first inspection	Output	2	2	2
Cost per capita*	Efficiency	\$9.59	\$10.38	\$12.58

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

ECONOMIC DEVELOPMENT

MISSION STATEMENT

The mission of the Economic Development Department is to expand and enhance the Town’s Grand List, economic base and quality of life by attracting new business development compatible with the planning and zoning and environmental regulations, and to provide customer service and programs of high quality to address the concerns and expansion plans of prospective employers and the business community.

ADMINISTRATIVE OVERVIEW

The department is staffed by a full-time economic development and grant writing coordinator who is responsible for promoting and developing the Town’s economic resources by recruiting new businesses and assisting existing companies with concerns and expansion plans. The coordinator identifies and seeks grant opportunities for a wide range of community initiatives. The department works with the Economic Development Commission (EDC), Town and state agencies, realtors, developers and Cheshire Chamber of Commerce. The coordinator also manages the activities of the Town Beautification Committee (TBC), the Historic District Commission (HDC) and other relevant committees and projects.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$108,248	\$104,583	\$105,583	\$107,952	\$107,952	\$107,952
SUPPLIES & SERVICES	2,704	9,650	9,150	10,150	10,150	10,150
UTILITIES	460	540	540	540	540	540
CONTRACTED SERVICES	1,543	4,000	1,492	3,500	3,500	3,500
PROFESSIONAL EXPENSE	2,612	3,470	5,455	5,905	5,905	5,905
EQUIPMENT	<u>507</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>
TOTAL EXPENDITURES	\$116,074	\$122,743	\$122,720	\$128,547	\$128,547	\$128,547

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	\$1,884,526 (balance on 7/1/22 - \$16,516)	\$384,999	None

ACCOMPLISHMENTS 2022-2023

- ◆ Finalized Land Conveyance in Interchange Zone from State of Connecticut to Town of Cheshire for Economic Development purposes.
- ◆ Created Manufacture’s Roundtable to support and provide assistance to Town’s manufacturing base.
- ◆ Worked to develop working relationship with Town’s Board of Education to facilitate student development and enhancement for local employment to fill employee shortage.
- ◆ Facilitated planning for quality commercial development in Town’s largest mixed-use development, Stone Bridge Crossing. Worked with developer and various Town departments to streamline and assist to ensure key deadlines are achieved.
- ◆ Secured a Brownfield Area Redevelopment Grant (BAR) grant to envision future development of the West Main Street Business District to ensure responsible planning and future growth patterns.
- ◆ Assisted with the opening of the Phase 1 of Ball & Socket Arts Redevelopment Project on West Main Street.
- ◆ Secured a \$300,000 Small Town Economic Assistance Program (STEAP) grant for Willow Street/West Main Street streetscape enhancement project.
- ◆ Provided information about pandemic-related state and federal assistance programs to Cheshire businesses.
- ◆ Coordinated activities of the HDC to preserve and promote the town’s historic character and resources including review of Certificates of Appropriateness and exemption requests in historic districts.
- ◆ Managed several HDC presentations and information sessions with the CT Trust for Historic Preservation.

- ◆ Represented the Town of Cheshire at the Connecticut Organization of Small Town’s (COST) as featured presenter on Tax Increment Financing District (TIF), along with New Haven Chamber of Commerce, various realtors and State Department of Economic and Community Development.
- ◆ Continued collaboration with the EDC, Planning and Zoning Commission (P&ZC) and Town Planner and staff to develop prime properties in the industrial area and underdeveloped or underperforming properties in the town center and commercial areas to foster grand list growth.
- ◆ Coordinated TBC’s activities, including Adopt-A-Spot Program and review of site plans and applications for signage. Worked with developers to ensure character of the community is maintained and enhanced.
- ◆ Worked to recruit and retain companies and assist the growth plans of existing and new businesses.
- ◆ Continued collaboration with Cheshire Chamber of Commerce through Chamber’s participation in meetings of the EDC. Provided Chamber with information on new companies to assist in their membership efforts.
- ◆ Overhauled Economic Development portion of Town website with interactive links and helpful guides for the business community and interested developers.
- ◆ With the Assessor, continued to manage incentive programs to increase the Grand List and support growth of Cheshire businesses; worked with EDC and Town Council to continue the program for three more years.

OBJECTIVES 2023-2024

- ◆ Organize and host Business Appreciation Day after a two-year hiatus.
- ◆ Continue to assist Ball & Socket Arts site redevelopment.
- ◆ Coordinate the development of new Town surface parking lot on the Ball & Socket Arts Complex allowing for public access to the Farmington Canal Heritage Trail and the West Main Street commercial district.
- ◆ Issue Request for Proposal for Town owned former State land in Interchange Zone for economic growth.
- ◆ Launch “Grow Cheshire” marketing campaign.
- ◆ Continue to build relationship with the Cheshire Chamber of Commerce to foster continued strong communication between the business community and the town. Participate in or host program(s) for business community with the Chamber.
- ◆ Continue retention efforts, including company visits and meetings with the EDC, to address concerns of Cheshire businesses and expand economic base and Grand List.
- ◆ Continue to pursue and manage grants to support quality of life and other initiatives to lessen burden on the Town’s budget.
- ◆ Support historic preservation initiatives to further educate Cheshire residents about the town’s heritage and historic properties.
- ◆ With TBC, continue work to enhance the Town’s residential and commercial attractiveness.
- ◆ Continue work with the Town Planner and staff to bring compatible development to properties in the Town’s north end to increase growth of Grand List and maintain the character of the community.
- ◆ Work to bring redevelopment to prime and underperforming properties.
- ◆ Continue to address community concerns regarding commercial and industrial operations and development.
- ◆ Continue to address unsightly properties in the commercial and industrial areas.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.
- ◆ Continue to manage the incentive and Tax Increment Financing programs.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 22-23	Estimated 23-24	Projected 24-25
Revenue from commercial/industrial Grand List	Output	\$13,586,610	\$13,952,200	\$14,161,485
Net Assessed value of real/personal commercial property	Outcome	\$574,002,166	\$644,595,436	\$750,000,000
Business Appreciation Day participants	Outcome	0	200	250
Cost per capita*	Efficiency	\$3.17	\$3.41	\$3.57

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

ELECTIONS

MISSION STATEMENT

The mission of the Elections Department is to safeguard the integrity of the electoral process, maintain public confidence in the election process, and execute the Town's obligations under election laws.

ADMINISTRATIVE OVERVIEW

Staff includes two elected Registrars and two appointed Deputy Registrars, each of whom are paid to work 18 hours per week. The department services a voter registry of over 18,900 active and 2,589 inactive electors; conducts state-mandated canvass of electors; tests and maintains voting equipment; prepares and implements all federal, state and municipal general elections, party primary elections, and referenda; and appoints, trains, and supervises elections officials.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$92,259	\$110,516	\$113,276	\$112,309	\$112,309	\$112,309
SUPPLIES & SERVICES	3,186	16,700	6,100	7,300	7,300	7,300
CONTRACTED SERVICES	8,254	12,000	12,000	12,500	12,500	12,500
PROFESSIONAL EXPENSE	600	1,660	2,660	2,700	2,700	2,700
EQUIPMENT	9,058	0	0	1,000	1,000	1,000
TOTAL EXPENDITURES	\$113,357	\$140,876	\$134,036	\$135,809	\$135,809	\$135,809

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Redistricted the town of Cheshire per federal census and state mandates, using new state prescribed boundaries, with the assistance of GIS contractor, town council, and town management.
- ◆ Continued compliance with COVID-19 protocols to ensure elections were conducted as safely as possible.
- ◆ Conducted November 2022 state election and related August primaries.
- ◆ Conducted randomly selected state-mandated audits of two districts' election ballots.
- ◆ Worked with local nursing homes to ensure that elderly and disabled residents could vote.
- ◆ Hired and trained Moderators and poll workers, overcoming the challenges of COVID-19.
- ◆ Conducted annual state-mandated town-wide canvass and canvass of over 700 voters whose status was flagged as having possibly moved within or out of Cheshire, to improve the accuracy of voter rolls.
- ◆ Investigated hundreds of voter status changes provided by the Electronic Registration Information Center and processed over 5,000 changes of voter status (as of March 2023).
- ◆ Conducted state-mandated testing of all voting districts' aging tabulators, prepared moderators' materials, and tested ballot-marking technology and equipment for use by disabled voters.
- ◆ Attended Registrars of Voters Association of Connecticut (ROVAC) conferences and meetings online to remain conversant with evolving legal, technological, and procedural changes.
- ◆ Attended conference calls with Secretary of the State's office for guidance relating to legal and technological requirements of conducting elections during pandemic and other issues.
- ◆ Consulted with DMV regarding problems and improvements to DMV processing of voter information.
- ◆ Resumed required annual registration session at Cheshire High School.
- ◆ Provided updated voter information upon request.
- ◆ Registrars and Deputy Registrars maintained full certifications with the State of Connecticut.

OBJECTIVES 2023-2024

- ◆ Prepare for “early voting.” Work to ensure compliance with related laws.
- ◆ Conduct 2023 municipal election and any related primary elections.
- ◆ Process primary petitions from candidates not belonging to the major parties.
- ◆ Provide all mandated functions in compliance with any remaining COVID-19 safety measures.
- ◆ Conduct safe and fair federal, municipal and state primaries, elections, audits, or referenda as required.
- ◆ Attend ROVAC conferences and meetings to remain conversant with evolving legal, technological, and procedural changes.
- ◆ Maintain a high level of coordination and cooperation with the Town Clerk and other departments.
- ◆ Provide opportunities for all eligible residents to register by keeping regular office hours, offering online registration sessions throughout the year, and providing information on how to register remotely through the town website.
- ◆ Anticipate and quickly address the increasing technological and legal demands placed on the Town by new State and Federal election laws.
- ◆ Maintain an accurate, up-to-date voting list as required by Connecticut State Election Laws.
- ◆ Continue to conduct annual state-mandated town-wide canvass, review death notices, and evaluate ERIC data to maintain the accuracy of voter rolls.
- ◆ Recruit and retain as many veteran poll workers from previous elections as possible.
- ◆ Improve training process for poll workers to increase customer service to voters and conduct efficient, accurate elections.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
# of changes per year via voter canvass	Output	2,500	700	700
# of registration sessions held	Output	1	1	2
# of new voters registered	Output / Outcome	1,000	1,300	1,000
% of residents registered to vote	Outcome	66%	69%	70%
Cost per capita*	Efficiency	\$3.10	\$3.72	\$3.77

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

EMPLOYEE BENEFITS

MISSION STATEMENT

The mission of the Employee Benefits Division is to ensure the effective administration and prudent fiscal management of the Town's employee benefit programs, to provide an environment and opportunities that enable employees to succeed, and to provide quality customer service to our employees for all benefit programs.

ADMINISTRATIVE OVERVIEW

This Department is supported by both Human Resources and the Finance Department and is responsible for administering all employee benefit programs including pension, medical benefits, unemployment, education assistance, retirement incentive, and workers' compensation. Staff also provides employee orientations, exit interviews, benefits counseling, and professional development and training.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
SUPPLIES & SERVICES	\$21,326	\$16,775	\$14,200	\$17,075	\$17,075	\$17,075
EQUIPMENT	1,878	0	0	0	0	0
MISCELLANEOUS	9,046,650	9,390,128	9,388,465	10,719,949	10,419,949	10,351,949
TOTAL EXPENDITURES	\$9,069,854	\$9,406,903	\$9,402,665	\$10,737,024	\$10,437,024	\$10,369,024

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Continued making actuarially recommended contributions for the Town, Police and Volunteer Firefighters pension plans.
- ◆ Continued cyber security training.
- ◆ Continued to increase employee migration into Health Savings Account (HSA) medical benefits coverage, without diminishing benefits.
- ◆ Continued effective workplace safety initiatives to ensure a safe workplace for our employees, minimize lost time, and minimize increases in Town and Board of Education Workers' Compensation insurance premiums.
- ◆ Continued to provide in-service professional development and enrichment programs to broaden employees' skills, support morale, and improve productivity and work/life balance.
- ◆ Achieved successful employee recruitment in filling a number of key positions, including department and division level positions.
- ◆ Employee Wellness has continued efforts to promote a healthy lifestyle among our employees by transmitting more frequent and relevant wellness information to them and providing program offerings/information on efficient and cost-effective benefit utilization.
- ◆ Shared Cigna provided health coach with school district 2 days per week.
- ◆ Continued 2% premium reduction wellness incentive for qualified employees.
- ◆ Updated Personnel Rules and Regulations to more accurately reflect annual revisions and current state and federal regulatory requirements.
- ◆ Updated 401 and 457 Defined Contribution Plan documents to more accurately reflect annual revisions and current state and federal regulatory requirements.

OBJECTIVES 2023-2024

- ◆ Continue aggressive and extensive recruitment to fill vacant positions and anticipated retirements to ensure the appointment of highly qualified candidates and minimize service disruption.
- ◆ Continue to enhance professional development and personal enrichment programs to enhance work skills and productivity and to foster positive morale and work/life balance.
- ◆ Continue to promote healthy lifestyles through expansion of employee wellness programs and opportunities advanced by our Employee Wellness Committee in conjunction with health coach.
- ◆ Continue effective and successful safety initiatives to ensure a safe workplace, minimize employee lost time and contain Workers' Compensation costs.
- ◆ Negotiate changes to Police postretirement medical benefit plan to reduce Town's long-term liabilities.
- ◆ Update pension plan documents and employee booklets for regulatory and contractual changes.
- ◆ Continue to work to ensure sustainability of core services to the community.
- ◆ Review performance measures for relevance to core services and the current environment.
- ◆ Continue to maintain a high level of coordination, cooperation, and support with other departments.
- ◆ Implement additional wellness incentives to reduce premium share contribution.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
New Hires	Output	21	20	12
Job Postings	Output	22	20	15
Avg. # of Applicants per Posting**	Efficiency	15	18	20
HSA Enrollees as % of Total Medical Insurance Enrollees	Outcome	63%	65%	65%
Employee days lost due to work-related injury	Efficiency / Outcome	71	85	70
Average # of days to fill a vacancy	Efficiency / Outcome	73	66	70
# of in-service training hours conducted	Output/Outcome	450	150	150
Cost per capita*	Efficiency	\$247.82	\$261.17	\$289.53

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

**Does not include Police Officers.

FINANCE

MISSION STATEMENT

The mission of the Finance Department is to maintain the fiscal stability of the Town through prudent management of fiscal resources. This is accomplished by the ongoing assessment of controls and procedures, billing and collecting all Town revenues, monitoring activity in accordance with statutes and policies, safeguarding assets and protecting the integrity of all financial data.

ADMINISTRATIVE OVERVIEW

The Director of Finance reports directly to the Town Manager. The Finance Department includes six divisions: Accounting & Treasury, Collector of Revenue, Tax Assessor, Audit, General Insurance and Information Technology (IT). There are a total of 14 full and part-time employees in the Finance Department broken out as follows: eight in Accounting & Treasury, four in Collector of Revenue and three in Tax Assessor; IT is outsourced.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$1,122,380	\$1,153,270	\$1,138,714	\$1,176,275	\$1,176,275	\$1,176,275
SUPPLIES & SERVICES	27,433	32,801	31,961	46,782	46,782	46,782
CONTRACTED SERVICES	588,049	606,245	692,517	900,296	874,296	862,824
PROFESSIONAL EXPENSE	5,608	7,740	6,915	9,785	9,785	9,785
EQUIPMENT	5,491	20,500	20,500	70,200	70,200	55,200
MISCELLANEOUS	<u>503,816</u>	<u>570,417</u>	<u>550,976</u>	<u>601,034</u>	<u>601,034</u>	<u>601,034</u>
TOTAL EXPENDITURES	\$2,252,777	\$2,390,973	\$2,441,583	\$2,804,372	\$2,778,372	\$2,751,900

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	\$961,540	\$210,000

ACCOMPLISHMENTS 2022-2023

- ◆ Completed the FY 2022 Comprehensive Annual Financial Report (CAFR), with no significant deficiencies or material weaknesses in internal control over financial reporting, or over compliance with grant programs.
- ◆ Received the Government Finance Officer's Association's (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" for June 30, 2022 financial statements and "Distinguished Budget Presentation Award" for the fiscal year beginning July 1, 2022 operating budget is pending.
- ◆ Filed State Fiscal Health Monitoring System – Annual Financial Data Report.
- ◆ Achieved a tax collection rate of 99.71% for fiscal year 2022 generating approximately \$495,000 in additional tax revenue over what was budgeted at the projected collection rate of 99.2%.
- ◆ Reviewed approximately 1,100 personal property declarations.
- ◆ Continued to manage court appeals for October 1, 2018 Grand List real property revaluation.
- ◆ Filed 2021 Grand List with 3.03% overall increase.
- ◆ Completed Request for Proposal for 2023 Grand List full revaluation.
- ◆ Completed FEMA grant application for August 4, 2020 Storm Isaias. Total proceeds amounted to approximately \$678,000.
- ◆ Provided support to School Modernization Committee on debt projections.
- ◆ Completed significant MUNIS system upgrade to HUB platform with new landing page and increased informational and analytical capabilities.
- ◆ Preparing official statement and initiating General Obligation bond sale.

OBJECTIVES 2023-2024

- ◆ To continue to strive for excellence in the department’s core services as indicated in the Performance Measures below.
- ◆ Maintain excellence in financial reporting by ensuring the accuracy and improving the content and presentation of published documents.
- ◆ Continue to implement the Town’s Strategic Technology Plan, maintain the Town’s technology infrastructure and provide technical support to enhance operational efficiency and services internally and to the public.
- ◆ Continue to proactively invest available Town funds for maximum safety, liquidity and yield; see Performance Measure below referencing average return on investment.
- ◆ Study Town financial processes to ensure continuing improvements in efficiencies, and internal controls.
- ◆ Continue to promote electronic payment option for Town vendors to minimize check processing and facilitate bank reconciliations and maintenance.
- ◆ Sustain a superior tax collection rate as detailed below, and pro-actively collect delinquent taxes to maximize revenue potential.
- ◆ Continue to discover, value, and list taxpayer properties in a fair and equitable manner.
- ◆ Plan for tax lien assignment on various delinquent real estate taxes.
- ◆ Continue to file State Fiscal Health Monitoring System – Annual Financial Data Report.
- ◆ Continue to manage court appeals for October 1, 2018 Grand List real property revaluation.
- ◆ Provide financial support for school modernization project, including reporting and bonding.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.
- ◆ Review performance measures for relevance to core services and the current environment.
- ◆ Begin procuring Time and Attendance software.
- ◆ Continue to ensure sustainability of core services to the community.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Consecutive GFOA Award – Excellence in Financial Reporting	Outcome	29	30	31
Consecutive GFOA Award - Distinguished Budget Presentation	Outcome	23	24	25
Average Return on Investments	Outcome	.49%	2.6%	4.25%
Revenue/Amounts Billed (Police Extra Duty)	Outcome	99%	99%	99%
Average Month End Closing in Days	Efficiency	5	7	7
# of Purchase Orders Processed	Efficiency/ Output	2,595	2,854	2,854
Tax Exemption Applications Processed/# of Assessor Staff	Efficiency	789	533	540
# of Tax Accounts/# of Assessor Staff	Efficiency	18,678	12,685	13,333
Grand List Adjustments/Tax Levy	Outcome	.089%	.115%	.115%
Actual Tax Collection Rate as a % Budgeted Tax Collection Rate	Efficiency/ Outcome	100.52%	100.53%	100.53%
# of Tax Receipts processed/# of Collector Staff	Efficiency	11,195	11,103	11,103
Taxes Outstanding	Outcome	.288%	.275%	.275%
Cost per capita*	Efficiency	\$61.55	\$67.82	\$76.34

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

FIRE DEPARTMENT

MISSION STATEMENT

The Mission of the Cheshire Fire Department is to safeguard the lives, property and environment for the residents and businesses of Cheshire, to maintain their safety and quality of life, and to provide a vast range of emergency services and fire safety education. The Department also endeavors to protect and preserve the health and safety of our members as a main goal and part of its core values and mission.

ADMINISTRATIVE OVERVIEW

The Chief of the Department reports directly to the Town Manager. Paid staff includes one (1) full time Administrative Assistant, one (1) part time Administrative Assistant, a Fire Marshal, two (2) Deputy Fire Marshals and three (3) part-time Fire Inspectors. The command team of the volunteer fire department consists of the Fire Chief, a Deputy Chief, two Assistant Chiefs, three Captains, one for each station, and 12 Lieutenants, one for each piece of apparatus. The Department's most valuable asset is its 80 plus active volunteers. The Department is responsible for providing a variety of emergency and non-emergency services to meet the demands of the residents, businesses and the motoring public in Cheshire. The Chief is also responsible for Emergency Management and Disaster Preparedness in Cheshire.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$492,217	\$553,615	\$561,724	\$597,138	\$597,138	\$597,138
SUPPLIES & SERVICES	126,940	156,848	164,800	187,800	187,800	187,800
UTILITIES	32,334	45,000	45,000	47,500	47,500	47,500
CONTRACTED SERVICES	116,297	127,700	144,700	159,200	154,200	154,200
PROFESSIONAL EXPENSE	85,582	93,000	96,500	96,500	96,500	96,500
EQUIPMENT	43,174	10,200	10,500	10,500	10,500	10,500
MISCELLANEOUS	<u>305,394</u>	<u>317,273</u>	<u>316,750</u>	<u>564,508</u>	<u>564,508</u>	<u>564,508</u>
TOTAL EXPENDITURES	\$1,201,938	\$1,303,636	\$1,339,974	\$1,663,146	\$1,658,146	\$1,658,146

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	\$195,150 (balance on 7/1/22 - 264,448)	\$187,147	None

ACCOMPLISHMENTS 2022-2023

- ◆ Expect to respond to approximately 920 calls for service, a slight increase in total call volume from the previous year; the total expected dollar loss caused by fire is approximately \$398,252 and no deaths from fire/smoke are expected as well as fewer than four injuries.
- ◆ Added 4 Junior Firefighters, 8 Recruits and 5 Regular firefighters to attempt to maintain adequate staffing levels.
- ◆ Certified 4 Level 1 Firefighters, 6 new engine operators, as part of our professional development program.
- ◆ 67 physical examinations were conducted to monitor and ensure the health of our firefighters.
- ◆ Participated in monthly drills at each school every month to monitor and record results and ensure student safety (approximately 95 events).
- ◆ Received and placed into service the following equipment, funded by the gift account and the capital budget appropriation, which has improved the safety and quality of our firefighting equipment:
 - Mandatory replacement of approximately 18 complete sets of firefighting gear keeping our members in the safest gear possible.
 - Replacement of the Department ATV rescue vehicle.
 - Purchased and placed in service a Chief's vehicle.
 - Hosted drone training for Fire and Police Departments.
 - Upgraded meeting room at Fire HQ.

OBJECTIVES 2023-2024

- ◆ Continue to meet with Town administration, volunteer staff and career staff to address staffing concerns and develop a comprehensive plan to ensure necessary level of staffing.
- ◆ Continue to work with Town administration and the police administration to address the deficiencies in the fire dispatch procedures.
- ◆ Respond to building fires and be on scene safely within four minutes 90% of the time as detailed below to ensure highest level of fire suppression and safety.
- ◆ Implement a stipend program to assist recruiting and retaining qualified and competent officers.
- ◆ Maintain the necessary number of trained, qualified personnel to respond with the required level of service.
- ◆ Respond to all emergency situations and be on scene within eight minutes to ensure the highest level of emergency services.
- ◆ Increase and encourage volunteer and career staff development opportunities to help maintain the highest level of professionalism possible.
- ◆ Continue to maintain and build on relationships with local businesses to explore the use of employees to provide staffing.
- ◆ Continue to work to ensure sustainability of core services to the community.
- ◆ Review performance measures for relevance to core services and the current environment.
- ◆ Continue to maintain a high level of coordination and cooperation with other town departments.
- ◆ Update and re-issue the staffing survey to the Town Manager and the Town Council.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Number of Responses	Output	920	950	950
Number of Full-time Paid Staff Members	Output	5.5	5.5	6
Number of Active Volunteer Staff Members	Output	72	80	80
Average Number of FF's per call 7:00am to 3:00pm	Output	11	11	11
Average Number of FF's per call 3:00pm to 11:00pm	Output	17	15	15
Average Number of FF's per call 11:00pm to 7:00am	Output	10	9	9
Average Response Time to Building Fires (minutes)	Efficiency / Outcome	6.32 Minutes	6.0 Minutes	6.0 Minutes
Average dollar loss per incident	Efficiency / Outcome	\$432.88	\$432.88	\$217.63
Average Amount of time spent per incident (minutes)	Efficiency	33.41	33.41	32.52
Customer satisfaction rating (at or above 90%) **	Outcome	100	100	100
Have an effective firefighting force on scene within 15 minutes of dispatch 90% of the time**	Outcome	97%	97%	98%
Strive for 100% compliance of applicable regulations**	Outcome	93% completion	100% completion	100% completion
Number of staff development/training hours	Output	100	100	100
Cost per capita*	Efficiency	\$32.84	\$37.22	\$46.00

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

**This is a new performance measure and the Department will be developing the metrics to capture this data.

GENERAL SERVICES

MISSION STATEMENT

The mission of the General Services Department is to provide various centralized supplies and shared services necessary for the operation of Town Departments. Expenditures benefit multiple departments and the general public.

ADMINISTRATIVE OVERVIEW

General Services includes copier equipment and supplies, postage machine, postage mail management, telephone/Zoom services, leased cell tower space, water coolers and centralized payment of dues/memberships for participation in professional and purchasing organizations that benefit all departments. Administration is generally provided by the Finance Department. Staffing also includes a mail clerk at approximately 7.5 hours per week, a full-time Administrative Assistant that provides services to various departments on specific projects or during periods of heightened activity, and minutes clerks to service Boards, Commissions and Committees.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$6,075	\$42,553	\$53,792	\$75,210	\$75,210	\$75,210
SUPPLIES & SERVICES	66,775	73,525	78,417	86,225	86,225	86,225
UTILITIES	37,540	41,200	42,742	43,000	43,000	43,000
CONTRACTED SERVICES	158,553	139,897	198,562	166,567	166,567	166,567
EQUIPMENT	<u>470</u>	<u>750</u>	<u>16,667</u>	<u>750</u>	<u>750</u>	<u>750</u>
TOTAL EXPENDITURES	\$269,413	\$297,925	\$390,180	\$371,752	\$371,752	\$371,752

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	\$207,898	\$513,000

ACCOMPLISHMENTS 2022-2023

- ◆ Maintained various multiple support services for Town departments to ensure efficient operations.
- ◆ Managed the capital fund for the integration of purchases of passenger cars and trucks throughout the organization to facilitate the scheduled replacement of our fleet of rolling stock.
- ◆ Continued to administer copier contract maintenance and service.
- ◆ Implemented consolidated minutes clerk positions for cost savings and improved efficiencies.

OBJECTIVES 2023-2024

- ◆ Continue to strive for efficiencies in the department's core services as indicated in the Cost per Capita Performance Measure below.
- ◆ Continue to provide support services for departments to enhance operational efficiency.
- ◆ Review the cost of General Services expenditures to ensure that the Town continues to receive competitive pricing and quality products.
- ◆ Monitor printer/copier usage and promote electronic imaging alternatives.
- ◆ Continue work to ensure sustainability of core services to the community.
- ◆ Review performance measures for relevance to core services and the current environment.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Number of copiers in service	Output	30	30	30
Number of departments served	Output	40	40	40
Number of mailings completed	Output	34,616	35,763	36,943
Averaged cost per departments/divisions (23)	Efficiency	\$11,714	\$16,964	\$16,163
Cost per capita*	Efficiency	\$7.36	\$10.84	\$10.31

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

HUMAN SERVICES

MISSION STATEMENT

The mission of the Cheshire Human Services Department is to provide programs, resources, and services to help support the social and emotional health and physical well-being of Cheshire residents across the life span.

ADMINISTRATIVE OVERVIEW

The Department is supervised by the Director of Human Services who oversees the six divisions: **Youth Services Programs; Youth & Family Counseling; Crisis Intervention; Social Services; Senior Services; and Transportation Services.** The staff includes a Human Services Administrative Assistant, the Town Social Worker, two Youth & Family Counselors, one of whom serves as the Crisis Intervention Worker, a Youth Program Supervisor, a Youth Program Coordinator, four to six Program Assistants, two Teen Helpers, four to six Graduate Level Social Work or Marriage and Family Therapy Interns, the Senior Services Coordinator, a Senior Services Administrative Assistant, a Senior Services Program Supervisor, a Transportation Services Manager/Programming Assistant, three full-time and five part-time Van Drivers, and two part-time Building Supervisors. Responsibilities include the development, promotion, and implementation of a variety of youth, senior, counseling and social services programs for the residents of Cheshire to help meet their developmental, psychological, nutritional, social, recreational, and physical needs.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$898,167	\$961,546	\$978,230	\$1,021,070	\$1,021,070	\$1,021,070
SUPPLIES & SERVICES	27,713	32,770	32,070	33,070	33,070	33,070
UTILITIES	4,451	4,740	4,740	4,740	4,740	4,740
CONTRACTED SERVICES	46,583	50,369	50,369	50,369	50,369	50,369
PROFESSIONAL EXPENSE	6,052	7,329	7,329	7,385	7,385	7,385
EQUIPMENT	156	175	264	175	175	175
MISCELLANEOUS EXPENSE	<u>7,224</u>	<u>7,224</u>	<u>7,224</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
TOTAL EXPENDITURES	\$990,346	\$1,064,153	\$1,080,226	\$1,126,809	\$1,126,809	\$1,126,809

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$36,684	\$126,387 (balance on 7/1/22 - \$104,330)	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Our Youth Activities Division received the Youth Development Award from the Cheshire Community YMCA.
- ◆ The Senior Center won the National Program of Excellence Award from the National Council on Aging/National Institute of Senior Centers for Nutrition Outreach and programming throughout the pandemic.
- ◆ Served as an integral part of the Town's Emergency Management Team responding to a variety of community crises and emergencies including several mental health or substance abuse related crises.
- ◆ Maintained relationships with Southern Connecticut State University, Central Connecticut State University, and University of Connecticut as an internship location for MSW and MFT students for field placement and clinical supervision.
- ◆ Completed ongoing education credits for maintaining and expanding knowledge on mental health practices.
- ◆ Participation in LGBTQIA+ information training to stay up to date with latest practices.
- ◆ Effectively managed a significant increase in complex crisis interventions cases through collaboration with the Police Department and state and local agencies and providers.
- ◆ Worked collaboratively with DDS to house a young adult with special needs, persistently navigating through the state social services and disability system.
- ◆ Researched and successfully secured private community financial support, grant funding and revenue generating opportunities across divisions to support general fund expense while meeting expanding service needs.
- ◆ Senior Center has continued collaboration with Chesprocott for health and wellness programs.
- ◆ Senior Center has developed partnership with LiveWell providing expansive community Dementia education and outreach including the Dementia Friends initiative; onsite office hours for caregiver support and memory screenings.
- ◆ Collaborated with Cheshire Public Schools to successfully launch the Teen Mental Health First Aid program at Cheshire High School, starting by training this year's sophomore class.

- ◆ Developed a comprehensive community response to the opioid crisis, youth vaping, and marijuana use including needs assessments and environmental scans.
- ◆ Coordinated community awareness programming to commemorate Juneteenth and Pride Month.
- ◆ Clinical staff pursued on-going education with respect to evidence-based interventions, including trauma informed care, cultural competency, mindfulness, and other areas of community needs for youth.
- ◆ Clinical staff participated as part of a multi-disciplinarian team with Cheshire school systems, medical personnel, the police department, emergency psychiatric services, DCF and local clinical agencies as needed to support Cheshire youth.
- ◆ Effectively managed the increase in requests for assistance with Energy Assistance applications, Senior Transportation Services requests, requests for meals through the Elderly Nutrition Program, and Food Insecurity.
- ◆ Continued to work to ensure sustainability of core services to the community.

OBJECTIVES 2023-2024

- ◆ Continue to seek out and secure grant funding and revenue generating opportunities across divisions to reduce general fund expense while allowing for expanded services.
- ◆ Expand office space and increase staffing to accommodate the rise in community mental health needs.
- ◆ Increase opportunities for networking and collaboration with area mental health providers to improve access to resources.
- ◆ Continue providing support to MSW and MFT student’s for field placement and supervision.
- ◆ Senior Center will collaborate with the American Red Cross to host a community wide blood drive.
- ◆ Clinical staff will continue to pursue on-going education with respect to evidence-based interventions, including trauma informed care, cultural competency, mindfulness, and other areas of community needs for youth.
- ◆ Clinical staff will continue to participate as part of a multi-disciplinarian team with Cheshire school systems, medical personnel, the police department, emergency psychiatric services, DCF and local clinical agencies as needed to support Cheshire youth.
- ◆ Human Services will continue to provide internship opportunities for graduate level Social Work and Marriage and Family Therapy students from local universities.
- ◆ Continue to look for innovative ways to merge technology with programming to improve our offerings and outreach to youth and seniors in the community.
- ◆ Senior Center Staff will continue to pursue ongoing education on Alzheimer’s Disease and Related Dementias in addition to annual mandated Elderly Protective Services training.
- ◆ Senior Center will maintain continued leadership and membership in the AARP Network of Age-Friendly Communities as part of the AARP Livable Communities.
- ◆ Senior Center will address mental health needs of caregivers and implement the evidenced based program, Powerful Tools for Caregivers.
- ◆ Continue to address food insecurity in the older population through ongoing relationships with various agencies to provide farmers market vouchers, meals, and fresh produce free of charge.
- ◆ To implement a comprehensive approach to preventing opioid use disorder utilizing the opioid settlement funds.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Number of clinical contact hours provided	Output	1,293	1,575	1,650
Number of participants in Positive Youth Development Programs	Output	511	750	850
Number of food vouchers distributed	Output	541	677	700
Number of Energy Assistance Applications Processed	Output	137	230	275
Total number of Seniors registered with MySeniorCenter	Output	2,700	2,862	3,000
Number of rides provided through Senior Transportation	Output	7,382	10,238	11,000
Number of meals provided through the Senior Nutrition Program	Output	2,299	2,802	3,200
Number of Crisis Intervention Referrals	Output	553	595	620
Cost per capita*	Efficiency	\$27.06	\$30.00	\$31.26

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

LIBRARY

MISSION STATEMENT

The mission of the Cheshire Public Library is to *Transform Lives and Strengthen the Community* by serving as a cultural center, inspiring reading, providing information, and offering professional library services and lifelong learning opportunities.

ADMINISTRATIVE OVERVIEW

The Library is managed by the Library Director who reports to the Town Manager, with 21.28 Full-Time Equivalent staff who select, purchase and hold in-common for the citizens of Cheshire books and other media of expression; circulate these items and maintain inventory; catalog and organize them for free, easy and equal access; assist residents in their use; and promote their use through programming and public awareness. Supervises Artsplace operations.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$1,388,232	\$1,475,553	\$1,404,979	\$1,479,043	\$1,479,043	\$1,479,043
SUPPLIES & SERVICES	200,981	215,910	217,519	215,950	205,950	205,950
UTILITIES	1,800	1,800	1,800	1,800	1,800	1,800
CONTRACTED SERVICES	58,978	60,400	67,684	69,080	69,080	69,080
PROFESSIONAL EXPENSE	4,554	7,300	7,000	8,200	8,200	8,200
EQUIPMENT	0	0	0	3,000	0	0
TOTAL EXPENDITURES	\$1,654,545	\$1,760,963	\$1,698,982	\$1,777,073	\$1,764,073	\$1,764,073

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET PPROPRIATION
\$10,000	\$36,577 (balance on 7/1/22 - \$121,732)	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Made 700 visits to homebound patrons delivering 1,400 items.
- ◆ Held successful summer reading program for all ages with 966 residents participating, a 43% increase over the previous year.
- ◆ Opened the new AV Studio and Digital Conversion Suite. Booked and managed 120 appointments to use the equipment.
- ◆ Provided 52 early literacy outreach visits to Cheshire preschools.
- ◆ Restarted popular weekly tech help sessions at the Cheshire Senior Center.
- ◆ Increased adult programs by 42% over last year bringing the number of offerings back in line with pre-Covid-19 times.
- ◆ Collaborated with other Town Departments, community groups and local organizations to offer programs for all ages including concerts in Mixville Park, environmental programs, drop-in art sessions, and suicide prevention training.
- ◆ Eliminated a potential barrier to access by codifying the removal of overdue fines in the Cheshire Town Ordinances.
- ◆ In light of the Deputy Director's retirement, rewrote job description to increase supervisory responsibility while allocating more hands-on tasks to appropriate staff members. This will allow the new Deputy Director to focus on bigger picture issues while providing lower-level staff with appropriate career development opportunities.
- ◆ Due to retirements and internal promotions, conducted 10 job search processes this year. Only one vacancy was the result of an employee resignation.

OBJECTIVES 2023-2024

- ◆ Update the Library's expiring strategic plan.
- ◆ Maximize use of public meeting rooms by developing a system to meet and balance the needs of Library staff and Cheshire community groups.
- ◆ Create collection development policies to standardize purchasing and weeding practices across divisions. Strategically maximize allotted materials budget to provide items efficiently and effectively.
- ◆ Develop targeted marketing programs to increase and retain Cheshire library card holders.
- ◆ Reorganize the layout of the Children's Services area to maximize the space, increase sight lines for staff and parents, and increase access to materials based on age groups.
- ◆ Redesign the Library website to make it more user friendly.
- ◆ Continue to collaborate with Town Departments, community groups and local organizations to more efficiently provide programming and informational offerings for Cheshire residents of all ages.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual* 21-22	Estimated* 22-23	Projected* 23-24
Library visits	Output	108,583	140,758	150,000
Library visits per capita	Output	3.7	4.8	5.1
Visits to Library website	Output	47,536	47,892	48,000
Number of Cheshire library card holders	Output	9,204	9,262	10,000
Borrows of physical materials	Output	251,238	268,506	275,000
Borrows of electronic/ downloadable materials	Output	39,050	33,678	33,000
Number of library programs held	Output	306	500	550
Program attendance	Output	7,385	12,500	14,000
Study Room bookings	Output	816	2,154	3,000
Public Computer sessions logged	Output	6,446	9,878	10,000
Reference/research questions received	Output	9,759	10,000	10,500
Number of students participating in summer reading	Output	676	966	1,100
Early literacy outreach (# of preschool visits)	Output	4	52	55
Library cost per use (visits, program attendance, items borrowed, computer sessions, study room use, reference questions asked.)	Efficiency	\$4.48	\$3.97	\$3.87
Cost per capita**	Efficiency	\$45.21	\$47.19	\$48.94

* 21-22 use figures were impacted by COVID-19

** Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

PERFORMING AND FINE ARTS COMMITTEE

MISSION STATEMENT

The mission of the Cheshire Performing and Fine Arts (CPFA) Committee is to facilitate, encourage and promote arts activities in the Town of Cheshire and to provide opportunities for residents to participate in all areas of the fine and performing arts and thus build community through the arts.

ADMINISTRATIVE OVERVIEW

Artsplace, the only town-owned art school in Connecticut, is managed by a Director and supported by an Administrative Assistant II, three part-time Clerks, three Building Supervisors and 12+ professional art teachers with additional guest instructors. Art classes, workshops, events, summer camps and outreach programs are offered for most ages year-round. CPFA is an 11-member volunteer committee providing support of major programs such as ARTSDAY and Author Event. Friends of CPFA/Artsplace, Inc, is a 501.c3 support organization providing funding beyond tax dollars and hosting the Annual Art Market. Artsplace programs support economic development in Cheshire by attracting both residents and non-residents to its high caliber, well respected art programs.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2024
	Actual	Approp.	Estimated	Dept.	Manager	Council
			Expend.	Request	Recomm.	Approval
PERSONNEL SERVICES	\$136,052	\$153,981	\$148,542	\$194,448	\$156,938	\$156,938
SUPPLIES & SERVICES	15,839	17,000	16,600	23,850	19,450	19,450
CONTRACTED SERVICES	65,591	71,590	70,340	73,700	70,700	70,700
PROFESSIONAL EXPENSE	<u>1,050</u>	<u>1,200</u>	<u>1,150</u>	<u>1,950</u>	<u>1,950</u>	<u>1,950</u>
TOTAL EXPENDITURES	\$218,532	\$243,771	\$236,632	\$293,948	\$249,038	\$249,038

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$110,000	\$1,788 (balance on 7/1/22 - \$9,593)	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Offered 150 art classes, workshops, and art camps to over 1,000 students.
- ◆ Refurbished and repainted both sides of the Cheshire Pool hanging sign upon request in July.
- ◆ Restocked Pina's Giving Garden containers with tomatoes, squash, and herbs - free to all.
- ◆ Continued to maintain the "pollinator garden" and fill front flower urns to enhance building exterior.
- ◆ Participated in the Fall Festival with assistance from Cheshire Public Library offering an arts and craft project for children and promoting Fall Session classes.
- ◆ Teamed with the Library and Recreation to offer a "Halloween Bash" at Mixville Park for over 250 families, followed by a seasonal movie.
- ◆ Continued 3rd Annual "The Scarecrows Are Coming to Cheshire" community art program with 77 registered participants. Funds split between Cheshire Social Services and the Cheshire Food Pantry.
- ◆ Held in-person Author Event on October 4, featuring authors Lisa Franco, Alena Dillon, and Diane Smith, raising funds for CPFA's Annual Richard Conrad Memorial Scholarship.
- ◆ Sponsored annual "Art Market" November 19 and 20, offering fine art and fine crafts from over two dozen artists. CPFA board members assisted Friends of CPFA/Artsplace, Inc. at the popular event.
- ◆ Sponsored the annual Pajama Program, collecting 300 new pajamas and 213 new books for Connecticut children, the largest amount ever collected at Artsplace by our generous community.
- ◆ Awarded two \$1,000 scholarships in June to co-winners of the CPFA Richard Conrad Memorial Scholarship for Cheshire High School seniors pursuing a career in the arts.

OBJECTIVES 2023-2024

- ◆ Co-sponsor the 4th Annual “The Scarecrows are Coming to Town” October 2023.
- ◆ Host the 32nd Annual ARTSDAY in March 2024 at the Cheshire Academy.
- ◆ Continue to collaborate with peers in the Arts and Culture Collaborative and New Haven Arts Council to build relationships in the arts throughout Connecticut.
- ◆ CPFA Board to organize monthly art exhibits in the Mary Baldwin room (and lobby) of the Cheshire Public Library generating appreciation of local artists showcasing a variety of media.
- ◆ Continue to utilize space to full capacity by offering onsite art classes/workshops at affordable prices to students of most ages, while also fueling local economy with shopping from out-of-town students before or after Artsplace classes.
- ◆ Continue search for accomplished well-regarded artists to offer master classes/workshops at Artsplace maintaining a high level of interest and satisfaction which will increase revenue.
- ◆ Survey students to assess effectiveness of existing programs and to anticipate interest and demand for new offerings.
- ◆ Publicize and expand Artsplace class scholarships available to deserving residents and continue to help those in need by cultivating interest in our programs.
- ◆ Increase public relations activities to help achieve visibility and interest through website enhancements and videos, magazine articles, signs on building and social media.
- ◆ Collaborate with the Cheshire Public Library to promote cultural offerings beyond the fine arts to include other arts such as culinary, performing and more for artistic expansion in Town.
- ◆ Provide support and planning for our new Linear Trail Mural project to enhance the aesthetics of the Trail, with leadership from the Friends of CPFA/Artsplace, Inc.
- ◆ Promote annual Pajama Program and Book Drive, along with support of the Cheshire Food Pantry during December.
- ◆ Resume in-person *Art Heals* program to homebound residents of Cheshire, offering up to six art classes at no charge per year (funded by Friends of CPFA/Artsplace, Inc.)

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Number of art student registrations	Output	1,215	1,039	1,127
Number of art classes	Output	99	82	90
Number of art workshops	Output	48	48	48
Artsday attendance	Output	N/A	N/A	425
Art Show Attendance	Output	540	540	540
Author Event Attendance	Output	38	90	100
Number of other events participants	Output	1,152	1,165	1,158
Revenue	Output	\$126,000	\$105,000	\$110,000
Cost per capita*	Efficiency	\$5.97	\$6.57	\$6.91

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

PLANNING AND DEVELOPMENT

MISSION STATEMENT

To provide technical assistance and customer service on land use matters to the general public and Town to facilitate the orderly development of Cheshire, and to monitor, interpret and enforce our planning and zoning regulations to protect the quality of life of our residents.

ADMINISTRATIVE OVERVIEW

Staff: Town Planner, Assistant Town Planner, and Land Use Specialist. The department is professional staff to the Planning and Zoning Commission, Aquifer Protection Agency, Zoning Board of Appeals, Environment Commission and Inland Wetlands and Watercourses Commission, and provides technical assistance to other governmental agencies. The department administers land use controls; coordinates development activities; reviews and updates Plan of Conservation and Development, Zoning Regulations, Subdivision Regulations, Aquifer Protection Agency and Wetlands Regulations.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$333,448	\$257,533	\$255,472	\$267,059	\$267,059	\$270,059
SUPPLIES & SERVICES	12,090	10,700	10,275	12,200	12,200	12,200
UTILITIES	1,561	1,800	1,200	1,800	1,800	1,800
CONTRACTUAL SERVICES	225	0	961	0	0	0
PROFESSIONAL EXPENSE	3,187	7,200	100	7,200	7,200	7,200
EQUIPMENT	<u>21</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	\$350,532	\$277,233	\$268,008	\$288,259	\$288,259	\$291,259

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$35,000	None (Balance on 7/1/22 - \$26,783)	\$244,682	\$550,000

ACCOMPLISHMENTS 2022-2023

- ◆ Began implementation of the 2016 Plan of Conservation and Development with amendments to the Cheshire Zoning Regulations concerning accessory apartment regulations.
- ◆ Continued to work with the Police, Fire, Recreation, and Public Works departments for implementation and coordination of the Open Space Management Plan to ensure adequate maintenance and safety of our passive recreation areas.
- ◆ Completed Affordable Housing Plan as required by CGS 8-30j.
- ◆ Implemented reorganizational plan for the Planning Department which has improved efficiency and reduced personnel costs.
- ◆ Assisted with Economic Development with securing a CTBAR Planning Grant for the West Main Street Commercial corridor to implement goals and objectives of the 2016 Plan of Conservation and Development.

OBJECTIVES 2023-2024

- ◆ Engage the public in the implementation phase of the Plan of Conservation and Development to ensure stakeholder input and participation.
- ◆ Continue to pursue open space grants to support acquisitions that preserve community character and satisfy various passive and active recreational needs discussed in the Community Facilities section of the Plan of Conservation and Development.
- ◆ Promote enrichment of staff including professional certifications.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.
- ◆ Continue work with Economic Development regarding CT BAR Planning grant.
- ◆ Continue to assist the Town Manager and Council regarding marketing former CTDOT property for economic development purposes.
- ◆ Develop training schedule for PZC and ZBA pursuant to Public Act 21-19.
- ◆ Continue to advance the goals and objectives of the 2016 Plan of Conservation and Development.
- ◆ Continue to provide high level of customer service and technical assistance on land use matters.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
# of IWWC applications reviewed	Output	37	44	38
# of Zoning Enforcement Cases	Output	65-75	65-75	65-75
# of Zoning Permits	Output	>100	>100	>100
# of PZC Applications	Output	62	42	52
# of ZBA Applications	Output	5	5-10	5-10
# of Reviewed Building Permits	Quality	1,000	>1,000	>1,000
# of Reviewed Electrical Permits	Quality	700	>700	>700
# of Reviewed Blight Cases	Quality	18	>18	>18
Processing Individual Planning & Zoning Applications	Outcome/Efficiency	45 days	30 days	30 days
Average length of approval process	Outcome/Efficiency	45 days	30 days	30 days
Processing Individual Zoning Permits	Outcome/Efficiency	<3	<3	<3
Response to Individual Zoning Complaints	Outcome/Efficiency	2-4 days	1-3 days	1-3 days
Total hours of pre-application review	Output	250 hours	0 hours	0 hours
Open Space/Land Management planning	Output	250 hours	0 hours	0 hours
Cost per capita*	Efficiency	\$9.58	\$7.44	\$8.08

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

POLICE DEPARTMENT**MISSION STATEMENT**

The mission of the Cheshire Police Department is to ensure and protect the safety and welfare of all Cheshire residents and those visiting Cheshire in order to maintain and enhance the quality of life.

ADMINISTRATIVE OVERVIEW

The Chief of Police is appointed by and reports to the Town Manager. The Chief oversees the Police Department and the Animal Control Department personnel and budget along with the Public Safety Commission budget. The Police Department has an Administrative Division with five sworn officers and thirteen civilians, a Patrol Division with thirty-two sworn officers and a Support Services Division with eleven sworn officers. Nine civilian school crossing guards are also supervised by the Police Department.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$5,513,635	\$5,874,641	\$5,821,136	\$6,072,304	\$6,002,304	\$5,944,925
SUPPLIES & SERVICES	231,186	285,300	292,000	300,800	300,800	300,800
UTILITIES	68,332	72,000	62,000	64,100	64,100	64,100
CONTRACTED SERVICES	182,034	343,900	342,800	439,962	439,962	439,962
PROFESSIONAL EXPENSE	6,194	8,800	8,300	8,800	8,800	8,800
EQUIPMENT	<u>39,947</u>	<u>129,041</u>	<u>128,841</u>	<u>143,206</u>	<u>143,206</u>	<u>143,206</u>
TOTAL EXPENDITURES	\$6,041,328	\$6,713,682	\$6,655,077	\$7,029,172	\$6,959,172	\$6,901,793

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$190,000	\$213,103 (balance on 7/1/22 - \$242,202)	\$104	None

ACCOMPLISHMENTS 2022-2023

- ◆ Achieved Tier 3 Accreditation from the State of Connecticut, a mandate of the police accountability legislation.
- ◆ Hired two officers to fill vacancies created by resignations and retirements.
- ◆ Hired Dispatcher to fill vacancy created by resignation.
- ◆ Completed promotional process for position of Sergeant to fill vacancy created by retirement.
- ◆ Continued to provide child safety seat installations as a service to the community.
- ◆ Administered Rape Aggression Defense (RAD) training after a prolonged break due to COVID protocols.
- ◆ Maintained the assignment of personnel to the Southington/Cheshire Auto Theft Task Force.
- ◆ Continued the upgrade of workspaces and offices with new furniture, flooring, and equipment.
- ◆ Used grant funding to purchase drones and complete training for drone operators.
- ◆ Used grant funding to obtain mandated crowd control equipment.
- ◆ Completed the conversion to AXON body-worn, cruiser, and interview room cameras.
- ◆ Issued new department cellular phones to all sworn officers with pre-loaded apps for various police functions.
- ◆ Completed all mandated in-service training, drug testing, and mental health check-ins in accordance with state law.
- ◆ Completed critical incident training for administrators and first line supervisors.

OBJECTIVES 2023-2024

- ◆ Continue to work with the Town's elected and appointed officials to manage the department's budget within the context of the town and state's fiscal challenges.
- ◆ Initiate and complete hiring, training and promotional processes, as needed, to maintain the department at budgeted personnel levels.
- ◆ Continue to strive for excellence in the department's core services as indicated in the Performance Measures below.
- ◆ Continue to improve traffic safety through proactive traffic enforcement, analysis of accident data and continued maintenance and upgrading of signs, signals and markings to the standards established in the Manual of Uniform Traffic Control Devices.
- ◆ Maintain the assignment of CPD personnel to the Southington/Cheshire Auto Theft Task Force.
- ◆ Expand our ability to address car theft and car-related crime by implementing fixed cameras in various locations.
- ◆ Upgrade CPD cell area to comply with industry standards for officer and prisoner safety.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Violent Crime***	Output	5	3	4
Property Crimes***	Output	116	230	220
Criminal Arrests	Output	278	250	250
Motor Vehicle Arrests	Output	532	500	525
Accidents	Output	633	600	600
Total Incidents	Output	37,322	35,000	35,000
Avg. Incidents per Officer****	Output	777	730	730
Avg. Hours of Training per Officer per Year**	Efficiency	100	100	100
Cost per capita*	Efficiency	\$165.07	\$184.85	\$191.46

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

**This average refers to in-service and additional training for police officers only. It does not include basic recruit training for entry-level police officers at a police academy.

***The crime statistics for violent crime and property crime have been changed to reflect the industry standard, which is based on the FBI's Uniform Crime Report. Violent crimes are murder, rape, robbery and aggravated assault. Property crimes include burglary, larceny and auto theft.

****This average equals the number of incidents divided by 48, the CPD's funded strength. In FY21, a position was frozen so the number of officers was 47. The number of officers who actually respond to "incidents" is significantly lower than 48 and oftentimes, the department does not have all 48 officers on staff.

PUBLIC PROPERTY

MISSION STATEMENT

Manage the development, maintenance and improvements to the Town Government Buildings. These services are essential to provide the public with safe, efficient, and attractive buildings in which to conduct their business and utilize Town services, and to provide a suitable environment for Town employees to carry out their work productively and safely, and to extend the useful life of Town facilities.

ADMINISTRATIVE OVERVIEW

The Public Property Department maintains the following buildings: Town Hall, Police Headquarters, Fire Headquarters, Fire Houses #2 and #3, Fire HQ Annex, Public Library, Senior Center, Harmon J. Leonard Youth Center, The Yellow House Teen Center, Performing & Fine Arts Building and Garage, Animal Control Building, Grounds Garage, Public Works Garage, Hitchcock-Phillips House, Lock 12 House, and numerous unoccupied Town buildings. The department conducts or manages all maintenance and improvements, utility costs, custodial services, HVAC systems, plumbing, electrical, lighting, flooring, windows, roofing improvements, and painting. Some buildings include specialty items such as vehicle exhaust systems, elevators, automatic doors, alarm systems, sprinkler systems, generators, closed circuit cameras, gas pumps, and key entry systems. The Cheshire Public Schools, Water Pollution Control Department and the Community Pool maintain their own buildings through their budgets.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$169,940	\$177,390	\$175,253	\$180,294	\$180,294	\$176,508
SUPPLIES & SERVICES	57,114	86,000	85,200	87,500	87,500	87,500
UTILITIES	467,078	551,900	517,400	564,375	564,375	564,375
CONTRACTED SERVICES	553,772	495,050	497,036	509,160	509,160	509,160
EQUIPMENT	<u>1,707</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
TOTAL EXPENDITURES	\$1,249,611	\$1,311,840	\$1,276,389	\$1,342,829	\$1,342,829	\$1,339,043

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	\$1,285,480	\$220,000

ACCOMPLISHMENTS 2022-2023

- ◆ Listed the overall condition and safety of our facilities and made fiscally sound and energy efficient improvements to several Town buildings as needed.
- ◆ Responded to over 358 building work requests and continued to refine operational procedures to respond to work orders more effectively and efficiently.
- ◆ Continued to monitor the air quality of the Library and Police HQ to ensure a healthy work environment.
- ◆ Coordinated the installation of carpeting in the Town Hall Council Chambers and Caucus Room.
- ◆ Replaced water coolers in the Town Hall with bottle-free units resulting in cost savings for the Town.
- ◆ Continued to upgrade the building management system computer interface and operation of automated HVAC systems to better optimize building operation and remove obsolete software.
- ◆ Replaced the main entry doors and rear fire exit doors at the Library, installed new entry doors at the Byam Road Fire House, oversaw the installation of the automatic sliding doors at the Pool, and coordinated the replacement of the main entry exterior door at the Town Hall.

- ◆ Installed air conditioning units at the Senior Center to improve the air quality for our senior citizens and staff.
- ◆ Upgraded the fire panel at Town Hall for the safety of staff and the public.
- ◆ Installed a new high efficiency boiler at the library.
- ◆ Utilized consortiums/consultants for purchasing initiatives including electricity, natural gas, heating oil, diesel, and gasoline to secure extremely competitive pricing resulting in Town wide savings.

OBJECTIVES 2023-2024

- ◆ Continue the efficient winter redeployment of Public Works and Public Property Maintainers to address Town building maintenance needs and minimize repair costs.
- ◆ Assess ways to improve emergency maintenance, safety and high energy efficiency in Town buildings.
- ◆ Continue to implement preventative maintenance programs at various Town buildings to avoid costly future repairs.
- ◆ Pave the parking lots at the Senior Center, Library, and Police Headquarters to improve vehicular access and enhance pedestrian safety.
- ◆ Continue to monitor air quality at various buildings to insure there are no recurring issues.
- ◆ Continue to upgrade the fire alarm systems at various Town buildings to safeguard life and property.
- ◆ Continue to refine operational procedures and staffing to respond to work requests more effectively and efficiently.
- ◆ Continue to solicit RFP/bids for building related services: cleaning, elevator maintenance, generator maintenance, fire protection maintenance, electrical, mechanical, and plumbing work to ensure cost effective services.
- ◆ Continue operation of HVAC control systems at major Town buildings and supervise implementation of improved energy protocols to better control the interior air quality and continue to reduce operational costs.
- ◆ Complete outstanding capital and operating budget projects to improve the maintenance and working conditions at the various buildings.
- ◆ Replace the roof at the Police Headquarters to prevent water intrusion and damage to this vital facility.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.
- ◆ Continue to work with the Energy Commission and the Public Building Commission and take their recommendations under advisement on construction and maintenance projects and energy efficiency.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Square Feet of Facilities Maintained	Output	205,000	205,000	205,000
# of Facilities Maintained	Output	21	21	21
# Work orders received	Output	358	375	360
# Repeat work orders	Efficiency/Outcome	2%	2.5%	1%
Work order addressed/day	Output	2.3	2	2.5
Man-hours/occupied building	Efficiency/Outcome	219	219	219
Cost per capita*	Efficiency	\$34.14	\$35.45	\$37.15

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

PUBLIC WORKS**MISSION STATEMENT**

Manage the development, maintenance and improvements for the Town's infrastructure network and public assets including roads, parks and open space, sidewalks, drainage and all public facilities which are essential to the community and which provide a safe, efficient, and attractive system to enhance the quality of life for residents and the economic needs of businesses. The Department also provides for residential solid waste disposal and recycling needs of the community.

ADMINISTRATIVE OVERVIEW

This department consists of: **Administration** which oversees all of the department's divisions and the Public Property Department, Water Pollution Control Department, Water Pollution Control Authority, Public Building Commission, and Energy Commission; **Engineering**, which designs Public Works projects, reviews Planning & Zoning and Inland Wetlands Applications, provides in-kind services to other Town Departments, is liaison to the State and community organizations, inspects new subdivision roads and issues permits for utility construction; **Highway Operations** which maintains all Town roads, sidewalks, storm drainage, bridges, culverts, and right-of-ways, and also the fleet of all Town vehicles; **Snow and Ice** which provides for safe roadways throughout the winter season; **Solid Waste** which provides curbside collection of refuse and recycling via contracted services, hazardous waste/electronics/mattress collection events, and curbside leaf collection, and performs environmental monitoring at two closed landfills; **Trees Division** which removes and trims trees deemed to be potential hazards, and **Grounds Division** which maintains the Town parks, open spaces, multi-use sports fields and other public grounds.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$2,415,089	\$2,743,940	\$2,732,641	\$2,876,531	\$2,798,011	\$2,780,852
SUPPLIES & SERVICES	726,653	756,060	779,400	821,300	794,300	794,300
UTILITIES	113,156	107,770	108,500	108,500	108,500	108,500
CONTRACTED SERVICES	3,608,632	3,594,252	3,508,410	4,154,950	4,015,950	3,995,950
PROFESSIONAL EXPENSE	4,550	7,210	7,175	8,475	8,475	8,475
EQUIPMENT	<u>5,583</u>	<u>8,900</u>	<u>8,300</u>	<u>9,100</u>	<u>9,100</u>	<u>9,100</u>
TOTAL EXPENDITURES	\$6,873,663	\$7,218,132	\$7,144,426	\$7,978,856	\$7,734,336	\$7,697,177

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$600,669	\$12,075 (balance on 7/1/22 - 142,898)	\$6,248,414	\$3,385,000

ACCOMPLISHMENTS 2022-2023

- ◆ Milled and overlaid asphalt on 3.6 miles of roads; chip sealed 7.2 miles; and patched numerous pavement defects, thereby replacing and/or extending the usable life of 12% of the road network greatly enhancing the safety and comfort of the motoring public.
- ◆ Successfully managed the solid waste and recycling collection program to ensure excellent service for our residents and remove excessive tonnage from the waste stream.
- ◆ Responded to several large summer storms and performed timely and proficient plowing operations to maintain the integrity of the Town's infrastructure.
- ◆ Development of guidelines and specifications for public improvements.
- ◆ Designed and installed a new 16 space parking lot off Railroad Avenue to promote use of the linear trail.
- ◆ Maintained core services to the residents and other department despite long term Engineering staff shortage; hired a new Town Engineer to remedy this situation.
- ◆ Removed and trimmed hundreds of defective public trees in Town rights-of-way, parks, and open space for public safety and utility reliability.
- ◆ Performed street sweeping and leaf collection on 304 lane miles of Town roads to remove debris and ensure the safety of road users. Inspected and cleaned over 800 catch basins and performed maintenance on over 50% of them in preparation for our annual paving program. This maintains the integrity of the road surface, ensures the safety of the road users, and complies with MS-4 requirements.

- ◆ Cleaned out most sediment chambers in the stormwater system throughout Town.
- ◆ Performed advanced site work for the planned construction at Bartlem Park South.
- ◆ Served as public liaison for Eversource Energy's tree-removal and pruning to increase resilience of electric service.
- ◆ Utilized tablet technology and developed new GIS layers for better asset management and continued MS-4 compliance.
- ◆ Served as liaison and staff support to the Public Building Commission, the Water Pollution Control Authority, Energy Commission and Park & Recreation Commission.

OBJECTIVES 2023-2024

- ◆ Mill and pave, crack and chip seal Town roads to enhance the safety and comfort of the traveling public; the goal is to preserve and replace 10-12 miles of pavement annually to maintain a stable budget and excellent roads.
- ◆ Continue to implement comprehensive storm water system monitoring, cleaning, water testing, and documentation program to comply with the new DEEP statutory requirements which will continue to improve water quality.
- ◆ Implement additional storm system disconnections within impaired watersheds to comply with MS-4 requirements.
- ◆ Continue to effectively administer and coordinate proactive hazard tree mitigation.
- ◆ Continue to improve town parks, playing fields and open space to a high standard for the benefit of our residents.
- ◆ Respond to winter storm events and provide safe roads, sidewalks and parking lots for residents and building users.
- ◆ Renovate the bathroom at Quinnipiac Park as part of the Public Building Commission project, install new drainage at Cheshire Park to preserve existing infrastructure and make park more accessible for our residents, and make needed upgrades in the parks using existing capital appropriations to better serve our residents and sports programs.
- ◆ Continue to monitor and maintain Town Open Space and trails to ensure public safety.
- ◆ Focus on grant opportunities and sponsorships to take the pressure off the operating and capital budgets.
- ◆ Continue to support the Economic Development Coordinator with technical aspects related to the acquisition of a 50 ac+/- parcel of land on Highland Avenue from the State of Connecticut.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments and commissions.
- ◆ Explore options to maintain grounds at Cheshire Public Schools facilities.
- ◆ Finish construction of a parking area serving a Yankee Expressway Highlands open space.
- ◆ Construct sidewalks to link existing sidewalks along Cheshire Street for safe pedestrian access to Quinnipiac Park.
- ◆ Install a box culvert at Industrial Avenue to replace an existing failing culvert to handle 100 year storm events.
- ◆ Reconstruct Industrial Avenue to upgrade the road's future performance and promote safe access to and from the businesses in that area.
- ◆ Assist in advanced site work for Bartlem Park South - Phase I.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Engineering review of Planning & Zoning & Inland Wetlands	Output	45	42	45
Work Orders Generated from Public	Output/Outcome	700	670	685
In-Service Training Hours per employee	Output	32	35	40
Mean Pavement Quality Rating	Outcome	85%	85%	85%
Miles of Pavement Overlaid/Reconstructed	Output	5	3.6	5
Paving Tests of 92% Compaction	Outcome	100	100	100
Miles of Sidewalk Constructed	Output	.2	0.0	.5
Number of Hazardous Trees Removed	Output	120	24	24
% of Trees Addressed Within 60 Days	Outcome	95%	100%	100%
Tons of Residential Solid Waste Collected	Output	8,054	7,816.93	8,025
Number of Vehicle/Equipment Serviced	Output/Outcome	775	775	802
Number of Vehicles Maintained	Output	180	180	179
Miles of New Town Roads Accepted	Output	0.65	.4	.3
Playing Fields Maintained and Lined	Output	15	16	16
Cost per capita*	Efficiency	\$187.82	\$198.03	\$213.53

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

RECREATION

MISSION STATEMENT

The mission of the Recreation Department is to provide a wide range of recreational and leisure opportunities to enhance the quality of life for all Cheshire residents and promote positive physical, social and emotional experiences. This is achieved through our core values of community enrichment, leadership, collaboration, park stewardship, health and wellness, inclusiveness and lifelong learning.

ADMINISTRATIVE OVERVIEW

The Recreation Department is responsible for planning and implementing hundreds of recreational programs, services and events throughout the year for all ages. Department staff coordinates use of all town fields, parks and facilities including pavilions and the Youth Center rentals. The department provides administrative oversight and stewardship to town parks and open space. The department supports the Parks and Recreation Commission (P&RC).

The Recreation Department is staffed with a full time Director, Program Supervisor, Assistant to the Director, Program Coordinator, part time Therapeutic Coordinator, part time Admin Clerk I and hundreds of seasonal and temporary part time employees. The Community Pool is a division of the Recreation Department but operates under a separate special revenue budget.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2024
	Actual	Approp.	Estimated	Dept.	Manager	Council
			Expend.	Request	Recomm.	Approval
PERSONNEL SERVICES	\$443,807	\$591,006	\$590,613	\$668,417	\$668,417	\$668,417
SUPPLIES & SERVICES	29,119	54,876	51,843	71,372	57,372	57,372
UTILITIES	3,666	4,340	4,340	4,340	4,340	4,340
CONTRACTED SERVICES	43,551	79,899	65,034	80,229	80,229	80,229
PROFESSIONAL EXPENSE	1,293	2,555	1,315	3,150	3,150	3,150
MISCELLANEOUS	<u>486,860</u>	<u>487,000</u>	<u>487,000</u>	<u>315,299</u>	<u>215,299</u>	<u>304,794</u>
TOTAL EXPENDITURES	\$1,008,296	\$1,219,676	\$1,200,145	\$1,142,807	\$1,028,807	\$1,118,302

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$294,980	\$2,510 (balance on 7/1/22 - \$13,903)	\$7,878,742	\$248,000

ACCOMPLISHMENTS 2022-2023

- ◆ The Chapman/Bartlem South Master Plan design and engineering work kicked off in March of 2022, obtained all necessary project permits culminating with final design in December preparing for construction bid documents.
- ◆ Continued adult and youth field distribution open forums to advocate for improved facilities and relationships in developing master field schedules for practices, games and special events.
- ◆ Mixville Park John G. Martin Outdoor Education Building will be completed in Spring of 2023.
- ◆ Cheshire Park Pickleball Court Lights were successfully installed in November.
- ◆ Hired a new Program Coordinator and new PT position, both of which enhance the department's operations.
- ◆ Coordinated with DPW the reconstruction of ball fields at Highland, Doolittle and Dodd schools and Bartlem Park.
- ◆ Youth Center Tennis courts were professionally power cleaned and net posts were repaired.
- ◆ Bartlem Beats sponsorship program raised \$15,500.
- ◆ Community Pool received a landscaping makeover with assistance from Town Beautification Committee.
- ◆ Pool employee entrance received new automated sliding doors, surveillance system and other mechanical repairs.
- ◆ Participated in the Cheshire CT Sustainability Fair.
- ◆ Hosted the Board of Education's Community Life Skills Program at the Youth Center for the 2022-2023 school year.
- ◆ Assisted Artspace, Cheshire Public Library and Chamber of Commerce with the Third Annual Scarecrow Event.

- ◆ Created new community special events including Lucky Leprechauns, The Turkey Hunt, Nights of Lights and Sights, and Santa Hotline.
- ◆ With Public Works, Police, and Fire, relocated the annual Tree Lighting to Bartlem Park, expanding the event with an ice carver, roasting chestnuts, Toy Soldiers, wagon rides, and DJs, with increased participation from residents.
- ◆ Continued to provide recreational opportunities to the entire Cheshire community.
- ◆ Completed the transition to a single source mechanical maintenance provider at the Pool to produce maintenance efficiencies and savings, and to make the mechanical operations consistent with other town facilities.

OBJECTIVES 2023-2024

- ◆ Oversee Bartlem South Plan Phase I construction to commence spring of 2023.
- ◆ Complete construction of the John G. Martin Outdoor Education Center at Mixville Park.
- ◆ Implement recommendations from the Mixville Operational/Capital Master Plan.
- ◆ Consider a Parks Advocacy or Friends group to help fundraise, advocate, and promote department offerings.
- ◆ Continue to work with Public Works to update parks facilities and fields as necessary.
- ◆ Continue to audit parks, fields, playgrounds and courts for risk management with our insurance consultant.
- ◆ Continue to seek collaboration and partnership opportunities with other Town Departments and community organizations to improve program offerings and minimize potential for overlap and duplication.
- ◆ Continue to expand revenue generation opportunities and sponsorships wherever viable to enhance cost recovery.
- ◆ Continue to conduct Adult and Youth League field distribution open forums to advocate for better facilities and relationships in developing Master Field Schedules for practice, games and special events.
- ◆ Develop and implement a Park system wide Emergency Action Plan.
- ◆ Create a Public Gathering Permit System that will focus on public health and safety, operational rules, insurance indemnity agreement, contractual obligations, general legal compliance and best practices.
- ◆ Investigate additional upgrades at Mixville Park such as an 18-hole disc golf course or low ropes adventure course.
- ◆ Make necessary repairs and capital improvements to the Community Pool including vestibule roof, main exterior doors, diving board replacements, deck repairs, Kidde pool rehab, new sand /laterals for main pool sand filters
- ◆ Implement the technology to monitor capacity at the Pool to provide occupant load in real time.
- ◆ Conduct a mobile ice cream vending two year bid for service in all the town parks to generate revenue.
- ◆ In partnership with the Town and local groups, create dugouts for all fields at MacNamara Legion Park.
- ◆ Implement New Recreation Program, Facility and Information management system MYRec.com with a complete Recreation Department Web page.
- ◆ Revamp and deliver new changes to the Cheshire PREC Youth Basketball Program.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
# of recreation programs offered	Output	370	400	425
# of recreation program participants	Output	2,811	3,200	3,500
# of therapeutic programs offered	Output	20	20	20
# of therapeutic program participants	Output	174	180	180
# of community & special events	Output	19	15	15
# of community & special event attendees	Output	7,700	7,000	7,000
# of rentals (Pavilions)	Output	250	275	275
# of passes sold (Mixville Day & Season)	Output	468	775	500
# of hours of school gym use coordinated	Output	1,500	1,750	1,750
Annual Revenue Generated	Output	\$270,745	\$300,000	\$325,000
Cost Per Capita*	Efficiency	\$27.55	\$33.34	\$31.02

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

TOWN CLERK**MISSION STATEMENT**

The mission of the Town Clerk's office is to maintain and preserve the integrity of Town and State statutory records and to aid the public in retrieval and reviewing of these public records; to issue licenses in compliance with State statutes; and to protect the voting rights of citizens through support for the voting process.

ADMINISTRATIVE OVERVIEW

The Town Clerk/Registrar of Vital Statistics is an elected official with a two-year term. The department staff includes the Town Clerk, Deputy Town Clerk and an Assistant Town Clerk. Responsibilities include preserving and facilitating access to all public records; recording, maintaining and managing land records, maps, public meeting agendas/minutes and any other documents as required. As Registrars of Vital Statistics, we issue marriage licenses, burial and cremation permits and have custody of all birth, marriage and death records for town residents. Additionally, the Town Clerk is responsible for the collection of town and state conveyance taxes and processes Trade Name Certificates, Liquor Permits and Dog Licenses. The office also issues absentee ballots and aids in the electoral process.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$183,792	\$198,102	\$201,391	\$220,441	\$205,441	\$205,441
SUPPLIES & SERVICES	13,072	16,950	34,100	26,450	26,450	26,450
CONTRACTED SERVICES	44,713	41,850	40,050	47,750	47,750	47,750
PROFESSIONAL EXPENSE	2,207	2,900	2,900	3,000	3,000	3,000
TOTAL EXPENDITURES	\$243,784	\$259,802	\$278,441	\$297,641	\$282,641	\$282,641

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$875,000	\$25,141 (balance on 7/1/22 - \$75,800)	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Secured a \$7,500 State Historic Preservation Grant for digitizing land record images.
- ◆ Digitized and uploaded over 38,120 images of land records to our system, dating back to 1962/Volume 148, providing greater access to the public as well as helping to increase online copy revenue.
- ◆ Streamlined processes and organized the vault creating increased space for future growth and efficiency.
- ◆ Collected over \$580,00.00 in town conveyance tax revenue FY2022.
- ◆ Utilized Special Town Clerk Funds to hire temporary help, ensuring consistency in service to citizens.
- ◆ With the Elections Department, co-administered the 2022 August Primaries and November Election, issuing 2,208 absentee ballots.
- ◆ Successfully implemented the State's new digitized absentee ballot application process which verifies voters' signatures through the DMV, streamlining the application process.
- ◆ Accepted over 600 land record documents from July 2022 to January 2023 via electronic filing process.
- ◆ Upgraded the process for customer credit card payments to a contactless system.
- ◆ Successfully processed 29% of dog licenses online for the convenience of our residents.

- ◆ In cooperation with Post Office staff, implemented a process to ensure absentee ballot voters receive their ballots in a timely manner.
- ◆ Added fillable forms to the Town Clerk webpage for residents' convenience.
- ◆ Continued to maintain commission lists both in hard copy and computerized formats and have commission agendas and minutes filmed.
- ◆ Continued the indexing of military discharges and maintaining a master index.
- ◆ Maintained and updated vital statistics master index.

OBJECTIVES 2023-2024

- ◆ Continue digitizing land records back to Volume 1, for increased public access to records online.
- ◆ Administer the 2023 municipal election, primaries and referendum in conjunction with the Elections Department.
- ◆ Continue to update the Town Code of Ordinance book.
- ◆ Continue training on the new State Electronic Death Registry system.
- ◆ Continue the review of record retention schedules to identify records being stored longer than required, creating valuable space for new records.
- ◆ Continue organization of records stored in the old vault to optimize space.
- ◆ Continue to use best practices to provide services to the community.
- ◆ Continue training toward advanced certifications to ensure professionalism and the capabilities required for continually changing technology.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
# of land records documents recorded	Output	5,195	5,000	5,000
\$ of Conveyance Taxes collected	Outcome	\$579,550	\$625,000	\$625,000
Total licenses issued (<i>dog, marriage</i>)	Output	2,179	2,300	2,300
# of Absentee Ballots issued	Output	763	2,208	1,000
Cost per capita*	Efficiency	\$6.66	\$7.73	\$7.84

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

TOWN MANAGER

MISSION STATEMENT

To responsibly administer and support the finances, regulations and services of the departments and officials of the municipality of Cheshire to insure that all municipal functions are as efficient as possible and that these functions maintain the fiscal stability of the Town, best serve the community, its residents and businesses, and perform at the highest level of professionalism and integrity.

ADMINISTRATIVE OVERVIEW

The Town Manager is the Chief Executive Officer, and is appointed by the Town Council. Department staff includes the Town Manager, the Assistant Town Manager/Public Information Officer, and a Management Specialist.

Responsibilities include managing all Town departments and supervising staff according to the Town Charter and Ordinances; preparing and administering the operating and capital expenditure budgets; preparing all agendas, reports, documents, plans and studies as needed; negotiating and executing contracts and agreements; and overseeing personnel functions, and managing internal and public communications.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022	FY 2023	FY 2023	FY 2024	FY 2024	FY 2024
	Actual	Approp.	Estimated	Dept.	Manager	Council
			Expend.	Request	Recomm.	Approval
PERSONNEL SERVICES	\$368,380	\$386,726	\$389,939	\$396,859	\$396,859	\$393,859
SUPPLIES & SERVICES	3,417	3,650	2,168	3,100	3,100	3,100
PROFESSIONAL EXPENSE	8,259	10,800	13,374	11,200	11,200	12,200
EQUIPMENT	1,374	1,000	920	500	500	500
TOTAL EXPENDITURES	\$381,430	\$402,176	\$406,401	\$411,659	\$411,659	\$409,659

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
None	None	None	None

ACCOMPLISHMENTS 2022-2023

- ◆ Continued to effectively manage the Town's response to the COVID-19 pandemic to protect the health and safety of our residents and businesses while maintaining a full complement of municipal services. Provided leadership through our Emergency Management Team including planning and coordination with Chesprocott and key local and state partners. Continued to support successful vaccination efforts, and distributed masks and at-home test kits. Positioned the Town for a resilient post-pandemic local economy and strong financial position.
- ◆ Continued to preserve a strong fiscal foundation with a healthy surplus, a strong fund equity position, affordable debt obligation, prudent use of various reserve fund accounts, a AAA crediting rating, and controlled fringe benefit obligations, with the overall goal of preserving the Town's fiscal sustainability.
- ◆ Continued to support economic development initiatives and alternatives which are significantly enhancing Cheshire's commercial base, including the implementation of a TIF District project.
- ◆ Expanded use of technology to better inform and engage our residents, promote transparency, and expand access.
- ◆ Continued to offer low cost professional and personal enrichment and health programs to maximize work skills, foster employee morale and good health, and to ensure quality customer service.
- ◆ Continued to advance and/or complete key Town projects.
- ◆ In cooperation with the Cheshire Public Schools, successfully achieving approval at referendum for Phase 1 of the Next Generation School Buildings Projects for two new elementary schools and initiating the projects.
- ◆ Continued to be responsive to stakeholders while successfully managing the critical daily operations, ensuring that core and necessary services and programs are sustained.
- ◆ Filled key vacant positions at all levels with quality, diverse personnel for continuity of service excellence and effective leadership.
- ◆ Continued to pursue enhancement of shared services with the Board of Education to improve efficiencies and reduce costs.

- ◆ Continue to maintain a high level of coordination and cooperation with other departments and the Town Council.
- ◆ Completed operational staff reorganization of the Planning Office, and supported organizational revisions to Library staff, creating efficiencies, cost savings, and enhance service to the public.
- ◆ Concluded the final phase of the RFP process for legal counsel, ultimately successfully transitioning to new firms for general counsel, bond counsel and labor counsel services for the Town.

OBJECTIVES 2023-2024

- ◆ Detail Council approved Town Manager Goals and Objectives can be found on page 49.
- ◆ Work to complete construction of the park improvements associated with Phase 1 of the Chapman/Bartlem Park South Master Plan Project.
- ◆ Continue support of the Next Generation School Building Committee and the construction of two new elementary schools.
- ◆ Oversee the design and construction of a new, grant-funded Emergency Operations Center in Town Hall.
- ◆ Continue to successfully meet the challenges of the changing epidemic to ensure public safety, a resilient community, and strong municipal operations and financials.
- ◆ Continue to preserve a strong fiscal foundation for Town operations by producing a healthy surplus, maintaining a strong fund equity position, ensuring affordable debt obligation, exercising prudent use of various reserve fund accounts, maintaining our AAA crediting rating, and protecting fringe benefit obligations with the overall goal of preserving the Town’s fiscal sustainability.
- ◆ Continue to support economic development initiatives and alternatives to enhance Cheshire’s commercial base.
- ◆ Continue expansion of applied technology to better inform and engage our residents.
- ◆ Continue to identify and offer, low cost professional and personal enrichment and health programs to maximize work skills, foster employee morale, ensure the highest level of customer service.
- ◆ Continue to support the marketing of the State DOT parcel conveyance to the Town, including pursuing additional conveyance opportunities to enhance the value of the site, to expand positive economic development.
- ◆ Continue to be responsive to stakeholders while successfully managing the critical daily operations to ensure that core and necessary services and programs are sustained.
- ◆ Fill key positions in a timely manner and through a comprehensive recruitment search to ensure continuity of effective professional staff.
- ◆ Continue to promote shared services with the Board of Education to improve efficiencies and reduce costs.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments and the Town Council.
- ◆ Support the Mixville Park operations and future capital master planning process.
- ◆ Improve coordination with the Chesprocott Health District regarding their finances and future goals/plans
- ◆ Identify and Implement an Online Job Application System to facilitate recruitment of high quality candidates.
- ◆ Work with the Town Council to identify priorities to guide goal-setting, planning and resource allocation decisions.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Unassigned fund balance as a % of budget	Outcome	11.74%	12.24%	12.00%
Debt as a % of budget	Outcome	6.46%	5.9%	6.01%
Principal amount of debt outstanding	Outcome	\$93M	\$103M	\$136M
Number of Town Council and Committee meetings and public hearings supported	Output	78	81	80
Cost per capita*	Efficiency	\$10.42	\$11.29	\$11.36

*Per capita cost represents the cost in property tax dollars to a resident for the annual expenditure for this department.

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COUNCIL, BOARDS
COMMISSIONS AND COMMITTEE
BUDGET APPROPRIATIONS

Council, Boards, Commissions and Committees

010 - Town Council - \$44,300

The Town Council is the Legislative body of the Town of Cheshire consisting of nine members who are elected biennially. The Town Council adopts the annual operating and capital expenditure budgets; appoints the Town Manager, Town Attorney and members of all appointed boards and commissions; enacts Town ordinances; conducts other duties and has additional powers as conferred by Chapter 3 of the Town Charter.

080 - Board of Assessment Appeals - \$4,006

The Board of Assessment Appeals exists under the Connecticut General Statutes and consists of three elected members. The Board of Assessment Appeals is the first level of appeal that taxpayers can use if they are aggrieved regarding the ad valorem assessments of their real and personal property.

130 - Planning and Zoning Commission - \$4,550

The Planning and Zoning Commission is a nine-member elected body responsible for the preparation of the Town's zoning and subdivision regulations as well as the Plan of Development and Conservation.

140 - Zoning Board of Appeals - \$2,300

The Zoning Board of Appeals (ZBA) is composed of eight elected members - five regular members and three alternate members. In accordance with the Connecticut General Statutes, this Board conducts public hearings and renders decisions on the following items: variances of the Zoning Regulations, appeals of an order issued by the Zoning Enforcement Officer, and approval of the location for motor vehicle repair and/or dealer licenses.

155 - Town Beautification Committee - \$23,800

The Town Beautification Committee consists of nine appointed members. The Town Beautification Committee focuses on six broad areas of concern: reviews sign and site plan applications before the Planning and Zoning Commission; coordinates and implements landscaping projects, tree planting and special effects plantings; participates in special projects such as the Fall Festival, Spring Planting Week, and Town Center improvement; works to implement and enhance municipal forestry management programs; disseminates information and promotes beautification through awards, space ads and speaking engagements; pursues funding for tree planting grants from state and federal sources.

160 - Public Building Commission - \$350

The Public Building Commission (PBC) consists of nine appointed members. The purpose of the PBC is to consolidate the design and construction of all public buildings and building projects under one commission in order to assure the Town of the best possible facility at the lowest possible cost through the cooperative efforts of various Town officers, boards, commissions, and agencies.

170 - Inland Wetland and Watercourses Commission - \$2,640

The Inland Wetlands and Watercourses Commission is comprised of seven appointed members whose responsibility is regulating the activities in or near designated wetlands and/or watercourses.

180 - Environment Commission - \$820

The Environment Commission is a seven-member appointed commission that interacts with the Planning and Zoning Commission, Inland Wetlands and Watercourses Commission, Parks and Recreation Department, and the Cheshire Land Trust. The Environment Commission is advisory to the Town Council concerning problems and solutions affecting the environment. The Commission also recommends parcels to be considered for land acquisition.

185 – Historic District Commission - \$1,375

The Historic District Commission consists of five regular members and a panel of three alternates. The Town has established two historic districts pursuant to Connecticut General Statutes, “Cornwall Avenue – Town Center Historic District” and the “South Brooksvale Historic District”. At least one regular member or alternate who resides in the District, or who owns a building or has stewardship responsibility to a building in the District shall represent each Historic District on the Commission. In accordance with Connecticut General Statutes and Town ordinance, this Commission sets forth relevant design criteria of the District and the information to be included with an application filed with the Commission.

190 - Energy Commission - \$1,450

The Energy Commission is comprised of seven appointed members who serve as an advisory commission to the Town Council on matters relating to energy.

225 - Public Safety Commission - \$5,550

The Public Safety Commission consists of five appointed members to perform the following: research and evaluate all public safety issues referred to them by the Town Council, the Town Manager, or from other municipal officials, such as the Police Chief, the Fire Marshal, and specific requests from the public; research and evaluate future and current public safety needs; define and report on policies which establish a standard to be used in addressing and remedying public safety hazards; make recommendations to the Town Council regarding measures to be taken to address identified hazards in the community; support, supplement and conduct public safety education programs; support, stimulate and assist citizen groups in understanding and cooperating with municipal programs on safety and accident prevention.

280 - Water Pollution Control Authority - \$650

The Water Pollution Control Authority (WPCA) consists of seven appointed members. The responsibility of the WPCA is to oversee the Cheshire Water Pollution Control System, adopt an annual sewer use fee, levy sewer and water assessments, and plan for future updating of the Water Pollution Control Collection System and Water Pollution Control Treatment Plant.

336 – Youth and Human Services Committee - \$1,000

The Youth and Human Services Committee is comprised of seven appointed members and five youth members. The committee was created to address the provision of human services in the areas of youth services, senior services, housing, health, transportation, disabilities, family support, disadvantaged and other social service purposes for the residents of Town.

350 - Library Board - \$500

The Library Board is a seven member appointed Board that meets regularly with the Library Director to advise on library services, policies and procedures. The Board is also advisory to the Town Council. It keeps abreast of the local and State political environments in which the library operates, conducts surveys, engages in fact finding, studies other Connecticut library services, and recommends action to the Council and the Library Director.

370 - Parks and Recreation Commission - \$525

The Parks and Recreation Commission is a seven member appointed body that performs the following functions: serves as an advisory group to the Town Council; studies and makes recommendations as to the physical facilities, programs and budgets; and interacts, as necessary, with other Town Boards and Commissions.

OTHER

BUDGET APPROPRIATIONS

Other Budget Appropriations

Listed in this section are fiscal obligations of the Town, which are separate appropriations but are not part of a specific Town Department budget or Board, Commission or Committee budget.

025 - Human Resources - \$127,368

This was a new budgeted department in FY22 and provides funding for the Human Resources Director. The Human Resources Department is responsible for all manner of employment and benefits related functions for the organization including but not limited to recruitment, retention, separations, training, risk management, employee relations, collective bargaining, personnel policies and procedures, compliance, medical and life insurance, wellness and enrichment.

030 - Town Attorney - \$195,600

This budget provides funding for the Town Attorney. The Town Council appoints an attorney to serve as the Town's chief legal officer under a retainer agreement. The Town Attorney coordinates all legal services provided to the Town and appoints, supervises, and directs all Special Council to perform selected services. Other services include preparation of written opinions for Town officers and agencies, review and approval of explanatory texts, preparation or approval of contracts, and representation for all actions, suits, or proceedings brought by or against the Town.

060 - Probate Court - \$2,000

This budget provides state mandated funding for the Town's share of the operations of the Probate Court, in addition to providing a facility and equipment for the Court as required by the state. The Probate Court for the District of Cheshire covering Cheshire and Southington, has exclusive jurisdiction over ordinary process and settlement of decedent estates. It appoints conservators and supervises the activities of such fiduciaries; terminates parental rights, processes adoptions and applications for temporary guardians; handles applications for change of name⁵⁶ and underage marriages; and processes commitment applications. The Court functions independently of Town operations.

220 - Office of Civil Preparedness - \$40,000

This budget provides funding for the Office of Civil Preparedness. Since January of 2006, the Fire Chief serves as the Emergency Preparedness Director and manages this budget. The Fire Chief maintains and directs full control of emergency operations in accordance with federal and state statutes, and the Town Charter, and as such receives the stipend associated with this responsibility.

290 - Public Health - \$721,636

This budget funds the Town's share of the Chesprocott Health District that provides public health services for the Towns of Cheshire, Prospect and Wolcott. It also funds a dedicated paramedic service, and an assessment for Cheshire's participation in the Northwest Connecticut Public Safety Communication Center, Inc., which operates a communication system linking area hospitals and ambulance services.

380 - Contingency - \$125,000

Funds are appropriated in this account to meet any unanticipated obligations that occur during the fiscal year. These funds can be transferred to a department, commission, board or office at any time during the fiscal year but only by a resolution of the Town Council.

390 - Debt Service - \$7,634,493

Funds are appropriated in this account to meet annual principal and interest payments on long term borrowings (bonds), and if applicable, interest payments on short-term borrowings (bond anticipation notes). The debt service appropriation is comprised of the following:

<u>CATEGORY</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL PURPOSE BONDS.....	\$3,518,000	\$1,634,534	\$5,152,534
SEWER BONDS.....	430,000	146,679	576,679
WWTP STATION/PLANT NOTES (2%).....	1,600,095	346,366	1,946,461
EDUCATION BONDS.....	1,177,000	615,808	1,792,808
TOTAL DEBT SERVICE	6,725,095	2,743,387	9,468,482
PAYMENTS FROM WATER POLLUTION CONTROL FUND:			
WATER POLLUTION CONTROL FUND DEBT.....	(568,038)	(76,503)	(644,541)
REIMBURSEMENTS TO GENERAL FUND FOR SEWER DEBT.....	(651,181)	-	(651,181)
PAYMENTS FROM DEBT RESERVE FUND.....	(538,267)	-	(538,267)
TOTAL GENERAL FUND DEBT SERVICE	\$4,967,609	\$2,666,884	\$7,634,493

Below is an analysis of the Debt Reserve Fund for both current and projected debt based on the adopted FY 2024 Capital Budget:

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
TOTAL DEBT SERVICE	\$10,125,590	\$10,452,703	\$9,638,882	\$9,468,482
LESS: WPCD DEBT SERVICE	(1,195,634)	(1,182,679)	(1,021,600)	(1,295,722)
GROSS GENERAL SERVICE DEBT	8,617,282	9,270,024	8,617,282	8,172,760
USE OF DEBT RESERVE FUNDS	(1,347,975)	(1,460,947)	(1,213,960)	(538,267)
BUDGETED DEBT	<u>\$7,581,981</u>	<u>\$7,809,077</u>	<u>\$7,403,322</u>	<u>\$7,634,493</u>
RESERVE BEGINNING OF F.Y.	\$3,308,988	\$3,687,695	\$3,243,126	\$2,039,166
INVESTMENT INCOME	15,844	16,378	10,000	10,000
BOND PREMIUM	994,838	-	-	-
GENERAL FUND TRANSFER	616,000	1,000,000	-	-
WPCD FUND TRANSFER	100,000	-	-	-
USE OF DEBT RESERVE FUND	(1,347,975)	(1,460,947)	(1,213,960)	(538,267)
RESERVE END OF F.Y.	<u>\$3,687,695</u>	<u>\$3,243,126</u>	<u>\$2,039,166</u>	<u>\$1,510,899</u>

410 - Capital Non Recurring - \$1,900,000

Funds are appropriated in this account to support the annual Capital Expenditure Budget. These monies provide “pay-as-you-go” financing for some portion of these capital needs thereby reducing the amount that must be borrowed through debt obligations.

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GENERAL FUND

REVENUE ANALYSIS

TREND INFORMATION

REVENUE BUDGET ANALYSIS & TREND INFORMATION

I. Summary

The Town's General Fund revenues are derived from the following sources:

- A. Property Taxes levied on real and personal property represents 79.8% of the Town adopted FY 24 budget.
- B. Revenue from State Aid is 12.6% of the adopted budget.
- C. Revenue from non-State Payments In Lieu of Taxes (PILOT) and other sources is 6.2% of the adopted budget.
- D. Use of General Fund Equity represents 1.5% of the adopted budget.

The total adopted General Fund revenues for FY 24 are \$133,001,63, an increase of \$7,450,246 or 5.9% over FY 23 budgeted revenues. The principal components for the revenue increases follow:

Current Tax Levy:

Grand List Growth	\$ 2,246,482
Mill Rate Increase	1,404,380
Local Tax Relief	<u>(128,198)</u>
Total Current Tax Levy Increase	3,522,664
All Other Revenue Sources	<u>3,927,582</u>
Total Increase in Revenue	<u>\$7,450,246</u>

The chart below is a revenue summary comparing actual revenues from FY 19 to FY 22 and appropriated revenues for FY 23 and FY 24.

II. Comparison

REVENUE	FY 19 ACTUAL		FY 20 ACTUAL		FY 21 ACTUAL		FY 22 ACTUAL		FY 23 ADOPTED		FY 24 ADOPTED	
TAXES	91,184,536	81.0%	93,328,221	81.5%	94,603,233	80.7%	97,986,673	78.6%	101,703,521	81.0%	106,073,401	79.8%
STATE AID	15,009,702	13.3%	14,982,018	13.1%	15,132,816	12.9%	19,935,176	16.0%	16,366,517	13.0%	16,722,313	12.6%
OTHER	5,286,875	4.7%	5,191,641	4.5%	5,230,566	4.5%	5,609,337	4.5%	5,780,879	4.6%	8,205,449	6.2%
FUND EQUITY	1,090,000	1.0%	1,062,918	0.9%	2,180,000	1.9%	1,175,000	0.9%	1,700,000	1.4%	2,000,000	1.5%
TOTAL	112,571,113	100.0%	114,564,798	100.0%	117,146,615	100.0%	124,706,186	100.0%	125,550,917	100.0%	133,001,163	100.0%
REV. GROWTH	3,771,395	3.5%	1,993,685	1.8%	2,581,817	2.3%	7,559,571	6.5%	844,731	0.7%	7,450,246	5.9%

III. Revenue Overview

A. Property Taxes:

Connecticut State Statutes limit municipal taxes to property taxes on real estate, motor vehicles and business personal property. Local income taxes, commuter taxes and sales taxes cannot be levied by municipalities; and, unlike other states, there are no countywide or regional property taxes available to support local government activities. Therefore, the Town derives most of its property tax revenues from residential and commercial property owners within the Town. In the FY 24 Town Council adopted budget, this will account for \$106.073 Million (M) or 79.8% of all budgeted revenues.

The 2022 Grand List, upon which the FY24 budget is based, is comprised of approximately 10,798 real property accounts, 26,537 motor vehicle accounts and 1,005 business personal property accounts which represent 28.16%, 69.22% and 2.62% of the total number of Grand List accounts respectively.

Although the growth in the Grand List is clearly an important component of revenue from property taxes, the ability to collect those taxes is of equal importance. Through timely and frequent reminder notices, utilization of tax warrants for delinquent taxes receivable, contracting out for most delinquent motor vehicle taxes receivable, and tax lien assignments of delinquent real properties, the Town has achieved a consistently high rate of tax collections ranging from 99.70% to 99.78% for the five fiscal years ending June 30, 2022. This consistently high rate of collection has been a major contributing factor in the operating budget surpluses in each of the past five fiscal years. The Town used an estimated tax collection rate of 99.2% for FY 24 recommended budget.

B. State Aid:

State grant revenue of \$16.722M, or 12.6% of the budget, is appropriated in FY 24. State budget cuts have precipitated a decline in grant revenue as a percentage of the overall budget from a high of 16.0% to 11.9% during the five year period ending in FY 24. State grant programs can be categorized as follows:

- 1. State Payments in Lieu of Taxes (PILOT)** - This category of revenue totals \$4.328M, net of \$.948M of non state PILOT programs, and includes State owned properties, colleges, various tax relief programs for certain disabled residents and veterans. The State makes PILOTs to municipalities to compensate for tax-exempt properties/programs, but funds these payments at less than 100%, sometimes significantly less. This category also consists of gaming revenue distributions from the Mashantucket Pequot and Mohegan Tribe casinos.
- 2. Grants-Education** - These grant programs total \$10.000M mostly from the Education Cost Sharing (ECS) and Special Education-Excess Cost grants.
- 3. Other Miscellaneous Grants** - These grant programs amount to \$2.395M in FY 24 and consist primarily of the Town Aid Road Grant of \$.398M, a Municipal Revenue Sharing Bond Distribution grant of \$.737M, a Local Capital Improvement Grant (LOCIP) of \$.181M, a American Rescue Plan Act of \$.800M and a Supplemental Revenue Sharing Grant of \$.241M. Various youth, police and other grants are also included in this category.

C. Other Non-Tax Revenue and Fund Equity:

The remaining \$10.205M in FY 24 budgeted revenue includes Other Revenues of \$8.205M coming from a variety of non-tax revenue sources, and Fund Equity of \$2.000M.

D. Additional Funding Sources to Support Departmental Operations other than General Fund Revenues:

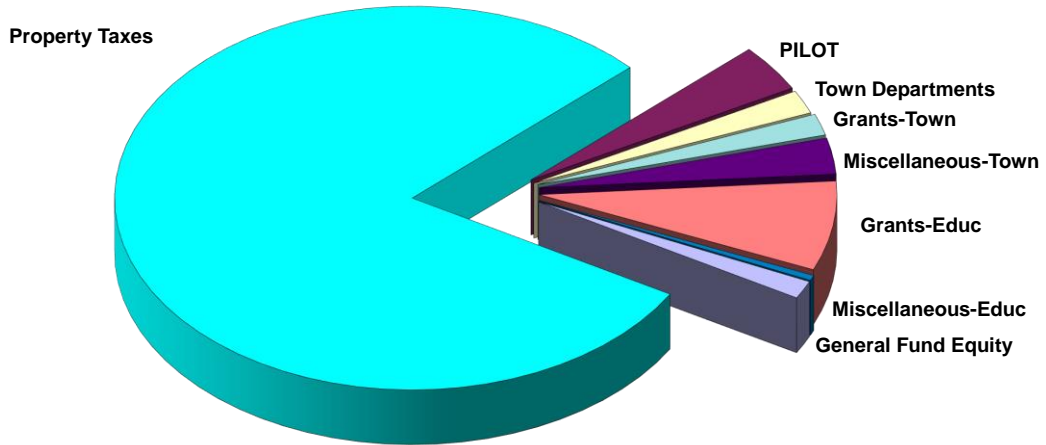
Each year, various gifts, grants and endowment funds support departmental operations in addition to the General Fund revenues detailed above. During FY 22, the Town realized gift, grant and endowment fund revenue totaling \$2.497M in support of operations in the Economic Development, Fire, Human Services, Library, Recreation, Fine Arts, Planning and Development, Police, Public Works, Town Clerk and Town Manager departments.

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**SUMMARY AND
DESCRIPTION OF
GENERAL FUND
REVENUE**

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**GENERAL FUND REVENUES
BY CATEGORY
JULY 1, 2023 THROUGH JUNE 30, 2024**



<u>Revenues</u>	<u>Budget</u>	<u>Percentage</u>
Property Taxes	\$ 106,073,401	79.75%
PILOT	5,275,966	3.97%
Town Departments	2,625,900	1.98%
Grants-Town	2,394,533	1.80%
Miscellaneous-Town	4,041,813	3.04%
Grants-Educ	9,999,550	7.52%
Miscellaneous-Educ	590,000	0.44%
General Fund Equity	2,000,000	1.50%
Total	\$ 133,001,163	100.00%

SUMMARY OF GENERAL FUND REVENUES
2023-2024 BUDGET

05 Property Taxes

Property taxes are the Town's largest source of General Fund Revenue, comprising 79.75% of the General Fund Budget.

Current Tax Levy

The property tax is levied on July 1 of each fiscal year and payable in semiannual installments on July 1 and January 1. Motor vehicle and personal property taxes (on business equipment) are levied and payable in one installment on July 1. All property is assessed on October 1 of the previous fiscal year at 70% of market value.

The FY 23-24 budget for real estate, personal property taxes and motor vehicle taxes is based on the October 1, 2022 Net Grand List of \$3,032,209,830 reduced by \$2,000,000 for estimated court appeals from the October 1, 2018 Grand List revaluation. Tax revenue appropriations are net of projected local elderly tax credit and freeze programs totaling \$619,000 and volunteer firefighter tax abatements of \$40,000.

In computing the amount of budgeted current taxes to be collected in FY 23-24, a collection rate of 99.2% and a mill rate of 35.09 mills was applied for real estate and personal property and capped at 32.46 for motor vehicles per Connecticut General Statute Section 12-17e, as amended by Public Act 22-118 Section 414. The value of one mill is \$2,984,050, including \$2,630,051 based on real estate and personal property and \$353,999 for motor vehicles that are subject to the mill rate cap. The collection rate was established based on prior year collection trends.

Certificate of Occupancy

New construction is assessed when the certificate of occupancy is issued, and the added value is pro-rated to the next assessment date. The certificate of occupancy taxes become due at the same time as normal real estate taxes unless billed after the July installment; then they are due within 30 days. The amount of taxes to be collected is based on the same collection rate and mill rate used in the collection of the Current Tax Levy identified in the paragraph above.

Supplemental Motor Vehicle Taxes

Supplemental Motor Vehicle Taxes are budgeted separately from the regular July 1 tax levy. These taxes are levied on January 1 for motor vehicles acquired after the October 1 assessment date. The assessed value is prorated based on 70% of market value as of the previous October 1. For FY 23-24, the budget assumes that the Supplemental Motor Vehicle assessed value will be approximately \$39,299,368 with a collection rate of 96.35%, which is based on collection trends of prior fiscal years. The mill rate for motor vehicles is capped at 32.46 per Connecticut General Statute Section 12-71e, as amended by Public Act 22-118 Section 414.

Motor Vehicle Tax Grant

This grant reimburses Municipalities for the forgone tax revenue resulting from the Motor Vehicle property tax cap, currently set at 32.46 mills.

Prior Year Levies

Pursuant to State Statutes, property taxes are subject to a fifteen-year statute of limitations. All taxes collected for Grand Lists 2007 to 2021 are budgeted in Prior Year Levies. Collection of these taxes is enforced through liens, foreclosures, alias tax warrants, tax sales, sale of tax liens and other legal procedures established by Statute. The amount of taxes to be collected is based on collection trends of prior fiscal years with consideration given to individual accounts and projected receivables at the start of the fiscal year.

Interest and Lien Fees

Pursuant to State Statutes, delinquent taxes are assessed an interest charge of 1 1/2% per month. Further, once the delinquency goes beyond April 1, Real Estate properties are also charged a lien fee of \$24.00. Interest and lien fees are projected, based on collection trends of prior fiscal years with some consideration given to individual accounts.

Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024

Account	Description	FY 2022			FY 2023			FY 2024		
		Actual	Appropriation	Estimated Revenues	Manager Recommended	Council Approved	FY 24 Council Approved Minus FY 23 Appropriation \$ Variance	\$ Variance Divided by FY 23 Appropriation % Variance		
05 PROPERTY TAXES										
10 4101	CURRENT TAX LEVY	\$96,332,350	\$100,256,641	\$100,266,978	\$106,397,669	\$103,779,305	\$3,522,664	3.51%		
10 4102	CERTIFICATE OF OCCUPANCY	\$0	\$68,091	\$0	\$71,603	\$69,619	\$1,528	2.24%		
10 4103	CERTIFICATE EXEMPTION	\$0	\$4,500	\$0	\$4,500	\$4,500	\$0	0.00%		
10 4104	SUPPLEMENTAL MORTOR VEHICLE TAX	\$1,287,882	\$1,124,289	\$1,330,647	\$1,094,632	\$1,229,096	\$104,807	9.32%		
10 4106	MOTOR VEHICLE TAX GRANT	\$0	\$0	\$373,568	\$690,881	\$690,881	\$690,881	0.00%		
10 4111	PRIOR YEAR LEVIES	\$70,582	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0.00%		
10 4112	INTEREST & LIEN FEES	\$295,859	\$200,000	\$200,000	\$200,000	\$250,000	\$50,000	25.00%		
TOTAL 05 PROPERTY TAXES		\$97,986,673	\$101,703,521	\$102,221,193	\$108,509,285	\$106,073,401	\$4,369,880	4.30%		

10 PILOT (Payments-in-Lieu-of-Taxes)

The Town receives Payments-in-Lieu-of-Taxes (PILOT) as reimbursement for the tax loss on property exempt from the property tax levy. This category of revenue comprises 3.97% of the General Fund budget and is determined by statutory formulas and requirements.

The largest source of PILOT revenue, Tiered State PILOT, is for State and college property located in Town. The reimbursement rate is 100% for State prison facilities used for incarceration in the prior fiscal year, 45% for other State property, and 77% for colleges. If the State does not fully fund these PILOTs, which it consistently has not, municipalities are then reimbursed based on a tiered system. Cheshire is in Tier 2 for municipalities with an Equalized Net Grand List Per Capita (ENGLPC) between \$100,000 and \$200,000 and is reimbursed at 40% of the formulas listed above. Municipalities with a lower (Tier 1) or higher (Tier 2) ENGLPC are reimbursed at 50% and 30% respectively. The FY 23-24 reimbursement is based on the October 1, 2021 Grand List and FY 22-23 mill rate.

The Mashantucket Pequot and Mohegan grant distributes a portion of the Mashantucket Pequot and the Mohegan Indians gambling revenue to municipalities based on a combination of PILOT formulas and the Property Tax Relief formula.

The revenue category for PILOT includes reimbursements for other State-mandated property tax credit/exemption programs for individuals, such as the Disabled Persons Exemption and the Veterans Exemption. The PILOT revenue generated from these programs is a function of the number of qualified applicants and the Town's mill rate.

Also, the Town collects some PILOTs directly from property owners. The "Telecommunications Property Tax Grant" is based on telecommunication companies assessed personal property values located in each municipality, multiplied by a State established uniform mill rate of 47.0 mills. American Telephone and Telegraph (AT&T) and Southern New England Telephone (SNET) are telecommunications companies that participate in this program. This PILOT is not affected by the Town's revaluation or mill rate changes.

In the case of the "South Central Regional Water Authority", the State requires that the Authority make a PILOT based on the assessed value of its properties. The amount of this PILOT payment is influenced by the change in the Town's mill rate.

**Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024**

Account	Description	FY 2022		FY 2023		FY 2024		Council Approved	Manager Recommended	Estimated Revenues	FY 24		\$ Variance Divided by FY 23 Appropriation % Variance
		Actual	Appropriation	Appropriation	Estimated Revenues	Council Approved Minus FY 23 Appropriation	\$ Variance						
10 P I L O T													
10 4201	STATE OF CONNECTICUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
10 4202	CHESHIRE ACADEMY	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$0	\$0	0.00%
10 4203	CHESHIRE HSG AUTHORITY	\$43,061	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	0.00%
10 4204	SO CNTRL REG WATER AUTH	\$661,404	\$677,313	\$677,313	\$677,313	\$677,313	\$781,736	\$781,736	\$804,014	\$677,313	\$104,423	\$104,423	15.42%
10 4205	COLLEGES - PILOT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
10 4208	DISABLED PERSONS EXEMPT	\$1,916	\$1,780	\$1,780	\$2,144	\$1,787	\$1,787	\$1,787	\$1,787	\$2,144	\$7	\$7	0.39%
10 4210	ADDITIONAL VETERANS EXEMPT	\$9,511	\$8,155	\$8,155	\$8,424	\$8,232	\$8,232	\$8,232	\$8,232	\$8,424	\$77	\$77	0.94%
10 4212	MASHANTUCKET PEQUOT/MOHEGAN GRANT	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$1,962,440	\$0	\$0	0.00%
10 4213	TELECOMM PROPERTY TAX	\$185,655	\$140,000	\$140,000	\$156,937	\$140,000	\$140,000	\$140,000	\$140,000	\$156,937	\$0	\$0	0.00%
10 4214	NEW TIERED REIMBURSEMENT-PILOT	\$2,280,318	\$2,314,640	\$2,314,640	\$2,314,640	\$2,355,771	\$2,355,771	\$2,355,771	\$2,355,771	\$2,314,640	\$41,131	\$41,131	1.78%
TOTAL 10 P I L O T		\$5,145,305	\$5,130,328	\$5,147,898	\$5,298,244	\$5,275,966	\$5,275,966	\$5,275,966	\$5,298,244	\$5,147,898	\$145,638	\$145,638	2.84%

15 Town Departments

This revenue category encompasses a broad range of user charges that are established through Town Ordinances, Resolutions, or Connecticut General Statutes. It comprises 1.98% of the General Fund budget and includes: payment for participation in certain Town sponsored programs and activities, fees for the recording or copying of various Town documents and for certain Town services, fines for failing to comply with certain Town regulations, and licenses and permits that regulate certain activities.

Budgeted amounts are determined by prior year trends and projected levels of activity for each of these items. The three major sources of revenue generated in this category come from the Building Department through the issuance of building permits, the Parks and Recreation Department through fees for participation in programs sponsored by the Town, and the Town Clerk through fees for recording and copying Town documents and through conveyance tax charges.

Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024

Account	Description	FY 2022			FY 2023			FY 2024		
		Actual	Appropriation	Estimated Revenues	Manager Recommended	Council Approved	Council Approved Minus FY 23 Appropriation \$ Variance	FY 24 Council Approved Minus FY 23 Appropriation \$ Variance	\$ Variance Divided by FY 23 Appropriation % Variance	
15 TOWN DEPARTMENTS										
10 4301	BUILDING OFFICIAL	\$854,471	\$700,000	\$1,084,000	\$950,000	\$1,050,000	\$350,000	50.00%		
10 4302	TOWN CLERK	\$827,988	\$875,000	\$817,400	\$817,400	\$817,400	(\$57,600)	-6.58%		
10 4303	PARKS & RECREATION	\$270,745	\$294,980	\$300,000	\$324,000	\$350,000	\$55,020	18.65%		
10 4304	POLICE DEPT	\$184,439	\$190,000	\$250,000	\$175,000	\$185,000	(\$5,000)	-2.63%		
10 4306	PUBLIC LIBRARY	\$4,701	\$10,000	\$9,100	\$10,000	\$10,000	\$0	0.00%		
10 4307	ANIMAL CONTROL	\$6,169	\$6,000	\$6,250	\$6,500	\$6,500	\$500	8.33%		
10 4310	SOLID WASTE	\$4,415	\$2,000	\$6,448	\$7,000	\$3,500	\$1,500	75.00%		
10 4311	PUBLIC WORKS	\$8,860	\$15,000	\$20,000	\$20,000	\$20,000	\$5,000	33.33%		
10 4312	PLANNING	\$35,785	\$35,000	\$30,000	\$35,000	\$45,000	\$10,000	28.57%		
10 4313	SENIOR SERVICES	\$13,869	\$15,000	\$24,000	\$24,000	\$24,000	\$9,000	60.00%		
10 4314	YOUTH ACTIVITIES	\$4,485	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.00%		
10 4315	FINE ARTS	\$128,506	\$110,000	\$110,000	\$110,000	\$110,000	\$0	0.00%		
TOTAL 15 TOWN DEPARTMENTS		\$2,344,433	\$2,257,480	\$2,661,698	\$2,483,400	\$2,625,900	\$368,420	16.32%		

20 Grants - Town

This category consists of the various state grants received by the Town for other than Payments-in-Lieu-of-Taxes or Education grants. These grants are mostly based on statutory formulas and comprise 1.80% of the General Fund budget. The Town Aid Road grant is calculated based upon mileage of improved roads and population. The Municipal Revenue Sharing-Bonded Distribution grant can be used for all broad purposes outlined in CGS 13a-175a (Town Aid Road), or other capital project purposes approved by the Secretary of the State Office of Policy and Management (OPM). The MRSA (Municipal Revenue Sharing Account) grant is a state sales tax sharing distribution to municipalities per Public Act 22-118 based on attributes including mill rate and population, but only if moneys remain in the sales tax funding account after certain other funding obligations are satisfied. Local Capital Improvement Program (LOCIP) funds can only be used for municipal capital expenditure projects pursuant to CGS 7-535 to 7-538. The Municipal Stabilization Grant was originally created to ensure towns would not see a municipal aid decrease in FY 18 compared to FY 17. The American Rescue Plan Act is a federal grant to support local government response to and recovery from the COVID-19 public health emergency. In FY 2024, the Supplemental Revenue Sharing grant replaces the Municipal Stabilization grant.

25 Miscellaneous - Town

A variety of revenues not otherwise categorized is budgeted as Miscellaneous and comprise 3.04% of the General Fund budget. Investment Income, derived from the investment of available funds in accordance with State statutes, is budgeted in this category. Sewer and Water Assessments are payments from property owners for a portion of annual debt payments made on sewer and water line extensions. The WPCD-Administrative/Debt Reimbursement consists of a reimbursement from the Water Pollution Control Fund for the administrative expenses incurred by the General Fund for the operation of the Treatment Plant, as well as a portion of the annual debt payments paid by the General Fund. The Wallingford Solid Waste Distribution is a transfer from a special revenue fund that was established in FY 21-22 from a Wallingford Solid Waste Project reserve fund distribution that was initially funded by five participating towns. The funds are to be used to mitigate subsequent increases in solid waste disposal costs.

Other miscellaneous revenues include: police special duty fees, excavation fees, insurance reimbursements, rentals from Town-owned property, sales of Town-owned surplus property, cell tower revenue, property tax suspense list collections, and cancellation of prior year encumbrances.

The revenues in this category are estimated in a variety of ways using prior year trends, projected activity, grant formulas or transfers of a portion of available fund balances from special revenue funds.

**Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024**

Account	Description	FY 2022			FY 2023			FY 2024		
		Actual	Appropriation	Estimated Revenues	Manager Recommended	Council Approved	FY 24 Council Approved Minus FY 23 Appropriation \$ Variance	FY 23 Appropriation	\$ Variance	
20 GRANTS - TOWN										
10 4408	YOUTH SERVICES GRANT	\$17,184	\$17,184	\$17,097	\$17,097	\$17,097	\$17,097	(\$87)	-0.51%	
10 4410	GRANTS - TOWN	\$789,733	\$24,000	\$41,500	\$20,000	\$20,000	\$20,000	(\$4,000)	-16.67%	
10 4412	TOWN AID ROADS	\$402,791	\$402,791	\$398,409	\$398,409	\$398,409	\$398,409	(\$4,382)	-1.09%	
10 4416	MUNICIPAL REVENUE SHARING BOND DISTR	\$736,700	\$736,700	\$736,700	\$736,700	\$736,700	\$736,700	\$0	0.00%	
10 4417	MRSA	\$0	\$0	\$576,851	\$0	\$0	\$0	\$0	0.00%	
10 4418	LOCIP	\$182,895	\$180,878	\$180,878	\$181,193	\$181,193	\$181,193	\$315	0.17%	
10 4419	MUNICIPAL STABILIZATION GRANT	\$241,134	\$241,134	\$241,134	\$0	\$0	(\$241,134)	\$300,000	-100.00%	
10 4420	AMERICAN RESCUE PLAN ACT	\$3,139,523	\$500,000	\$500,000	\$0	\$800,000	\$300,000	\$300,000	60.00%	
104421	SUPPLEMENTAL REVENUE SHARING	\$0	\$0	\$0	\$241,134	\$241,134	\$241,134	\$241,134	0.00%	
TOTAL 20 GRANTS - TOWN		\$5,509,959	\$2,102,687	\$2,692,569	\$1,594,533	\$2,394,533	\$2,394,533	\$291,846	13.88%	
MISCELLANEOUS-TOWN										
10 4501	INVESTMENT INCOME	\$246,099	\$750,000	\$1,587,000	\$2,385,000	\$2,665,000	\$1,915,000	\$1,915,000	255.33%	
10 4503	SEWER ASSESSMENTS	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%	
10 4505	MISCELLANEOUS REVENUES	\$701,394	\$431,002	\$477,000	\$410,000	\$485,000	\$53,998	\$53,998	12.53%	
10 4506	POLICE SPECIAL DUTY	\$124,413	\$115,000	\$150,000	\$125,000	\$125,000	\$10,000	\$10,000	8.70%	
10 4507	WPCD ADMIN/DEBT REIMB.	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000	\$0	\$0	0.00%	
10 4514	EXCAVATION FEES	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$0	\$0	0.00%	
10 4517	WALLINGFORD SOLID WASTE DIST	\$0	\$109,084	\$109,084	\$81,813	\$81,813	(\$27,271)	(\$27,271)	-25.00%	
TOTAL 25 MISCELLANEOUS - TOWN		\$1,756,905	\$2,090,086	\$3,008,084	\$3,686,813	\$4,041,813	\$1,951,727	\$1,951,727	93.38%	

30 Grants - Education

This category consists of Education Grants and comprises 7.52% of the General Fund budget. All of the items in this category are based on statutory formulas.

The largest single form of State aid to the Town is the Education Cost Sharing (ECS) Grant program. This program provides aid to towns based on town wealth, a State foundation level, pupils in need who are below a certain poverty level, and mastery test standards.

The Special Education - Excess Cost Grant partially reimburses the Town for special education costs that exceed established State limits for students placed in a special education program by the school district or by a state agency.

Building Grants and Interest Subsidy are grants associated with school construction projects. The State was reimbursing local governments for a percentage of the principal and interest paid on debt associated with school and administration facility construction projects. The last reimbursements were recorded as revenue in FY 21-22. A program that reimburses local governments directly for project costs, versus debt service expenditures, has replaced this program.

State grants for Magnet School Transportation, Adult Education, and Non-Public School Health compensate the Town for services it provides to those other educational organizations/operations.

Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024

Account	Description	FY 2022			FY 2023			FY 2024		
		Actual	Appropriation	Estimated Revenues	Manager Recommended	Council Approved	FY 24 Council Approved Minus FY 23 Appropriation \$ Variance	\$ Variance Divided by FY 23 Appropriation % Variance		
30 GRANTS - EDUCATION										
10 4602	MAGNET SCHOOL TRANSPORTATION	\$12,676	\$15,600	\$14,300	\$14,300	\$14,300	\$14,300	(\$1,300)	-8.33%	
10 4606	ADULT EDUCATION	\$27,078	\$26,493	\$31,279	\$30,257	\$30,257	\$30,257	\$3,764	14.21%	
10 4607	BUILDING GRANTS	\$7,026	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
10 4608	INTEREST SUBSIDY	\$130	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	
10 4614	EDUCATION COST SHARING	\$9,404,810	\$9,420,222	\$9,420,222	\$9,439,993	\$9,439,993	\$9,439,993	\$19,771	0.21%	
10 4615	SPECIAL ED-EXCESS COST	\$705,260	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$0	0.00%	
10 4616	NON-PUBLIC HEALTH	\$14,053	\$14,500	\$15,568	\$15,000	\$15,000	\$15,000	\$500	3.45%	
TOTAL 30 GRANTS - EDUCATION		\$10,171,033	\$9,976,815	\$9,981,369	\$9,999,550	\$9,999,550	\$22,735	0.23%		

35 Miscellaneous - Education

This category comprises .44% of the General Fund budget and is derived through prior year trends and projected enrollments and activity.

Tuition revenue is generated primarily from the charges assessed against non-resident students who are attending the Darcey School special education pre-school program. Rentals and Miscellaneous revenues are generated from public use of various school facilities. Birth To Three Services is the Darcey School Early Intervention Program for which the State Department of Developmental Services pays the Town 100% of the cost of educational services that are provided to enrolled children.

45 Fund Equity

A portion of the Town's General Fund Equity is used as taxpayer relief each year. The FY 23-24 budget includes \$2,000,000 in fund equity, or 1.50% of the General Fund Budget.

Town of Cheshire
Revenue Budget Report
Fiscal Year 2023-2024

Account	Description	FY 2022			FY 2023			FY 2024		
		Actual	Appropriation	Estimated Revenues	Manager Recommended	Council Approved	Council Approved Minus FY 23 Appropriation \$ Variance	FY 24 Council Approved Minus FY 23 Appropriation \$ Variance	\$ Variance Divided by FY 23 Appropriation % Variance	
35 MISC - EDUCATION										
10 4701	TUITION	\$247,806	\$180,000	\$180,000	\$180,000	\$180,000	\$0	\$0	0.00%	
10 4702	RENTALS & MISCELLANEOUS	\$5,088	\$10,000	\$10,000	\$10,000	\$10,000	\$0	\$0	0.00%	
10 4703	BIRTH TO THREE SERVICES	\$363,984	\$400,000	\$400,000	\$400,000	\$400,000	\$0	\$0	0.00%	
	TOTAL 35 MISC - EDUCATION	\$616,878	\$590,000	\$590,000	\$590,000	\$590,000	\$0	\$0	0.00%	
45 GENERAL EQUITY										
10 4901	GENERAL FUND EQUITY	\$1,175,000	\$1,700,000	\$1,700,000	\$1,300,000	\$2,000,000	\$300,000	\$300,000	17.65%	
	TOTAL 45 GENERAL EQUITY	\$1,175,000	\$1,700,000	\$1,700,000	\$1,300,000	\$2,000,000	\$300,000	\$300,000	17.65%	
	GENERAL FUND GRAND TOTAL	\$124,706,185	\$125,550,917	\$128,002,811	\$133,461,825	\$133,001,163	\$7,450,246	\$7,450,246	5.93%	

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**WATER POLLUTION
CONTROL FUND**

WATER POLLUTION CONTROL DEPARTMENT (WPCD)

MISSION STATEMENT

Protect general public health and the environment by providing the sanitary sewer needs for residential, commercial, and industrial properties in Cheshire.

ADMINISTRATIVE OVERVIEW

Eight full-time staff and one part-time electrician operate and maintain the Waste-Water Treatment Plant; ten pump stations and 120 miles of collection system piping, and also control and operate sludge handling and disposal equipment. Staff works in conjunction with Water Pollution Control Authority (WPCA) to best serve the Town' resident's and maintain environmentally friendly operations.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$741,759	\$828,200	\$809,717	\$874,576	\$858,256	\$857,185
SUPPLIES & SERVICES	530,117	351,775	384,325	395,725	395,725	395,725
UTILITIES	529,931	585,000	593,500	635,000	635,000	635,000
CONTRACTED SERVICES	339,929	319,100	386,450	360,000	360,000	360,000
PROFESSIONAL EXPENSE	3,280	8,000	6,000	8,500	8,500	8,500
EQUIPMENT	0	500	500	7,500	7,500	7,500
MISCELLANEOUS	<u>2,280,607</u>	<u>2,428,254</u>	<u>2,426,357</u>	<u>2,183,214</u>	<u>2,183,214</u>	<u>2,462,214</u>
TOTAL EXPENDITURES	\$4,425,623	\$4,520,829	\$4,606,849	\$4,464,515	\$4,448,195	\$4,726,124

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$4,225,829	None (balance on 7/1/22 - \$4,150)	\$1,689,497	\$420,000

ACCOMPLISHMENTS 2022-2023

- ◆ The Waste Water Treatment Plant staff continues to monitor and adjust all plant equipment in a cost effective and efficient manner.
- ◆ The sixth season of operation for the new phosphorus removal process was successful under the NPDES permit criteria, reducing the levels well below the permitted concentration. The UV disinfection system has also been successful in meeting permit requirements for disinfection.
- ◆ The Treatment Plant continues to achieve effluent nitrogen in a manner which will generate a nitrogen credit payment from the Department of Energy and Environmental Protection (DEEP) while also enhancing water quality.
- ◆ Decreased solids inventory by 40% to allow the plant to comply with our DEEP permit and remedy a Notice of Violation.
- ◆ Continued bidding various chemicals to reduce operating costs.
- ◆ Continued the joint monthly bidding process with Southington and Meriden for the purchase of methanol, which has resulted in considerable cost savings by achieving economies of scale.
- ◆ Cleaned influent channel.
- ◆ Repaired and upgraded various components at the WWTP.
- ◆ Significantly reduced the volume in the grit chamber.
- ◆ Fully staffed treatment plant which has improved operations.

OBJECTIVES 2023-2024

- ◆ Restart our Inflow and Infiltration Program to find possible outside sources of inflow and mitigate to reduce plant flow.
- ◆ The new Jet Truck will continue to be utilized for our sewer line maintenance program.
- ◆ Continue to adjust and fine tune equipment and plant processes to operate in cost effective manner maintaining plant effluent within permit criteria.
- ◆ Continue to explore new and innovative ways to save costs on plant operation and maintenance, including energy efficient replacement equipment and alternative methods of fuel.
- ◆ Investigate other new carbon sources to replace methanol to reduce cost and increase efficiency of denitrification process.
- ◆ Continue to monitor and refine biological anoxic filter operation and disc filter operation for optimum performance to save on chemical consumption. Continue to adjust process parameters to lower total nitrogen concentration which will increase credit payments from DEEP.
- ◆ Maintain plant effluent quality within State and Federal permit requirement to protect the environment and public health.
- ◆ Continue to work to ensure sustainability of core services to the community.
- ◆ Review performance measures for relevance to core services and the current environment.
- ◆ Continue to maintain a high level of coordination and cooperation with other departments.
- ◆ Commission new privately funded and installed pump station on Dickerman Road.
- ◆ Design improvements for Moss Farms Pump Station.
- ◆ Add updated trucks and equipment to improve efficiency of daily operations at the plant and pump stations.
- ◆ Comply with OSHA remediations and monitor ongoing compliance.
- ◆ Continue to maintain pump stations to a high standard.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Methanol usage / price per gallon	Efficiency	72,000 gal \$2.0 /gal	72,000 gal \$1.9 /gal	72,000 gal \$2.1 /gal
Resident complaints / sewer back-up	Outcome	2	1	2
Average monthly nitrogen permitted quantity verses output (pounds)	Efficiency	103 lbs. 75 lbs.	103 lbs. 75 lbs.	103 lbs. 75 lbs.
Average daily flow as a percentage of design flow (design flow=4 million gallons/day)	Output	68.0%	68.0%	68.0%
Prison daily flow as a percentage of actual flow	Output	15%	18%	18%

**CHESHIRE WATER POLLUTION CONTROL FUND
REVENUE BUDGET REPORT**

Account #	Account	FY 2022 Actual	FY 2023 Appropriation	FY 2023 Estimated	FY 2024 Manager Recommended	FY 2024 Council Approved
60-4112	SEWER USE INTILIIEN	\$ 33,543	\$ 24,800	\$ 24,000	\$ 27,400	\$ 27,400
60-4308	SEWER USE	4,013,379	4,047,987	4,255,954	4,310,524	4,310,524
60-4309	CONNECTION FEES	48,600	55,000	30,000	280,280	280,280
60-4316	PLAN REVIEW APPLICATION FEES	200	100	250	250	250
60-4317	GROUND DEWATERING FEES	-	3,000	-	-	-
60-4318	DISCHARGE FEES	2,721	-	2,500	2,500	2,500
60-4502	NITROGEN CREDITS	7,010	-	7,010	14,000	14,000
60-4505	SEPTIC WASTE DUMP PERMITS	95,481	85,000	98,950	100,000	100,000
60-4901	W.P.C.D. FUND EQUITY	224,689	304,942	188,185	(286,759)	(8,830)
	TOTAL REVENUES	\$ 4,425,623	\$ 4,520,829	\$ 4,606,849	\$ 4,448,195	\$ 4,726,124
	TOTAL EXPENDITURES	\$ 4,425,623	\$ 4,520,829	\$ 4,606,849	\$ 4,448,195	\$ 4,726,124

The FY 24 Department Request was \$ 4,464,515

Year Ending June 30	Restricted Fund Balance	User Fee
2015	669,405	380
2016	803,817	383
2017	1,088,544	400
2018	2,314,451	405
2019	1,767,282	415
2020	1,500,620	425
2021	1,560,755	425
2022	1,336,066	435
2023	1,147,881 (1)	445
2024	1,156,711 (2)	450 (2)

(1) Projected
(2) Town Council Approved

**COMMUNITY POOL
FUND**

COMMUNITY POOL

MISSION STATEMENT

The mission of the Community Pool is to offer an exciting and safe environment for all levels of swimmers to enjoy. The goal is to both enhance the health and well being of our citizens as well as offer them a high quality recreational and athletic facility in which to enjoy this lifelong activity. The pool provides an opportunity for thousands of residents to be physically active. It also provides an outlet for elderly and therapeutic users to be active, socially engaged, and cognitively stimulated.

ADMINISTRATIVE OVERVIEW

The Community Pool is managed by the Aquatics Director and an additional full-time staff of four, with over forty part-time and seasonal employees.

The Community Pool is an Olympic size facility, 50 meters long and 25 yards wide. There are two diving boards, a leisure pool, separate “kiddie” pool at the facility and an extensive deck area for patrons and swim events. The pool hosts both the boys and girls Cheshire High School swim teams as well as the local YMCA swim team. The Cheshire Community Pool is a year-round facility; during warmer months, the sides are raised to allow an “open feel” to the building and access to the Pool lawn area.

BUDGET SUMMARY BY MAJOR OBJECT

	FY 2022 Actual	FY 2023 Approp.	FY 2023 Estimated Expend.	FY 2024 Dept. Request	FY 2024 Manager Recomm.	FY 2024 Council Approval
PERSONNEL SERVICES	\$516,376	\$591,757	\$583,588	\$616,317	\$616,317	\$616,317
SUPPLIES & SERVICES	55,591	57,200	60,350	64,650	64,650	64,650
UTILITIES	164,053	176,628	173,600	176,600	176,600	176,600
CONTRACTED SERVICES	51,484	62,876	122,895	66,700	66,700	66,700
PROFESSIONAL EXPENSE	92	100	0	100	100	100
EQUIPMENT	2,136	2,000	1,449	3,600	3,600	3,600
MISCELLANEOUS EXPENSE	<u>167,027</u>	<u>182,952</u>	<u>183,182</u>	<u>201,827</u>	<u>201,827</u>	<u>201,827</u>
TOTAL EXPENDITURES	\$956,759	\$1,073,513	\$1,125,064	\$1,129,794	\$1,129,794	\$1,129,794

OTHER FUNDS MANAGED

FY 22-23 APPROPRIATED GENERAL FUND REVENUE	FY 21-22 GRANTS, GIFTS & OTHER FUNDING SOURCES	CAPITAL FUNDING AVAILABLE AS OF 7/1/22	FY 22-23 CAPITAL BUDGET APPROPRIATION
\$1,073,513	None (balance on 7/1/22 - \$500)	\$21,577	None

ACCOMPLISHMENTS 2022-2023

- ◆ Installed security cameras in the interior of the building.
- ◆ Installed new automatic doors on mechanical side of the building.
- ◆ Replaced exterior doors to the main lobby.
- ◆ Replaced diving boards.
- ◆ Achieved an increase in annual and seasonal memberships.

OBJECTIVES 2023-2024

- ◆ Expand the revenue base by continuing to increase the number of annual and seasonal pass holders as well as the number of programs offered.
- ◆ Pursue new amenities to the facility including a smaller slide for the younger non-swimming patrons, a bocce court, and an obstacle course, to create a family destination and increase usage of the facility.
- ◆ Develop new programs, such as Water Polo, Deep Water Fitness Training, to broaden facility interest.
- ◆ Bring the Adult Masters Swim program back after COVID and explore the possibility of hosting Masters Swim meets.
- ◆ Continue to pursue community and business sponsorships to help enhance the facility.
- ◆ Continue to implement popular programs including adaptive lessons, senior exercise, lap swimming, public lessons (both group and private), birthday parties, team rentals, summer family swim times, and camp experiences at the pool.
- ◆ Seek new avenues and opportunities to market the community pool, its programs, and events.
- ◆ Support staff involvement in the Statewide Aquatics Section of Connecticut Recreation and Parks Association and other opportunities to learn about trends, best practices and expand our network of potential pool users.

PERFORMANCE MEASURES

Performance Measure	Type of Measure	Actual 21-22	Estimated 22-23	Projected 23-24
Number of Community Pool members	Outcome	1,725	1,920	2,000
Number of day passes sold	Outcome	13,135	25,000	27,000
Number of aquatic programs offered	Output	250	250	250
Number of aquatics programs participants	Output	800	1,000	1,000
% of participants satisfied with aquatic programs	Outcome	95	95	95
Number of special events at community pool	Output	0	3	5
Number of attendees at special events	Output	0	600	800
Number of rentals (Birthday parties, swim meets)	Output	150	220	250
Annual Revenue Generated	Output	\$653,078	\$650,000	\$650,000

CHESHIRE COMMUNITY POOL FUND REVENUE BUDGET REPORT

Account #	Account	FY 2022 Actual	FY 2023 Appropriation	FY 2023 Estimated	FY 2024 Manager Recommended	FY 2024 Council Approved
30-4375	POOL FEES	\$ 653,078	\$ 550,000	\$ 725,000	\$ 725,000	\$ 725,000
30-4505	MISC REVENUES	281	-	100	-	-
30-4900	GENERAL FUND SUBSIDY	486,860	487,000	487,000	215,299	304,794
30-4901	POOL FUND EQUITY	(183,460)	36,513	(87,036)	189,495	100,000
	TOTAL REVENUES	\$ 956,759	\$ 1,073,513	\$ 1,125,064	\$ 1,129,794	\$ 1,129,794
	TOTAL EXPENDITURES	\$ 956,759	\$ 1,073,513	\$ 1,125,064	\$ 1,129,794	\$ 1,129,794

The FY 24 Department Request was \$ 1,129,794

Year Ending June 30	Unassigned Fund Balance
2015	52,199
2016	87,864
2017	45,260
2018	7,596
2019	41,461
2020	(2,808)
2021	19,001
2022	202,460
2023	289,496 (1)
2024	189,496 (2)

(1) Projected
(2) Town Council Approved

DEBT AND FINANCIAL ANALYSES

TOWN OF CHESHIRE DEBT/FINANCIAL ANALYSIS

The financial impact of project appropriations, including FY 24-28 Capital Expenditure Plan (CEP) projects totaling \$107,865,000 is shown on the following schedules, a brief description of which is provided below:

FIVE YEAR CAPITAL EXPENDITURE PLAN - APPROVED FUNDING: This schedule shows the sources of funding for the projects approved in the prior FY 23-27 Capital Expenditure Plan including amounts projected to be financed with the proceeds from long-term bonds.

DEBT SERVICE PAYMENT FOR EXISTING CEP/UNISSUED DEBT/PROJECTED DEBT: This schedule projects the gross General Fund debt service requirements of the Town, including principal and interest for existing bonded debt as well as projected debt attributable to projects previously approved with authorized, unissued debt outstanding, projects in the prior FY 23-27 Five Year Plan, and projects projected for subsequent FY 28-32 based on the average annual borrowing requirements from the Five Year Plan. The projected Use of Reserve Funds is also reported on this schedule.

DEBT SERVICE ANALYSIS - USE OF DEBT RESERVE AND OTHER POTENTIAL RESOURCES: This schedule provides details on the projected uses of various reserves and other resources to mitigate gross General Fund debt.

SCHEDULE OF DEBT LIMITATION: This exhibit depicts the Town's legal debt limitation as defined by Connecticut General Statutes, Section 7-347(b).

FUND BALANCE ANALYSIS

SUMMARY OF CAPITAL PROJECTS APPROVED FOR BONDING: See pages 182-183.

This exhibit depicts bonding for projects as proposed in the FY 2024 Five Year Capital Expenditure Plan.

SUMMARY OF CAPITAL NONRECURRING FUNDS: See page 184.

This exhibit depicts planned use of capital non-recurring funds for projects as proposed in the FY 2024 Five Year Capital Expenditure Plan.

SUMMARY OF GRANTS, AND OTHER FUNDING SOURCES: See page 185.

This exhibit depicts anticipated funding sources other than bonding and capital non-recurring funds for projects proposed in the FY 2024 Five Year Capital Expenditure Plan.

**FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2024 TO 2028
TOWN COUNCIL PROPOSED JUNE 21, 2023**

FISCAL YEAR ENDING	(1) PROJECTED CAPITAL NONRECURRING FUNDS APPROPRIATION	(2) TOTAL CAPITAL BUDGET	LESS:		NET LONG TERM BONDING REQUIREMENTS
			CAPITAL / NONRECURRING FUNDS APPLIED	GRANTS, CWF LOANS, & OTHER FUNDING SOURCES	
2024	1,900	13,688	1,918	642	11,128
2025	1,500	25,694	1,541	1,807	22,346
2026	1,500	26,862	1,472	4,598	20,792
2027	1,500	23,444	1,656	5,420	16,368
2028	1,500	15,682	1,563	2,640	11,479
TOTALS	7,900	105,370	8,150	15,107	82,113

(1) Capital / Nonrecurring (CNR) funds are generated through the mill rate.

(2) Town Council Proposed June 21, 2023

**FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2024 TO 2028
PROJECTED DEBT ANALYSIS - GENERAL FUND
TOWN COUNCIL PROPOSED JUNE 21, 2023**

FISCAL YEAR	GROSS DEBT										INCREASE/ (DECREASE)
	(1) EXISTING BONDED DEBT	(2) UNISSUED DEBT FOR EXISTING CEP	(3) ANNUAL DEBT SERVICE ON NEW CEP DEBT EXCLUDING TWO NEW SCHOOLS		(4) PROJECTED NEW CEP DEBT FOR TWO NEW SCHOOLS	GENERAL FUND DEBT SERVICE BEFORE USE OF RESERVES		(5) LESS USE OF VARIOUS RESERVE FUNDS	NET GENERAL FUND DEBT SERVICE	OVER PRIOR YEAR	
2024	8,823,941	-	-	-	-	8,823,941	(1,189,448)	7,634,493	-	-	-
2025	9,738,961	-	-	1,482,162	1,482,162	11,221,123	(895,862)	10,325,261	2,690,768	2,690,768	
2026	9,186,483	160,123	817,703	5,488,783	5,488,783	15,653,093	(895,862)	14,757,231	4,431,970	7,122,738	
2027	8,942,798	404,384	2,065,073	8,107,155	8,107,155	19,519,410	(895,862)	18,623,548	3,866,317	10,989,055	
2028	8,434,170	395,196	3,490,281	7,923,155	7,923,155	20,242,802	(895,862)	19,346,940	723,393	11,712,447	
2029	8,208,416	386,008	5,689,027	7,739,155	7,739,155	22,022,606	(868,736)	21,153,870	1,806,930	13,519,377	
2030	7,688,800	376,820	6,579,690	7,555,155	7,555,155	22,200,465	(761,512)	21,438,953	285,083	13,804,460	
2031	7,483,695	367,632	8,007,398	7,371,155	7,371,155	23,229,880	(761,512)	22,468,368	1,029,415	14,833,875	
2032	6,894,848	358,443	9,021,680	7,187,155	7,187,155	23,462,126	(761,512)	22,700,614	232,247	15,066,121	
2033	6,730,644	349,255	10,668,779	7,003,155	7,003,155	24,751,833	(761,512)	23,990,321	1,289,707	16,355,828	
2034	6,075,940	340,067	11,613,954	6,819,155	6,819,155	24,849,116	(761,512)	24,087,604	97,283	16,453,111	
	<u>79,384,755</u>	<u>3,137,928</u>	<u>57,953,586</u>	<u>66,676,185</u>	<u>66,676,185</u>	<u>207,152,454</u>	<u>(8,259,744)</u>	<u>198,892,710</u>			

- (1) Based on actual debt service at June 30, 2023. General Fund only - excludes debt being paid from the WPCD Fund.
- (2) Unissued debt relates to capital projects already authorized, but bonds/notes have not yet been issued - excludes authorized and unissued debt to be paid by the WPCD. Interest rates projected at 4.0%
- (3) Projected CEP debt resulting from FY 24 to FY 28, 5 - Year Capital Expenditure Plan (CEP) as proposed by the Town Council June 21, 2023, excluding debt for two new schools. For subsequent years 6 - 10, the 5-Year CEP average annual projected borrowing requirement was used. Interest rates projected at 4.0%.
- (4) Projected CEP debt for two new schools. Interest rates projected at 4%.
- (5) Based on the proposed use of reserve funds based on FY 2024 operating budget workshop (April 11, 2023), and subsequently adjusted for an additional \$280,000 per year to be paid by the Water Pollution Control Fund and a reduction for bond costs netted against the FY 2023 bond issue premium.

**DEBT SERVICE ANALYSIS
USE OF DEBT RESERVE AND OTHER RESOURCES**

FISCAL YEAR	GROSS GENERAL FUND DEBT (1)	DEBT RESERVE FUND (2)	WPCD FUND (3)	2023 BOND SALE PREMIUM (4)	TOTAL OFFSETTING RESOURCES	REVISED NET DEBT (5)	INC / (DEC) FROM PREVIOUS YEAR
2024	\$ 8,823,941	\$ 465,128	\$ 651,181	\$ 73,139	\$ 1,189,448	\$ 7,634,493	\$ 231,171
2025	11,221,123	177,828	651,181	66,853	895,862	10,325,261	2,690,768
2026	15,653,093	177,828	651,181	66,853	895,862	14,757,231	4,431,970
2027	19,519,410	177,828	651,181	66,853	895,862	18,623,548	3,866,317
2028	20,242,802	177,828	651,181	66,853	895,862	19,346,940	723,392
2029	22,022,606	150,702	651,181	66,853	868,736	21,153,870	1,806,930
2030	22,200,465	43,478	651,181	66,853	761,512	21,438,953	285,083
2031	23,229,880	43,478	651,181	66,853	761,512	22,468,368	1,029,415
2032	23,462,126	43,478	651,181	66,853	761,512	22,700,614	232,246
2033	24,751,833	43,478	651,181	66,853	761,512	23,990,321	1,289,707
2034	24,849,116	43,478	651,181	66,853	761,512	24,087,604	97,283
TOTAL		<u>\$ 1,544,532</u>	<u>\$ 7,162,991</u>	<u>\$ 741,669</u>	<u>\$ 9,449,192</u>		

- (1) Actual debt service as of FY 2024 plus projected debt service for FY 2025 to 2034 based on Town Council Five Year Expenditure Plan for FY 2024 to 2028, proposed June 21, 2023. Interest rates were projected at 4.0%.
- (2) Includes FY 2022 \$1.0 million budget transfer amortized over 23 year at \$43,478, from 2024 to 2046 coinciding with projected debt service associated with School Modernization. Also includes an allocation of FY 21 net bond premium of \$994,838 through FY 2029.
- (3) Debt service paid by WPCD fund, in addition to certain Clean Water Fund Notes and sewer debt paid directly by that fund, based on a prior year rate revision of \$324,549 and fund balance allocation of \$46,632 beginning in FY 2022. Council approved additional \$280,000 from the WPCD fund beginning in FY 24.
- (4) Includes allocation of FY 23 bond premium of \$1,462,772.40, less bond sale expenses of \$125,708.50, over 20 years

Town of Cheshire, Connecticut

**Schedule of Debt Limitation
June 30, 2022
(Unaudited)**

Total tax collections (including interest and lien fees) for year ended June 30, 2021	\$ 94,690,000
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Reimbursement for revenue loss on: Tax relief for the elderly freeze	<u>-</u>
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Base for debt limitation computation	<u>\$ 94,690,000</u>
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	General Purposes	Schools	Sewers	Urban Renewal	Pension Deficit
Debt Limitation: ⁽¹⁾					
2-1/4 times base	\$ 213,052,500	\$ -	\$ -	\$ -	\$ -
4-1/2 times base	-	426,105,000	-	-	-
3-3/4 times base	-	-	355,087,500	-	-
3-1/4 times base	-	-	-	307,742,500	-
3 times base	-	-	-	-	284,070,000
Total debt limitation	213,052,500	426,105,000	355,087,500	307,742,500	284,070,000
Indebtedness: ⁽²⁾					
Bonds and notes	48,578,314	20,072,554	24,813,900	-	-
Leases Payable	145,902	-	-	-	-
Bonds authorized but unissued	14,807,816	5,376,510	735,000	-	-
Total net indebtedness	63,532,032	25,449,064	25,548,900	-	-
Debt limitation in excess of outstanding and authorized debt	\$ 149,520,468	\$ 400,655,936	\$ 329,538,600	\$ 307,742,500	\$ 284,070,000

The total net indebtedness above amounts to:	<u>\$ 114,529,996</u>
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In no event shall total indebtedness exceed seven times the base for debt limitation computation:	<u>\$ 662,830,000</u>
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⁽¹⁾ Per Connecticut General Statutes, Section 7-347(b).

⁽²⁾ There is no overlapping debt.

Source: Schedule was taken from footnote 6 in the financial statements.

**GENERAL FUND
FUND BALANCE ANALYSIS**

Available fund balance, July 1, 2022	\$ 15,901,969	
Fund balance appropriated to 2022-2023 budget	<u>(1,700,000)</u>	% of Actual FY22 GF Expenditures
Unassigned fund balance, July 1, 2022	14,201,969	or 11.74%

Fiscal Year 2023 Estimated Activity:

	Budget	Estimated	Budget Comparison
Revenues and other financing sources	\$ 125,550,917	\$ 128,002,811	\$ 2,451,894
Expenditures and other financing uses	125,550,917	125,336,530	214,387

Results from Fiscal Year 2023 estimated activity	<u>2,666,281</u>	
Projected available fund balance, June 30, 2023	16,868,250	
Fund balance appropriation to 2023-2024 budget	<u>(2,000,000)</u>	% of Estimated FY23 GF Expenditures
Projected unassigned fund balance, July 1, 2023	14,868,250	or 11.86%
	<u>(12,533,653)</u>	or 10.00% of GF Expenditures
	<u>\$ 2,334,597</u>	Over/(Under)

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**CAPITAL EXPENDITURE
PLAN/BUDGET
AND INFORMATION**

NOTES ON THE APPROVALS FOR THE ANNUAL CAPITAL BUDGET

The Five Year Capital Expenditure Plan Summary on the next page includes all FY 23-24 capital projects.

However, the resolutions as adopted on July 11, 2023 that follow the summary sheet include only the non-referendum projects. Referendum projects will be approved by the Town Council in August 2023 and will be presented to the voters at the November 7, 2023 election. They are:

- Appropriation of \$2,500,000 for the acquisition and replacement of two Fire Trucks
- Appropriation of \$1,600,000 for the Road Improvement Program
- Appropriation of \$460,000 for the Industrial Avenue Culvert Bridge Replacement
- Appropriation of \$600,000 for acquisition and replacement of boilers at Dodd Middle School
- Appropriation of \$750,000 for Window Replacement at Cheshire High School

In addition, several projects are included in the adopted FY 23-24 budget that were not requested in the original proposed budget document as presented on March 10, 2023. These projects are:

\$360,000 Public Property: Artsplace Leasehold Improvements
\$400,000 Planning & Development: Property Acquisition 1180 Jarvis St.
\$400,000 Planning & Development: 19 Wallingford Rd.
\$460,000 Public Works: Industrial Avenue Culvert Replacement
\$265,000 Education: Mutualink School Security Improvement Project

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

SUMMARY

PROGRAM ELEMENT								
		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL	
ADMINISTRATION & FINANCE	DR	465	360	360	660	485	2,330	
	- FINANCE	TM	465	360	360	660	360	2,205
	TC	465	360	360	660	360	2,205	
- GENERAL SERVICES	DR	471	452	287	420	243	1,873	
	TM	368	555	287	420	243	1,873	
	TC	353	570	287	420	243	1,873	
- PUBLIC PROPERTY	DR	655	1,755	360	370	0	3,140	
	TM	415	1,805	550	370	0	3,140	
	TC	975	1,605	550	370	0	3,500	
- PLANNING - LAND ACQUISITION	DR	600	330	0	0	100	1,030	
	TM	600	330	0	0	100	1,030	
	TC	1,230	150	0	0	100	1,480	
PUBLIC SAFETY	DR	740	0	0	0	0	740	
	- POLICE	TM	740	0	0	0	740	
	TC	75	655	0	0	0	730	
- FIRE	DR	2,350	7,775	1,450	1,275	1,475	14,325	
	TM	2,350	1,100	6,450	1,275	3,150	14,325	
	TC	2,650	0	1,675	7,050	1,475	12,850	
PUBLIC WORKS	DR	4,510	5,715	4,610	4,174	4,674	23,683	
	- PUBLIC WORKS - ROADS, SIDEWALKS, DRAINAGE, TREES AND GROUNDS	TM	3,100	6,115	3,990	4,344	4,079	21,628
	TC	3,340	5,265	5,190	4,694	4,279	22,768	
PUBLIC WORKS	DR	1,690	1,350	5,050	850	1,350	10,290	
	- SEWER & WATER	TM	260	2,530	5,000	800	1,300	9,890
	TC	735	1,680	2,250	800	1,300	6,765	
LEISURE SERVICES	DR	363	326	0	240	0	929	
	- RECREATION	TM	100	589	0	240	0	929
	TC	100	589	0	240	0	929	
EDUCATION	DR	3,790	14,595	16,700	9,310	7,925	52,320	
	TM	3,600	14,820	16,550	9,210	7,925	52,105	
	TC	3,765	14,820	16,550	9,210	7,925	52,270	
TOTAL	DR	15,634	32,658	28,817	17,299	16,252	110,660	
	TM	11,998	28,204	33,187	17,319	17,157	107,865	
	TC	13,688	25,694	26,862	23,444	15,682	105,370	

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	1,918	1,541	1,472	1,656	1,563	8,150
STATE / FEDERAL / LOCAL	643	1,807	4,598	5,420	2,640	15,108
TOTAL REDUCTIONS	2,561	3,348	6,070	7,076	4,203	23,258
NET TOTAL	11,127	22,346	20,792	16,368	11,479	82,112

FY 23 ANNUAL CAPITAL BUDGET RESOLUTIONS ADOPTED JULY 11, 2023

RESOLUTION FY 2023-2024 CEB # 1

RESOLUTION ALLOCATING \$125,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES FOR COSTS IN CONNECTION WITH REVALUATION

RESOLVED,

That the Town of Cheshire allocate ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) from the Reserve Fund for Capital and Non-Recurring Expenditures for legal costs in connection with the Grand List 2023 revaluation, as set forth in the 2023-2024 Capital Expenditure Plan. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 2

RESOLUTION ALLOCATING \$340,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES TO THE TECHNOLOGY RESERVE FUND - REPLACEMENT EQUIPMENT

RESOLVED,

That the Town of Cheshire allocate THREE HUNDRED FORTY THOUSAND DOLLARS (\$340,000) from the Reserve Fund for Capital and Non-Recurring Expenditures to the Technology Reserve Fund - Replacement Equipment, as set forth in the 2023-2024 Capital Expenditure Plan, with approximately: \$70,000 to replace Town building network switches, \$60,000 for wireless network infrastructure upgrades in Town buildings, \$110,000 for uninterruptable power supplies for critical datacenter infrastructure, and \$100,000 for core datacenter switches. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 3

RESOLUTION ALLOCATING \$353,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES TO THE VEHICLE/EQUIPMENT REPLACEMENT FUND

RESOLVED,

That the Town of Cheshire allocate THREE HUNDRED FIFTY-THREE THOUSAND DOLLARS (\$353,000) from the Reserve Fund for Capital and Non-Recurring Expenditures to the Vehicle/Equipment Replacement Fund, as set forth in the 2023-2024 Capital Expenditure Plan. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 4

RESOLUTION ALLOCATING \$150,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES FOR COSTS IN CONNECTION WITH THE ACQUISITION OF FIREFIGHTING EQUIPMENT AND PROTECTIVE CLOTHING

RESOLVED,

That the Town of Cheshire allocate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) from the Reserve Fund for Capital and Non-Recurring Expenditures for costs in connection with the

acquisition of firefighting equipment and protective clothing, as set forth in the 2023-2024 Capital Expenditure Plan. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 5

RESOLUTION ALLOCATING \$150,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES FOR COSTS IN CONNECTION WITH VARIOUS IMPROVEMENTS TO PARKS AND OPEN SPACES

RESOLVED,

That the Town of Cheshire allocate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) from the Reserve Fund for Capital and Non-Recurring Expenditures for costs in connection with various improvements to parks and open space, as set forth in the 2023-2024 Capital Expenditure Plan. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 6

RESOLUTION ALLOCATING \$400,000 FROM THE RESERVE FUND FOR CAPITAL AND NON-RECURRING EXPENDITURES FOR THE ACQUISITION OF REAL PROPERTY LOCATED AT 19 WALLINGFORD ROAD

RESOLVED,

That the Town of Cheshire allocate FOUR HUNDRED THOUSAND DOLLARS (\$400,000) from the Reserve Fund for Capital and Non-Recurring Expenditures for costs related to the acquisition of real property located at 19 Wallingford Road, as set forth in the 2023-2024 Capital Expenditure Plan. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

RESOLUTION FY 2023-2024 CEB # 7

RESOLUTION APPROPRIATING \$200,000 FOR REPLACEMENT OF THE PARKING LOT AT POLICE HEADQUARTERS; AND AUTHORIZING THE ISSUE OF \$200,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000) for costs related to the replacement of the parking lot at Police Headquarters, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for equipment and materials, construction, site improvements, design, engineering, consultant and legal costs, related improvements, repairs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 8

RESOLUTION APPROPRIATING \$150,000 FOR REPLACEMENT OF THE UNDERGROUND FUEL TANK AT FIRE HEADQUARTERS; AND AUTHORIZING THE ISSUE OF \$150,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for the replacement of the underground fuel tank at Fire Headquarters, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for extraction and removal costs, acquisition, installation and construction, site and related improvements, design, engineering, consultant and legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time allocable to the appropriation shall not exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 9

RESOLUTION APPROPRIATING \$265,000 FOR DESIGN AND REPLACEMENT OF A GENERATOR AT TOWN HALL; AND AUTHORIZING THE ISSUE OF \$265,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) for costs related to the design and replacement of a generator at Town Hall, as set

forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for removal, acquisition, installation and construction, site and related improvements, design, engineering, consultant and legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 10

RESOLUTION APPROPRIATING \$250,000 FOR LAND ACQUISITION FOR RECREATIONAL, OPEN SPACE, CONSERVATION, EDUCATIONAL AND MUNICIPAL PURPOSES AND AUTHORIZING THE ISSUANCE OF \$250,000 BONDS AND NOTED TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for costs related to land acquisition for recreational, open space, conservation, educational and municipal purposes, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for inspection, appraisal, acquisition and legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market

disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 11

RESOLUTION APPROPRIATING \$180,000 FOR UPDATE TO THE PLAN OF CONSERVATION AND DEVELOPMENT; AND AUTHORIZING THE ISSUE OF \$180,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000) for costs related to the update to the Town's Plan of Conservation and Development, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for consultant, advisory and legal costs, equipment, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem

necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 12

RESOLUTION APPROPRIATING \$75,000 FOR RENOVATIONS OF PRISONER CELLS AT POLICE HEADQUARTERS; AND AUTHORIZING THE ISSUE OF \$75,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) for costs related to renovations of the prisoner cells at Police Headquarters, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, fixtures, equipment, furniture and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SEVENTY-FIVE THOUSAND DOLLARS (\$75,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 13

RESOLUTION APPROPRIATING \$425,000 FOR ACQUISITION OF PUBLIC WORKS VEHICLES (NON-DUMP TRUCKS) AND EQUIPMENT; AND AUTHORIZING THE ISSUE OF \$425,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$425,000) for costs related to the acquisition of Public Works vehicles (non-dump trucks) and equipment, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, acquisition, equipment and materials, consultant and legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$425,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FOUR HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$425,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the

bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 14

RESOLUTION APPROPRIATING \$200,000 FOR THE SIDEWALK MAINTENANCE PROGRAM; AND AUTHORIZING THE ISSUE OF \$200,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED THOUSAND DOLLARS (\$200,000) for costs related to the sidewalk maintenance program, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, construction, equipment and materials, demolition and removal, engineering, consultant and legal fees, related improvements, repairs or renovations, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED THOUSAND DOLLARS (\$200,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions

of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 15

**RESOLUTION APPROPRIATING \$300,000 FOR THE SIDEWALK EXTENSION PROGRAM;
AND AUTHORIZING THE ISSUE OF \$300,000 BONDS AND NOTES TO FINANCE THE
APPROPRIATION**

RESOLVED,

(a) That the Town of Cheshire appropriate THREE HUNDRED THOUSAND DOLLARS (\$300,000) for costs related to the sidewalk extension program, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, construction, equipment and materials, engineering, consultant and legal fees, related improvements, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 16

RESOLUTION APPROPRIATING \$80,000 FOR DESIGN AND RECONSTRUCTION OF SCENIC COURT; AND AUTHORIZING THE ISSUE OF \$80,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate EIGHTY THOUSAND DOLLARS (\$80,000) for costs related to the design and reconstruction of Scenic Court, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering and consultant costs, construction, equipment and materials, legal costs, related improvements, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed EIGHTY THOUSAND DOLLARS (\$80,000) to finance the appropriation for the project. The bonds or notes shall be issued

pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed EIGHTY THOUSAND DOLLARS (\$80,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 17

RESOLUTION APPROPRIATING \$50,000 FOR IMPROVEMENTS TO THE LAKEVIEW AVENUE CULVERT; AND AUTHORIZING THE ISSUE OF \$50,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate FIFTY THOUSAND DOLLARS (\$50,000) for costs related to improvements to the existing culvert located on Lakeview Avenue, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, construction, equipment and materials, engineering, consultant and legal costs, related improvements, net interest on borrowings and

other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FIFTY THOUSAND DOLLARS (\$50,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 18

RESOLUTION APPROPRIATING \$75,000 FOR ACQUISITION OF PUBLIC WORKS GROUNDS EQUIPMENT; AND AUTHORIZING THE ISSUE OF \$75,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) for costs related to the acquisition of Public Works grounds equipment for routine maintenance, snow removal and field grooming operations, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, acquisition, equipment and materials, consultant and legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed SEVENTY-FIVE THOUSAND DOLLARS (\$75,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SEVENTY-FIVE THOUSAND DOLLARS (\$75,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 19

RESOLUTION APPROPRIATING \$475,000 FOR UPGRADING THE ELMWOOD PUMP STATION; AND AUTHORIZING THE ISSUE OF \$475,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$475,000) for costs related to the upgrading of the Elmwood Pump Station, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, consultant and legal costs, acquisition of equipment and materials, construction, installation, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$475,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$475,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest

on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 20

RESOLUTION APPROPRIATING \$100,000 FOR ACQUISITION AND REPLACEMENT OF IN-KIND TREATMENT PLANT EQUIPMENT; AND AUTHORIZING THE ISSUE OF \$100,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs related to the acquisition and replacement of in-kind treatment plant equipment, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for acquisition, installation, equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the

Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 21

RESOLUTION APPROPRIATING \$160,000 FOR ACQUISITION AND REPLACEMENT OF HEAVY-DUTY VEHICLES AND EQUIPMENT - WPCD; AND AUTHORIZING THE ISSUE OF \$160,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000) for costs related to the acquisition and replacement of heavy-duty vehicles and equipment - WPCD, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for acquisition, equipment and materials, equipping and installation, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED SIXTY THOUSAND DOLLARS (\$160,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes;

to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 22

RESOLUTION APPROPRIATING \$100,000 FOR VARIOUS COMMUNITY POOL IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$100,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs related to various improvements to the Community Pool, as set forth in the 2023-2024 Capital Expenditure Plan, including but not limited to deck and floor repairs, sand and laterals for main pool sand filters, kiddie pool rehabilitation, heat exchanger, Chemtrol replacement and picnic tables. The appropriation may be spent for acquisition, installation, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 23

RESOLUTION APPROPRIATING \$125,000 FOR DISTRICT-WIDE ROOF LADDER REPLACEMENT AND INSTALLATION; AND AUTHORIZING THE ISSUE OF \$125,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) for costs related to District-wide roof ladder replacement and installation to meet OSHA regulations, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for acquisition, installation, related equipment and materials, design and consultant costs, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the

project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$125,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 24

RESOLUTION APPROPRIATING \$300,000 FOR ROOF REPLACEMENT AT CHESHIRE HIGH SCHOOL; AND AUTHORIZING THE ISSUE OF \$300,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate THREE HUNDRED THOUSAND DOLLARS (\$300,000) for costs related to roof replacement at Cheshire High School, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering and consultant costs, construction and installation, acquisition, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be

reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 25

RESOLUTION APPROPRIATING \$250,000 FOR IMPROVEMENTS TO LAVATORIES AT DODD MIDDLE SCHOOL; AND AUTHORIZING THE ISSUE OF \$250,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for costs related to improvements to lavatories at Dodd Middle School, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, acquisition, construction, installation, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and

particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 26

RESOLUTION APPROPRIATING \$225,000 FOR DISTRICT-WIDE SIDEWALK AND MASONRY REPAIRS; AND AUTHORIZING THE ISSUE OF \$225,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000) for costs related to District-wide sidewalk and masonry repairs, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering and consultant costs, acquisition, construction, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. Said appropriation shall be in addition to prior aggregate appropriations in the amount of \$250,000 approved by the Town Council and/or electors on various dates, thereby making the total project cost equal to \$475,000. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000) to finance the increased appropriation for the project, for an aggregate borrowing authorization of \$475,000. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000) for an aggregate temporary borrowing authorization of \$475,000. The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project,

to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 27

RESOLUTION APPROPRIATING \$150,000 FOR EXTERIOR BUILDING ENVELOPE RESTORATION AT HIGHLAND SCHOOL; AND AUTHORIZING THE ISSUE OF \$150,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for costs related to the restoration of the exterior building envelope at Highland School, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, construction, acquisition, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market

disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 28

RESOLUTION APPROPRIATING \$150,000 FOR REPLACEMENT OF ROOF TOP HVAC UNITS AT DODD MIDDLE SCHOOL; AND AUTHORIZING THE ISSUE OF \$150,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for costs related to the replacement of roof top HVAC units at Dodd Middle School, as set forth in the 2023-2024 Capital Expenditure Plan, consisting of the design, review and systematic replacement of the aging rooftop units. The appropriation may be spent for design, engineering, construction, acquisition, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem

necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 29

RESOLUTION APPROPRIATING \$50,000 FOR ACQUISITION AND REPLACEMENT OF STEAM BOILERS AT CHESHIRE HIGH SCHOOL; AND AUTHORIZING THE ISSUE OF \$50,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate FIFTY THOUSAND DOLLARS (\$50,000) for costs related to the acquisition and replacement of steam boilers at Cheshire High School, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, acquisition, retrofitting, installation, related equipment and materials, related improvements, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed FIFTY THOUSAND DOLLARS (\$50,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FIFTY THOUSAND DOLLARS (\$50,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 30

RESOLUTION APPROPRIATING \$100,000 FOR DISTRICT-WIDE ACQUISITION AND REPLACEMENT OF PNEUMATIC CONTROLS FOR HVAC SYSTEMS; AND AUTHORIZING THE ISSUE OF \$100,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs related to District-wide acquisition and replacement of pneumatic controls for HVAC systems, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, consultant costs, acquisition, installation, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the

bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 31

RESOLUTION APPROPRIATING \$150,000 FOR HVAC IMPROVEMENTS AND COMPREHENSIVE UPGRADE PROJECT AT DOOLITTLE ELEMENTARY SCHOOL AND DODD MIDDLE SCHOOL; AND AUTHORIZING THE ISSUE OF \$150,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) for costs related to HVAC improvements and comprehensive upgrade project at Doolittle Elementary School and Dodd Middle School, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, consultant costs, acquisition, construction, installation, removal of existing systems, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED FIFTY THOUSAND DOLLARS (\$150,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town

secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 32

RESOLUTION APPROPRIATING \$100,000 FOR DISTRICT-WIDE ACQUISITION AND REPLACEMENT OF CEILING TILES; AND AUTHORIZING THE ISSUE OF \$100,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs related to the District-wide acquisition and replacement of acoustical ceiling tile systems, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, consultant costs, acquisition, installation, related equipment and materials, removal of existing ceiling tiles, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to

pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 33

RESOLUTION APPROPRIATING \$100,000 FOR DISTRICT-WIDE ACQUISITION AND REPLACEMENT OF FLOORING; AND AUTHORIZING THE ISSUE OF \$100,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate ONE HUNDRED THOUSAND DOLLARS (\$100,000) for costs related to the District-wide acquisition and replacement of flooring, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, consultant costs, acquisition, installation, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 34

RESOLUTION APPROPRIATING \$450,000 FOR DISTRICT ELEMENTARY CLASSROOM EXPANSION; AND AUTHORIZING THE ISSUE OF \$450,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) for costs related to District elementary classroom expansion, as set forth in the 2023-

2024 Capital Expenditure Plan, including the addition of temporary classrooms at Highland Elementary School and Doolittle Elementary School. The appropriation may be spent for design, engineering, consultant costs, construction, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$450,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 35

RESOLUTION APPROPRIATING \$265,000 FOR COSTS RELATED TO THE MUTUALINK SCHOOL AND TOWN SECURITY IMPROVEMENT PROJECT; AND AUTHORIZING THE ISSUE OF \$265,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) for costs related to the Mutualink school and town security improvement, as set forth in the 2023-2024 Capital Expenditure Plan, including the installation of the Mutualink system in the eight District schools to improve overall security and communications with first responders. The appropriation may be spent for design, engineering, consultant costs, acquisition, installation, related equipment and materials, legal costs, net interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project and not separately appropriated to pay additional project costs. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWO HUNDRED SIXTY-FIVE THOUSAND DOLLARS (\$265,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market

disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

RESOLUTION FY 2023-2024 CEB # 36

RESOLUTION APPROPRIATING \$360,000 FOR ARTSPLACE LEASEHOLD IMPROVEMENTS; AND AUTHORIZING THE ISSUE OF \$360,000 BONDS AND NOTES TO FINANCE THE APPROPRIATION

RESOLVED,

(a) That the Town of Cheshire appropriate THREE HUNDRED SIXTY THOUSAND DOLLARS (\$360,000) for costs related to the design and construction of leasehold improvements to Artsplace at the Ball & Socket Arts property, as set forth in the 2023-2024 Capital Expenditure Plan. The appropriation may be spent for design, engineering, construction, materials and equipment, installation, demolition and removal costs, site and related improvements, consultant and legal costs, interest on borrowings and other financing costs, and other expenses related to the project. The Town Council shall determine the scope and particulars of the project and may reduce or modify the project scope; and the entire appropriation may be expended on the project as so reduced or modified.

(b) That the Town issue its bonds or notes in an amount not to exceed THREE HUNDRED SIXTY THOUSAND DOLLARS (\$360,000) to finance the appropriation for the project. The bonds or notes shall be issued pursuant to Section 7-369 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants or other funds received by the Town for the project and not separately appropriated to pay additional project costs. Such grants or other funds are anticipated to be comprised, all or in part, of funds received by the Town pursuant to the American Rescue Plan Act of 2021 (“ARPA”). The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(c) That the Town issue and renew its temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed THREE HUNDRED SIXTY THOUSAND DOLLARS (\$360,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes if the notes do not mature within the time permitted by said Section 7-378.

(d) The Town Manager and the Treasurer of the Town shall sign the bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Town Manager and the Treasurer are authorized to determine the amount, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more bank or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a municipal advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes.

(e) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate

principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(f) That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

(g) That the Town Manager, the Treasurer, the Town Council, the building committee or committees as established from time-to-time by the Town Council for the project, and other proper officers of the Town are authorized to take all other action which is necessary or desirable to complete the project, to apply for and accept grants for the project, and to issue bonds or notes to finance the aforesaid appropriation.

CAPITAL EXPENDITURE HISTORICAL SUMMARY 1985 - 2023

<u>PROGRAM</u>	MAJOR PROJECTS WITHIN <u>PROGRAM (1,2)</u>	<u>PROGRAM TOTAL (3)</u>
I. Administration and Finance	\$-	\$ 26,815,780
A. Town Hall Construction/Renovation	5,953,000	
B. Technology Reserve	3,928,494	
II. Planning and Development		25,160,623
A. Open Space/Land Acquisition	21,225,623	
III. Public Safety		22,137,767
A. Police Department Expansion	3,000,000	
B. Byam Road Fire Station Renovation	650,000	
C. Fire Station 3 Renovation	1,400,000	
D. Fire Rolling Stock	6,414,367	
E. Public Safety Radio Upgrade	4,476,000	
IV. Public Works		187,064,073
A. Water Pollution Control Facility / Pump Stations	60,010,000	
B. Denitrification Facility	7,450,000	
C. Sewer/Water/Drainage Projects	27,086,900	
D. Road Reconstruction/Resurfacing	56,202,077	
E. Sidewalks	5,630,305	
F. Landfill Remediation	2,130,000	
G. Bridge Projects	6,980,000	
V. Social Services		3,016,051
A. Senior Center Renovation/Expansion	2,804,051	
VI. Cultural Services		4,130,000
A. Library Renovation/Expansion	4,000,000	
VII. Leisure Services		28,447,605
A. Swimming Pool	8,393,118	
B. Farmington Canal Linear Park	4,202,000	
C. Bartlem Park South	7,900,000	
VIII. Education		249,453,269
A. School Expansion/Renovation	215,369,440	
B. Code Compliance	4,554,000	
C. Roof Repairs/Replacement	7,732,120	
TOTAL	\$ 467,491,495	\$ 546,225,168

(1) Does not include all projects within Program Total.

(2) Amounts are based on Council appropriations through December 31, 2022.

(3) Bonded projects and projects funded directly by the Town are included.

C.E.P HISTORICAL COMPARISON
NUMBERS IN THOUSANDS

FISCAL YEAR	TOTAL GROSS 5 YEAR PLAN	TOTAL NET 5 YEAR PLAN	YEAR ONE GROSS BUDGET	YEAR ONE NET BUDGET
13-14	51,216	39,021	11,900	9,206
14-15	55,741	42,243	9,664	6,578
15-16	54,257	41,672	10,606	6,382
16-17	56,809	46,414	14,868	11,449
17-18	47,821	41,080	6,465	5,872
18-19	50,682	42,625	7,999	6,622
19-20	58,641	50,170	11,512	9,380
20-21	67,459	59,731	6,110	5,135
21-22	70,063	58,436	15,846	11,753
22-23	239,841	156,755 ¹	174,656	100,381
10 YEAR AVG.	\$75,253	\$57,815	\$26,963	\$17,276
5 YEAR AVG.	\$97,337	\$73,543	\$43,225	\$26,654

¹ Next Generation CPS – Two New Elementary Schools approved at referendum (166.6M)

TOWN OF CHESHIRE
SUMMARY OF CAPITAL PROJECTS PROPOSED FOR BONDING
TOWN COUNCIL PROPOSED JUNE 21, 2023
2024-2028 CAPITAL EXPENDITURE PLAN (GROSS)

FUNCTIONAL CATEGORY / PROJECT	2024	2025	2026	2027	2028	TOTAL
ADMINISTRATION AND FINANCE / PUBLIC -						
PROPERTY / GENERAL SERVICES:						
Boiler Replacement at Police Station.....	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Various Town Building Improvements.....	-	220,000	-	220,000	-	440,000
Parking Lot Repavement at Senior Center	-	330,000	-	-	-	330,000
Roof Replacements - Police Station.....	-	130,000	-	-	-	130,000
Replace Storage Building at Public Works Garage.....	-	-	250,000	-	-	250,000
Additional Salt Shed.....	-	550,000	-	-	-	550,000
Improvements to Youth Center.....	-	225,000	-	-	-	225,000
Parking Lot Replacement at Police Station.....	200,000	-	-	-	-	200,000
Parking Lot Replacement at Public Works Garage.....	-	-	190,000	-	-	190,000
Roof and Siding Replacements at Public Works Outbuildings and Grounds Garage.....	-	-	-	150,000	-	150,000
Underground Fuel Tank Replacement at Fire Headquarters.....	150,000	-	-	-	-	150,000
Town Hall Generator Design and Replacements.....	265,000	-	-	-	-	265,000
Artspace Leashold Improvements.....	360,000	-	-	-	-	360,000
PLANNING & DEVELOPMENT:						
Land Acquisition.....	250,000	-	-	-	100,000	350,000
Plan of Conservation and Development Update.....	180,000	-	-	-	-	180,000
PUBLIC SAFETY - POLICE:						
Prisoner Cell Renovations.....	75,000	555,000	-	-	-	630,000
PUBLIC SAFETY - FIRE:						
North End Fire Station - Building Only.....	-	-	400,000	4,500,000	-	4,900,000
Replace 2000 Fire Truck Pumping Engine # 7 / 2003 Fire Truck (Heavy Duty) Rescue Unit # 1.....	2,500,000	-	-	-	-	2,500,000
Replace 2001 Fire Truck Pumping Engine # 1.....	-	-	1,100,000	-	-	1,100,000
Replace 2003 Fire Truck Pumping Engine # 5.....	-	-	-	1,275,000	-	1,275,000
Replace 2006 Fire Truck Engine # 2.....	-	-	-	-	1,275,000	1,275,000
SCBA Replacement.....	-	-	-	1,275,000	-	1,275,000
PUBLIC WORKS - ROADS, SIDEWALKS, DRAINAGE, TREES & GROUNDS						
South Brooksvale Bridge over Willow Brook.....	-	-	100,000	700,000	-	800,000
Public Works Dump Trucks and Plows.....	-	300,000	360,000	360,000	365,000	1,385,000
Public Works Vehicles (Non Dump Trucks) / Equipment.....	425,000	270,000	200,000	228,000	88,000	1,211,000
Road Improvement Program.....	1,600,000	1,700,000	1,800,000	1,900,000	2,000,000	9,000,000
Sidewalk Maintenance Program.....	200,000	300,000	300,000	300,000	300,000	1,400,000
Cheshire Street Sidewalks to Quinnpiac Park.....	-	550,000	-	-	-	550,000
Sidewalk Extension Program.....	300,000	300,000	300,000	300,000	300,000	1,500,000
Storm Water Drainage Disconnects (MS4) / Sediment Disposal.....	-	110,000	-	110,000	-	220,000
Road Reconstruction - Scenic Court	80,000	-	1,100,000	-	-	1,180,000
Road Reconstruction - East Johnson Avenue - 2 Sections	-	680,000	-	-	-	680,000
Expansion of South Parking Lot and Access Drive - Cheshire Park.....	-	290,000	-	-	-	290,000
Street Light Pole Replacement.....	-	110,000	-	110,000	-	220,000
Lakeview Culvert Improvements.....	50,000	340,000	-	-	-	390,000
Road Reconstruction Dickerman Road.....	-	-	-	50,000	880,000	930,000
Intersection Re-Alignment of Weeks Road.....	-	35,000	400,000	-	-	435,000
Public Works - Grounds Equipment.....	75,000	130,000	90,000	60,000	86,000	441,000
Industrial Ave. Culvert Replacement.....	460,000	-	-	-	-	460,000
PUBLIC WORKS - SEWER & WATER:						
Elmwood Pump Station Upgrade	475,000	200,000	-	-	-	675,000
Moss Farms Pump Station Upgrade.....	-	-	750,000	-	-	750,000
East Johnson Pump Station Upgrade - Construction.....	-	-	-	300,000	500,000	800,000
Denitification Upgrade.....	-	500,000	1,000,000	-	-	1,500,000
Upgrade Various Plant Components.....	-	200,000	200,000	200,000	200,000	800,000
In-Kind Treatment Plant Equipment Replacement.....	100,000	100,000	100,000	100,000	100,000	500,000
SCADA Notification System Upgrade.....	-	250,000	-	-	-	250,000
Heavy Duty Vehicles and Equipment - WPCD.....	160,000	230,000	-	-	-	390,000
Inflow and Infiltration (I&I) Remediation.....	-	200,000	200,000	200,000	500,000	1,100,000
LEISURE SERVICES:						
Tennis Court Renovations - Rolling Acres.....	-	263,000	-	-	-	263,000
Quinnpiac Multi-Purpose Roller Rink.....	-	-	-	194,000	-	194,000
Various Pool Improvements.....	100,000	115,000	-	46,000	-	261,000
EDUCATION:						

Athletic Complex Improvements - Cheshire High School.....	-	400,000	-	-	-	400,000
District Roof Ladder Replacement/Installation.....	125,000	125,000	150,000	-	-	400,000
District Roof Repairs and Replacements.....	-	125,000	-	-	-	125,000
Roof Replacement - Doolittle Elementary.....	-	3,000,000	-	-	-	3,000,000
Roof Replacement - Dodd Middle School.....	-	250,000	-	-	-	250,000
Roof Replacement - Cheshire High School.....	300,000	500,000	-	-	-	800,000
Roof Replacement - Highland Elementary.....	-	750,000	750,000	750,000	-	2,250,000
Cafeteria Renovations - Highland Elementary and Cheshire High School.....	-	670,000	-	5,460,000	-	6,130,000
Replace Walk-in Freezer/Refrigerator - Cheshire High School.....	-	175,000	-	-	-	175,000
Loading Dock, Drainage and Refrigeration Improvements - Cheshire High School.....	-	600,000	-	-	-	600,000
Window Replacements - Highland, Dodd and Doolittle.....	-	1,300,000	3,500,000	1,250,000	1,250,000	7,300,000
Window Replacements - Cheshire High School.....	750,000	500,000	500,000	450,000	-	2,200,000
District Interior Lighting Upgrades.....	-	200,000	200,000	-	-	400,000
District Lavatory Improvements.....	-	400,000	400,000	500,000	-	1,300,000
Lavatory Improvements - Dodd Middle School.....	250,000	-	-	-	-	250,000
District Driveway and Parking Lot Repaving.....	-	250,000	-	-	-	250,000
District Sidewalk and Masonry Repairs.....	225,000	150,000	275,000	-	-	650,000
Highland Exterior Building Envelope Restoration.....	150,000	150,000	-	-	-	300,000
Stage Improvements - Dodd Middle School.....	-	250,000	-	-	-	250,000
HVAC Improvements - Stage Area - Dodd Middle School.....	-	500,000	-	-	-	500,000
HVAC Improvements - RTU - Dodd Middle School.....	150,000	150,000	200,000	-	-	500,000
HVAC Improvements - Cheshire High School.....	-	200,000	200,000	200,000	175,000	775,000
Boiler Replacements - Dodd Middle School.....	600,000	-	-	-	-	600,000
Steam Boiler Replacement - Cheshire High School.....	50,000	700,000	-	-	-	750,000
District - Replace Pneumatic Controls with DDC.....	100,000	100,000	100,000	100,000	-	400,000
HVAC Improvements Comprehensive Upgrade Project - Dodd and Doolittle.....	150,000	-	6,900,000	-	5,800,000	12,850,000
Unit Ventilator Replacements Cheshire High School, Dodd and Doolittle.....	-	425,000	525,000	-	-	950,000
Highland Elementary School Building Improvements / Additions.....	-	750,000	-	-	-	750,000
District Acoustical Ceiling Tile Replacement.....	100,000	100,000	100,000	100,000	100,000	500,000
District Flooring Replacement.....	100,000	200,000	200,000	200,000	-	700,000
School Offices Reconfiguration - Cheshire High School.....	-	-	120,000	-	-	120,000
District Elementary Classroom Expansion.....	450,000	250,000	-	-	-	700,000
District Interior Door Replacement.....	-	100,000	100,000	-	100,000	300,000
Fire Alarm Control System - Cheshire High School and Doolittle Elementary.....	-	750,000	1,100,000	-	-	1,850,000
Maintenance Garage - Cheshire High School.....	-	200,000	-	-	-	200,000
Greenhouse Replacement - Cheshire High School.....	-	50,000	750,000	-	-	800,000
Expand Parking/General Paving - Highland School.....	-	250,000	400,000	-	-	650,000
Renovation of Outdoor Classroom - Highland School.....	-	100,000	80,000	-	-	180,000
District Elementary School Playground Equipment Replacement.....	-	200,000	-	200,000	-	400,000
Mutualink School Security Improvement Project.....	265,000	-	-	-	-	265,000
TOTAL PROJECTS.....	11,770,000	24,153,000	25,390,000	21,788,000	14,119,000	97,220,000

AVAILABLE FUNDS:

Grants:						
State / Federal / Local.....	642,500	1,807,500	4,597,500	5,420,000	2,640,000	15,107,500

NET BONDED PROJECTS.....	\$ 11,127,500	\$ 22,345,500	\$ 20,792,500	\$ 16,368,000	\$ 11,479,000	\$ 82,112,500
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TOWN OF CHESHIRE
SUMMARY OF CAPITAL NONRECURRING (CNR) FUNDS
TOWN COUNCIL PROPOSED JUNE 21, 2023
2024-2028 CAPITAL EXPENDITURE PLAN

FUNCTIONAL CATEGORY / PROJECT	2024	2025	2026	2027	2028	TOTAL
ADMINISTRATION AND FINANCE / PUBLIC -						
PROPERTY / GENERAL SERVICES:						
Revaluation.....	\$ 125,000	\$ -	\$ -	\$ 300,000	\$ -	\$ 425,000
Technology Reserve Fund - Replacement Equipment.....	340,000	250,000	250,000	250,000	250,000	1,340,000
Town and School Security Project.....	-	110,000	110,000	110,000	110,000	440,000
Vehicle/Equipment Replacement Fund.....	353,000	470,000	287,000	320,000	243,000	1,673,000
Capital Planning Account and Building Assessment/Design - Town.....	-	100,000	-	100,000	-	200,000
Parking Lot at Fire House #2 - Byam Road.....	-	-	110,000	-	-	110,000
PLANNING & DEVELOPMENT:						
West Main Street Canal Dredging.....	-	150,000	-	-	-	150,000
Property Acquisition - 1180 Jarvis St.	400,000	-	-	-	-	400,000
Property Acquisition - 19 Wallingford Rd.	400,000	-	-	-	-	400,000
PUBLIC SAFETY - POLICE:						
Town Wide Traffic Study.....	-	100,000	-	-	-	100,000
PUBLIC SAFETY - FIRE:						
Firefighting Equipment and Protective Clothing.....	150,000	-	175,000	-	200,000	525,000
PUBLIC WORKS - ROADS, SIDEWALKS, DRAINAGE,						
TREES & GROUNDS:						
Tree Removals.....	-	150,000	-	150,000	-	300,000
Road Drainage Improvements to 1481 Marion Road.....	-	-	-	150,000	-	150,000
Weeks Pond Dam Improvements.....	-	-	140,000	-	-	140,000
Various Improvements to Parks and Open Spaces.....	150,000	-	150,000	-	-	300,000
Road Reconstruction - Cornwall Avenue Extension.....	-	-	-	250,000	-	250,000
Road Reconstruction - East Mitchell Avenue.....	-	-	-	26,000	260,000	286,000
Paving of Parking Lots and Access Drives - Bartlem Park.....	-	-	250,000	-	-	250,000
LEISURE SERVICES:						
Bartlem Park Skate Park - Post Tension Concrete.....	-	148,000	-	-	-	148,000
Mixville Park Basketball Court Reconstruction.....	-	63,000	-	-	-	63,000
EDUCATION:						
Synthetic Turf Field Replacement - Cheshire High School.....	-	-	-	-	500,000	500,000
TOTAL PROJECTS.....	1,918,000	1,541,000	1,472,000	1,656,000	1,563,000	8,150,000
AVAILABLE FUNDS:						
Projected Investment and Historic Preservation Fee Income..... (1)	25,000	25,000	25,000	25,000	25,000	125,000
General fund CNR appropriation..... (2)	1,900,000	1,500,000	1,500,000	1,500,000	1,500,000	7,900,000
Prior Year CNR unappropriated balance..... (3)	166,316	173,316	157,316	210,316	79,316	166,316
TOTAL AVAILABLE FUNDS.....	2,091,316	1,698,316	1,682,316	1,735,316	1,604,316	8,191,316
PROJECTED CNR APPROPRIATION BALANCE	\$ 173,316	\$ 157,316	\$ 210,316	\$ 79,316	\$ 41,316	\$ 41,316

(1) Investment income estimates are based on historical averages.

(2) Operating budget appropriation for 2024 is for \$1,900,000. All subsequent year appropriations are estimates.

(3) The Prior Year CNR unappropriated balance is based on a June 30, 2022 balance.

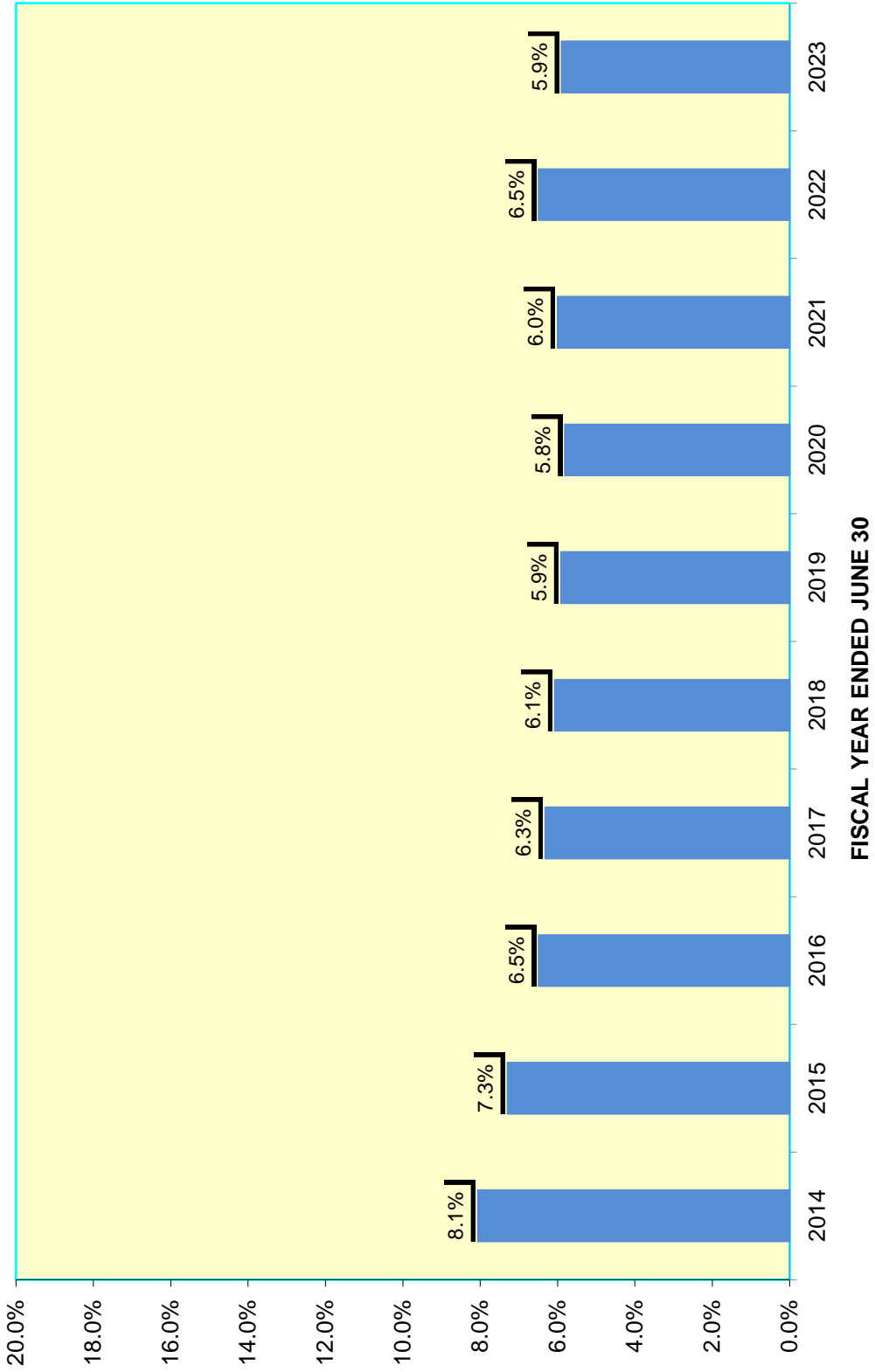
**TOWN OF CHESHIRE
GRANTS AND OTHER FUNDING SOURCES
TOWN COUNCIL PROPOSED JUNE 21, 2023
2024-2028 CAPITAL EXPENDITURE PLAN**

PROJECT	2024	2025	2026	2027	2028	TOTAL
ADMINISTRATION AND FINANCE / PUBLIC -						
PROPERTY / GENERAL SERVICES:						
Artspace Leashold Improvements - ARPA fund allocation	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000
PUBLIC SAFETY - FIRE:						
North End Fire Station - Building Only @ 100% (TIF Funds).....	-	-	400,000	4,500,000	-	4,900,000
PUBLIC WORKS - ROADS, SIDEWALKS, DRAINAGE, TREES & GROUNDS						
South Brookvale Bridge over Willow Brook @ 50%.....	-	-	50,000	350,000	-	400,000
EDUCATION:						
Roof Replacement - Doolittle Elementary @ 20 %.....	-	600,000	-	-	-	600,000
Roof Replacement - Highland Elementary @ 20%.....	-	150,000	150,000	150,000	-	450,000
Window Replacements - Highland, Dodd and Doolittle @ 20 %.....	-	260,000	700,000	250,000	250,000	1,460,000
Window Replacements - Cheshire High School @ 20%.....	150,000	100,000	100,000	90,000	-	440,000
HVAC Improvements - Stage Area - Dodd Middle School @ 40%.....	-	200,000	-	-	-	200,000
HVAC Improvements - RTU - Dodd Middle School % 40%	-	60,000	80,000	-	-	140,000
HVAC Improvements - Cheshire High School @ 40%.....	-	80,000	80,000	80,000	70,000	310,000
HVAC Improvements Comprehensive Upgrade Project - Dodd and Doolittle @ 40%.....	-	-	2,760,000	-	2,320,000	5,080,000
Unit Ventilator Replacements Cheshire High School, Dodd and Doolittle @ 40%.....	-	42,500	52,500	-	-	95,000
Highland Elementary School Building Improvements / Additions @ 40%.....	-	300,000	-	-	-	300,000
Greenhouse Replacement - CHS @ 30%.....	-	15,000	225,000	-	-	240,000
Mutualink School Security Improvement Project @ 50%.....	132,500	-	-	-	-	132,500
Total Grants and Other Funding Sources.....	\$ 642,500	\$ 1,807,500	\$ 4,597,500	\$ 5,420,000	\$ 2,640,000	\$ 15,107,500

Note: Grants may be subject to State bond authorization and funding at historical levels. HVAC grants were not projected for the first year of the plan - applications may not be retroactive.

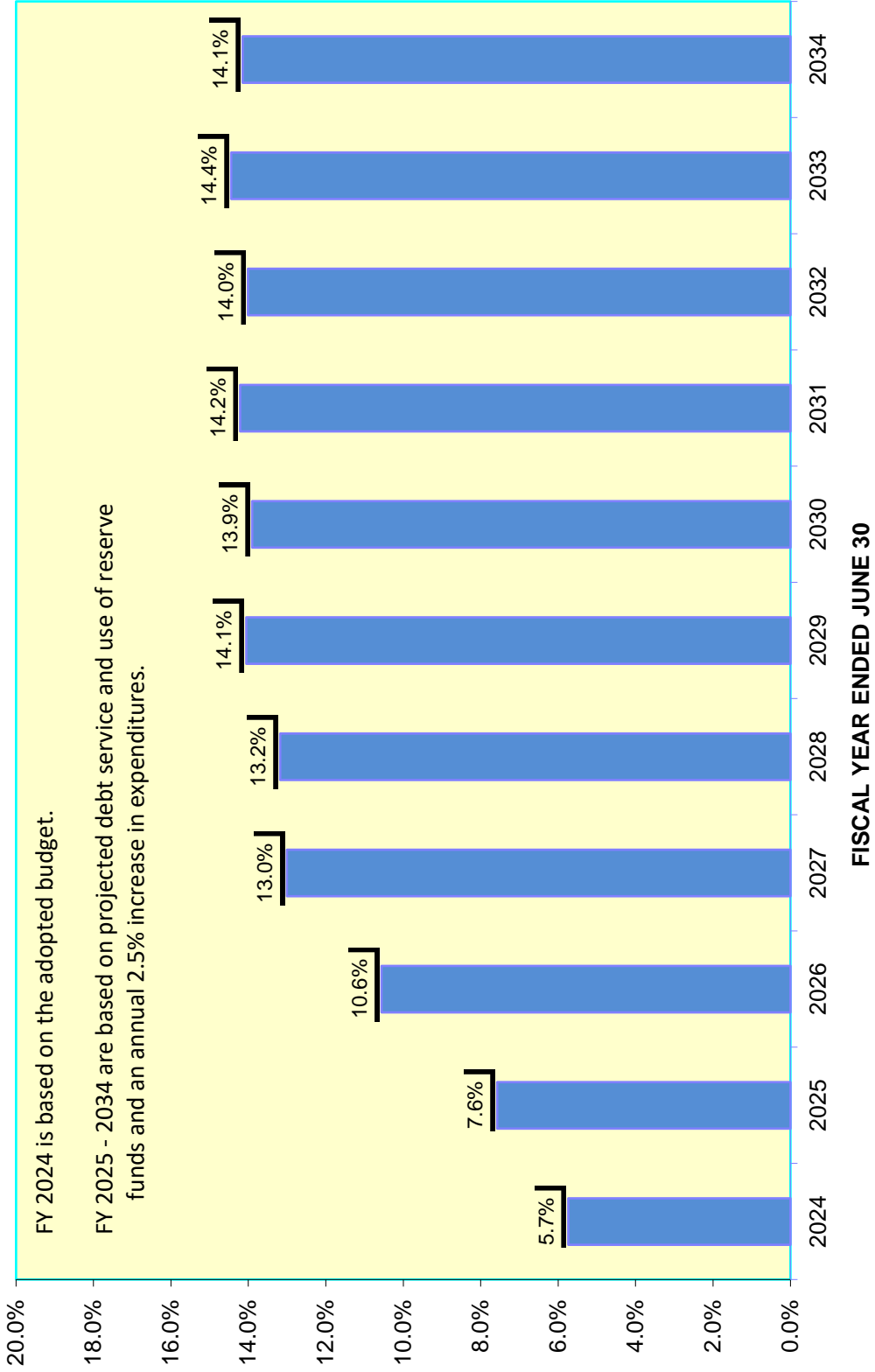
**GENERAL FUND LONG-TERM DEBT SERVICE
AS A PERCENTAGE OF
GENERAL FUND ACTUAL BUDGETARY EXPENDITURES**

TEN YEAR HISTORY



**GENERAL FUND LONG-TERM DEBT SERVICE
PROJECTIONS AS A PERCENTAGE OF
GENERAL FUND PROJECTED BUDGETARY EXPENDITURES**

TEN YEAR PROJECTION



**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: FINANCE

PROGRAM ELEMENT: ADMINISTRATION & FINANCE

PROJECT TITLE							TOTAL
	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28		
Revaluation	DR	125	0	0	300	125	550
	TM	125	0	0	300	0	425
	TC	125	0	0	300	0	425
Technology Reserve Fund - Replacement Equipment	DR	340	250	250	250	250	1,340
	TM	340	250	250	250	250	1,340
	TC	340	250	250	250	250	1,340
* Town and School Security Project	DR	0	110	110	110	110	440
	TM	0	110	110	110	110	440
	TC	0	110	110	110	110	440
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	465	360	360	660	485	2,330
	TM	465	360	360	660	360	2,205
	TC	465	360	360	660	360	2,205

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND
STATE / FEDERAL / LOCAL
TOTAL REDUCTIONS
NET TOTAL

465	360	360	660	360	2,205
0	0	0	0	0	0
465	360	360	660	360	2,205
0	0	0	0	0	0

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

F
Department: Finance - Assessor **Functional Area:** Administration and Finance

Project Title: Revaluation

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Revaluation includes legal costs for the Grand List 2023 revaluation. Also requested are funds for the next scheduled State-mandated revaluation, Grand List 2028. This will be a statistical revaluation only. The request covers the cost of valuing all properties, commercial property consultant, and part-time help.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$125,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$300,000	OTHER	\$
FY 27-28	\$125,000	TOTAL REVENUE	\$
TOTAL	\$550,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Legal Costs for Court Appeals	\$125,000
Grand List Year 2028 Statistical Revaluation	\$300,000
Legal Costs for 2028 Revaluation	\$125,000
	\$
TOTAL	\$550,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Finance Functional Area: Administration & Finance

Project Title: Technology Reserve Fund - Replacement Equipment

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Starting in FY '13, the Town Council and the voters approved \$2,078,000 for General Government and Education to rebuild our technology infrastructure which at that time was inadequate, unreliable and on the verge of failing. Through these appropriated funds, the guidance of the Technology Study Group and the planning, implementation and daily oversight of our technology consultant, we have developed a reliable, robust and near state-of-the-art technology foundation. It has enhanced employee productivity, improved efficiency and greatly expanded service delivery.

To prevent a near similar technology catastrophe and protect the organization from the growing threat of cyber-attacks, it is critical to continue replacing equipment as they become obsolete and unsupported. The Technology Reserve Fund provides the budget for annual replacement of critical network infrastructure in Cheshire. This year's funds will be used as follows: \$70,000 to replace Town building network switches supporting communications infrastructure, \$60,000 for wireless network infrastructure upgrades in Town buildings, \$110,000 on uninterruptable power supplies for critical datacenter infrastructure and \$100,000 on core datacenter switches supporting communications infrastructure.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$340,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$250,000	FEES	\$
FY 26-27	\$250,000	OTHER	\$
FY 27-28	\$250,000	TOTAL REVENUE	\$
TOTAL	\$1,340,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Finance Functional Area: Administration and Finance

Project Title: Town and School Security Project

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This project is intended to replace all video surveillance and door access control across the entire Town/School system as well as expanding the existing security footprint. This initiative is designed to integrate the entire system to significantly enhance security and safety in all Town and School locations.

This project and its associated cost turned out to be much larger than originally anticipated as the current system used by the Town and Schools is proprietary and will not integrate with each other in any meaningful way. Approved funding has been used to install systems at various municipal locations.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$110,000	GRANTS	\$
FY 25-26	\$110,000	FEES	\$
FY 26-27	\$110,000	OTHER	\$
FY 27-28	\$110,000	TOTAL REVENUE	\$
TOTAL	\$440,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: GENERAL SERVICES

PROGRAM ELEMENT: ADMINISTRATION & FINANCE

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		DR	471	352	287	320	243
Vehicle / Equipment Replacement Fund Total	TM	368	455	287	320	243	1,673
	TC	353	470	287	320	243	1,673
Police	DR	173	173	173	173	173	865
	TM	173	173	173	173	173	865
	TC	173	173	173	173	173	865
Public Works	DR	105	112	114	67	70	468
	TM	60	157	114	67	70	468
	TC	45	172	114	67	70	468
WPCD	DR	135	67	0	80	0	282
	TM	135	67	0	80	0	282
	TC	135	67	0	80	0	282
Fire	DR	58	0	0	0	0	58
	TM	0	58	0	0	0	58
	TC	0	58	0	0	0	58
Capital Planning Account and Building Assessment/Design - Town	DR	0	100	0	100	0	200
	TM	0	100	0	100	0	200
	TC	0	100	0	100	0	200
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	471	452	287	420	243	1,873
	TM	368	555	287	420	243	1,873
	TC	353	570	287	420	243	1,873

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS

NET TOTAL

353	570	287	420	243	1,873
0	0	0	0	0	0
353	570	287	420	243	1,873
0	0	0	0	0	0

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Police **Functional Area:** General Service/Public Safety

Project Title: Police Vehicle Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This funding is requested to replace vehicles in the police department fleet.

The goal of the program is to replace part of the police department fleet on a yearly basis, thereby increasing the reliability, availability and safety of the fleet while saving the costs associated with maintain older, higher mileage vehicles.

This year, I am requesting the purchase of four (4) Chevrolet Tahoe police vehicles. The state contract price for the 2023 model is \$38,561.00. Standard upgrades add \$1,193.32 and dealer fees add an additional \$1,724.62. The labor cost associated with the installation of police radios, computers, consoles, gun locks and prisoner cages is \$1,650.00. The total cost for the vehicle is \$43,128.94 (rounded up to \$43,200). Additional equipment needs are funded through the gift account.

The five-year plan requests the purchase of four vehicles per year. This year I anticipate purchasing one unmarked and three marked vehicles. Costs in future years may vary somewhat when a specialty vehicle, such as a pickup truck, needs to be replaced.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$172,800		
FY 24-25	\$172,800	GRANTS	\$
FY 25-26	\$172,800	FEES	\$750,000
FY 26-27	\$172,800	OTHER	\$
FY 27-28	\$172,800	TOTAL REVENUE	\$
TOTAL	\$864,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$114,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
15 marked police vehicles@ \$43,200	\$648,000
5 unmarked police vehicles @ \$43,200	\$216,000
	\$
	\$
TOTAL	\$864,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

In 2017 the Town Council approved a fee of \$25.00 per hour for the use of a police vehicle on police extra duty jobs. That fee was raised to \$30.00 per hour this fiscal year. Already in FY23 the fee has generated over \$230,000. This is an anomaly due to the huge fiber optic cable project recently completed in Cheshire by GoNetSpeed and Frontier Communications (during the peak of the project, these companies were hiring 6-8 officers per day with cruisers). I have increased the five-year projection to \$150,000 per year for a total of \$750,000 generated by the fee. That revenue offsets a substantial amount of the cost of new vehicles.

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: General Services Functional Area: Administration & Finance

Project Title: Public Works - Vehicle Replacement Program

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Public Works Department (Highway, Building, and Grounds divisions) utilizes pickup trucks to perform a variety of tasks: transporting personnel, transporting materials and supplies and performing plowing operations. Using pickup trucks saves wear and tear on the more expensive dump trucks; they are also better configured to carry the hand tools required for both routine and emergency assignments.

The estimated useful life of this equipment is generally 10+ years, depending on use.

Costs are based on current state bid pricing with a 2% escalation each year.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$105,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$111,500	GRANTS	\$
FY 25-26	\$113,500	FEES	\$
FY 26-27	\$67,000	OTHER	\$
FY 27-28	\$70,000	TOTAL REVENUE	\$
TOTAL	\$467,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$467,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Vehicles	\$467,000
	\$
	\$
	\$
TOTAL	\$467,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Existing Equipment	Proposed Replacement	Description	Cost
FY 23-24	Pickup Truck	2023 4x4 pickup with utility body	Snow plowing	\$60,000
	2012 Ford Escape	2023/24 SUV	Director's vehicle	\$45,000
			FY 2023-24 Total	\$105,000
FY 24-25	Pickup Truck	2024 4x4 pickup with utility body	Snow plowing	\$61,500
	Pickup Truck	2024 4x4 pickup with plow	Maintenance & plowing	\$50,000
			FY 2024-25 Total	\$111,500
FY 25-26	Pickup Truck	2025 4x4 pickup with utility body	Snow plowing	\$62,500
	Pickup Truck	2025 4x4 pickup with plow	Maintenance & plowing	\$51,000
			FY 2025-26 Total	\$113,500
FY 26-27	Pickup Truck	2026 4x4 pickup with plow / sander	Maintenance and plowing	\$67,000
			FY 2026-27 Total	\$67,000
FY 27-28	Pickup Truck	2027 Pickup Truck with plow/sander	Maintenance & plowing	\$70,000
			FY 2027-28 Total	\$70,000

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: General Services Functional Area: Administration & Finance

Project Title: WPCD - Vehicle Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The WPCD current utility truck was put into service in 2006. The truck and crane are going on 20 years of service. This piece of equipment is critical for maintenance and upkeep of our 10 sewer lift stations. Most pumps and grinders weigh in excess of 1000 lbs. requiring the crane truck.

The current truck used by the Assistant Superintendent is a 2005 pick-up truck. The estimated useful life of a pick-up truck is 8 to 10 years. The current pickup truck is at the end of its useful service life. A newer model truck can be fit with a plow to help during winter storms, which the existing truck is not equipped to do. Department heads need access to the WWTP and all 10 pump stations 365 days a year.

x(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$135,000		
FY 24-25	\$67,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$80,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$282,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$282,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Vehicle Replacement	\$282,000
	\$
	\$
	\$
TOTAL	\$282,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Existing Equipment	Proposed Replacement	Description	Cost
FY 23-24	2006 Utility truck	2024 F550 Utility truck with crane	WPCD regular and emergency maintenance	\$135,000
			FY 2023-24 Total	\$135,000
FY 24-25	2005 Pick-up truck	2025 4 x4 Pick-up truck with plow		\$67,000
			FY 2024-25 Total	\$67,000
FY 25-26				
			FY 2025-26 Total	\$0.00
FY 26-27	Ford Escape to Engineering Department	2026 4 x4 Pick-up truck (Quad Cab) with plow	WPCD general and winter maintenance, travel/training with 4 to 5 staff members.	\$80,000
			FY 2026-27 Total	\$80,000
FY 27-28				
			FY 2027-28 Total	\$0.00

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER – Fire **Functional Area:** Public Safety

Project Title: Replacement Vehicle – Public Safety/Emergency Response

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This vehicle will replace a 2006 vehicle that will need replacement as it will have reached the end of its useful life for public safety/emergency response. Most of our smaller vehicles have a 15-year life expectancy. Winter road treatments are wreaking havoc on our vehicles' undercarriage and components. After 15 years, it becomes more difficult to purchase parts which leads to maintenance problems and extended downtime. Cost estimate is based on current vehicle pricing. This purchase will allow us to continue with our replacement of vehicles and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and well equipped with dependable and reliable firefighting equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$58,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$58,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$58,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$58,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Finance Functional Area: General Services

Project Title: Capital Planning Account and Building Assessment/Design - Town

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Capital Planning Account was established by Town Charter for the Council to conduct studies, cost analyses and design of projects associated with the Omnibus Capital Expenditure budget and the Annual Capital Expenditure Plan. The purpose of this fund is to maintain ongoing available funds for appropriate capital planning and is a resource for any project associated with this Capital Plan.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$100,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$200,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$200,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC PROPERTY

PROGRAM ELEMENT: ADMINISTRATION & FINANCE

PROJECT TITLE						TOTAL	
	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28		
Boiler Replacement at Police Station	DR	150	0	0	0	0	150
	TM	150	0	0	0	0	150
	TC	0	150	0	0	0	150
Various Town Building Improvements	DR	0	220	0	220	0	440
	TM	0	220	0	220	0	440
	TC	0	220	0	220	0	440
Parking Lot Replacement at Senior Center	DR	0	330	0	0	0	330
	TM	0	330	0	0	0	330
	TC	0	330	0	0	0	330
Roof Replacements at Police Station	DR	130	0	0	0	0	130
	TM	0	130	0	0	0	130
	TC	0	130	0	0	0	130
Replace Storage Building at Public Works Garage	DR	0	0	250	0	0	250
	TM	0	0	250	0	0	250
	TC	0	0	250	0	0	250
Additional Salt Shed	DR	0	550	0	0	0	550
	TM	0	550	0	0	0	550
	TC	0	550	0	0	0	550
Improvements to Youth Center	DR	25	200	0	0	0	225
	TM	0	225	0	0	0	225
	TC	0	225	0	0	0	225
Parking Lot Replacement at Police Station	DR	200	0	0	0	0	200
	TM	0	200	0	0	0	200
	TC	200	0	0	0	0	200
Parking Lot Replacement at Public Works Garage	DR	0	190	0	0	0	190
	TM	0	0	190	0	0	190
	TC	0	0	190	0	0	190
Parking Lot Replacement at Firehouse #2 (Byam Road)	DR	0	0	110	0	0	110
	TM	0	0	110	0	0	110
	TC	0	0	110	0	0	110
Roof & Siding Replacements at Public Works Outbuildings & Grounds Garage	DR	0	0	0	150	0	150
	TM	0	0	0	150	0	150
	TC	0	0	0	150	0	150
Underground Fuel Tank Replacement at Fire HQ	DR	150	0	0	0	0	150
	TM	0	150	0	0	0	150
	TC	150	0	0	0	0	150

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC PROPERTY		PROGRAM ELEMENT: ADMINISTRATION & FINANCE					
PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
* Town Hall Generator Design and Replacements	DR	0	265	0	0	0	265
	TM	265	0	0	0	0	265
	TC	265	0	0	0	0	265
* Artsplace - Leasehold Improvements	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	360	0	0	0	0	360
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	655	1,755	360	370	0	3,140
	TM	415	1,805	550	370	0	3,140
	TC	975	1,605	550	370	0	3,500

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	0	0	110	0	0	110
STATE / FEDERAL / LOCAL	360	0	0	0	0	360
TOTAL REDUCTIONS	360	0	110	0	0	470
NET TOTAL	615	1,605	440	370	0	3,030

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Boiler Replacement at Police Station

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The boilers at the Police Station are nearing the end of their useful lives. They will require proactive replacement within the next several years to avoid an emergency condition and potential damage to the facility, should they unexpectedly fail and allow the building to freeze. They were identified as candidates for replacement during the performance contracting project but were not cost-effective for that program. The boilers were installed in 1992.

We will use the remainder of the 2021 Capital Boiler appropriation for design of the new boilers.

Boilers typically have a useful life of 25+ years.

This estimate was developed in consultation with designers and HVAC contractors. The boiler replacement should be eligible for incentives from Eversource.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$150,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Installation	\$150,000
	\$
	\$
	\$
TOTAL	\$150,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Various Town Building Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As the Town buildings age, various issues arise that require repair on relatively short notice. In the past, similar appropriations have been used for HVAC, electrical, plumbing, window, roof, door, flooring, interior finish replacements and exterior surface replacements.

There is a backlog of outstanding requests from Town building users which have not received approval as part of the operating budget. This appropriation would make it possible to address some of these needs as well as any code upgrades, which become necessary as part of building improvements.

The objective is to meet the continuing maintenance needs of the Town buildings and to have funding available for various repairs and improvements, avoiding larger expenses which may result if maintenance is continually deferred.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$220,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$220,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$440,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$440,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design & Construction	\$440,000
	\$
	\$
	\$
TOTAL	\$400,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Parking Lot Replacement at Senior Center

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The parking lot at the Senior Center is deteriorating and reaching the end of its useful life.

Replacement is required to maintain safe pedestrian and vehicle access. The handicap parking area of the lot will require grading to meet current ADA regulations.

The age of the existing parking lot is 23 years (paved in 1999).

This request was developed using the Connecticut DAS bid pricing and in consultation with contractors.

The useful life of a new parking lot is 20+ years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$330,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$330,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$330,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$330,000
	\$
	\$
	\$
TOTAL	\$330,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Roof Replacement at Police Station

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Police Station roof will need to be replaced within the next few years to prevent water intrusion and damage to this vital Town facility. A portion of the roof over the administrative area was replaced in 2012. A \$225,000.00 capital appropriation was approved in fiscal year 2022 to replace a large section of the roof. This new request will replace the remainder of the roof.

The existing roof was installed in 1992 and is 30 years old.

Estimates were developed from discussions with consultants. Prevailing wage rates will be required for the replacement.

A new roof will provide 20+ years of service.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$130,000		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$130,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$130,000	

SUMMARY OF COST COMPONENTS:

COMPONENTS	AMOUNT
Design	\$10,000
Construction	\$120,000
	\$
	\$
TOTAL	\$130,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration

Project Title: Replace Storage Building at Public Works Garage

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The tin shed storage building at the Public Works Garage dates from 1973. It is showing its age; the wood framing is rotting, and the exterior metal panels are degrading. The shed is unheated and houses vehicles and equipment which keeps them secure and out of the elements and ultimately prolongs their useful lives.

The estimate was developed using square footage costs for pre-engineered metal buildings.

The useful life of a metal building is 35+ years

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$250,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$0		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$25,000
Construction	\$225,000
	\$
	\$
TOTAL	\$250,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Additional Salt Shed at Public Works Garage

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The existing 48'x72' salt shed at the Public Works Garage was constructed in 1987. It holds approximately 300 tons of product, which is only sufficient for three routine winter storms. The wood superstructure is degrading from constant exposure to salt and moisture and will require repairs.

The requested funding will allow for the installation of a modern, pre-engineered salt shed that will provide a large increase in capacity. The building would also allow for stockpiling product in the spring and summer when market prices are more favorable.

This estimate was developed in consultation with designers and other municipalities.

The useful life of a new salt shed is 30+ years

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$550,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$550,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$550,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$50,000
Construction	\$500,000
	\$
	\$
TOTAL	\$550,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Improvements to the Harmon Leonard, Jr. Youth Center

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Recreation Department rents the Youth Center for numerous functions throughout the year. Improvements are needed to make the building viable for rentals in the warm weather months. These upgrades would make the facility more appealing as a rental and generate additional revenue for the Town. The building also serves as the Town's small-scale emergency shelter (less than 50 people).

These improvements would include:

- 1) installation of air conditioning in the main room.
- 2) interior improvements to update the bathrooms and other existing spaces.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$25,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$225,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$225,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$25,000
Construction	\$200,000
	\$
	\$
TOTAL	\$225,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Parking Lot Replacement at Police Station

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The parking lot at the Police Station is deteriorating and reaching the end of its useful life.

Replacement is required to maintain safe pedestrian and vehicle access. The handicap parking area of the lot will require grading to meet current ADA regulations.

The age of the parking lot is 31 years (paved in 1992).

This request was developed using the Connecticut DAS bid pricing and in consultation with contractors.

The useful life of a new parking lot is 20+ years

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$200,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$200,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$200,000
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$200,000
	\$
	\$
	\$
TOTAL	\$200,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration \$ Finance

Project Title: Parking Lot Replacement at Public Works Garage

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The parking lot at the Public Works Garage is deteriorating and reaching the end of its useful life. Replacement is required to maintain safe pedestrian and vehicle access. The age of the parking lot is 23 years (paved in 1999).

This request was developed using the Connecticut DAS bid pricing and in consultation with contractors.

The useful life of a new parking lot is 20+ years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$190,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$190,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$190,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$190,000
	\$
	\$
	\$
TOTAL	\$190,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Parking Lot Replacement at Fire House #2 (Byam Road)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The parking lot at Fire House #2 (Byam Road) is deteriorating and reaching the end of its useful life. Replacement will be required within the next five years to maintain safe pedestrian and vehicle access.

This request was developed using the Connecticut DAS bid pricing and in consultation with contractors.

The useful life of a new parking lot is 20+ years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$110,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$110,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$110,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$110,000
	\$
	\$
TOTAL	\$110,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Roof & Siding Replacements at Public Works Outbuildings & The Grounds Garage

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The roof and siding on the 5-Bay, Eight-Bay and the Grounds Garage were all installed in the mid 1990's. They are approaching the end of their useful lives within the next four (4) years.

Estimates were derived by calculating unit prices for roofing and siding work.

New roofs will provide thirty (30) years of service.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$150,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$150,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$150,000
	\$
	\$
TOTAL	\$150,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Property Functional Area: Administration & Finance

Project Title: Underground Fuel Tank Replacement at Fire HQ

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The underground storage tank for gasoline and diesel fuel at Fire HQ has reached its thirty (30) year expiration as of 2023. The tanks can be recertified for an additional ten (10) years, and Public Works is exploring if that option is fiscally viable.

This request assumes replacement of the current underground tank with an above ground tank, and a new fuel island with new pumps and other associated equipment.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$150,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Fuel Tank Removal & Replacement	\$150,000
	\$
	\$
	\$
TOTAL	\$150,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Public Property

Project Title: Town Hall Generator Design and Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Town Hall is considered a critical facility as part of the Towns emergency operations plan, with the designation of state funding in 2022 supporting the construction of an Emergency Operations Center within the facility the level of its importance amplifies. Housing a new EOC as well as computer and communications equipment necessary to maintain critical core functions during major events makes this an essential improvement.

During regular exercise of the original generator technicians noted mechanical issues that need to be addressed. The needed repairs to this original equipment are costly and make replacement with new equipment a prudent alternative to repairs.

Included in this request are anticipated costs associated with design of a new system that would relocate new equipment to a space outside the facility as well as evaluating the appropriate sizing of the generator to reflect current energy demands. Along with design, the estimate includes anticipated costs of construction.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$265,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$265,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$ 265,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$23,000
Construction	\$242,000
	\$
	\$
TOTAL	\$265,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

TOWN OF CHESHIRE							
FIVE YEAR CAPITAL EXPENDITURE PLAN							
FISCAL YEARS 2023-24 TO 2027-28							
PROGRAM ELEMENT SUMMARY							
DEPARTMENT: PLANNING & DEVELOPMENT				PROGRAM ELEMENT: PLANNING & DEVELOPMENT			
PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
Land Acquisition	DR	600	0	0	0	100	700
	TM	600	0	0	0	100	700
	TC	250	0	0	0	100	350
Plan of Conservation and Development Update	DR	0	180	0	0	0	180
	TM	0	180	0	0	0	180
	TC	180	0	0	0	0	180
West Main Street Canal Dredging	DR	0	150	0	0	0	150
	TM	0	150	0	0	0	150
	TC	0	150	0	0	0	150
* (1) Property Acquisition - 1180 Jarvis Street	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	400	0	0	0	0	400
* Property Acquisition - 19 Wallingford Road	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	400	0	0	0	0	400
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	600	330	0	0	100	1,030
	TM	600	330	0	0	100	1,030
	TC	1,230	150	0	0	100	1,480

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

800	150	0	0	0	950
0	0	0	0	0	0
800	150	0	0	0	950
430	0	0	0	100	530

* New Projects

(1) Council approved June 13, 2023

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Planning and Development Functional Area: Planning and Development

Project Title: Land Acquisition

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Land acquisition is an essential element of responsible public management and is a commitment to community sustainability. It is also an activity that is supported by the 2016 Plan of Conservation and Development. Since 1986 Cheshire has acquired more than 1500 acres of open space, not including public parks, municipal parks, municipal grounds, or sports fields. Purchasing undeveloped land protects environmentally significant areas thereby improving character and integrity. Continuing our commitment to purchase open space either alone or in partnership with other agencies including the Cheshire Land Trust, Regional Water Authority and State of Connecticut fulfills important public purposes including protection of our historic and rural character, preservation of significant environmental resources, linkage with other open space properties, and protection of ridge lines, especially around our western perimeter. Funds from this account can and have been used jointly with other public sources including the Connecticut DEEP to purchase properties. Planning Department staff participates in the evaluation of potential open space purchases on an as needed basis.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$600,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$100,000	TOTAL REVENUE	\$
TOTAL	\$700,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE): \$			

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$700,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Planning and Development **Functional Area:** Planning and Development

Project Title: Plan of Conservation and Development Update

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Plan of Conservation and Development (POCD) is required to be updated every 10 years pursuant to CGS 8 23(a). The current plan was last updated on July 1, 2016, The intent of the plan is to provide guidance to the community as it relates to the following land use issues: economic development, environmental protection, affordable housing, infrastructure, transportation, overall development, historic preservation, climate resilience, and similar land use issues. The plan must be updated every 10 years, or the community will not be eligible for and discretionary funding with the state of Connecticut.

It has been a while since a consultant has been engaged to develop the plan and look at trends to help guide the community where it wants to be in ten years. Staff would like to engage the services of a consultant to assist both and the Planning and Zoning Commission to develop a comprehensive plan.

The plan would be to start work on engaging and hiring a consultant during FY 24-25. The estimated cost is based on staff's experience and consultation with peers on currents costs for updating the POCD.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$180,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$180,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
_____	\$
_____	\$
_____	\$
_____	\$
TOTAL	\$180,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Planning and Development Functional Area: Planning and Development

Project Title: West Main Street Canal Dredging

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Funds would be used for dredging, fencing and other embankment site work improvements at the West Main Street crossing of the Farmington Canal.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$150,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$150,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: POLICE

PROGRAM ELEMENT: POLICE

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		* Prisoner Cell Renovations	DR	490	0	0	0
	TM	490	0	0	0	0	490
	TC	75	555	0	0	0	630
* Comprehensive Town-wide Traffic Study	DR	250	0	0	0	0	250
	TM	250	0	0	0	0	250
	TC	0	100	0	0	0	100
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	740	0	0	0	0	740
	TM	740	0	0	0	0	740
	TC	75	655	0	0	0	730

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

0	100	0	0	0	100
0	0	0	0	0	0
0	100	0	0	0	100
75	555	0	0	0	630

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Police Functional Area: Public Safety

Project Title: Prisoner Cell Renovations

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The prisoner cell area at Cheshire Police Headquarters needs renovation. The cells are not up to modern standards and the toilet and sink units are old and starting to fail. Due to the liability associated with the care and custody of people placed under arrest and held at the facility, I am requesting funding to renovate seven (7) of the existing eleven (11) cells.

There are 11 cells in the prisoner processing area. There are two rows of four cells, comprising 8 "male" cells. There is one area with 3 additional "female" cells. The three-cell area is separate from the eight-cell area so that female prisoners are out of sight and hearing of the male cells. Each cell has traditional bars, and each contains a toilet and sink unit and a wood and metal cot. The toilet units and the cots are one-piece units that are welded to the walls.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$490,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$490,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Renovation of seven (7) detention cells @ 70k per	\$490,000
	\$
	\$
TOTAL	\$490,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

The primary concern related to safety is the traditional metal bar construction of the cell front and cell door. Bars form a convenient way for a detainee to attempt self-harm by tying an item of clothing to the bars and trying to hang themselves. The bars also allow a detainee to spit, urinate, or throw items or bodily fluids out of the cell at officers. Modern detention cells are enclosed with tempered glass or plastic and have a "pass through" that allows items to be provided to a detainee without having to open the cell door. Because the cells are enclosed with solid doors, extensive renovations are usually required to ventilation and fire suppression systems.

Toilet and sink units are one-piece construction and are designed to provide sanitary amenities while preventing a detainee from flooding the cell area. The units at CPD are original to the last major renovation and are starting to fail. The plumbing fails leading to a cell being uninhabitable and, at times, a septic odor spreads throughout the first floor of the building. The metal and wood cots are welded to the cell walls so they cannot be moved or used to barricade the doors or be dismantled and used as tools/weapons. Modern cell cots are single pieces that go all the way to the floor so the detainee cannot crawl under the cell or hide any contraband.

The renovation of the seven cells will allow modern, secure, safe detention for up to seven prisoners while retaining the ability to separate males and females by sight and sound. This should account for 99+% of our prisoner needs as it is unusual for us to have more than one prisoner in custody at a time.

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Police Functional Area: Public Safety

Project Title: Comprehensive Town-wide Traffic Study

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Town of Cheshire has seen unprecedented development over the past several years. There are currently numerous residential and commercial projects underway which will add hundreds of residential units and vibrant commercial and recreational spaces to the Town’s infrastructure. This has the potential to add hundreds of new vehicles garaged in Cheshire and many added trips on Cheshire roads, by both passenger cars and commercial vehicles, contributing to traffic congestion and complaints.

Traffic concerns, the majority of which involve speeding and congestion, continue to be the most common complaint I receive when a resident contacts me personally. Many of the people I speak with are versed in traffic calming solutions and ask about specific implementations such as speed tables and “road diets”. Many of the solutions involve expenses that are not budgeted and require roadway engineering and construction. They are not solutions that can be implemented without Town Council action.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$250,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Traffic study	\$250,000
	\$
	\$
	\$
TOTAL	\$250,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

The police department has limited options available to address resident complaints. Placement of speed monitoring signs and enforcement by police officers are our two primary responses. We have a limited capacity to use street signs and lane markings to try and influence driver behavior. These resources are all directed towards speed or other moving violation enforcement. None of them are suitable for addressing congestion and other complaints related to traffic volume.

I am concerned that if we do not develop a plan to manage traffic issues in Cheshire, traffic will have a negative impact on the quality of life for all Cheshire's stakeholders.

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: FIRE/EMERGENCY MANAGEMENT PROGRAM ELEMENT: PUBLIC SAFETY

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		Firefighting Equipment and Protective Clothing	DR	150	0	175	0
	TM	150	0	175	0	200	525
	TC	150	0	175	0	200	525
North End Fire Station - Building Construction Only	DR	0	5,000	0	0	0	5,000
	TM	0	0	5,000	0	0	5,000
	TC	0	0	400	4,500	0	4,900
Replace 2000 Fire Pumping Engine #7 and 2003 Heavy Rescue Unit #1 (Merged into one appropriation)	DR	950	0	0	0	0	950
	TM	950	0	0	0	0	950
	TC	2,500	0	0	0	0	2,500
Replace 2001 Fire Pumping Engine #1	DR	0	1,100	0	0	0	1,100
	TM	0	1,100	0	0	0	1,100
	TC	0	0	1,100	0	0	1,100
Replace 2003 Heavy Duty Rescue Unit #1 (Merged into one appropriation above)	DR	1,250	0	0	0	0	1,250
	TM	1,250	0	0	0	0	1,250
	TC	0	0	0	0	0	0
Replace 2003 Fire Pumping Engine #5	DR	0	0	1,275	0	0	1,275
	TM	0	0	1,275	0	0	1,275
	TC	0	0	0	1,275	0	1,275
* Replace 2006 Fire Engine #2	DR	0	0	0	0	1,275	1,275
	TM	0	0	0	0	1,275	1,275
	TC	0	0	0	0	1,275	1,275
Replace 1998 Fire Truck #2 Aerial Apparatus	DR	0	1,675	0	0	0	1,675
	TM	0	0	0	0	1,675	1,675
	TC	0	0	0	0	0	0
* SCBA Replacement	DR	0	0	0	1,275	0	1,275
	TM	0	0	0	1,275	0	1,275
	TC	0	0	0	1,275	0	1,275
PROGRAM ELEMENT TOTAL	DR	2,350	7,775	1,450	1,275	1,475	14,325
	TM	2,350	1,100	6,450	1,275	3,150	14,325
	TC	2,650	0	1,675	7,050	1,475	12,850

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

150	0	175	0	200	525
0	0	400	4,500	0	4,900
150	0	575	4,500	200	5,425
2,500	0	1,100	2,550	1,275	7,425

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Firefighting Equipment and Protective Clothing

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This project is a high priority project and of utmost importance to ensure the safety of our firefighters and to maintain the level of service/response that we currently provide. This project will allow us to keep up with the replacement of old equipment and supplies, such as firefighting gear, boots, turnout coats, helmets and breathing apparatus. The life expectancy of this equipment is usually 10-15 years for gear, depending on use and care of the gear. This project will allow us to stay current with all regulatory requirements and to make certain an adequate, ongoing equipment replacement program exists to ensure the safety of our firefighters. This reduces pressure on the Operating budget.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$175,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$200,000	TOTAL REVENUE	\$
TOTAL	\$525,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$525,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: North End Fire Station - Building Construction Only

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As development continues to take place in the North End of Cheshire, a station will be needed. A North Cheshire Fire Station would reduce the response time of apparatus and equipment to businesses and residences in the North End of Town, as well as to the interstate highways. This station would be a primary response station to this area and the industrial parks. The current response from the Maple Avenue station would be reduced by several minutes, thereby enhancing public safety of property and the public. There is also a continuing increase in residential development in this area of Town, off of East and West Johnson Avenues, as well as Cheshire Street and the Birch Drive area. Additional development in this area may require this station being built sooner than requested. A North Cheshire station will improve fire suppression and rescue response which could reduce the severity of future fires in this section of Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$5,000,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$5,000,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$5,000,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Engine #7 Replacement (2000 - 23 years old)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This apparatus will replace a vehicle that was purchased in 2000 and will need replacement as it will have reached the end of its useful life. Most of our vehicles have a 25-year life expectancy. After 25 years, it becomes more difficult to purchase parts for which can lead to maintenance problems. Replacing this vehicle before any major components suffer a catastrophic failure is in the best interest of the Town. Newest apparatus is stationed at fire headquarters and rotated to the outlying stations, as we do on a rotational basis to extend its life. Cost estimate is based on current industry cost plus inflation factor with an estimated useful life of 25 years. This purchase will help allow us to continue with our 25-year replacement of apparatus and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and well equipped with dependable and reliable firefighting equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$950,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$950,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$950,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Engine #1 Replacement (2001 - 22 years old)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This vehicle will replace a vehicle that was purchased in 2001 and will need replacement as it will have reached the end of its useful life. Most of our vehicles have a 25-year life expectancy. After 25 years, it becomes more difficult to purchase parts for which can lead to maintenance problems. Replacing this vehicle before any major components suffer a catastrophic failure is in the best interest of the Town. Newest apparatus is stationed at fire headquarters and rotated to the outlying stations, as we do on a rotational basis to extend its life. Cost estimate is based on current industry cost plus inflation factor with an estimated useful life of 25 years. This purchase will help allow us to continue with our 25-year replacement of apparatus and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and well equipped with dependable and reliable firefighting equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$1,100,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,100,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$1,100,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Heavy Duty Rescue #1 Replacement (2003 - 20 years old)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This vehicle will replace a vehicle that was purchased in 2003 and will need replacement as it will have reached the end of its useful life. Most of our vehicles have a 20/25-year life expectancy. After 25 years, it becomes more difficult to purchase parts which can lead to maintenance problems. Replacing this vehicle before any major components suffer a catastrophic failure is in the best interest of the Town. The newest apparatus may be put at fire headquarters and rotated to the outlying stations, as we do on a rotational basis. Cost estimate is based on current industry cost plus inflation factor with an estimated useful life of 25 years. This purchase will help allow us to continue with our 25-year replacement of apparatus and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and in dependable equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$1,250,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Engine #5 Replacement (2003 - 20 years old)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This vehicle will replace a vehicle that was purchased in 2003 and will need replacement as it will have reached the end of its useful life. Most of our vehicles have a 25-year life expectancy. After 25 years, becomes more difficult to purchase parts for which can lead to maintenance problems. Replacing this vehicle before any major components suffer a catastrophic failure is in the best interest of the Town. Newest apparatus is stationed at fire headquarters and rotated to the outlying stations, as we do on a rotational basis to extend its life.

Cost estimate is based on current industry cost plus inflation factor with an estimated useful life of 25 years. This purchase will help allow us to continue with our 25-year replacement of apparatus and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and well equipped with dependable and reliable firefighting equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$1,275,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,275,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,275,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Replace 2006 Fire Engine #2

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This vehicle will replace a vehicle that was purchased in 2006 and will need replacement as it will have reached the end of its useful life. Most of our vehicles have a 20-year life expectancy. After 20 years, becomes more difficult to purchase parts for which can lead to maintenance problems. Replacing this vehicle before any major components suffer a catastrophic failure is in the best interest of the Town. Newest apparatus is stationed at fire headquarters and rotated to the outlying stations, as we do on a rotational basis to extend its life.

Cost estimate is based on current industry cost plus inflation factor with an estimated useful life of 20 years. This purchase will help allow us to continue with our 20-year replacement of apparatus and allow us to maintain adequate fire protection to the residents of Cheshire, keep our firefighters safe and well equipped with dependable and reliable firefighting equipment and minimize the potential for costly maintenance to the Town.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$1,275,000	TOTAL REVENUE	\$
TOTAL	\$1,275,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,275,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: CER - Fire Functional Area: Public Safety

Project Title: Truck #2 Replacement (1998 - 25 years old)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As the two independent consultant reports recommend, as well as our current ISO rating states, there is a need for two aerial apparatus in Cheshire. This vehicle was bought in 1998 and will reach its useful life expectancy in 2018. Two aerials are needed in this town due to the heavy concentration of multi-story buildings and large square feet buildings that require multiple aerial devices in the event of a fire. This includes schools, factories, health care facilities. This vehicle was purchased in 1998 and currently is in service in Cheshire which means it will respond to most significant calls in Cheshire and to mutual aid calls. The cost is based on current industry pricing and the replacement would be expected to last 20-25 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$1,675,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,675,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,675,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
_____	\$
_____	\$
_____	\$
TOTAL	\$

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Fire/Emergency Management Functional Area: Public Safety

Project Title: SCBA Air Compressor & Equipment Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Based on the current age and repetitive maintenance and repair of our three compressors, we are looking to replace these units. The main unit would be located at HQ with the other two units located at the firehouses located on Byam Road and South Main Street. The HQ unit would serve as the nucleus for the system by gathering information required by NFPA 1852: Standard on Selection, Care and Maintenance of Self-Contained Breathing Apparatus. The current documentation procedure allows for human error which could lead to fines.

The replacement process will allow us to streamline record keeping required by OSHA and NFPA standards as well as minimize the repetitious repair expenses that we have incurred with our units.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		\$
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$1,275,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,275,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,275,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
(1) Custom BAUER COMPRESSOR Unicus 4S UN-4S-13-E1	\$195,000
(2) Custom BAUER COMPRESSOR Unicus 4I-18-E3	\$180,000
SCBA Harness w/AV3000 Masks	\$900,000
	\$
TOTAL	\$1,275,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS

PROGRAM ELEMENT: PUBLIC WORKS

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		DR	0	0	100	700	0
South Brooksvale Bridge over Willow Brook	TM	0	0	100	700	0	800
	TC	0	0	100	700	0	800
	DR	150	0	150	0	175	475
Tree Removals	TM	0	150	0	150	0	300
	TC	0	150	0	150	0	300
	DR	110	0	110	0	110	330
Street Light Installation & Pole Replacement	TM	0	110	0	110	0	220
	TC	0	110	0	110	0	220
	DR	300	360	360	360	365	1,745
Public Works Dump Trucks and Plows	TM	0	300	360	360	365	1,385
	TC	0	300	360	360	365	1,385
	DR	425	270	200	228	88	1,211
Public Works Vehicles (Non Dump Trucks) and Equipment	TM	425	270	200	228	88	1,211
	TC	425	270	200	228	88	1,211
	DR	2,200	2,250	2,250	2,300	2,300	11,300
Road Improvement Program	TM	1,900	2,000	2,000	2,100	2,100	10,100
	TC	1,600	1,700	1,800	1,900	2,000	9,000
	DR	250	300	300	300	300	1,450
Sidewalk Maintenance Program	TM	0	300	300	300	300	1,200
	TC	200	300	300	300	300	1,400
	DR	470	0	0	0	0	470
Cheshire Street Sidewalks to Quinnipiac Park	TM	470	0	0	0	0	470
	TC	0	550	0	0	0	550
	* DR	0	0	0	0	0	0
* Sidewalk Extension Program	TM	0	0	0	0	0	0
	TC	300	300	300	300	300	1,500
	DR	0	0	0	150	0	150
Road Drainage Improvements to 1481 Marion Road	TM	0	0	0	150	0	150
	TC	0	0	0	150	0	150
	DR	0	0	140	0	0	140
Weeks Pond Dam Improvements	TM	0	0	140	0	0	140
	TC	0	0	140	0	0	140

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS		PROGRAM ELEMENT: PUBLIC WORKS					
PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		Storm Water Drainage Disconnects (MS4)/Sediment Disposal	DR	110	0	110	0
	TM	0	110	0	110	0	220
	TC	0	110	0	110	0	220
Various Improvements to Parks and Open Spaces	DR	0	0	150	0	0	150
	TM	150	0	150	0	0	300
	TC	150	0	150	0	0	300
Road Reconstruction: Scenic Court	DR	80	1,100	0	0	0	1,180
	TM	80	1,100	0	0	0	1,180
	TC	80	0	1,100	0	0	1,180
Road Reconstruction: East Johnson Avenue, 2 Sections	DR	0	680	0	0	0	680
	TM	0	680	0	0	0	680
	TC	0	680	0	0	0	680
Road Reconstruction: Cornwall Avenue Extension	DR	0	250	0	0	0	250
	TM	0	250	0	0	0	250
	TC	0	0	0	250	0	250
Road Reconstruction: East Mitchell Avenue	DR	0	0	0	26	260	286
	TM	0	0	0	26	260	286
	TC	0	0	0	26	260	286
Paving of Parking Lots and Access Drives-Bartlem Park	DR	0	0	250	0	0	250
	TM	0	0	250	0	0	250
	TC	0	0	250	0	0	250
Expansion of South Parking Lot and Access Drive - Cheshire Park	DR	290	0	0	0	0	290
	TM	0	290	0	0	0	290
	TC	0	290	0	0	0	290
* Lakeview Culvert Improvements	DR	50	340	0	0	0	390
	TM	0	390	0	0	0	390
	TC	50	340	0	0	0	390
* Road Reconstruction Dickerman Road	DR	0	0	0	50	880	930
	TM	0	0	0	50	880	930
	TC	0	0	0	50	880	930
* Intersection Re-alignment of Weeks Road	DR	0	35	400	0	0	435
	TM	0	35	400	0	0	435
	TC	0	35	400	0	0	435
PW-Grounds Equipment	DR	75	130	90	60	86	441
	TM	75	130	90	60	86	441
	TC	75	130	90	60	86	441
* Industrial Ave. Culvert Replacement	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	460	0	0	0	0	460
PROGRAM ELEMENT TOTAL	DR	4,510	5,715	4,610	4,324	4,674	23,833
	TM	3,100	6,115	3,990	4,494	4,079	21,778
	TC	3,340	5,265	5,190	4,694	4,279	22,768

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	150	150	540	576	260	1,676
STATE / FEDERAL / LOCAL	0	0	50	350	0	400
TOTAL REDUCTIONS	150	150	590	926	260	2,076
NET TOTAL	3,190	5,115	4,600	3,768	4,019	20,692

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: South Brooksvale Bridge over Willow Brook

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The existing bridge located just east of the linear trail has been designated for planned replacement. This structure dates from 1960.

Replacement should occur within the next five years, and this project will be a candidate for partial state reimbursement funding.

The cost is based on recent proposals received for similar bridge replacement projects. The expected useful life of a new bridge is 50 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$400,000
FY 25-26	\$100,000	FEES	\$
FY 26-27	\$700,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$400,000
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$800,000
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$100,000
Construction	\$700,000
	\$
	\$
TOTAL	\$800,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Tree Removals

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The dramatic impact of the Emerald Ash Borer infestation within our rights-of-way has been manageable because of our proactive efforts and an infusion of capital funding, as well as the extensive pruning and removals by Eversource Energy. Gypsy moths have also killed a number of Oak trees, which are usually larger and are expensive to remove. We continue to experience typical tree losses within Town rights of way, and in our parks and open spaces. The grounds crews now perform perpetual maintenance along the new linear trail sections to ensure pedestrian safety.

Traffic control costs have risen due to the ordinance requiring uniformed private duty police traffic support rather than using PW crews on many miles of roads. In addition, we must rent a tub-grinder semi-annually to dispose of the wood collected after removals.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$150,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$175,000	TOTAL REVENUE	\$
TOTAL	\$475,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$475,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Tree Removals	\$475,000
	\$
	\$
	\$
TOTAL	\$475,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Street Light Installation & Pole Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As part of the streetlight pole purchase and LED relamping project in 2016, the town purchased 490 light poles throughout Town. The appropriation will continue to fund future pole maintenance and replacements as poles deteriorate past their serviceable life or become damaged by storms or accidents. Funding will support installation of new poles and fixtures as needed in order to ensure public safety.

Over the past 3 years, approximately 100 poles have been replaced. There is approximately \$17,099.28 remaining in the existing capital account.

The useful life of a new utility pole is approximately 35 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$110,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$110,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$110,000	TOTAL REVENUE	\$
TOTAL	\$330,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$330,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Pole Maintenance & Replacement	\$330,000
	\$
	\$
	\$
TOTAL	\$330,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage
Grounds/Trees

Project Title: Public Works Dump Trucks & Plows

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As our fleet of dump trucks ages and the Department's services demands expand, it is imperative to maintain a regular replacement schedule. Our replacement schedule, intended to maximize the useful lives of these capital-intensive vehicles, has been extended to replace most trucks in their 15th-16th year of service.

The five years of this request will provide funds for the acquisition of both two-wheel drive dump trucks and plows and four-wheel drive dump trucks and plows.

The estimated useful life of these vehicles is 15 years, depending on use.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$300,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$360,000	GRANTS	\$
FY 25-26	\$360,000	FEES	\$
FY 26-27	\$360,000	OTHER	\$
FY 27-28	\$365,000	TOTAL REVENUE	\$
TOTAL	\$1,745,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,745,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Dump Trucks & Plows	\$1,745,000
	\$
	\$
	\$
TOTAL	\$1,745,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Existing Vehicle	Proposed Replacement	Cost
FY 23-24	2WD Dump Truck	2024 2WD Dump Truck	\$300,000
		FY 2023-24 Total	\$300,000
FY 24-25	2WD Dump Truck	2025 2WD Dump Truck with Plow	\$360,000
		FY 2024-25 Total	\$360,000
FY 25-26	4WD Dump Truck	2026 4WD Dump Truck with Plow	\$360,000
		FY 2025-26 Total	\$360,000
FY 26-27	2WD Dump Truck	2027 2WD Dump Truck with Plow	\$360,000
		FY 2026-27 Total	\$360,000
FY 27-28	2WD Dump Truck	2028 2WD Dump Truck with Plow	\$365,000
		FY 2027-28 Total	\$365,000

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage
Grounds/Trees

Project Title: Public Works Vehicles and Equipment (Non-Dump Truck)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

As the Town fleet of vehicles and equipment ages and the Department’s service demands expand, it has become increasingly important to maintain a regular replacement schedule for the rolling stock. The Department’s focus continues to be general maintenance & repair and preservation of the Town’s existing roads and infrastructure. These specialty vehicles and pieces of equipment allow the Department to perform many of the necessary functions with our own staff.

The DPW is requesting a pipe camera, that would be a shared piece of equipment with the Water Pollution Control Division, to evaluate the condition of the sanitary and storm pipes.

The estimated useful life of this equipment is generally 15-20 years, including escalation.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$425,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$270,000	GRANTS	\$
FY 25-26	\$200,000	FEES	\$
FY 26-27	\$228,000	OTHER	\$
FY 27-28	\$88,000	TOTAL REVENUE	\$
TOTAL	\$1,211,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,211,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
(Non-Dump) Vehicles & Equipment	\$1,211,000
	\$
	\$
	\$
TOTAL	\$1,211,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Existing Equipment	Proposed Replacement	Cost
FY 23-24	2000 710 Backhoe	2023/24 Mini Excavator (\$140,000) or a 710 backhoe (\$170,000)	\$170,000
	1987 Interstate Trailer	2023/24 Equipment trailer	\$45,000
	(New equipment)	2024 Bucket Truck	\$160,000
	(New equipment)	Pipe Camera (shared with WPCD)	\$50,000
		FY 2023-2024 Total	\$425,000
FY 24-25	2006 Volvo Excavator	2025 Excavator	\$252,000
	(New equipment)	Core machine	\$18,000
		FY 2024-2025 Total	\$270,000
FY 25-26	2007 John Deere 410 J Backhoe	2026 John Deere 410 Backhoe	\$200,000
		FY 2025-2026 Total	\$200,000
FY 26-27	Existing Mason Dump	2027 Mason Dump	\$126,000
	(New equipment)	Compact Loader	\$102,000
		FY 2026-2027 Total	\$228,000
FY 27-28	Curb machine	Curb machine	\$18,000
	Asphalt roller	Asphalt roller	\$28,000
	Brine maker	Automated brine maker	\$42,000
		FY 2027-2028 Total	\$88,000

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Improvement Program

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

To maintain Town roads at an acceptable level of service, the Town performed a Pavement Management Study of all Town roads in 2009, 2013, and 2019. These reports provide a Pavement Condition Index (PCI), which is a numerical rating of the current condition of each Town road. This information has allowed us to make informed decisions about road repair in the Town, ensuring the most efficient and effective use of our financial resources. The PCI is the basis for determining priorities for road repairs.

Per the Town's pavement management system, the annual expenditure required to improve the Town's pavement network level of service is currently estimated to be \$2,000,000, with an additional \$200,000 needed to hire uniformed extra duty traffic control, replace deficient sidewalks, ramps, drainage, and damaged curbing on the roads being improved.

Road treatments include restoration, milling and paving, chip seal, micro-seal, crack seal, and other surface treatments.

The useful life of a newly paved road is 10-15 years. The life of alternative surface treatments ranges from 5 to 10 years. Roads to receive paving or surface treatments are also evaluated for basin and curbing replacement. These related improvements are completed as necessary but can drastically increase the cost to improve each road.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$2,200,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$2,250,000	GRANTS	\$
FY 25-26	\$2,250,000	FEES	\$
FY 26-27	\$2,300,000	OTHER	\$
FY 27-28	\$2,300,000	TOTAL REVENUE	\$
TOTAL	\$11,300,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$11,300,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$11,300,000
	\$
	\$
	\$
TOTAL	\$11,300,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage
Grounds/Trees

Project Title: Sidewalk Maintenance Program

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This funding will allow for replacement of deteriorated concrete and asphalt sidewalks and non-compliant sidewalk ramps within older neighborhoods and on all roads to be paved each year as required by the Dept. of Justice's "triggers" for compliance with the Americans with Disabilities Act (A.D.A.) standards. Our goal will be to reconstruct one-half mile of sidewalks per year, and to replace deficient ramps on a priority-basis around Town in accordance with an on-going inspection program. The program will emphasize areas in proximity to schools, parks, the Town Center, and areas of commercial development with pedestrian traffic.

There are roughly 114 miles of sidewalks in Cheshire, and the useful life of a concrete sidewalk varies between 25-40 years. Due to escalating costs and requirements by the State of Connecticut's Department of Justice we are seeking an increase in annual funding over past years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$250,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$300,000	GRANTS	\$
FY 25-26	\$300,000	FEES	\$
FY 26-27	\$300,000	OTHER	\$
FY 27-28	\$300,000	TOTAL REVENUE	\$
TOTAL	\$1,450,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$1,450,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$1,450,000
	\$
	\$
TOTAL	\$1,450,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2022-2023**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/ Grounds/Trees

Project Title: Cheshire Street Sidewalks to Quinnipiac Park

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This funding is proposed to establish roughly 2,200 LF of new sidewalks along Cheshire Street between Riverview Court and Worden Circle. The sidewalk upgrades are intended to create connectivity of existing sidewalks and to provide a safe pedestrian route to Quinnipiac Park from nearby neighborhoods.

The cost was developed in coordination with a consulting engineer using unit costs from similar sidewalk projects.

A new sidewalk should last 25-40 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 22-23	\$470,000		
FY 23-24	\$0	GRANTS	\$
FY 24-25	\$0	FEES	\$
FY 25-26	\$0	OTHER	\$
FY 26-27	\$0	TOTAL REVENUE	\$
TOTAL	\$470,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$470,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$470,000
	\$
	\$
TOTAL	\$470,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Drainage Improvements at 1481 Marion Road

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Replacement of an undersized (15" diameter) culvert beneath Marion Rd. with a 2' x 4' box culvert to mitigate periodic road flooding, and other impacts to private property including erosion.

Estimated Cost was developed using comparison pricing for similar culvert projects.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$150,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$150,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$50,000
Construction	\$100,000
	\$
	\$
TOTAL	\$150,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Weeks Pond Dam Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Weeks Pond has an existing capital appropriation with approximately \$23k remaining in account 22260-5800-01059. This funding was utilized for dredging and improvements to deter future siltation of the pond.

The Engineering Division has investigated the integrity of the existing dam. Preliminary findings indicate that complete reconstruction is necessary due to the advanced deterioration of the structure.

This spring we intend to apply the existing account balance towards hiring a consulting engineer to prepare a dam replacement plan or evaluate its possible removal. Costs for both avenues will be evaluated.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$140,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$140,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$140,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Structural Engineering Design and Permitting	\$35,000
Demolition and Reconstruction	\$105,000
	\$
	\$
TOTAL	\$140,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Storm Water Drainage Disconnects (MS4)/Sediment disposal

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

In compliance with the MS4 Storm Water Permit, disconnection of existing storm water systems will be accomplished. Dependent on location, storm water system size, receiving soils and geographic features these disconnects may include storm water separators, rain gardens, drainage swales, detention ponds and other designs necessary to comply with the permit.

This appropriation will also allow the Town to dispose of controlled materials from street sweeping and catch basin cleaning at a permitted facility.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$110,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$110,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$110,000	TOTAL REVENUE	\$
TOTAL	\$330,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$330,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design Storm Water Drainage Disconnects	\$30,000
Construct Storm Water Drainage Disconnects	\$300,000
	\$
	\$
TOTAL	\$330,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/ Grounds/Trees

Project Title: Various Improvements to Parks and Open Spaces

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

During the spring/summer/fall, various unforeseen issues arise in parks and open space that require immediate attention. In the past, similar appropriations have been used to provide a new roof for a portion of the Mixville Pavilion, to replace failing equipment at Bartlem Park playground, to install lights for the tennis courts at Cheshire Park, and to fund more extensive field treatments.

There are outstanding requests from parks users, the general public, and the grounds crews which have not received approval as part of the operating budget process. This appropriation would make it possible to also address some of these requests.

The objective is to meet the continuing maintenance needs of the Town's grounds. Having funding available for these various repairs and improvements will prevent the larger expenses that may result if maintenance is continually deferred.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$150,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$150,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$150,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Rehabilitation of Infrastructure	\$150,000
	\$
	\$
	\$
TOTAL	\$150,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Reconstruction Scenic Court

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Scenic Court is a residential street, and the road base has settled excessively over time. The pavement has deteriorated beyond its ability to be rehabilitated by milling and paving and now requires full-depth reclamation and reconstruction.

We propose approximately 3,000 LF of this road can be reclaimed and reconstructed. The remaining road will be milled to dirt and repaved. It was originally constructed in 1988.

This estimate was developed by town staff and in consultation with contractors and consultants.

A newly reconstructed road with regular maintenance should last 15 to 20 years before requiring major improvements.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$80,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$1,100,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,180,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$1,180,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$80,000
Construction	\$1,100,000
	\$
	\$
TOTAL	\$1,180,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Reconstruction East Johnson Avenue (2 Sections)

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

East Johnson Avenue has deteriorated beyond its ability to be rehabilitated by milling and paving and now requires full-depth reclamation and reconstruction. Two sections of this road are within Industrial Zones, subject to heavy truck traffic (East Johnson Ave from McCausland Ct to the Quinnipiac bridge and Route 10 to McCausland Court), causing the road to settle excessively over time.

We propose that these road segments be reclaimed and reconstructed:

- **East Johnson Ave** - 2,000 LF. (McCausland Ct to Quinnipiac bridge) - proposed for year 1
- **East Johnson Ave** - 3,500 LF. (Route 10 to McCausland CT) - proposed for year 3. Pavement is failing after only 8 years due to high truck traffic.

This estimate was developed in consultation with contractors and unit costs included in the Department of Administrative Services paving bid.

A newly reconstructed road should last 15 to 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$680,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$680,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$680,000
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design & Construction	\$680,000
	\$
	\$
	\$
TOTAL	\$680,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Reconstruction Cornwall Ave. Extension

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Cornwall Avenue Extension has deteriorated beyond its ability to be rehabilitated by milling and paving and now requires full-depth reclamation and reconstruction. A new subdivision with six (6) residential dwellings on the substandard dead-end portion of Cornwall Drive (west of Mountain Rd.) is under construction and we anticipate having to improve the line, grade, width, as well as the installation of storm drainage and a sidewalk for improved public convenience and safety. This subdivision is within walking distance to Doolittle Elementary School.

This estimate was developed in consultation with contractors and unit costs included in the Department of Administrative Services paving bid.

A newly reconstructed road should last 15 to 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		
NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):		\$250,000	

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$25,000
Construction	\$225,000
	\$
	\$
TOTAL	\$250,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Road Reconstruction East Mitchell Avenue

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Based upon the recent sewer feasibility approval for a 56-unit affordable housing development, we believe that it is prudent to plan for the reconstruction of East Mitchell Avenue, which is a substandard road that lacks a storm drainage system and sidewalks.

This estimate was developed in consultation with contractors and unit costs included in the Department of Administrative Services paving bid.

A newly reconstructed road should last 15 to 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$26,000	OTHER	\$
FY 27-28	\$260,000	TOTAL REVENUE	\$
TOTAL	\$286,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$286,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$26,000
Construction	\$260,000
	\$
	\$
TOTAL	\$286,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Paving of Parking Lots and Access Drives, Bartlem Park

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The paved area within Bartlem Park is reaching the end of its useful life.

The entry road from Route 10 to the pool turnaround and the large parking area is proposed to be paved. In addition, curbing and sidewalks will be replaced as necessary.

This request does not include the pool parking lot.

This estimate was developed in consultation with contractors and unit costs included in the Department of Administrative Services paving bid.

A newly paved access drive and parking lot should last 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$250,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Paving	\$250,000
	\$
	\$
	\$
TOTAL	\$250,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Expansion of South Parking Lot and Access Drive, Cheshire Park

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The south parking lot within Cheshire Park is reaching the end of its useful life. It is a low lying area and prone to flooding. An upgraded drainage system was funded to address this condition in 2020 and planned to be installed in 2023.

This proposal will raise the parking area, widen the access, and increase the current number of spaces.

This estimate was developed by town staff and in consultation with design consultants and prior bid figures.

Newly paved access drives and parking lots should last 20 years

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$290,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$290,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$290,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Construction	\$290,000
	\$
	\$
	\$
TOTAL	\$290,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage
Grounds/Trees

Project Title: Lakeview Culvert Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Construction and design services to develop plans, specifications, and cost estimates for providing improvements to the existing culvert located on Lakeview Avenue.

An inspection of the culvert located on Lakeview Avenue revealed that there are safety concerns on both sides of the roadway, necessitating timely improvements. There are no existing safe guards (i.e. headwall, guiderails, etc.) in place to prevent accidents from both vehicles and pedestrians.

Lakeview Avenue currently does not meet Town Standards and serves as the only means of ingress & egress for the residents of Lakeview Avenue, Andrew Avenue, and Larson Avenue.

This estimate was developed in consultation with contractors and consultants.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$50,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$340,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$390,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$390,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$50,000
Construction	\$340,000
	\$
	\$
TOTAL	\$390,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage
Grounds/Trees

Project Title: Road Reconstruction: Dickerman Road

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

With the recent approval for a 140-unit housing development, which is currently under construction, we believe that it is prudent to plan for the reconstruction of Dickerman Road, which is a substandard road.

The pavement has deteriorated beyond its ability to be rehabilitated by milling and paving and now requires full-depth reclamation and reconstruction.

This estimate was developed by town staff and in consultation with contractors and consultants.

A newly reconstructed road should last 15 to 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$50,000	OTHER	\$
FY 27-28	\$880,000	TOTAL REVENUE	\$
TOTAL	\$930,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$930,000
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SUMMARY OF COST COMPONENTS:

COMPONENTS	AMOUNT
Engineering & Design	\$50,000
Construction	\$880,000
	\$
	\$
TOTAL	\$930,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Intersection Re-alignment: Weeks Road

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

High traffic volumes during peak hours create backup and congestion at the intersection of Weeks Road and CT Route 10 for Highland School and the residents living off of Castle Glen. Improving the alignment and installing separate exiting lanes for both directions will improve existing conditions.

The work will involve design, stormwater management improvements, OSTA & CTDOT approvals, modifications to the existing traffic signalization, road re-alignment & reconstruction, and installation of new sidewalks.

This estimate was developed by town staff and in consultation with contractors and consultants.

A newly reconstructed road should last 15 to 20 years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$35,000	GRANTS	\$
FY 25-26	\$400,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$435,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$435,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Engineering & Design	\$35,000
Construction	\$400,000
TOTAL	\$435,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Public Works Functional Area: Highways/Sidewalks/Drainage/
Grounds/Trees

Project Title: Public Works-Grounds Equipment

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Grounds Division utilizes a number of pieces of specialized equipment for routine maintenance, snow removal and field grooming operations. The Town of Cheshire has increased the number of fields we maintain and the demand for field use has increased due to longer sports seasons. Grounds equipment requires regular replacement to continue efficient operations.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$75,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$130,000	GRANTS	\$
FY 25-26	\$90,000	FEES	\$
FY 26-27	\$60,000	OTHER	\$
FY 27-28	\$86,000	TOTAL REVENUE	\$
TOTAL	\$441,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$441,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Grounds Equipment	\$441,000
	\$
	\$
	\$
TOTAL	\$441,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Description	Purpose	Cost
FY 23-24	Infield groomer	Laser-guided groomer for ball field maintenance and renovation, to off-set contractor costs. It also has the capacity to pull the artificial turf groomer.	\$47,000
	2 Light Towers (\$14,000 each) rather than rent towers for Town events. Rentals average \$8,000 yearly.	Multi-use lighting for evening events including; sporting events, the Fall Festival, Town Tree Lighting, summer concerts and the skating rink. Lights would be available to other departments (Police, Fire, Sewer,) and for night time storms, where crews are cleaning storm debris, enhancing work site safety.	\$28,000
		FY 23-24 Total	\$75,000
FY 24-25	12-foot mower	Field maintenance	\$115,000
	Trailer	Equipment transport	\$15,000
		FY 24-25 Total	\$130,000
FY 25-26	Utility vehicle	Open space, parks, events	\$30,000
	Tractor	All parks maintenance	\$60,000
		FY 25-26 Total	\$90,000
FY 26-27	Articulating utility tractor	Sidewalk snow removal, field maintenance	\$60,000
		FY 26-27 Total	\$60,000
FY 27-28	Ride on field liner	Line striping of multi-use fields	\$16,000
	(New equipment)	Ice re-surfacer	\$20,000
	(New equipment)	Ice refrigeration equipment	\$50,000
		FY 27-28 Total	\$86,000

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS - SEWER & WATER PROGRAM ELEMENT: PUBLIC WORKS

PROJECT TITLE							TOTAL
		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
Elmwood Pump Station Upgrade:	DR	0	300	3,500	0	0	3,800
	TM	0	300	3,500	0	0	3,800
	TC	475	200	0	0	0	675
Moss Farms Pump Station Upgrade	DR	750	0	0	0	0	750
	TM	0	750	0	0	0	750
	TC	0	0	750	0	0	750
East Johnson Pump Station Upgrade	DR	0	0	0	300	500	800
	TM	0	0	0	300	500	800
	TC	0	0	0	300	500	800
Denitification Upgrade	DR	0	500	1,000	0	0	1,500
	TM	0	500	1,000	0	0	1,500
	TC	0	500	1,000	0	0	1,500
Upgrade Various Plant Components	DR	200	200	200	200	200	1,000
	TM	0	200	200	200	200	800
	TC	0	200	200	200	200	800
In-Kind Treatment Plant Equipment Replacement	DR	100	100	100	100	100	500
	TM	100	100	100	100	100	500
	TC	100	100	100	100	100	500
SCADA Notification System Upgrade	DR	50	50	50	50	50	250
	TM	0	250	0	0	0	250
	TC	0	250	0	0	0	250
Heavy Duty Vehicles, Equipment - WPCD	DR	390	0	0	0	0	390
	TM	160	230	0	0	0	390
	TC	160	230	0	0	0	390
Inflow & Infiltration (I&I) Remediation	DR	200	200	200	200	500	1,300
	TM	0	200	200	200	500	1,100
	TC	0	200	200	200	500	1,100
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	1,690	1,350	5,050	850	1,350	10,290
	TM	260	2,530	5,000	800	1,300	9,890
	TC	735	1,680	2,250	800	1,300	6,765

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	0	0	0	0	0	0
STATE / FEDERAL / LOCAL	0	0	0	0	0	0
TOTAL REDUCTIONS	0	0	0	0	0	0
NET TOTAL	735	1,680	2,250	800	1,300	6,765

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Elmwood Pump Station Upgrade

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Engineering and design services to develop plans and specifications for the upgrade of the Elmwood pump station as well as cost estimates. The station, which was last upgraded in 1996 will be nearing the end of its 30 year life cycle. The pump station is the Town's largest and is critical to the sewer conveyance system. It needs to have the pumps, controls, generator and other equipment upgraded to ensure another 30 years of reliable service, as well as bringing it up to current building and electrical codes.

This engineering, design and construction estimate was determined based on costs for previous pump stations and in consultation with designers.

Life expectancy of a new pump station is thirty years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$300,000	GRANTS	\$
FY 25-26	\$3,500,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$3,800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$3,800,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Engineering & Design	\$300,000
Construction	\$3,500,000
	\$
	\$
TOTAL	\$3,800,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Moss Farm Pump Station Upgrade

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Construction and inspection services for the upgrade to the moss farm pump station. The station was constructed in 1994 and has reached the end of its 30 year life cycle and should have the pumps, controls, generator and other equipment upgraded to ensure another 30 years of reliable service.

This estimate was determined based on the costs for previous pump station upgrades.

Life expectancy of a new pump station is thirty (30) years.

Engineering and design services to develop plans and specifications has been previously appropriated. This project is currently in the design phase.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$750,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$750,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$750,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Construction	\$750,000
	\$
	\$
	\$
TOTAL	\$750,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer \$& Water

Project Title: East Johnson Pump Station Upgrade

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Engineering and design services to develop plans, specifications and cost estimates for the upgrade of the East Johnson pump station. The station was constructed in 1997 and has reached its 30 year life cycle. The pumps, controls, generator and other equipment should be upgraded to ensure another 30 years of reliable service. This work will also upgrade the station to current building, electrical, and fire codes.

This estimate was determined based on costs for previous pump stations and in consultation with designers.

Life expectancy of a new pump station is thirty (30) years.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$300,000	OTHER	\$
FY 27-28	\$500,000	TOTAL REVENUE	\$
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$800,000
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SUMMARY OF COST COMPONENTS:

COMPONENTS	AMOUNT
Engineering & Design	\$300,000
Construction	\$500,000
	\$
	\$
TOTAL	\$800,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Denitrification Upgrade

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The denitrification system was installed in 2005 and is reaching the end of its 25 year life span. The upgrade would include replacing the computers, software, analyzers and other equipment to improve efficiency and keep the system running reliably for another 25 years.

This estimate was determined based on consultation with designers.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$0		
FY 24-25	\$500,000	GRANTS	\$
FY 25-26	\$1,000,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,500,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,500,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design	\$500,000
Construction	\$1,000,000
	\$
	\$
TOTAL	\$1,500,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Upgrade Various Plant Components

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This request will provide routine maintenance and replacement of various components as needed at the Waste Water Treatment Plant and Pump Stations including parts, labor and equipment.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$200,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$200,000	FEES	\$
FY 26-27	\$200,000	OTHER	\$
FY 27-28	\$200,000	TOTAL REVENUE	\$
TOTAL	\$1,000,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,000,000
--	--------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Replacement of Components	\$1,000,000
	\$
	\$
	\$
TOTAL	\$1,000,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: In-Kind Treatment Plant Equipment Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The request aggregates equipment replacements that are necessary for a facility that operates continuously.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		SOURCE	AMOUNT
FY 23-24	\$100,000		
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$100,000	FEES	\$
FY 26-27	\$100,000	OTHER	\$
FY 27-28	\$100,000	TOTAL REVENUE	\$
TOTAL	\$500,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$500,000
---	------------------

SUMMARY OF COST COMPONENTS:

COMPONENTS	AMOUNT
Equipment Replacement	\$500,000
	\$
	\$
	\$
TOTAL	\$500,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: SCADA Notification System Upgrade

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

This request will modernize the existing SCADA System. This system monitors and notifies plant personnel of issues and is critical to the smooth operation of the plant and pump stations.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$50,000		
FY 24-25	\$50,000	GRANTS	\$
FY 25-26	\$50,000	FEES	\$
FY 26-27	\$50,000	OTHER	\$
FY 27-28	\$50,000	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$250,000
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Upgrades & Maintenance	\$250,000
	\$
	\$
	\$
TOTAL	\$250,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Heavy Duty Vehicle and Equipment Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The Dump Truck and the Loader at the WPCD are both over 20 years old and have reached their useful life. The dump truck is primarily used for hauling sludge. A new Dump Truck can be equipped with a plow for winter plowing operations as well as daily plant maintenance.

The current loader used for lifting chemicals is over 20 years old. A replacement skid steer would make lifting chemicals at the plant more efficient and ensure the safety of operators.

A 30 inch residential mower is currently being used to upkeep 10 sewer pump stations, the dike around the plant and the entire Treatment Plant. A new industrial mower will help with maintenance efficiency and is a multi-use piece of equipment. A snow blower attachment can be used for winter operations. It will replace outdated equipment.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$390,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$390,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$390,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Vehicle & Equipment Replacement	\$390,000
	\$
	\$
	\$
TOTAL	\$390,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

	Existing Equipment	Proposed Replacement	Description	Cost
FY 23-24	2000 Dump Truck	10 Wheel Dump Truck	WPCD regular and emergency maintenance	\$230,000
	30 inch residential John Deere mower	Toro mower with snow blower attachment	Maintenance at WWTP and 10 pump stations with the ability to perform snow removal operations.	\$20,000
	1985 John Deere Loader	Skid Steer	Lifting chemicals delivered to the plant and maintaining equipment	\$90,000
	(New Equipment)	Pipe Camera	Inspection of storm and sanitary pipes of various sizes. (Shared with DPW)	\$50,000
			FY 2023-24 Total	\$390,000
FY 24-25				
			FY 2024-25 Total	\$0,000
FY 25-26				
			FY 2025-26 Total	\$0.00
FY 26-27				
			FY 2026-27 Total	\$0.00
FY 27-28				
			FY 2027-28 Total	\$0.00

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: WPCD Functional Area: Sewer & Water

Project Title: Inflow & Infiltration (I & I) Remediation

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

It is in the Town's best interest to reduce the sources of I&I which contribute to excessive and extraneous flows to the Wastewater Treatment Plant. These sources of flows include sump pumps, down spouts, foundation drains, and leakage into sewers in areas with high ground water levels.

This funding will be used to study, identify and effect improvements to limit inflow & infiltration.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$200,000		
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$200,000	FEES	\$
FY 26-27	\$200,000	OTHER	\$
FY 27-28	\$500,000	TOTAL REVENUE	\$
TOTAL	\$1,300,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$1,300,000
---	--------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Implementation	\$1,300,000
	\$
	\$
	\$
TOTAL	\$1,300,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: RECREATION		PROGRAM ELEMENT: LEISURE SERVICES					
PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
Tennis Court Renovations at Rolling Acres- Restore a Basketball Court with 2 Pickleball Courts	DR	263	0	0	0	0	263
	TM	0	263	0	0	0	263
	TC	0	263	0	0	0	263
* Bartlem Park Skate Park - Post Tension Concrete	DR	0	148	0	0	0	148
	TM	0	148	0	0	0	148
	TC	0	148	0	0	0	148
Quinnipiac Multi-Purpose Roller Rink	DR	0	0	0	194	0	194
	TM	0	0	0	194	0	194
	TC	0	0	0	194	0	194
Mixville Park Basketball Court Reconstruction	DR	0	63	0	0	0	63
	TM	0	63	0	0	0	63
	TC	0	63	0	0	0	63
Various Pool Improvements - Pool Deck, New Sand/Laterals Main Pool Filter, Kidde Pool Rehab	DR	100	115	0	46	0	261
	TM	100	115	0	46	0	261
	TC	100	115	0	46	0	261
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	363	326	0	240	0	929
	TM	100	589	0	240	0	929
	TC	100	589	0	240	0	929

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	0	211	0	0	0	211
STATE / FEDERAL / LOCAL	0	0	0	0	0	0
TOTAL REDUCTIONS	0	211	0	0	0	211
NET TOTAL	100	378	0	240	0	718

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Recreation Functional Area: Leisure Services

Project Title: Tennis Courts at Rolling Acres Renovations

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The tennis courts at Rolling Acres (behind Dodd Middle School) have been patched and repaired prior to 2019. The courts have been closed since as the poor condition warrants closure. The court needs reconstructing. Speaking with Dodd middle school Athletic Director he would like to see a court combination including a basketball court and 2 pickleball courts. The school used to have a basketball court years ago but was eliminated for track activities. Hinding tennis provided a sketch and two options bituminous courts reconstructed at \$248,000 or post tension concrete \$395,000. Cost for either option continued to climb last year quote for bituminous was \$216,000.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$263,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$263,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Docs	\$15,000
Construction	\$248,000
	\$
	\$
TOTAL	\$263,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Recreation Functional Area: Leisure Services

Project Title: Bartlem Park Skate Park

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The surface is original to the installation of the ramps during the summer of 2004. The cracks continue to be more, and crack filler just does not hold up well and for long periods of time. I believe it's time to address with a longer-lasting solution. Hinding Tennis provided Option One an estimate to repair the 400 LF of cracks with Mapei crack filler \$6,800. Option Two is a post tension concrete surface with a 10yr warranty for \$139,000.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$148,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$148,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Docs	\$8,000
Construction	\$140,000
	\$
	\$
TOTAL	\$148,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Recreation Functional Area: Leisure Services

Project Title: Quinnipiac Multi-Purpose Roller Rink

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The multipurpose roller rink (176'x105') at Quinnipiac Park is utilized by rollerblading groups, dry land hockey team as well as soccer teams for Futsal. The fenced in court was constructed some 20+ years ago. DPW repaired cracks and sealed the court fall of 2020. The courts will ultimately need to be reconstructed.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$0		
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$194,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$194,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
---	-----------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Docs	\$13,000
Construction	\$181,000
	\$
	\$
TOTAL	\$194,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Recreation Functional Area: Leisure Services

Project Title: Mixville Reconstruction of Basketball Court

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The court at Mixville Park has been repeatedly patched and repaired over the years. The current condition and wear suggest that in a few years the court will need reconstruction. Also to consider is the results of the Mixville Operational Master Plan due out in Spring of 2023. The current location of the court is in a predominately wet area.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$63,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$63,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design and Docs	\$8,000
Construction	\$55,000
	\$
	\$
TOTAL	\$63,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Recreation Functional Area: Leisure Services

Project Title: Various Community Pool Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Community Pool Deck Repairs/Epoxy Floor \$100,000 -Remove failed joints and install self-leveling joint sealant from the west end of the pool and around the Kidde pool. Resurface pool deck and diving board footings.

Community Pool New sand and laterals for the main pool sand filters \$40,000 1-2 yrs out

Kidde Pool rehab \$75,000- Remove water feature no replacement and put in a liner like main pool 1-2 years out

Heat Exchanger \$25,000 replacement 3-5yrs out

New Chemtrol \$7,000 replacement- Apparatus reads chlorine PH levels 3-5 yrs out

Pool Deck Picnic Tables \$14,000- The current inventory of wood tables needs replacement due to consistent maintenance to them. Preference would be to purchase all or in a phase, a non-wood table to withstand the pool climate with no maintenance.

(Continue on next page if necessary)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
		<i>SOURCE</i>	<i>AMOUNT</i>
FY 23-24	\$100,000		
FY 24-25	\$115,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$46,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$261,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
_____	\$
_____	\$
_____	\$
_____	\$
TOTAL	\$261,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
_____	_____	_____	\$
_____	_____	_____	\$
_____	_____	_____	\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: SUMMARY

PROJECT TITLE							TOTAL
		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
EDUCATION CODE COMPLIANCE	DR	175	275	300	100	0	850
	TM	125	525	150	0	0	800
	TC	125	525	150	0	0	800
EDUCATION ROOF REPLACEMENT	DR	350	4,625	750	750	0	6,475
	TM	300	4,625	750	750	0	6,425
	TC	300	4,625	750	750	0	6,425
EDUCATION RENOVATION	DR	3,265	9,695	15,650	8,460	7,925	44,995
	TM	3,175	9,670	15,650	8,460	7,925	44,880
	TC	3,340	9,670	15,650	8,460	7,925	45,045
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
PROGRAM ELEMENT TOTAL	DR	3,790	14,595	16,700	9,310	7,925	52,320
	TM	3,600	14,820	16,550	9,210	7,925	52,105
	TC	3,765	14,820	16,550	9,210	7,925	52,270

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

	0	0	0	0	500	500
	283	1,807	4,148	570	2,640	9,448
	283	1,807	4,148	570	3,140	9,948
	3,482	13,013	12,402	8,640	4,785	42,322

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: CODE COMPLIANCE

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		Athletic Complex Improvements Cheshire High School	DR	50	150	150	100
	TM	0	400	0	0	0	400
	TC	0	400	0	0	0	400
District Roof Ladder Replacement/Installation	DR	125	125	150	0	0	400
	TM	125	125	150	0	0	400
	TC	125	125	150	0	0	400
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	175	275	300	100	0	850
	TM	125	525	150	0	0	800
	TC	125	525	150	0	0	800

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
125	525	150	0	0	800	

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Code Compliance

Project Title: Cheshire High School - Athletic Complex Stadium and Seating Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$450,000 is requested to address needed improvements at the CHS athletic complex including adding additional ADA compliant stadium seating, renovating the existing press box, modification of the upper observation deck and removal of the secondary viewing tower which is antiquated and in disrepair.

\$50,000 is request in 2023-24 for design work.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$50,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$150,000	GRANTS	\$
FY 25-26	\$150,000	FEES	\$
FY 26-27	\$100,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$450,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$450,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$450,000
	\$
	\$
TOTAL	\$450,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Code Compliance

Project Title: District Wide - Roof Ladder Replacement/Installation

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$400,000 is requested to meet OSHA ladder regulations section 1910.23. Key locations are Doolittle Elementary School, Dodd Middle School and Cheshire High School.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$125,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$125,000	GRANTS	\$
FY 25-26	\$150,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$400,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$400,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$400,000
	\$
	\$
	\$
TOTAL	\$400,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: ROOF REPLACEMENT

PROJECT TITLE							
		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
District Roof Repairs and Replacements	DR	0	125	0	0	0	125
	TM	0	125	0	0	0	125
	TC	0	125	0	0	0	125
Roof Replacement - Doolittle Elementary	DR	0	3,000	0	0	0	3,000
	TM	0	3,000	0	0	0	3,000
	TC	0	3,000	0	0	0	3,000
Roof Replacement - Dodd Middle School	DR	0	250	0	0	0	250
	TM	0	250	0	0	0	250
	TC	0	250	0	0	0	250
Roof Replacement - Cheshire High School	DR	300	500	0	0	0	800
	TM	300	500	0	0	0	800
	TC	300	500	0	0	0	800
Roof Replacement - Highland Elementary	DR	50	750	750	750	0	2,300
	TM	0	750	750	750	0	2,250
	TC	0	750	750	750	0	2,250
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	350	4,625	750	750	0	6,475
	TM	300	4,625	750	750	0	6,425
	TC	300	4,625	750	750	0	6,425

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

0	0	0	0	0	0
0	750	150	150	0	1,050
0	750	150	150	0	1,050
300	3,875	600	600	0	5,375

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Roof Repairs & Replacements

Project Title: District Wide Roof Repairs, Maintenance and Replacements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 fiscal year, a total of \$125,000 is requested for the potential cost of repairs, preventive maintenance and small scale replacements on roofs systems that are out-of-warranty in an effort to prolong roof life. Repairs and maintenance will be completed on a worst-first basis.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$125,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$125,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$125,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Roof repairs and replacements	\$125,000
	\$0
	\$0
	\$0
TOTAL	\$125,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

Project Description, continued

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Roof Repairs & Replacements

Project Title: Doolittle Roof Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

\$50,000 was appropriated for the design needed for this project in 2022 and that work is underway.

For the 2024-25 fiscal year, \$3,000,000 is requested for Doolittle School roof replacement. The \$3M cost estimate is a rough order of magnitude and the replacement roof design will better determine the replacement cost as the existing Hypalon roof material is no longer manufactured or used in the United States. One potential option that could be considered is recoating the Hypalon roof to extend the life for an approximate 10-year duration for a substantially lower investment.

An engineering assessment would be required to confirm the existing roofing system has not exceeded its potential for Hypalon recoating. Due to capital deferment however, it is likely the opportunity for recoating has passed. The downside to recoating is that there is no substantive warranty available for the this option and the roofing system toxicity would remain. The preferred material for a new roof system would be a 60 - 90 Mil EPDM which would include a 25- 30 year warranty.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$3,000,000	GRANTS (estimated at 20%)	\$600,000
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$600,000
TOTAL	\$3,000,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$2,400,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Doolittle Roof Replacement	\$3,000,000
	\$0
	\$0
	\$0
TOTAL	\$3,000,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Roof Repairs & Replacements

Project Title: Dodd Middle School Roof Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 fiscal year, \$250,000 is requested to continue to replace various sections of the Dodd Roof. The facility's roofing system is fully-adhered EPDM which is past its warranty period and intended life cycle. To control sporadic roof leaking, continuous repairs are required as a result of mid-field failure, seam membrane splitting, target patch delamination and flashing failures due to weathering. The preventive approach to keeping the roof in good repair and chasing leaks has been ongoing for many years and we have reached a point where the main roof membrane fields are degrading beyond repair.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Dodd Middle School Roof Replacement	\$250,000
	\$0
	\$0
	\$0
TOTAL	\$250,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Roof Repairs & Replacements

Project Title: Cheshire High School Roof Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$800,000 is being requested for Cheshire High School roof replacement as follows:

- 2023-24 \$50,000 is requested for design work to determine solutions for the repair of the standing seam metal roof which has been leaking for many years
- 2023-24 \$250,000 requested for replacement of the main office EPDM system - 5,000 ft2 including removal and reinstallation of RTU's. Warranty expired in 2015 and roofing system is currently retaining water.
- 2024-25 \$500,000 requested for the completion of repairs to the standing seam metal roof

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$300,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$500,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$800,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Standing Seam Metal Roof Repairs	\$550,000
Main Office Roof Replacement	\$250,000
	\$0
	\$0
TOTAL	\$800,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Roof Repairs & Replacements

Project Title: Highland Elementary School Roof Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 fiscal year, \$50,000 is requested for design work to begin the planning for the replacement of the Highland Roof sections which are no longer under warranty. For FY 2024-27, a total of \$2,250,000 is estimated to be needed the replacement of the roof sections.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$50,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$750,000	GRANTS (estimated at 20%)	\$460,000
FY 25-26	\$750,000	FEES	\$
FY 26-27	\$750,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$460,000
TOTAL	\$2,300,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$1,840,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Dodd Middle School Roof Replacement	\$2,300,000
	\$0
	\$0
	\$0
TOTAL	\$2,300,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION		PROGRAM ELEMENT: RENOVATION					
PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		Cafeteria Renovations - Highland and CHS	DR	0	670	0	5,460
	TM	0	670	0	5,460	0	6,130
	TC	0	670	0	5,460	0	6,130
Replace Walk-in Freezer/Refrigerator - CHS	DR	0	175	0	0	0	175
	TM	0	175	0	0	0	175
	TC	0	175	0	0	0	175
Loading Dock, Drainage and Refrigeration Improvements - CHS	DR	0	600	0	0	0	600
	TM	0	600	0	0	0	600
	TC	0	600	0	0	0	600
Window Replacements - Highland, Dodd and Doolittle	DR	0	1,300	3,500	1,250	1,250	7,300
	TM	0	1,300	3,500	1,250	1,250	7,300
	TC	0	1,300	3,500	1,250	1,250	7,300
Window Replacements - Cheshire High School	DR	750	500	500	450	0	2,200
	TM	750	500	500	450	0	2,200
	TC	750	500	500	450	0	2,200
Exterior Lighting Improvements - Cheshire High School	DR	0	200	200	0	0	400
	TM	0	200	200	0	0	400
	TC	0	200	200	0	0	400
District Lavatory Improvements	DR	250	400	400	500	0	1,550
	TM	250	400	400	500	0	1,550
	TC	0	400	400	500	0	1,300
Lavatory Improvements - Dodd Middle School	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	250	0	0	0	0	250
District Driveway and Parking Lot Repaving	DR	0	250	0	0	0	250
	TM	0	250	0	0	0	250
	TC	0	250	0	0	0	250
District Sidewalk and Masonry Repairs	DR	275	150	275	0	0	700
	TM	275	150	275	0	0	700
	TC	225	150	275	0	0	650
Highland Exterior Building Envelope Restoration	DR	150	150	0	0	0	300
	TM	150	150	0	0	0	300
	TC	150	150	0	0	0	300
Stage Improvements Dodd Middle School	DR	0	250	0	0	0	250
	TM	0	250	0	0	0	250
	TC	0	250	0	0	0	250
HVAC Improvements - Dodd Middle School Stage Area	DR	15	500	0	0	0	515
	TM	0	500	0	0	0	500
	TC	0	500	0	0	0	500
* HVAC Replacement - RTU Dodd Middle School	DR	150	150	200	0	0	500
	TM	150	150	200	0	0	500
	TC	150	150	200	0	0	500
HVAC Improvements - Dodd	DR	15	0	0	0	0	15
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: RENOVATION

PROJECT TITLE							TOTAL
		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	
HVAC Improvements - CHS	DR	25	200	200	200	175	800
	TM	0	200	200	200	175	775
	TC	0	200	200	200	175	775
Boiler Replacement - Dodd Middle	DR	600	0	0	0	0	600
	TM	600	0	0	0	0	600
	TC	600	0	0	0	0	600
Steam Boiler Replacement - CHS	DR	50	700	0	0	0	750
	TM	50	700	0	0	0	750
	TC	50	700	0	0	0	750
District Replace Pneumatic Controls with DDC	DR	100	100	100	100	0	400
	TM	100	100	100	100	0	400
	TC	100	100	100	100	0	400
HVAC Improvements Comprehensive Upgrade Project - Dodd & Doolittle	DR	150	0	6,900	0	5,800	12,850
	TM	150	0	6,900	0	5,800	12,850
	TC	150	0	6,900	0	5,800	12,850
Unit Ventilator Replacements - CHS, Dodd and Doolittle	DR	35	425	525	0	0	985
	TM	0	425	525	0	0	950
	TC	0	425	525	0	0	950
Highland Elementary School Building Improvements/Additions	DR	0	750	0	0	0	750
	TM	0	750	0	0	0	750
	TC	0	750	0	0	0	750
District Acoustical Ceiling Tile Replacement	DR	100	100	100	100	100	500
	TM	100	100	100	100	100	500
	TC	100	100	100	100	100	500
District Flooring Replacement	DR	200	200	200	200	0	800
	TM	200	200	200	200	0	800
	TC	100	200	200	200	0	700
School Offices Reconfiguration Cheshire High School	DR	0	25	120	0	0	145
	TM	0	0	120	0	0	120
	TC	0	0	120	0	0	120
* District Elementary Classroom Expansion	DR	300	250	0	0	0	550
	TM	300	250	0	0	0	550
	TC	450	250	0	0	0	700

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2023-24 TO 2027-28
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: RENOVATION

PROJECT TITLE		FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
		District Interior Door Replacement	DR	100	100	100	0
	TM	100	100	100	0	100	400
	TC	0	100	100	0	100	300
Fire Alarm Control System - CHS and Doolittle	DR	0	750	1,100	0	0	1,850
	TM	0	750	1,100	0	0	1,850
	TC	0	750	1,100	0	0	1,850
CHS Maintenance Garage	DR	0	200	0	0	0	200
	TM	0	200	0	0	0	200
	TC	0	200	0	0	0	200
Greenhouse Replacement - CHS	DR	0	50	750	0	0	800
	TM	0	50	750	0	0	800
	TC	0	50	750	0	0	800
Expand Parking and General Paving Highland	DR	0	250	400	0	0	650
	TM	0	250	400	0	0	650
	TC	0	250	400	0	0	650
Renovation of Outdoor Classroom - Highland	DR	0	100	80	0	0	180
	TM	0	100	80	0	0	180
	TC	0	100	80	0	0	180
District Elementary School Playground Equipment Replacement	DR	0	200	0	200	0	400
	TM	0	200	0	200	0	400
	TC	0	200	0	200	0	400
Synthetic Turf Field Replacement - CHS	DR	0	0	0	0	500	500
	TM	0	0	0	0	500	500
	TC	0	0	0	0	500	500
* Mutualink School Security Improvement Project	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	265	0	0	0	0	265
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	3,265	9,695	15,650	8,460	7,925	44,995
	TM	3,175	9,670	15,650	8,460	7,925	44,880
	TC	3,340	9,670	15,650	8,460	7,925	45,045

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN COUNCIL PROPOSED:

CAPITAL & NONRECURR. FUND	0	0	0	0	500	500
STATE / FEDERAL / LOCAL	283	1,057	3,998	420	2,640	8,398
TOTAL REDUCTIONS	283	1,057	3,998	420	3,140	8,898
NET TOTAL	3,057	8,613	11,652	8,040	4,785	36,147

* New Projects

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District-Wide Cafeteria Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A previous review of the cafeterias across the school district clearly indicated that a long-term plan was necessary to upgrade the cafeterias in all our school buildings. In 2011, the Dodd Middle School cafeteria was renovated. In 2014, we added a new warming kitchen at Darcey to accommodate the full day kindergarten program. In 2018, we completed renovations at the Doolittle cafeteria. In 19-20, \$400k was approved to improve the Norton cafeteria which was designed and bid in 2020. Bid estimates came in higher than the \$400k capital budget allowance and an additional \$175,000 was requested in the 21-22 capital request. Due to the approval of the School Modernization plan, we will not be completing the planned improvement work at Norton since that school is being vacated after the 2025-26 school year.

It is important to continue to make much needed upgrades to those schools that are not included in Phase I of the School Modernization plan. The renovations needed will vary by building but generally include replacement of freezers, refrigerators & kitchen equipment, storage enhancements & improving student serving areas. The budget requests are as follows by year and by building:

- 2024-25 - Highland Elementary School - \$670,000
- 2026-27 - Cheshire High School - \$5,460,000 (based on 2014 Fletcher Thompson recommendations and adjusted for inflation)

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$670,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$5,460,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$6,130,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$6,130,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Highland Elementary	\$670,000
Cheshire High School	\$5,460,000
TOTAL	\$6,130,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
2019-20	01357	Bonds	\$400,000
			\$
			\$
TOTAL:			\$400,000

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School - Replace Walk-In Freezer/Refrigerator

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

\$175,000 is requested to replace the Walk-In Freezer/Refrigerator at Cheshire High School in 2024-25. The current unit is beyond its intended life cycle and has suffered significant degradation of its insulating ability due to condensation within the insulated wall panels. In addition to the equipment replacement, this expenditure covers building structural modifications and demolition of abandoned HVAC equipment allowing for the installation of a much needed larger unit.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$175,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$175,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$175,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
TOTAL	\$175,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovation

Project Title: CHS Loading Dock, Drainage and Refrigeration Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Currently the south end parking lot surfaces adjacent to the Boys Locker Room are beyond their intended life cycle and showing their age. In addition, current storm water catch basins dispatch storm water to constructed drywells which are considerably under-sized resulting in significant ponding and winter icing which contributes in constant deterioration and reduced longevity of the asphalt surface. Redesigning the lot will provide additional parking spaces. In the same area, the existing loading dock is currently in structural failure mode exhibited by the excessive spalling and flexing when under load and replacement is required. In 2022, shoring was installed under the loading dock decking to ensure a safe load rating for operational use. Related to this request is a requirement for additional freezer/refrigerated space, but interior space constraints prevent expansion inside the building. Reconfiguring the loading dock area in a manner that will allow for exterior refrigerator/freezer space is the most efficient method to satisfy both requirements.

To complete the project as explained above, it is estimated that \$600,000 is needed and requested for 2024-25.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$600,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$600,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$600,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Reconfigure South Parking Lot	\$225,000
Reconfigure Loading Doc	\$150,000
New Outdoor Freezer	\$225,000
TOTAL	\$600,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Wide Energy Improvements - Window Replacements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The window systems in most of our buildings are original units that need to be replaced because they are either non-functioning, non-repairable, antiquated single pane glass units or insulated glass aged beyond its intended life cycle which is not as energy efficient as the state-of-the-art low-E, tinted, double pane insulated glass available today. It is important to note that that Energy Star estimates a 21% - 31% savings in energy costs by replacing single pane windows with double-pane insulated glass and frames. The estimates assume removal of the existing window structures as needed, LEP services, abatement and the installation of new windows and insulated spandrel panels as needed. The budget requests take into account the economies of scale of larger project sizes to help ensure the best possible pricing.

Funds requested are estimated to be used as follows:

- Doolittle Elementary - 2024-25 \$1,250,000 and 2025-26 \$1,250,000 to complete the project.
- Dodd Middle School - 2024-25 - \$50,000 for design work, then 2025-26 \$1,250,000, 2026-27 \$1,250,000 and 2027-28 \$1,250,000 to complete the project.
- Highland Elementary - replace windows in 2025-26 - \$1,000,000.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$1,300,000	GRANTS (Estimated at 20%)	\$1,460,000
FY 25-26	\$3,500,000	FEES	\$
FY 26-27	\$1,250,000	OTHER	\$
FY 27-28	\$1,250,000	TOTAL REVENUE	\$1,460,000
TOTAL	\$7,300,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$5,840,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Highland Elementary	\$1,000,000
Doolittle Elementary	\$2,500,000
Dodd Middle School	\$3,800,000
	\$
TOTAL	\$7,300,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: CHS Energy Improvements - Window Replacements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

The window systems that need to be replaced at Cheshire High School are original units that are antiquated, non-functioning, single pane glass units in metal frames which are not as energy efficient as today's state-of-the-art low-E, tinted, double-pane insulated glass and frames available today. Over the past several years, \$250,000.00 per year was being requested, but due to the large number of windows that need to be replaced and taking into account the economies of scale that come with larger project size, we are increasing the annual request to continue to make the needed replacements on a worst-first basis. Please note that Energy Star estimates a 21% - 31% savings in energy costs by replacing single pane windows with double-pane insulated glass and frames.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$750,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$500,000	GRANTS (Estimated at 20%)	\$440,000
FY 25-26	\$500,000	FEES	\$
FY 26-27	\$450,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$2,200,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$1,760,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
TOTAL	\$2,200,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School Exterior Lighting Upgrades

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 and 2025-26 fiscal years, \$400,000 is requested to replace the Cheshire High School practice and band field pole lighting and replace the Cheshire High School athletic field scoreboards at the softball, practice and baseball fields.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$200,000	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$400,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE-YEAR REVENUE):	\$279,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$400,000
	\$
	\$
	\$
TOTAL	\$400,000

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PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Lavatory Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$1,550,000 is being requested to continue our initiative to renovate the aged lavatory facilities across the school district on a worst-first basis. Bathrooms need to continue to be replaced, based on a worst-first priority basis at Doolittle followed by Cheshire High School and Dodd Middle School.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$250,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$400,000	GRANTS	\$
FY 25-26	\$400,000	FEES	\$
FY 26-27	\$500,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,550,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$1,550,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Lavatory Improvements on a Worst-First Basis	\$1,550,000
	\$0
	\$0
	\$0
TOTAL	\$1,550,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Wide Repaving - Driveways and Parking Lots

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 fiscal year, a total of \$250,000 is requested to cover the 1st phase of anticipated repaving needs to be completed on a worst-first basis. Future needs are expected to include the CHS main entrance corridor from Route 10 to the Maclary Athletic Field Complex, the south student parking lot, the south staff parking lot and the Doolittle upper and lower playgrounds.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
District Wide Repaving, Worst-First Basis	\$250,000
	\$0
	\$0
	\$0
TOTAL	\$250,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Wide Sidewalk Replacements and Flatwork Repairs

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 thru 2025-26 fiscal years, a total of \$700,000 is requested to replace deteriorated sidewalks/stairs and make masonry repairs/replacement (flatwork) with priorities to be determined on a worst-first basis, as follows:

- 23-24 - \$150,000 for flatwork and \$125,000 for sidewalks
- 24-25 - \$150,000 for flatwork
- 25-26 - \$150,000 for flatwork and \$125,000 for sidewalks

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$275,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$150,000	GRANTS	\$
FY 25-26	\$275,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$700,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$700,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Sidewalk Replacements	\$250,000
Flatwork	\$450,000
	\$0
	\$0
TOTAL	\$700,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Highland Exterior Building Envelope Restoration

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 and 2024-25 fiscal years, a total of \$300,000 is requested to make exterior building improvements at Highland including repointing brick facades, renewing building control joints, EFIS repair/replacement and also to replace the T-111 exterior on the two portable classrooms.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$150,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 25-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$300,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$300,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Sidewalk Replacements and Masonry Repairs	\$300,000
	\$0
	\$0
	\$0
TOTAL	\$300,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Dodd Middle School - Stage Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 fiscal year, a \$250,000 appropriation is requested to make improvements to the stage area in the cafetorium including new stage curtains, flooring, staging, lights and sound system.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$0	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$250,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$250,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Dodd Middle School Improvements	\$250,000
	\$0
	\$0
	\$0
TOTAL	\$250,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: HVAC - Dodd Middle School Stage Area

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 and 2024-25 fiscal years, a total of \$515,000 is requested for the design engineering, demolition of two heating/air distribution units, one of which is currently inoperable and the other is well past its intended life cycle, that service the Dodd Stage area. The replacement will be a more modern centralized HVAC system.

The \$15,000 requested for 23-24 is to begin the design work for this project.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$15,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$500,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$515,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$515,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
HVAC Replacement	\$515,000
	\$
	\$
	\$
TOTAL	\$515,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: HVAC Improvements - Roof Top Unit Replacements at Dodd Middle School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$500,000 is requested complete the design, review and systematic replacement of the aging rooftop units (RTU) at Dodd, some of which are 30+ years old. A MEP design will be required in order to determine current heat/cooling load. The design scope is to include new Direct Digital Control (DDC) in order to eliminate the existing aged pneumatic control system currently in use.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$150,000	GRANTS (Eversource - 10%)	\$50,000
FY 25-26	\$200,000	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$500,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$450,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Roof Top Unit Replacements	\$500,000
	\$
	\$
	\$
TOTAL	\$500,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: HVAC - Heating System Improvements Dodd Middle School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$15,000 is requested for design work to examine and obtain recommendations and an estimate of costs for improvements needed for Dodd's heating systems including replacement of the aged building controls.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$15,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$15,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$15,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design Work	\$15,000
	\$0
	\$
	\$
TOTAL	\$15,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: HVAC Improvements - Cheshire High School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

Beginning with the 2023-24 fiscal year, a total of \$800,000 is requested to complete the review, design and systematic replacement and phase-in of air-conditioning at Cheshire High School. Over the years, many classrooms had window units or portable units installed which are old, noisy, cumbersome, and inefficient. The plan is to make needed improvements on a worst-first basis including the use of ductless mini-split units, classroom unit ventilators and/or centralized packaged rooftop units. The intent is to increase the economizer capability allowing for additional outside air plus adding the option of conditioned air.

The \$25,000 requested for 23-24 is for the initial design work needed for this project.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$25,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$200,000	FEES	\$
FY 26-27	\$200,000	OTHER	\$
FY 27-28	\$175,000	TOTAL REVENUE	\$
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$800,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design Work (2023-24)	\$25,000
HVAC Improvements	\$775,000
	\$
	\$
TOTAL	\$800,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Boiler Replacement - Dodd Middle School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 fiscal year, \$600,000 is requested to replace the two 20+ year old HB Smith segmented cast iron boilers with two new gas-fired condensing boilers. Existing boilers are past their intended life cycle and have been deteriorating due to years of moisture exposure. New installation will include new gas trains, VFD-controlled recirculating pumps, combustion louvers and full DDC upgrade.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$600,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$600,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$600,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$600,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Steam Boiler Replacement - Cheshire High School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2023-24 and 2024-25 fiscal years, a total of \$750,000 is requested to retrofit segmented cast iron steam boiler #1, install new supplemental HHW condensing boilers #2 & #3.

The \$50,000 requested in 23-24 is for the design work needed.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$50,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$700,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$750,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$750,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$750,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Wide Replace Pneumatic Controls with DDC

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

\$400,000 is requested to eliminate all remaining pneumatic controls in our buildings along with retiring all existing air compressors. Both actions will improve HVAC efficiency resulting in energy savings and better comfort control.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$100,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$100,000	FEES	\$
FY 26-27	\$100,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$400,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$400,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$400,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: HVAC Improvements Comprehensive Upgrade Project - Dodd & Doolittle

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

\$6,900,000 is requested for Doolittle Elementary School in 2025-26 based on the mechanical feasibility study estimate to add HVAC systems building wide. Includes design contingency, escalation costs through 2Q 2023 and electrical upgrades required to meet the added air conditioning load.

\$5,800,000 is requested for Dodd Middle School in 2027-28 based on the completed mechanical feasibility study estimate to replace existing HVAC systems and add Air Conditioning throughout the building. Includes design contingency, 5 year escalation costs and electrical upgrades required to meet the added air conditioning load.

The \$150,000 requested for 23-24 is for the design work needed for the Doolittle Project.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$150,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$6,900,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$5,800,000	TOTAL REVENUE	\$
TOTAL	\$12,850,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$12,850,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Dodd Middle School	\$5,800,000
Doolittle Elementary School (includes design)	\$7,050,000
	\$
	\$
TOTAL	\$12,850,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Unit Ventilator Replacements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$985,000 is requested to review, design and systematically replace the aged unit ventilators on a worst-first basis at Cheshire High School, Dodd Middle School and Doolittle Elementary School. Our existing unit ventilators are heat only with limited outside air intake operating on stand-alone controls. The plan is to upgrade to newer energy-efficient units and/or centralized packaged roof-top units and include direct digital control (DDC) integration into the existing Tridium Building Management System (BMS) that was installed as part of the Energy Performance Contract with Ameresco. We are anticipating a rebate for these upgrades from Eversource of 10%. A total of \$985,000 is requested for the replacements beginning in fiscal year 2023-24 as follows:

2023-24 - \$20,000 is for CHS design work and \$15,000 is for Dodd design work
 2024-25 - \$200,000 for CHS, \$125,000 for Dodd, and \$100,000 for Doolittle
 2025-26 - \$200,000 for CHS, \$125,000 for Dodd, and \$200,000 for Doolittle

Does not equal \$985K

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$35,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$425,000	GRANTS (10% - Eversource)	\$98,500
FY 25-26	\$525,000	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$98,500
TOTAL	\$985,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$886,500
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
_____	\$
_____	\$
_____	\$
TOTAL	\$985,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Highland Elementary School Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

For the 2024-25 Fiscal Year, a \$750,000 appropriation is requested for building improvements and additions needed at Highland Elementary School for the Special Education, Physical and Occupational Therapy, Music and Computer Lab areas.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$750,000	GRANTS (Estimated at 40%)	\$300,000
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$300,000
TOTAL	\$750,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$450,000
---	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Highland Elementary School Improvements	\$750,000
	\$0
	\$0
	\$0
TOTAL	\$750,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Ceiling Tile Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$500,000 is requested over a three-year period beginning in 2023-24 to replace existing Acoustical Ceiling Tile Systems (ACT) throughout the district on a worst-first basis. The existing tiles are vintage and have become distorted due to age, humidity and abuse. New ACT systems have impact-resistant features and stand up to humidity more readily which is important in schools buildings without air conditioning or where the ceiling plenum is being utilized for return air.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$100,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$100,000	FEES	\$
FY 26-27	\$100,000	OTHER	\$
FY 27-28	\$100,000	TOTAL REVENUE	\$
TOTAL	\$500,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$500,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
District Ceiling Tile Replacement	\$500,000
	\$
	\$
TOTAL	\$500,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Flooring Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$800,000 is requested for Cheshire High School, Dodd Middle School, and Doolittle Elementary School main corridors, classrooms and stairwells. Includes a combination of VCT, sheet vinyl and carpeting.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$200,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$200,000	FEES	\$
FY 26-27	\$200,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$800,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
District Flooring Replacement	\$800,000
	\$
	\$
	\$
TOTAL	\$800,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School - Office Reconfiguration Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$145,000 is requested to reconfigure and make improvements in the main office, old main office and special education office areas to improve administrative office functions and workflow and visitor entry into the building. \$25,000 is requested in 2024-25 for design work and \$120,000 is requested in 2025-26 to complete the project.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$25,000	GRANTS	\$
FY 25-26	\$120,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$145,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$145,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Design Work	\$25,000
Office Reconfigurations	\$120,000
	\$
	\$
TOTAL	\$145,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Elementary Classroom Expansion

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$550,000 is requested to address the very likely need to add temporary classrooms at Highland Elementary School and Doolittle Elementary School to accommodate the enrollment growth as we await the opening of the two new schools in August of 2026. A study is already underway to determine possible expansion within the building as well as site locations for portable classrooms on both school properties.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$300,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$550,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$550,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$
	\$
	\$
TOTAL	\$550,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Interior Door Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$400,000 is requested to begin the systematic replacement in 2023-24 of interior fire doors and classroom doors plus new hardware on a worst-first basis.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$100,000	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$100,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$100,000	TOTAL REVENUE	\$
TOTAL	\$400,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$400,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$400,000
	\$
	\$
TOTAL	\$400,000

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PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Fire Alarm Control System - Cheshire High School & Doolittle Elementary School

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$1,850,000 is requested to design and begin replacing the antiquated, non-addressable fire alarm systems at Cheshire High School and Doolittle Elementary School. Replacement parts for both systems are difficult to obtain and replacing these systems before they begin failing is of utmost importance.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$750,000	GRANTS	\$
FY 25-26	\$1,100,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$1,850,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$1,850,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
Doolittle Elementary School	\$700,000
Cheshire High School	\$1,150,000
	\$
	\$
TOTAL	\$1,850,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School Maintenance Garage Improvements

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$200,000 is requested to design and renovate the existing Maintenance Garage to include site modifications to increase the working area, new weatherproof storage for seasonal equipment and the installation of a soils storage building to protect from weather and erosion as well as interior renovations for the office and bathroom areas.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$200,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$200,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$200,000
	\$
	\$
TOTAL	\$200,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School Greenhouse Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$800,000 is requested to replace the greenhouse at Cheshire High School. The current greenhouse is no longer utilized for a number of reasons not the least of which is that the structure is failing and it is cost prohibitive to make it ADA compliant. If this project goes forward, it is possible that the recommendation will be to construct a larger greenhouse in another area on the school property.

\$50k is requested in 2024-25 for design work and \$750k is requested in 25-26 to complete the project.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$50,000	GRANTS (estimated at 30%)	\$240,000
FY 25-26	\$750,000	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$800,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$560,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$800,000
	\$
	\$
TOTAL	\$800,000

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PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Highland School - Expand Parking including Sitework and Repaving

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$650,000 is requested to expand vehicle parking by making site modifications at the Weeks Road Drive circle and also along the west property line between the Cheshire Police Department and Highland School. This requests considers a possible contingency needed for storm water modification, architect/engineering fees for design, CA and permit application. Tear out, pave and curb area composed of bus drop off circle, west and north lots.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$250,000	GRANTS	\$
FY 25-26	\$400,000	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$650,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$650,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$650,000
	\$
	\$
TOTAL	\$650,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Highland School - Renovation of Outdoor Classroom

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$180,000 is requested for renovation of OLIN outdoor classrooms at Highland Elementary School including site improvements, floating dock removal and/or replacement.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$100,000	GRANTS	\$
FY 25-26	\$80,000	FEEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$180,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$180,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$180,000
	\$
	\$
	\$
TOTAL	\$180,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: District Elementary School Playground Equipment Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$400,000 is requested to make needed improvements to the aged playgrounds at Doolittle Elementary School and Highland Elementary School.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$200,000	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$200,000	OTHER	\$
FY 27-28	\$0	TOTAL REVENUE	\$
TOTAL	\$400,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$400,000
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SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$400,000
	\$
	\$
TOTAL	\$400,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

FISCAL YEAR	PROJECT #	SOURCE	\$ AMOUNT
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE CAPITAL EXPENDITURE REQUEST
FISCAL YEAR 2023-2024**

Department: Education Functional Area: Renovations

Project Title: Cheshire High School - Synthetic Turf Field Replacement

Project Description: *(including justification, goals and objectives, how cost estimates were determined, useful life)*

A total of \$500,000 is requested for replacement of the Cheshire High School Synthetic Turf Field. The Cheshire High School turf field was installed and went into service in 2011. Although the warranty expired in 2019, it is well maintained and in excellent condition at this time. It is anticipated that the turf carpet will need to be replaced within the next five years when it reaches the end of its useful life.

COST BY YEAR		ESTIMATED FIVE-YEAR REVENUE	
FY 23-24	\$0	<i>SOURCE</i>	<i>AMOUNT</i>
FY 24-25	\$0	GRANTS	\$
FY 25-26	\$0	FEES	\$
FY 26-27	\$0	OTHER	\$
FY 27-28	\$500,000	TOTAL REVENUE	\$
TOTAL	\$500,000		

NET FIVE YEAR PROJECT COST (TOTAL PROJECT COSTS LESS ESTIMATED FIVE YEAR REVENUE):	\$500,000
--	------------------

SUMMARY OF COST COMPONENTS:

<i>COMPONENTS</i>	<i>AMOUNT</i>
	\$500,000
	\$
	\$
TOTAL	\$500,000

=====FOR FINANCE DEPARTMENT USE ONLY =====

PRIOR PROJECT APPROPRIATIONS

<i>FISCAL YEAR</i>	<i>PROJECT #</i>	<i>SOURCE</i>	<i>\$ AMOUNT</i>
			\$
			\$
			\$
TOTAL:			\$

**TOWN OF CHESHIRE
CAPITAL EXPENDITURE PLAN / BUDGET**

OVERVIEW

Under the Town’s current policy, a proposed capital project must meet certain criteria to be given consideration in the Capital Expenditure Plan/Budget. A capital project, including construction, purchase of equipment, or acquisition of land, must have a cost of \$110,000 or more, an expected life of five years or more and be of a nonrecurring nature. A study or design project that has a cost in excess of \$110,000, which is prepared in conjunction with a future capital expenditure project, may also be included in the Capital Expenditure Plan. See the Town’s Capital Expenditure Plan Policy and Debt Policy included herein.

GOALS AND OBJECTIVES

The Town plans to maintain its annual appropriations to the Capital and Nonrecurring Expenditures Fund (CNR) in an effort to reduce debt service. Due to the costs associated with borrowing, the Town is striving to finance projects on a “pay-as-you-go” basis. The Town plans to contribute at least \$1,500,000 to the CNR fund on an annual basis.

2022-2023 CAPITAL EXPENDITURE BUDGET - APPROVED PROJECTS

For the fiscal year ending June 30, 2023, the Town Council, and citizen referendum as required for project appropriations of \$500,000 or more, approved a Capital Expenditure Budget totaling \$174,656,000 including borrowing authorizations of \$173,090,000 and CNR appropriations of \$1,566,000. Grants totaling \$72,709,000 are projected to be available to reduce borrowing requirements for these projects. A description of the projects that were approved in the 2022-2023 Capital Expenditure Budget follows:

ADMINISTRATION & FINANCE

Finance - \$210,000: for Technology Reserve Fund – Replacement Equipment.

General Services - \$513,000: \$413,000 for Vehicle/Equipment Replacement, and \$100,000 for Capital Planning Account and Town Building Assessment/Design.

Public Property - \$220,000: for Various Town Building Improvements.

PLANNING & DEVELOPMENT

Planning & Development - \$550,000: \$200,000 for Veterans Memorial Upgrades and \$350,000 for West Main Street Parking, Streetscape & Trail Access Improvements.

PUBLIC WORKS

Road, Vehicles, Sidewalks, Drainage, Trees and Grounds - \$3,385,000: \$245,000 for Public Works Dump Trucks and Plows, \$230,000 for Public Works Vehicles (Non-Dump Trucks) & Equipment, \$2,400,000 for Road Improvement Program & East Johnson Road Reconstruction, \$110,000 for Storm Water Drainage Disconnects/Sediment Disposal, \$150,000 for Various Improvements to Parks & Open Spaces, and \$250,000 for Paving of North Parking Lot & Cheshire Park Access Drive

Sewer and Water - \$420,000: \$125,000 for Moss Farms Pump Station Upgrade, \$170,000 for In-Kind Treatment Plant Equipment Replacement and \$125,000 for Waste-Thickening Control Panels Upgrade.

LEISURE SERVICES

Recreation - \$248,000: \$98,000 for Cheshire Park Tennis/Pickleball Lights and \$150,000 for Mixville Park, Trail & Open Space Improvements.

EDUCATION

Roof Replacement - \$125,000: for District Roof Repairs & Replacements.

Renovation - \$2,385,000: \$280,000 for District Generator Upgrades, \$310,000 for District Lighting Upgrades, \$100,000 for District Driveway & Parking Lot Repaving, \$120,000 for Dodd Middle School HVAC Replacement, \$225,000 for Cheshire High School HVAC Improvements, \$300,000 for Unit Ventilator Replacements - Cheshire High School, Dodd Middle School, and Doolittle Elementary School, \$100,000 for District Acoustical Ceiling Tile Replacement, \$200,000 for District Flooring Replacement, \$650,000 for Fire Alarm Control System - Cheshire High School, Dodd Middle School, and Doolittle Elementary School, and \$100,000 for Capital Planning Account & BOE Building Assessment/Design.

New Construction - \$166,600,000: for Cheshire Public Schools Next Generation - Phase One (New Norton and North End Elementary Schools).

ADOPTED C.E.P.
FISCAL YEARS 2022-2023 TO 2026-2027

TOWN OF CHESHIRE FIVE YEAR CAPITAL EXPENDITURE PLAN FISCAL YEARS 2022-23 TO 2026-27 PROGRAM ELEMENT SUMMARY							
SUMMARY							
PROGRAM ELEMENT		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
ADMINISTRATION & FINANCE - FINANCE - GENERAL SERVICES - PUBLIC PROPERTY	DR	210	335	210	210	510	1,475
	TM	210	210	210	210	510	1,350
	TC	210	210	210	210	510	1,350
	DR	538	358	424	356	382	2,058
	TM	513	383	424	356	382	2,058
	TC	513	383	424	356	382	2,058
	DR	380	590	920	560	120	2,570
	TM	220	620	520	560	120	2,040
	TC	220	620	520	560	120	2,040
PLANNING & DEVELOPMENT - PLANNING - LAND ACQUISITION	DR	660	150	180	0	0	990
	TM	550	150	180	0	0	880
	TC	550	150	180	0	0	880
PUBLIC SAFETY - FIRE	DR	0	2,750	7,775	1,450	1,500	13,475
	TM	0	1,550	1,200	1,275	1,275	5,300
	TC	0	1,550	1,200	1,275	1,275	5,300
PUBLIC WORKS - PUBLIC WORKS - ROADS, SIDEWALKS, DRAINAGE, TREES AND GROUNDS	DR	4,790	3,860	4,360	3,768	4,398	21,176
	TM	3,385	4,435	4,210	3,918	4,223	20,171
	TC	3,385	4,435	4,210	3,918	4,223	20,171
PUBLIC WORKS - SEWER & WATER	DR	620	1,390	4,500	1,110	810	8,430
	TM	420	1,390	4,500	1,110	810	8,230
	TC	420	1,390	4,500	1,110	810	8,230
LEISURE SERVICES - RECREATION	DR	315	334	192	55	0	896
	TM	315	334	192	55	0	896
	TC	248	334	192	55	0	829
EDUCATION	DR	169,210	8,065	7,895	6,875	7,088	199,133
	TM	169,110	8,015	7,895	6,875	7,088	198,983
	TC	169,110	8,015	7,895	6,875	7,088	198,983
TOTAL	DR	176,723	17,832	26,456	14,384	14,808	250,203
	TM	174,723	17,087	19,331	14,359	14,408	239,908
	TC	174,656	17,087	19,331	14,359	14,408	239,841

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	1,566	893	1,047	1,491	1,002	5,999
STATE / FEDERAL / LOCAL	72,709	1,445	1,080	1,065	788	77,087
TOTAL REDUCTIONS	74,275	2,338	2,127	2,556	1,790	83,086
NET TOTAL	100,381	14,749	17,204	11,803	12,618	156,755

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: FINANCE

PROGRAM ELEMENT: ADMINISTRATION & FINANCE

PROJECT TITLE							TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Revaluation	DR	0	125	0	0	300	425
	TM	0	0	0	0	300	300
	TC	0	0	0	0	300	300
Technology Reserve Fund - Replacement Equipment	DR	210	210	210	210	210	1,050
	TM	210	210	210	210	210	1,050
	TC	210	210	210	210	210	1,050
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	210	335	210	210	510	1,475
	TM	210	210	210	210	510	1,350
	TC	210	210	210	210	510	1,350

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS

NET TOTAL

210	210	210	210	510	1,350
0	0	0	0	0	0
210	210	210	210	510	1,350
0	0	0	0	0	0

* New Projects

TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY

DEPARTMENT: PUBLIC PROPERTY

PROGRAM ELEMENT: ADMINISTRATION & FINANCE

PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
		DR	0	150	0	0	0
Boiler Replacement at Police Station	TM	0	0	150	0	0	150
	TC	0	0	150	0	0	150
	DR	200	0	0	200	0	400
Various Town Building Improvements	TM	220	0	0	200	0	420
	TC	220	0	0	200	0	420
	DR	180	0	0	0	0	180
Parking Lot Replacement at Senior Center	TM	0	180	0	0	0	180
	TC	0	180	0	0	0	180
	DR	0	110	0	0	0	110
Roof Replacements at Police Station	TM	0	110	0	0	0	110
	TC	0	110	0	0	0	110
	DR	0	0	0	250	0	250
Replace Storage Building at Public Works Garage	TM	0	0	0	250	0	250
	TC	0	0	0	250	0	250
	DR	0	0	550	0	0	550
Additional Salt Shed	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	20	180	0	0	200
Improvements to Youth Center	TM	0	20	180	0	0	200
	TC	0	20	180	0	0	200
	DR	0	200	0	0	0	200
Parking Lot Replacement at Police Station	TM	0	200	0	0	0	200
	TC	0	200	0	0	0	200
	DR	0	0	190	0	0	190
Parking Lot Replacement at Public Works Garage	TM	0	0	190	0	0	190
	TC	0	0	190	0	0	190
	DR	0	0	0	110	0	110
Parking Lot Replacement at Firehouse #2 (Byam Road)	TM	0	0	0	110	0	110
	TC	0	0	0	110	0	110
	DR	0	0	0	0	120	120
Roof & Siding Replacements at Public Works Outbuildings & Grounds Garage	TM	0	0	0	0	120	120
	TC	0	0	0	0	120	120
	DR	0	110	0	0	0	110
Underground Fuel Tank Replacement at Fire HQ	TM	0	110	0	0	0	110
	TC	0	110	0	0	0	110
	DR	380	590	920	560	120	2,570
PROGRAM ELEMENT TOTAL	TM	220	620	520	560	120	2,040
	TC	220	620	520	560	120	2,040

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	220	0	0	310	0	530
STATE / FEDERAL / LOCAL	0	0	0	0	0	0
TOTAL REDUCTIONS	220	0	0	310	0	530
NET TOTAL	0	620	520	250	120	1,510

New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PLANNING & DEVELOPMENT PROGRAM ELEMENT: PLANNING & DEVELOPMENT

PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
		Land Acquisition	DR	110	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
Plan of Conservation and Development Update	DR	0	0	180	0	0	180
	TM	0	0	180	0	0	180
	TC	0	0	180	0	0	180
* Veterans Memorial Upgrades	DR	200	0	0	0	0	200
	TM	200	0	0	0	0	200
	TC	200	0	0	0	0	200
* West Main Street Parking, Streetscape & Trail Access Improvements	DR	350	0	0	0	0	350
	TM	350	0	0	0	0	350
	TC	350	0	0	0	0	350
West Main Street Canal Dredging	DR	0	150	0	0	0	150
	TM	0	150	0	0	0	150
	TC	0	150	0	0	0	150
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	660	150	180	0	0	990
	TM	550	150	180	0	0	880
	TC	550	150	180	0	0	880

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

	0	0	0	0	0	0
STATE / FEDERAL / LOCAL	350	0	0	0	0	350
TOTAL REDUCTIONS:	350	0	0	0	0	350
NET TOTAL	200	150	180	0	0	530

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: FIRE/EMERGENCY MANAGEMENT PROGRAM ELEMENT: PUBLIC SAFETY

PROJECT TITLE							TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Firefighting Equipment and Protective Clothing	DR	0	150	0	175	0	325
	TM	0	150	0	175	0	325
	TC	0	150	0	175	0	325
North End Fire Station - Building Construction Only	DR	0	0	5,000	0	0	5,000
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
Replace 2000 Fire Pumping Engine #7	DR	0	950	0	0	0	950
	TM	0	950	0	0	0	950
	TC	0	950	0	0	0	950
Replace 2001 Fire Pumping Engine #1	DR	0	0	1,100	0	0	1,100
	TM	0	0	0	1,100	0	1,100
	TC	0	0	0	1,100	0	1,100
Replace 2003 Heavy Duty Rescue Unit #1	DR	0	1,200	0	0	0	1,200
	TM	0	0	1,200	0	0	1,200
	TC	0	0	1,200	0	0	1,200
Replace 2003 Fire Pumping Engine #5	DR	0	0	0	1,275	0	1,275
	TM	0	0	0	0	1,275	1,275
	TC	0	0	0	0	1,275	1,275
Replace 2009 Fire Pumping Engine #6	DR	0	0	0	0	1,500	1,500
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
Replace 1998 Fire Truck #2 Aerial Apparatus	DR	0	0	1,675	0	0	1,675
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
* Emergency Operations Center	DR	0	450	0	0	0	450
	TM	0	450	0	0	0	450
	TC	0	450	0	0	0	450
PROGRAM ELEMENT TOTAL	DR	0	2,750	7,775	1,450	1,500	13,475
	TM	0	1,550	1,200	1,275	1,275	5,300
	TC	0	1,550	1,200	1,275	1,275	5,300

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

0	150	0	175	0	325
0	450	0	0	0	450
0	600	0	175	0	775
0	950	1,200	1,100	1,275	4,525

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS

PROGRAM ELEMENT: PUBLIC WORKS

PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
		DR	0	0	0	100	700
South Brooksvale Bridge over Willow Brook	TM	0	0	0	100	700	800
	TC	0	0	0	100	700	800
	DR	150	0	150	0	175	475
Tree Removals	TM	0	150	0	150	0	300
	TC	0	150	0	150	0	300
	DR	110	0	110	0	110	330
Street Light Installation & Pole Replacement	TM	0	0	110	0	110	220
	TC	0	0	110	0	110	220
	DR	245	250	300	260	265	1,320
Public Works Dump Trucks and Plows	TM	245	250	300	260	265	1,320
	TC	245	250	300	260	265	1,320
	DR	375	120	210	168	228	1,101
Public Works Vehicles (Non Dump Trucks) and Equipment	TM	230	120	210	168	228	956
	TC	230	120	210	168	228	956
	DR	2,200	2,200	2,250	2,250	2,250	11,150
Road Improvement Program and East Johnson Road Reconstruction	TM	2,400	2,200	2,250	2,250	2,250	11,350
	TC	2,400	2,200	2,250	2,250	2,250	11,350
	DR	250	250	300	300	300	1,400
Sidewalk Maintenance Program	TM	0	250	300	300	300	1,150
	TC	0	250	300	300	300	1,150
	DR	425	0	0	0	0	425
Cheshire Street Sidewalks to Quinnipiac Park	TM	0	425	0	0	0	425
	TC	0	425	0	0	0	425
	DR	0	0	0	150	0	150
Road Drainage Improvements to 1481 Marion Road	TM	0	0	0	150	0	150
	TC	0	0	0	150	0	150
	DR	0	0	0	140	0	140
Weeks Pond Dam Improvements	TM	0	0	0	140	0	140
	TC	0	0	0	140	0	140
	DR	110	0	110	0	110	330
Storm Water Drainage Disconnects (MS4)/Sediment Disposal	TM	110	0	110	0	110	330
	TC	110	0	110	0	110	330

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS		PROGRAM ELEMENT: PUBLIC WORKS					
PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
Various Improvements to Parks and Open Spaces	DR	150	0	0	150	0	300
	TM	150	0	0	150	0	300
	TC	150	0	0	150	0	300
Road Reconstruction: Scenic Court	DR	0	790	0	0	0	790
	TM	0	790	0	0	0	790
	TC	0	790	0	0	0	790
Road Reconstruction: East Johnson Avenue, 2 Sections	DR	525	0	680	0	0	1,205
	TM	0	0	680	0	0	680
	TC	0	0	680	0	0	680
Road Reconstruction: Cornwall Avenue Extension	DR	0	0	250	0	0	250
	TM	0	0	250	0	0	250
	TC	0	0	250	0	0	250
Road Reconstruction: East Mitchell Avenue	DR	0	0	0	0	260	260
	TM	0	0	0	0	260	260
	TC	0	0	0	0	260	260
Paving of Parking Lots and Access Drives - Bartlem Park	DR	0	0	0	250	0	250
	TM	0	0	0	250	0	250
	TC	0	0	0	250	0	250
Paving of North Parking Lot and Access Drive - Cheshire Park	DR	250	0	0	0	0	250
	TM	250	0	0	0	0	250
	TC	250	0	0	0	0	250
Expansion of South Parking Lot and Access Drive - Cheshire Park	DR	0	250	0	0	0	250
	TM	0	250	0	0	0	250
	TC	0	250	0	0	0	250
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	4,790	3,860	4,360	3,768	4,398	21,176
	TM	3,385	4,435	4,210	3,918	4,223	20,171
	TC	3,385	4,435	4,210	3,918	4,223	20,171

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	150	150	110	440	110	960
STATE / FEDERAL / LOCAL	25	128	0	50	350	553
TOTAL REDUCTIONS	175	278	110	490	460	1,513
NET TOTAL	3,210	4,157	4,100	3,428	3,763	18,658

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: PUBLIC WORKS - SEWER & WATER PROGRAM ELEMENT: PUBLIC WORKS

PROJECT TITLE							
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
Elmwood Pump Station Upgrade:	DR	0	300	3,500	0	0	3,800
	TM	0	300	3,500	0	0	3,800
	TC	0	300	3,500	0	0	3,800
Heavy Duty Vehicles, Equipment - WPCD	DR	0	290	0	0	0	290
	TM	0	290	0	0	0	290
	TC	0	290	0	0	0	290
Moss Farms Pump Station Upgrade:	DR	125	500	0	0	0	625
	TM	125	500	0	0	0	625
	TC	125	500	0	0	0	625
Inflow & Infiltration (I&I) Remediation	DR	200	200	200	200	200	1,000
	TM	0	200	200	200	200	800
	TC	0	200	200	200	200	800
Denitification Upgrade	DR	0	0	0	500	0	500
	TM	0	0	0	500	0	500
	TC	0	0	0	500	0	500
* East Johnson Pump Station Upgrade:	DR	0	0	0	300	500	800
	TM	0	0	0	300	500	800
	TC	0	0	0	300	500	800
* In-Kind Treatment Plant Equipment Replacement	DR	170	0	0	0	0	170
	TM	170	0	0	0	0	170
	TC	170	0	0	0	0	170
* Upgrade Waste-Thickening Control Panels	DR	125	0	0	0	0	125
	TM	125	0	0	0	0	125
	TC	125	0	0	0	0	125
* Upgrade Various Plant Components	DR	0	100	800	0	0	900
	TM	0	100	800	0	0	900
	TC	0	100	800	0	0	900
* SCADA Notification System Upgrade	DR	0	0	0	110	110	220
	TM	0	0	0	110	110	220
	TC	0	0	0	110	110	220
PROGRAM ELEMENT TOTAL	DR	620	1,390	4,500	1,110	810	8,430
	TM	420	1,390	4,500	1,110	810	8,230
	TC	420	1,390	4,500	1,110	810	8,230

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

0	0	0	0	0	0
0	0	0	0	0	0

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS

0	0	0	0	0	0
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NET TOTAL

420	1,390	4,500	1,110	810	8,230
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* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: RECREATION

PROGRAM ELEMENT: LEISURE SERVICES

PROJECT TITLE							TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
Cheshire Park Tennis/Pickleball Lights	DR	165	0	0	0	0	165
	TM	165	0	0	0	0	165
	TC	98	0	0	0	0	98
Tennis Court Renovations at Rolling Acres	DR	0	231	0	0	0	231
	TM	0	231	0	0	0	231
	TC	0	231	0	0	0	231
Quinnipiac Multi-Purpose Roller Rink	DR	0	0	178	0	0	178
	TM	0	0	178	0	0	178
	TC	0	0	178	0	0	178
Mixville Park Basketball Court Reconstruction	DR	0	0	0	55	0	55
	TM	0	0	0	55	0	55
	TC	0	0	0	55	0	55
Various Pool Improvements	DR	0	103	14	0	0	117
	TM	0	103	14	0	0	117
	TC	0	103	14	0	0	117
* Mixville Park, Trail & Open Space Improvements	DR	150	0	0	0	0	150
	TM	150	0	0	0	0	150
	TC	150	0	0	0	0	150
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	315	334	192	55	0	896
	TM	315	334	192	55	0	896
	TC	248	334	192	55	0	829

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	248	0	178	0	0	426
STATE / FEDERAL / LOCAL	0	0	0	0	0	0
TOTAL REDUCTIONS	248	0	178	0	0	426
NET TOTAL	0	334	14	55	0	403

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: SUMMARY

PROJECT TITLE							TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
EDUCATION CODE COMPLIANCE	DR	0	0	0	0	438	438
	TM	0	0	0	0	438	438
	TC	0	0	0	0	438	438
EDUCATION ROOF REPLACEMENT	DR	175	3,500	625	0	0	4,300
	TM	125	3,500	625	0	0	4,250
	TC	125	3,500	625	0	0	4,250
EDUCATION RENOVATION	DR	2,435	4,565	7,270	6,875	6,650	27,795
	TM	2,385	4,515	7,270	6,875	6,650	27,695
	TC	2,385	4,515	7,270	6,875	6,650	27,695
EDUCATION NEW CONSTRUCTION	DR	166,600	0	0	0	0	166,600
	TM	166,600	0	0	0	0	166,600
	TC	166,600	0	0	0	0	166,600
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
	DR						0
	TM						0
	TC						0
PROGRAM ELEMENT TOTAL	DR	169,210	8,065	7,895	6,875	7,088	199,133
	TM	169,110	8,015	7,895	6,875	7,088	198,983
	TC	169,110	8,015	7,895	6,875	7,088	198,983

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

225	0	125	0	0	350
301	867	1,080	1,015	438	3,701
526	867	1,205	1,015	438	4,051
168,584	7,148	6,690	5,860	6,650	194,932

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: CODE COMPLIANCE

PROJECT TITLE							TOTAL
	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27		
Remedy Exterior Area Deficiencies	DR	0	0	0	0	438	438
Civil Rights Compliance Review 2009	TM	0	0	0	0	438	438
Cheshire High School	TC	0	0	0	0	438	438
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	0	0	0	0	438	438
	TM	0	0	0	0	438	438
	TC	0	0	0	0	438	438

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

0	0	0	0	0	0
0	0	0	0	88	88
0	0	0	0	88	88
0	0	0	0	350	350

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: ROOF REPLACEMENT

PROJECT TITLE							TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
District Roof Repairs and Replacements	DR	125	0	125	0	0	250
	TM	125	0	125	0	0	250
	TC	125	0	125	0	0	250
Roof Replacement - Doolittle Elementary	DR	50	3,000	0	0	0	3,050
	TM	0	3,000	0	0	0	3,000
	TC	0	3,000	0	0	0	3,000
Roof Replacement - Dodd Middle School	DR	0	500	500	0	0	1,000
	TM	0	500	500	0	0	1,000
	TC	0	500	500	0	0	1,000
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	175	3,500	625	0	0	4,300
	TM	125	3,500	625	0	0	4,250
	TC	125	3,500	625	0	0	4,250

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND

STATE / FEDERAL / LOCAL

TOTAL REDUCTIONS:

NET TOTAL

125	0	125	0	0	250
0	700	100	0	0	800
125	700	225	0	0	1,050
0	2,800	400	0	0	3,200

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: RENOVATION

PROJECT TITLE	PROGRAM ELEMENT: RENOVATION						
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
Cafeteria Renovations - Highland and CHS	DR	0	670	0	0	4,200	4,870
	TM	0	670	0	0	4,200	4,870
	TC	0	670	0	0	4,200	4,870
* Replace Walk-in Freezer/Refrigerator - CHS	DR	0	175	0	0	0	175
	TM	0	175	0	0	0	175
	TC	0	175	0	0	0	175
Loading Dock, Drainage and Refrigeration Improvements - CHS	DR	0	600	0	0	0	600
	TM	0	600	0	0	0	600
	TC	0	600	0	0	0	600
Window Replacements - Highland, Dodd and Doolittle	DR	50	50	2,500	3,250	1,250	7,100
	TM	0	0	2,500	3,250	1,250	7,000
	TC	0	0	2,500	3,250	1,250	7,000
Window Replacements - Cheshire High School	DR	0	500	500	500	500	2,000
	TM	0	500	500	500	500	2,000
	TC	0	500	500	500	500	2,000
District Generator Upgrades	DR	280	0	0	0	0	280
	TM	280	0	0	0	0	280
	TC	280	0	0	0	0	280
District Lighting Upgrades	DR	310	0	0	0	0	310
	TM	310	0	0	0	0	310
	TC	310	0	0	0	0	310
District Scoreboard Upgrades	DR	0	0	200	200	0	400
	TM	0	0	200	200	0	400
	TC	0	0	200	200	0	400
District Lavatory Improvements	DR	0	250	250	250	500	1,250
	TM	0	250	250	250	500	1,250
	TC	0	250	250	250	500	1,250
District Driveway and Parking Lot Repaving	DR	100	0	250	0	0	350
	TM	100	0	250	0	0	350
	TC	100	0	250	0	0	350
District Sidewalk and Flatwork Repairs	DR	0	125	0	125	0	250
	TM	0	125	0	125	0	250
	TC	0	125	0	125	0	250
District Masonry Restoration	DR	0	100	0	100	0	200
	TM	0	100	0	100	0	200
	TC	0	100	0	100	0	200
* Stage Improvements Dodd Middle School	DR	0	0	250	0	0	250
	TM	0	0	250	0	0	250
	TC	0	0	250	0	0	250
HVAC Improvements - Dodd Middle School Stage Area	DR	0	150	0	0	0	150
	TM	0	150	0	0	0	150
	TC	0	150	0	0	0	150

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: RENOVATION

PROJECT TITLE	PROGRAM ELEMENT: RENOVATION						TOTAL
		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	
HVAC Replacement - RTU Dodd Middle School	DR	120	100	100	100	0	420
	TM	120	100	100	100	0	420
	TC	120	100	100	100	0	420
HVAC Heating Improvements - Dodd Middle School	DR	0	50	450	0	0	500
	TM	0	50	450	0	0	500
	TC	0	50	450	0	0	500
HVAC Improvements - CHS	DR	225	200	200	200	200	1,025
	TM	225	200	200	200	200	1,025
	TC	225	200	200	200	200	1,025
Unit Ventilator Replacements - CHS, Dodd and Doolittle	DR	300	420	500	100	0	1,320
	TM	300	420	500	100	0	1,320
	TC	300	420	500	100	0	1,320
Mechanical Tunnel Improvements - Cheshire High School	DR	0	100	0	0	0	100
	TM	0	100	0	0	0	100
	TC	0	100	0	0	0	100
Highland Elementary School Building Improvements/Additions	DR	0	0	750	0	0	750
	TM	0	0	750	0	0	750
	TC	0	0	750	0	0	750
District Acoustical Ceiling Tile Replacement	DR	100	100	100	0	0	300
	TM	100	100	100	0	0	300
	TC	100	100	100	0	0	300
District Flooring Replacement	DR	200	0	0	0	0	200
	TM	200	0	0	0	0	200
	TC	200	0	0	0	0	200
School Offices Reconfiguration Cheshire High School	DR	0	25	120	0	0	145
	TM	0	25	120	0	0	145
	TC	0	25	120	0	0	145
Athletic Complex Improvements Cheshire High School	DR	0	150	150	0	0	300
	TM	0	150	150	0	0	300
	TC	0	150	150	0	0	300
District Interior Door Replacement	DR	0	100	100	0	0	200
	TM	0	100	100	0	0	200
	TC	0	100	100	0	0	200
Fire Alarm Control System - Dodd, Doolittle and CHS	DR	650	0	700	900	0	2,250
	TM	650	0	700	900	0	2,250
	TC	650	0	700	900	0	2,250

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: RENOVATION

PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
		CHS Maintenance Garage Improvements	DR	0	50	150	0
	TM	0	50	150	0	0	200
	TC	0	50	150	0	0	200
Greenhouse Replacement - CHS	DR	0	50	0	750	0	800
	TM	0	50	0	750	0	800
	TC	0	50	0	750	0	800
Expand Parking Including Sitework and Repaving - Highland	DR	50	250	0	400	0	700
	TM	0	250	0	400	0	650
	TC	0	250	0	400	0	650
Driveway Exit Modification - Highland	DR	50	350	0	0	0	400
	TM	0	350	0	0	0	350
	TC	0	350	0	0	0	350
Capital Planning Account and Building Assessment/Design - BOE	DR	0	0	0	0	0	0
	TM	100	0	0	0	0	100
	TC	100	0	0	0	0	100
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	2,435	4,565	7,270	6,875	6,650	27,795
	TM	2,385	4,515	7,270	6,875	6,650	27,695
	TC	2,385	4,515	7,270	6,875	6,650	27,695

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	100	0	0	0	0	100
STATE / FEDERAL / LOCAL	301	167	980	1,015	350	2,813
TOTAL REDUCTIONS	401	167	980	1,015	350	2,913
NET TOTAL	1,984	4,348	6,290	5,860	6,300	24,782

* New Projects

**TOWN OF CHESHIRE
FIVE YEAR CAPITAL EXPENDITURE PLAN
FISCAL YEARS 2022-23 TO 2026-27
PROGRAM ELEMENT SUMMARY**

DEPARTMENT: EDUCATION

PROGRAM ELEMENT: NEW CONSTRUCTION

PROJECT TITLE		FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	TOTAL
		* CPS Next Generation - Phase One (New Norton and North End Elementary Schools)	DR	166,600	0	0	0
	TM	166,600	0	0	0	0	166,600
	TC	166,600	0	0	0	0	166,600
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
	DR	0	0	0	0	0	0
	TM	0	0	0	0	0	0
	TC	0	0	0	0	0	0
PROGRAM ELEMENT TOTAL	DR	166,600	0	0	0	0	166,600
	TM	166,600	0	0	0	0	166,600
	TC	166,600	0	0	0	0	166,600

DR=Department Request

TM=Town Manager Recommendation

TC=Town Council

TOWN MANAGER PROPOSED:

CAPITAL & NONRECURR. FUND	0	0	0	0	0	0
STATE / FEDERAL / LOCAL	72,033	0	0	0	0	72,033
TOTAL REDUCTIONS	72,033	0	0	0	0	72,033
NET TOTAL	94,567	0	0	0	0	94,567

* New Projects

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OTHER SIGNIFICANT DATA

OTHER SIGNIFICANT DATA INTRODUCTION

The information and data in this section, while perhaps not direct elements of the General Operating Budget, provides background and summary information that is meaningful in developing the budget, and identifies emerging trends that have financial implications.

Graphs of Significant Financial Trends:

General Fund Results from Operations – Surplus: This graph reports results from operations – budgetary revenue / expenditure variances, the net result of which has been consistently favorable. These surpluses add to the Town’s general fund balance, a portion of which is generally appropriated to fund the subsequent year’s budget.

General Fund Unassigned Fund Balance: This graph reports General Fund Unassigned Fund Balance which is the cumulative results from annual operations less any amount appropriated to fund the subsequent year’s budget and less any additional appropriations approved after the original budget was adopted.

General Fund Unassigned Fund Balance as a Percentage of Actual Budgetary Expenditures: This graph reports General Fund Unassigned Fund Balance as a percentage of General Fund budgetary expenditures, including operating transfers out.

Assessed Valuation of Taxable Property: This graph reports the net grand list as of October 1 of each year, as subsequently adjusted by the Board of Assessment Appeals.

Mill Rate History: This graph reports the property tax mill rates approved by the Town Council to support the Town’s annual General Fund budget.

Tax Collection Rate – Current Levy, Actual vs. Budget: This graph reports the actual percentage of taxes collected on the current levy and the percentage used to estimate these revenues for budgeting purposes.

Combined Town and Police Pension Plans Actuarial Values of Assets vs. Accrued Liabilities: This graph compares the actuarial value of assets with corresponding accrued liabilities on a combined basis for both the Town and Police Pension Plans. Actuarial accrued liabilities consist of the portion of the actuarial present value of pension plan benefits and expenses that are not provided for by future normal costs. The actuarial value of assets consists of cash, investments and other property belonging to the pension plan, as used by the actuary for the purpose of an actuarial valuation.

The **Personnel Summary and Staffing Analysis** provides a consolidated summary of staffing information that is detailed by department throughout both this and the Detail budget documents.

The **Employee Bargaining Organizations** detail the organizations representing Cheshire, and their membership. The results of collective bargaining have a significant impact on salaries and benefits, which represent a significant portion of the operating budget.

The **Net Grand List** provides the total value of assessed property to which taxes are applied. The mill rate is determined by the value of the Grand List and the total tax revenue appropriated in a given fiscal year. The **Ten Highest Taxpayers** details the assessed value of the top ten taxpayers.

Ratios of Outstanding Debt illustrates the steady decline in the per capita obligation of the Town's outstanding debt, which represents a corollary reduction in debt service expenditures in the operating budget.

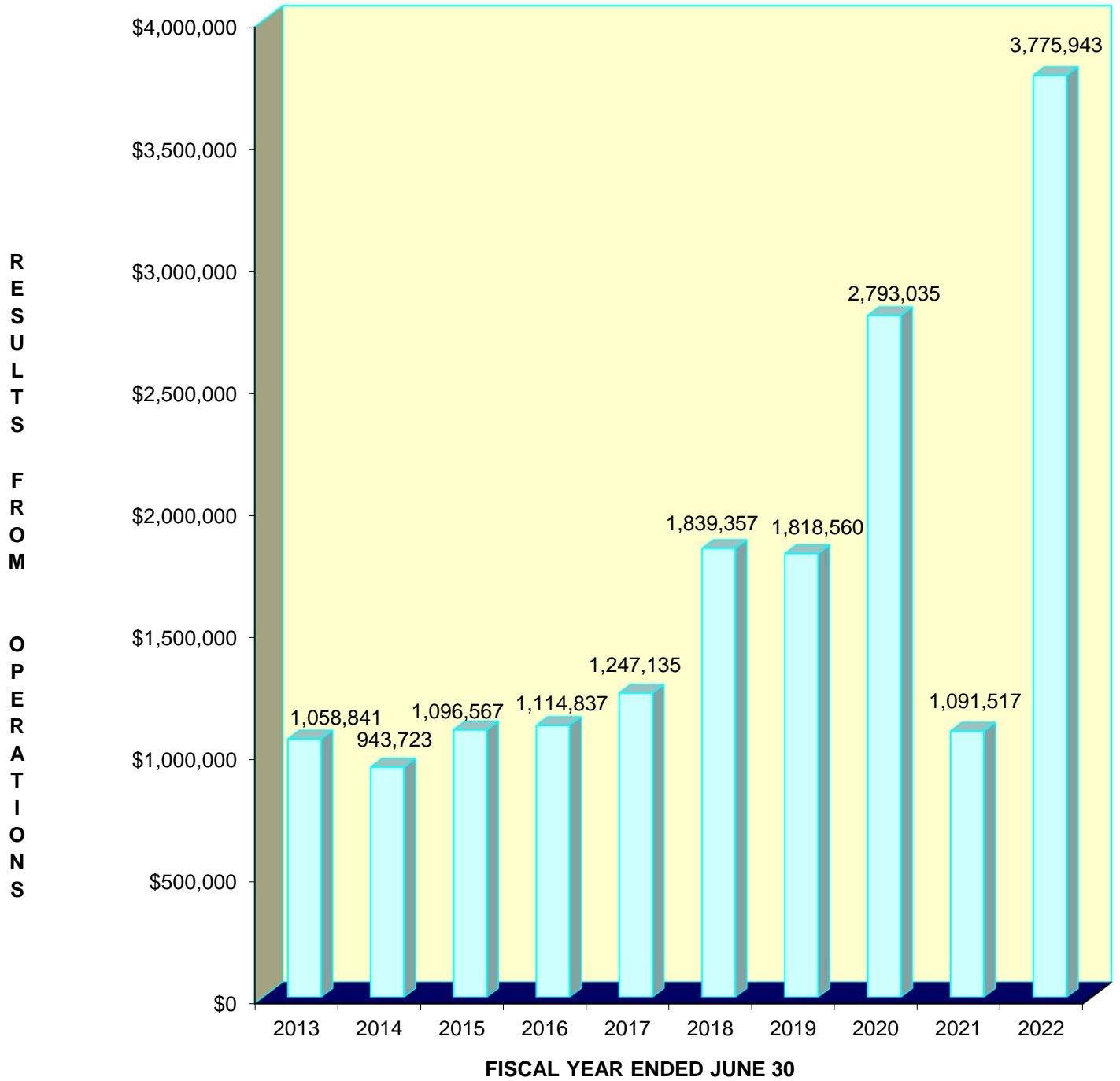
Miscellaneous Statistics offer data on facilities, property, and demographics on the Town which helps define our community's makeup and its program and service needs.

Summary of Referenda Results details all referenda questions and voting results from 1995 to present.

Amortization Schedule for \$1 Million Bond Issue.

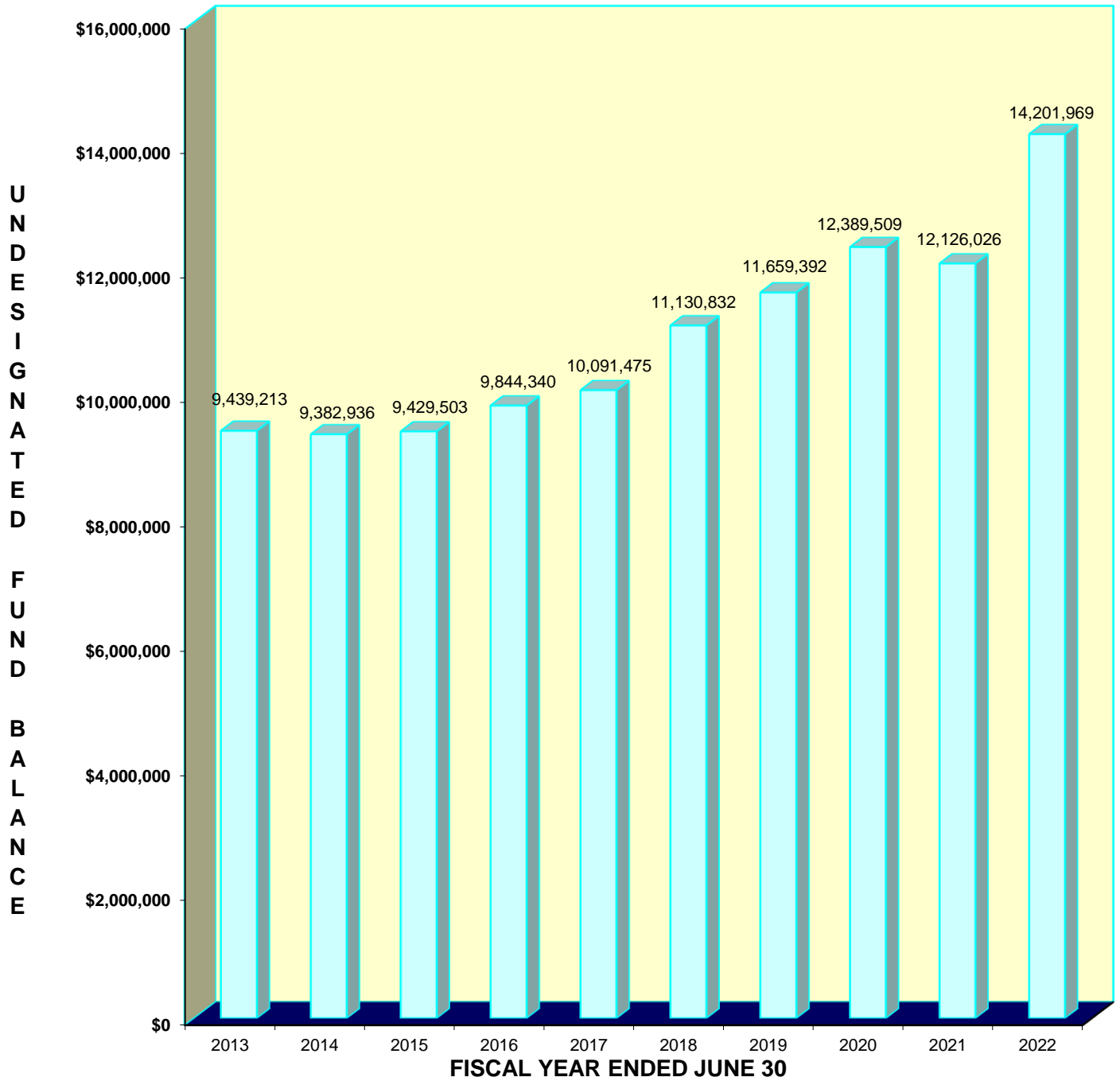
Comparative Towns Data compares Cheshire statistics with those of other comparable municipalities.

**TOWN OF CHESHIRE
GENERAL FUND
RESULTS FROM OPERATIONS - SURPLUS
TEN YEAR HISTORY**



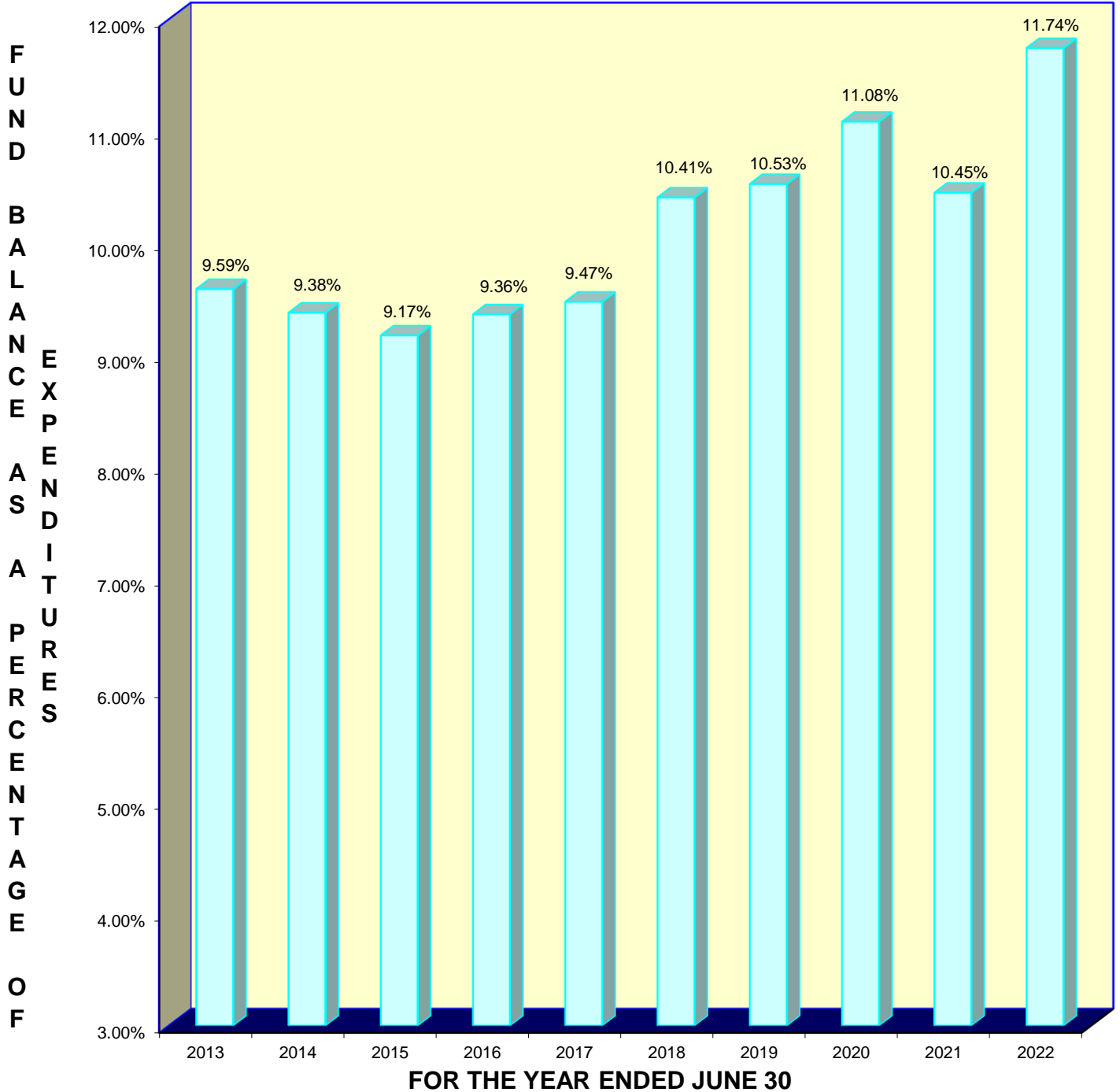
This graph identifies the amount of the Town’s operating budget surpluses, or combined budgetary revenue/expenditure variances, for each fiscal year. It indicates that the Town has achieved consistently favorable results from operations, the main contributing factor to the Town’s fund balance, or reserve, account (see next page).

**TOWN OF CHESHIRE
GENERAL FUND
UNASSIGNED FUND BALANCE
TEN YEAR HISTORY**



The previous page explains fund balance and provides the dollar amounts pertaining to this graph. While the total amount of fund balance is very important, the determining indicator as to its sufficiency is the percentage that the fund balance represents of the general fund budgetary expenditures. The Town’s fund balance policy dictates that the Town should maintain an unassigned general fund balance of 10% of the previous fiscal year’s budgetary operating expenditures, as recommended through best practices and credit rating agencies.

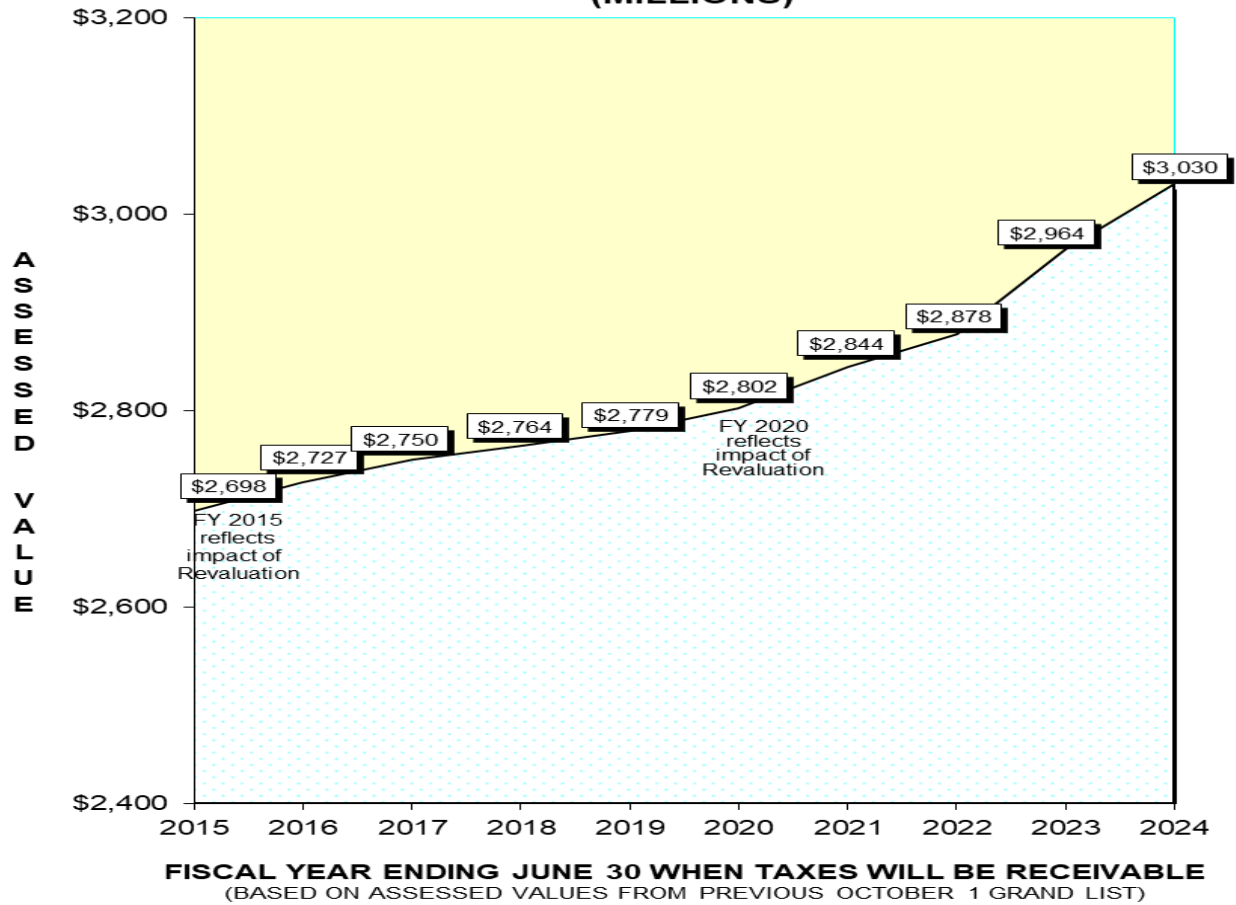
**TOWN OF CHESHIRE
GENERAL FUND
UNASSIGNED FUND BALANCE AS A PERCENTAGE OF ACTUAL
BUDGETARY EXPENDITURES
TEN YEAR HISTORY**



This graph identifies the amount of the Town's fund balance reserve, which is the cumulative results from operations (surplus or deficit) less any amount appropriated from this fund.

Since this represents the Town's reserve or savings fund, it is important that it at least stays relatively constant, or ideally increases each year as the Town's total budget increases.

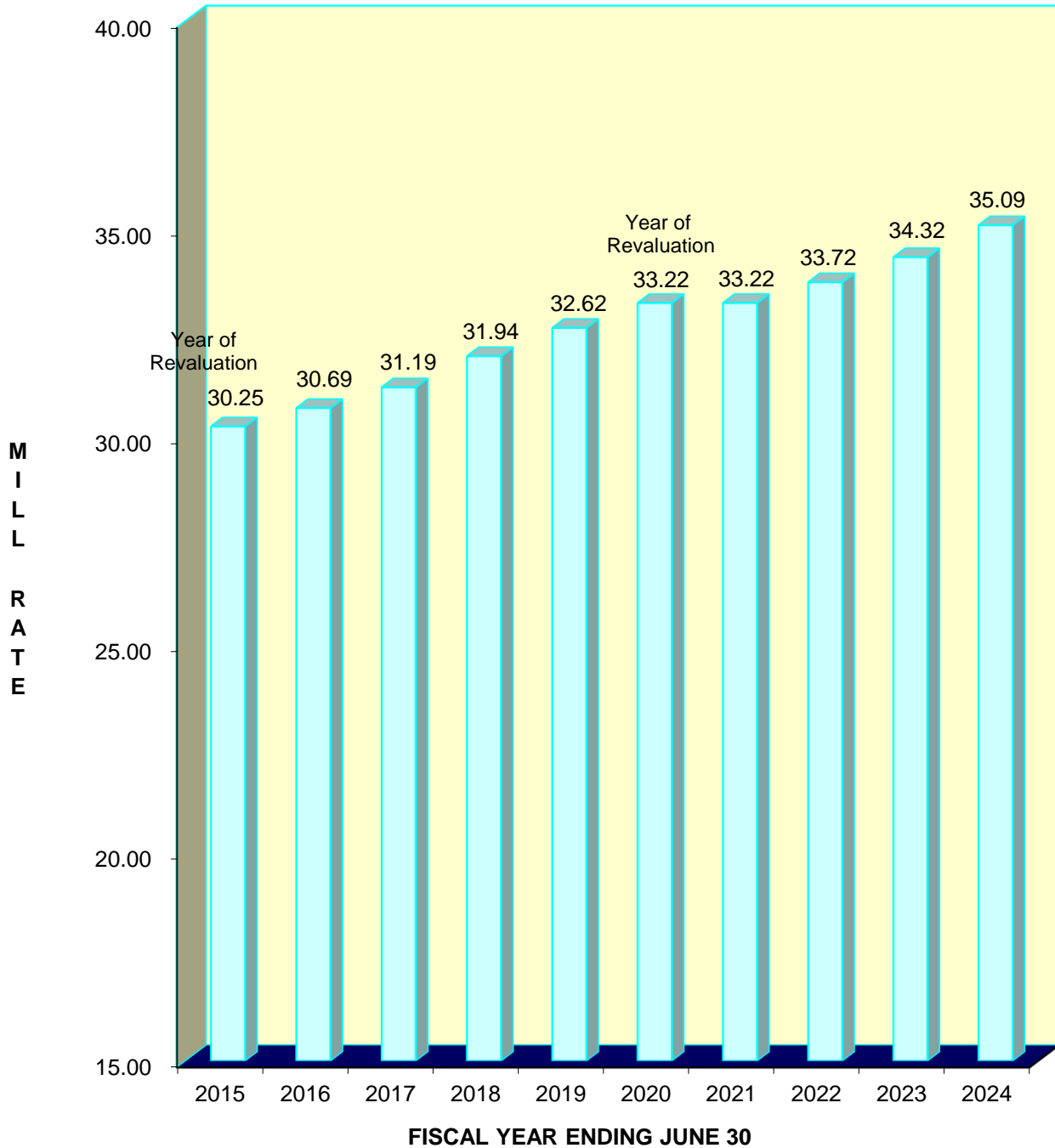
**TOWN OF CHESHIRE
ASSESSED VALUATION OF TAXABLE PROPERTY
TEN YEAR HISTORY
(MILLIONS)**



PERCENTAGE OF ASSESSED PROPERTY BY TYPE					
GL Year	Residential Real Property	Commercial and Industrial Property	Other Real Property	Personal Property	Motor Vehicle
2022	68.0	13.2	0.7	6.4	11.8
2021	68.8	13.4	0.7	6.0	11.1
2020	70.5	13.6	0.7	6.0	9.2
2019	71.1	13.4	0.8	5.9	8.8
2018	71.5	13.8	0.8	5.5	8.4
2017	71.4	14.1	0.7	5.3	8.5
2016	70.7	13.3	0.7	6.5	8.8
2015	70.3	13.3	0.7	7.2	8.5
2014	70.5	13.4	0.7	6.9	8.5
2013	71.1	13.4	0.7	6.5	8.3
2012	72.6	13.9	0.7	5.2	7.6
2011	72.7	14.0	0.7	4.8	7.8
2010	72.9	14.2	0.8	4.6	7.5

This graph identifies the aggregate value of all taxable property on the Grand List (real estate, motor vehicle and personal property), as of October 1 for the succeeding fiscal year. The State requires that property assessment represents 70% of the market value of the property. The anomaly on this graph in 2015 is associated with a State mandated property revaluation. The 2020 revaluation with a .83% increase is more in line with a typical non-reval year. The detail at the bottom of the graph illustrates the shift in percentages of each type of property. An increase in the value of taxable property reduces the tax burden and generates more revenue at the existing mill rate. The increase from one year to the next when multiplied by the existing mill rate indicates the amount of additional tax revenue available for the budget.

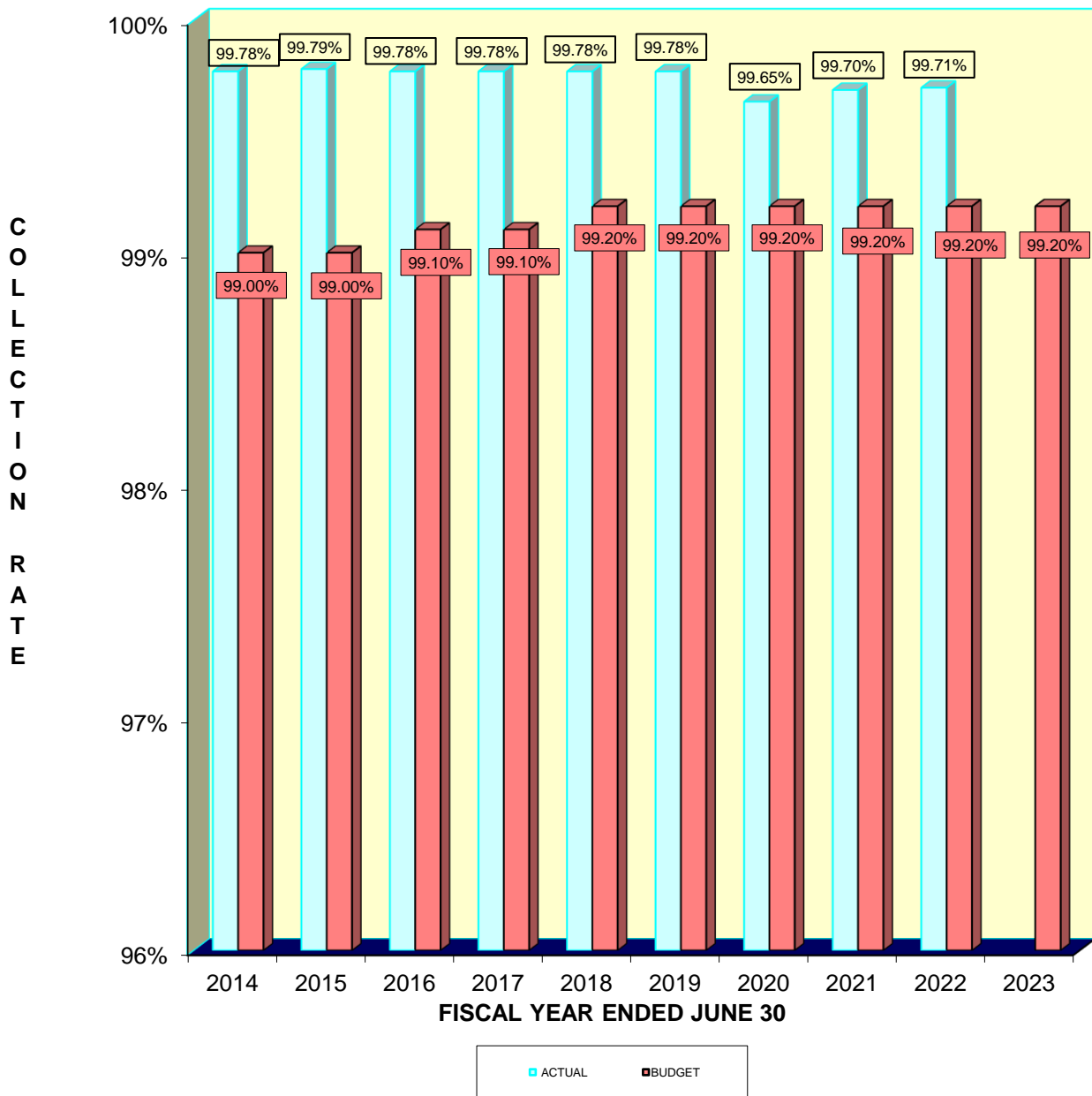
TOWN OF CHESHIRE MILL RATE TEN YEAR HISTORY



A resident's or business's tax obligation is determined by multiplying the mill rate times their assessed value, and since the assessed value of a parcel of real estate stays relatively constant except for revaluation years, the mill rate is the critical variable impacting a property owner's taxes. A mill is the value in dollars that a homeowner pays per \$1,000 of assessed value.

As illustrated above, the mill rate follows a trend of moderate increases, except in fiscal year 2015 when fluctuations generated from property revaluations disrupted this trend.

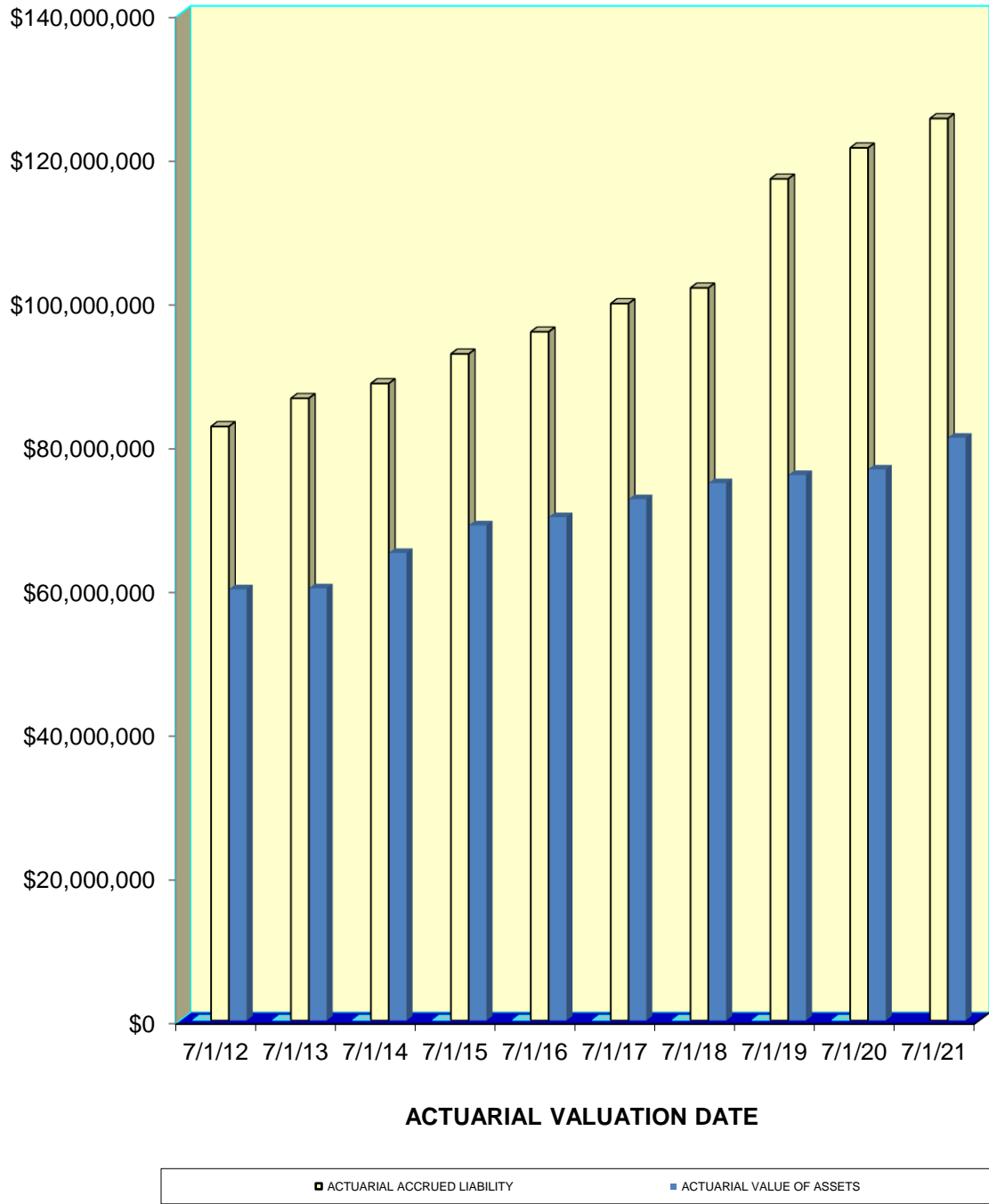
**TOWN OF CHESHIRE
TAX COLLECTION RATE - CURRENT LEVY
ACTUAL VS. BUDGET
TEN YEAR HISTORY**



This graph compares the percentage of taxes estimated to be collected when the budget was developed to the actual percentage of taxes collected at the close of the fiscal year. The graph depicts some critical financial elements:

1. The continuing and extremely high percentage of tax collections.
2. The percentage difference between the estimated and actual collection rates has resulted in surplus revenue ranging from approximately \$445,000 to \$876,000 over the ten years depicted in this graph.

**TOWN OF CHESHIRE
 COMBINED TOWN AND POLICE PENSION PLANS
 ACTUARIAL VALUES OF ASSETS VS. ACCRUED LIABILITIES
 TEN YEAR HISTORY**



The two pension plans represented in this graph, Town (General Government and non-certified Education employees) and Police Officers, have been closed out to new hires in the past few years. The Pension plans still represent a large potential future liability to the Town’s financial operations. The level of pension funding is also one of the critical factors considered in a credit rating review, therefore it is important to adequately fund these plans.

**TOWN OF CHESHIRE ADOPTED 2023-2024 BUDGET
PERSONNEL SUMMARY - STAFFING ANALYSIS**

Key: FTE = Full Time Equivalent

DEPARTMENT	FY 2023 APPROPRIATION		FY 2023 ACTUAL		FY 2024 DEPT. REQUEST		FY 2024 MGR. RECOMMENDED		FY 2024 COUNCIL APPROVED	
	STAFF	FTEs	STAFF	FTEs	STAFF	FTEs	STAFF	FTEs	STAFF	FTEs
Town Manager	3	3.00	3	3.00	3	3.00	3	3.00	3	3.00
Human Resources	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Town Clerk	3	3.00	3	3.00	4	3.40	3	3.00	3	3.00
Elections	4	2.00	4	2.00	4	2.00	4	2.00	4	2.00
Finance	15	14.14	15	14.14	15	14.14	15	14.14	15	14.14
General Services	2	1.14	8	1.85	8	1.85	8	1.85	8	1.85
Public Property	3	2.34	3	2.34	3	2.34	3	2.34	3	2.34
Planning	3	3.00	3	3.00	3	3.00	3	3.00	3	3.00
Economic Development	1	1.00	1	1.00	1	1.00	1	1.00	1	1.00
Police	70	62.00	70	62.00	70	62.00	70	62.00	70	61.57
Animal Control	2	1.75	2	1.75	2	1.75	2	1.75	2	1.75
Fire	9	6.29	9	6.29	9	6.67	9	6.67	9	6.67
Building Inspector	4	4.00	4	4.00	5	4.60	5	4.60	5	4.60
Public Works	33	33.00	33	33.00	33	33.00	33	33.00	33	33.00
Water Pollution Control	9	8.75	9	8.75	10	9.29	10	9.29	10	9.54
Human Services	28	16.11	30	17.59	29	18.49	29	18.49	29	18.49
Library	25	20.82	25	21.28	24	21.14	24	21.14	24	21.14
Performing and Fine Arts	7	3.04	7	3.04	8	4.04	7	3.04	7	3.04
Recreation	6	5.08	6	5.08	6	5.25	6	5.25	6	5.25
Community Pool	29	14.22	29	14.22	29	13.65	29	13.65	29	13.65
TOTALS	257	205.68	265	208.33	267	211.61	265	210.21	265	210.03

NOTE: Board of Education staffing and FTEs are available in the Board of Education budget document.

Employees Bargaining Organizations

<i>Employee Group</i>	<i>Bargaining Organization</i>	<i># Member Employees</i>	<i>Contract Exp. Date</i>
GENERAL GOVERNMENT			
Dispatchers	UPSEU Local 424 Unit 101	8	June 30, 2024
Library	Local 1303-431 AFSCME	18	June 30, 2024
Police	Cheshire Police Union	46	June 30, 2024
Public Works	Local 1303-202 AFSCME, CT Council 4, AFL-CIO	33	June 30, 2024
Town Hall Employees	Local 1303-347 AFSCME, CT Council 4, AFL-CIO	<u>35</u>	June 30, 2024
<i>Total</i>		<i>40</i>	
BOARD OF EDUCATION			
Administrators	Cheshire Administrative Personnel	19	June 30, 2024
Teachers	Educational Association of Cheshire	394	June 30, 2025
Clerical	Cheshire Educational Secretaries and Technicians United	52	June 30, 2023
Custodial	Cheshire Custodians Local 424- Unit 19 of United Public Service Employees Union	24	June 30, 2023
Instructional and Teacher Assistants/Lunch Room and Playground Aides	Cheshire Instructional Assistants Association, CSEA Inc., SEIU, AFL-CIO, Local 2001 CTW	<u>217</u>	June 30, 2025
<i>Total</i>		<i>706</i>	

**NET GRAND LIST OF OCTOBER 1, 2022
AFTER BOARD OF ASSESSMENT APPEALS**

	October 1, 2021	October 1, 2022	CHANGE	% INCREASE
REAL ESTATE	\$2,458,109,169	\$2,482,652,779	\$24,543,610	1.00%
PERS PROPERTY	178,122,006	192,703,324	14,581,318	8.19%
MOTOR VEHICLES	<u>329,382,850</u>	<u>356,853,727</u>	<u>27,470,877</u>	8.34%
TOTALS	<u>\$2,965,614,025</u>	<u>\$3,032,209,830</u>	<u>\$66,595,805</u>	\$2.25%

**TEN HIGHEST TAXPAYERS
REAL ESTATE, MV, AND PERSONAL PROPERTY**

	TAXPAYER	NATURE OF BUSINESS	TAXABLE VALUATION AS OF 10/1/2022	% OF GRAND LIST
1.	BOZZUTOS	<i>Wholesale Food Distribution</i>	\$53,554,850	1.77%
2.	CONNECTICUT LIGHT AND POWER	<i>Utility</i>	52,910,300	1.74%
3.	INDUSTRIAL AVE LLC	<i>Wholesale Food Distribution</i>	39,620,260	1.31%
4.	YANKEE GAS SERVICE SVC	<i>Utility</i>	18,009,620	0.59%
5.	MACYS CORPORATE SERVICES	<i>Warehouse/Distribution</i>	16,311,278	0.54%
6.	G&I IX CHESHIRE LLC	<i>Office/Research/Development</i>	14,829,890	0.49%
7.	WFM PROPERTIES CHESHIRE LLC	<i>Wholesale Food Distribution</i>	14,592,630	0.48%
8.	CHESHIRE SURGERY CENTER	<i>Real Estate/Medical</i>	10,544,340	0.35%
9.	IAT INSURANCE GROUP	<i>Real Estate/Insurance</i>	9,294,400	0.31%
10.	CHESHIRE ILR LLC	<i>Real Estate</i>	<u>7,770,000</u>	<u>0.26%</u>
	TOTAL		<u>\$237,437,568</u>	<u>7.83%</u>

Town of Cheshire, Connecticut

**Ratios of Net General Bonded Debt Outstanding
Last Ten Fiscal Years
(Unaudited)**

Fiscal Year	General Obligation Bonds ⁽¹⁾	Less: Amount Available in Debt Service Reserve ⁽²⁾	Total	Percentage of Actual Taxable Value of Property ⁽³⁾	Per Capita ⁽⁴⁾
2013	58,250,772	149,098	58,101,674	1.99%	\$ 1,971
2014	52,153,739	143,576	52,010,163	1.77%	\$ 1,760
2015	61,840,929	137,875	61,703,054	2.23%	\$ 2,083
2016	56,739,245	169,825	56,569,420	2.02%	\$ 1,905
2017	69,314,732	204,218	69,110,514	2.44%	\$ 2,362
2018	63,930,680	643,248	63,287,432	2.22%	\$ 2,163
2019	73,120,624	597,509	72,523,115	2.52%	\$ 2,477
2020	67,393,592	659,648	66,733,944	2.29%	\$ 2,290
2021	76,977,021	555,160	76,421,861	2.62%	\$ 2,622
2022	69,594,270	420,706	69,173,564		

Note: Details regarding the Town's outstanding debt, including general obligation bonds and notes, may be found in the notes to the basic financial statements.

⁽¹⁾ This is the general bonded debt of governmental activities, net of original issuance discounts and premiums.

⁽²⁾ This is the amount restricted for debts service principal payments.

⁽³⁾ See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

⁽⁴⁾ Population data can be found in the Schedule of Demographic and Economic Statistics.

MISCELLANEOUS STATISTICS

(As of year-end 2022)

GENERAL

◆ Date of Incorporation:	1780	◆ First Charter Adopted:	June 9, 1971
◆ Form of Government:	Council/Manager	◆ Present Charter Amended:	January 1, 2018

FACILITIES AND INFRASTRUCTURE

<i>Town Facilities</i>	#	<i>Town Infrastructure and property</i>	
Animal Control Facility	1	Miles of streets	153
Artsplace	1	Miles of sidewalks	115
Community Pool	1	Miles of sanitary sewers	120
Fire Stations and Annex	4	Acres of parks and recreation areas	335
Hitchcock-Phillips House	1	Acres of Land Acquisition/Open Space	1,576
Parks and Recreation Garage	1		
Police Station	1		
Public Library	1	<i>School Facilities</i>	#
Public Works Complex	1	Kindergartens	1
Pumping Stations	9	Elementary Schools	4
Senior Center	1	Middle Schools	1
Town Hall	1	High Schools	1
Waste Water Treatment Plant	1	Board of Education	1
Yellow House	1		
Youth Center	1	TOTAL ENROLLMENT	4,185
Residential property:			
Lassen Farm house	1		
Lock 12 house	1		

TAX EXEMPT PROPERTY (as of October 1, 2022)

<i>Private</i>	<i>Assessed Value</i>	<i>Public</i>	<i>Assessed Value</i>
Volunteer Fire	472,400	U.S. Government	0
Scientific	4,981,680	State of Connecticut	156,469,550
Educational	19,686,500	Town of Cheshire	115,195,340
Historical	247,670	City of Meriden	3,506,270
Charitable	4,475,680	South Central Connecticut/ Regional Water Authority	22,078,033
Cemeteries	1,132,320	<i>Subtotal Public</i>	<u>297,249,133</u>
Churches	20,582,700		
Hospitals and Sanitariums	42,429,350	TOTAL EXEMPT	406,085,043
Private Colleges	14,827,550	% OF NET TAXABLE GRAND LIST	13.39%
<i>Subtotal Private</i>	<u>108,835,850</u>		

Demographic and Economic Statistics Last Ten Fiscal Years (unaudited)

FY Ended June 30	Population (⁽¹⁾)	Per Capita Personal Income (⁽¹⁾)	Personal Income (⁽²⁾)	Median Household Income (⁽¹⁾)	Median Age (⁽¹⁾)	School Enrollment (⁽³⁾)	Unemployment Rate (⁽⁴⁾)
2013	29,472	42,172	1,242,893,184	107,486	42.0	4,652	6.5%
2014	29,546	42,043	1,242,202,478	106,322	43.1	4,594	5.0%
2015	29,620	43,583	1,290,928,460	107,716	42.9	4,523	3.3%
2016	29,694	44,280	1,314,850,320	106,489	43.7	4,393	4.6%
2017	29,254	45,164	1,321,227,656	108,559	45.1	4,342	2.8%
2018	29,254	45,164	1,321,227,656	108,559	45.0	4,284	2.9%
2019	29,274	47,012	1,376,229,288	107,579	45.8	4,270	2.4%
2020	29,147	48,968	1,427,270,296	112,945	46.0	4,188	4.7%
2021	29,147	52,013	1,516,022,911	120,546	46.2	4,122	5.0%
2022	28,766	57,006	1,639,834,596	132,682	45.4	4,160	2.2%

(1) U.S Census Bureau, 2014-2018 American Community Survey, 5-year estimates
(2) Estimate based on U.S. Census Bureau data.
(3) Education Department, Town of Cheshire Per the Racial Survey by District PDF Report
(4) Connecticut Department of Labor, September 2020 (not seasonally adjusted)
(5) FY 2022 estimates received from Advance CT

Age Distribution of the Population

Age	Town of Cheshire		State of Connecticut	
	Number	Percent	Number	Percent
Under 5 years.....	1,016	3.5%	182,122	5.1%
5 to 9 years.....	1,336	4.6	196,540	5.5
10 to 14 years.....	1,862	6.5	224,371	6.2
15 to 19 years.....	2,358	8.2	245,790	6.8
20 to 24 years.....	1,577	5.5	241,370	6.7
25 to 34 years.....	2,970	10.3	445,861	12.4
35 to 44 years.....	3,060	10.6	439,098	12.2
45 to 54 years.....	4,516	15.7	488,283	13.5
55 to 59 years.....	2,203	7.7	269,688	7.5
60 to 64 years.....	2,076	7.2	252,028	7.0
65 to 74 years.....	3,362	11.7	357,409	9.9
75 to 84 years.....	1,563	5.4	173,149	4.8
85 years and over.....	867	3.0	89,621	2.5
Total.....	28,766	100.0%	3,605,330	100.0%

Source: American Community Survey, 2017-2021.

Income Distribution

	Town of Cheshire		State of Connecticut	
	Families	Percent	Families	Percent
\$ 0 - \$ 9,999.....	63	0.9%	23,811	2.6%
10,000 - 14,999.....	55	0.8	14,243	1.6
15,000 - 24,999.....	-	-	36,091	4.0
25,000 - 34,999.....	94	1.3	44,586	4.9
35,000 - 49,999.....	328	4.7	71,397	7.8
50,000 - 74,999.....	730	10.4	123,873	13.6
75,000 - 99,999.....	596	8.5	113,529	12.5
100,000 - 149,999.....	1,305	18.6	188,052	20.7
150,000 - 199,999.....	1,258	17.9	117,255	12.9
200,000 and over.....	2,589	36.9	177,169	19.5
Total.....	7,018	100.0%	910,006	100.0%

Source: American Community Survey, 2017-2021.

Educational Attainment

(Years of School Completed Age 25 and Over)

	Town of Cheshire		State of Connecticut	
	Number	Percentage	Number	Percentage
Less than 9th grade.....	566	2.7%	101,461	4.0%
Grades 9-12 – no diploma.....	786	3.8	123,560	4.9
High School graduate.....	3,618	17.5	656,949	26.1
Some College - no degree.....	2,304	11.2	418,214	16.6
Associate Degree.....	1,413	6.9	194,987	7.8
Bachelors Degree.....	6,235	30.2	561,567	22.3
Graduate or Professional Degree...	5,695	27.6	458,399	18.2
Totals.....	20,617	100.0%	2,515,137	100.0%

Percent High School Graduate or Higher.....	93.4%	91.1%
Percent Bachelor Degree or Higher.....	57.9%	40.6%

Source: American Community Survey, 2017-2021.

Breakdown of Land Use

Land Use Category	Total Area		Residential		Commercial		Industrial	
	Acres	Percent	Acres	Percent	Acres	Percent	Acres	Percent
Developed	8,704.94	41.2%	6,843.00	37.5%	151.00	77.0%	1,710.94	64.3%
Undeveloped	12,423.06	58.8	11,429.00	62.5	45.00	23.0	949.06	35.7
Total.....	21,128.00	100.0%	18,272.00	100.0%	196.00	100.0%	2,660.00	100.0%

Source: Town Planner, Town of Cheshire, 2023.

V. Debt Summary
Long-Term Bonded Debt
As of April 18, 2023
(Pro Forma)

Date of Issue	Date of Maturity	Rate	Purpose	Original Issue Amount	Balance Outstanding ³
General Purpose					
02/26/15	07/15/34	2.00-5.00	General Purpose Bonds	\$ 12,044,268	\$ 7,605,000
03/13/15	01/15/29	2.00-5.00	General Purpose Refunding Bonds	2,977,000	1,437,000
03/31/16	07/15/30	2.00-4.00	General Purpose Refunding Bonds	3,226,000	2,048,000
03/06/17	07/15/36	2.00-5.00	General Purpose Bonds	12,015,000	8,850,000
03/06/19	07/15/38	3.00-5.00	General Purpose Bonds	10,016,472	8,445,000
04/20/21	07/15/40	2.00-4.00	General Purpose Bonds	10,690,000	10,125,000
04/20/21	07/15/32	2.00-4.00	General Purpose Refunding Bonds	6,200,000	4,223,000
Sub-total General Purpose				\$ 57,168,740	\$ 42,733,000
Schools ¹					
02/26/15	07/15/34	2.00-5.00	School Bonds	\$ 2,909,732	\$ 1,840,000
03/13/15	01/15/29	2.00-5.00	School Refunding Bonds	980,000	469,000
03/31/16	07/15/30	2.00-4.00	School Refunding Bonds	1,476,000	955,000
03/06/17	07/15/36	2.00-5.00	School Bonds	2,985,000	2,196,000
03/06/19	07/15/38	3.00-5.00	School Bonds	3,533,500	2,975,000
04/20/21	07/15/40	2.00-4.00	School Bonds	2,860,000	2,705,000
04/20/21	07/15/32	2.00-4.00	School Refunding Bonds	2,940,000	2,136,000
Sub-total Schools				\$ 17,684,232	\$ 13,276,000
Sewers					
09/30/07	03/31/27	2.00	CWF 481-C / WWT Plant ^{2,4}	\$ 5,226,439	\$ 1,207,358
09/30/07	03/31/27	2.00	CWF 112-CSL / WWT Plant ^{2,4}	1,497,614	345,963
02/26/15	07/15/34	2.00-5.00	Sewer Bonds	46,000	25,000
03/13/15	01/15/29	2.00-5.00	Sewer Refunding Bonds	1,008,000	469,000
03/31/16	07/15/30	2.00-4.00	Sewer Refunding Bonds	1,238,000	792,000
03/06/17	07/15/36	2.00-5.00	Sewer Bonds	2,500,000	1,834,000
07/01/17	07/01/37	2.00	CWF 618-DC / WWT Plant ^{2,4}	24,428,785	16,794,789
03/06/19	07/15/38	3.00-5.00	Sewer Bonds	950,028	800,000
04/20/21	07/15/40	2.00-4.00	Sewer Bonds	450,000	430,000
04/20/21	07/15/32	2.00-4.00	Sewer Refunding Bonds	585,000	266,000
Sub-total Sewers				\$ 37,929,866	\$ 22,964,110
Total Outstanding Long Term Debt				\$ 112,782,838	\$ 78,973,110
This Issue					
04/18/23	07/15/42	4.00-5.00	General Purpose Bonds	\$ 10,828,303	\$ 10,828,303
04/18/23	07/15/42	4.00-5.00	School Bonds	6,506,697	6,506,697
04/18/23	07/15/42	4.00-5.00	Sewer Bonds	165,000	165,000
Sub-Total This Issue				\$ 17,500,000	\$ 17,500,000
Grand-Total				\$ 130,282,838	\$ 96,473,110

¹ The State of Connecticut Bureau of School Building Grants will reimburse the Town for the State's share of eligible principal and interest costs over the life of any bonds issued for projects authorized by the General Assembly prior to July 1, 1996.

² Permanently financed under the State of Connecticut Clean Water Fund Program.

³ Excludes bonds previously refunded.

⁴ Debt service will be paid directly from the Water Pollution Control Fund with usage fees.

**Current Debt Ratios
As of April 18, 2023
(Pro Forma)**

Population (2021) ²	28,766
Net Taxable Grand List (10/1/22) (70% of Estimated Full Value)	\$ 3,032,258,000
Estimated Full Value	\$ 4,331,797,143
Equalized Net Taxable Grand List (10/1/21) ¹	\$ 4,002,765,243
Income per Capita (2010) ³	\$ 40,498
Income per Capita (2021) ²	\$ 57,009

	Total Direct Debt \$96,473,110	Total Net Direct Debt \$96,431,543	Total Overall Net Debt \$96,431,543
Per Capita	\$3,353.72	\$3,352.28	\$3,352.28
Ratio to Net Taxable Grand List	3.18%	3.18%	3.18%
Ratio to Estimated Full Value	2.23%	2.23%	2.23%
Ratio to Equalized Net Taxable Grand List	2.41%	2.41%	2.41%
Debt per Capita to Income per Capita (2010) ...	8.28%	8.28%	8.28%
Debt per Capita to Income per Capita (2021) ...	5.88%	5.88%	5.88%

¹ Office of Policy and Management, State of Connecticut.

² American Community Survey, 2017-2021.

³ U.S. Bureau of Census.

**Authorized but Unissued Debt
As of April 18, 2023
(Pro Forma)**

Project	Amount				Authorized & Unissued	Estimated Grants Receivable ¹
	Amount Authorized	Previously Bonded	Grants Received	This Issue: Bonds		
General Purpose ...	\$ 54,329,640	\$ 26,755,787	\$ 5,174,777	\$ 10,828,303	\$ 11,570,773	\$ 5,632,137
Schools	180,324,824	5,674,915	366,093	6,506,697	167,777,119	73,585,971
Sewers	5,680,000	3,525,000	100,000	165,000	1,890,000	150,000
Total	\$ 240,334,464	\$ 35,955,702	\$ 5,640,870	\$ 17,500,000	\$ 181,237,892	\$ 79,368,108

¹ Subject to audit.

**Principal Amount of Outstanding Debt
Last Five Fiscal Years**

Fiscal Year Ending 6/30	2022	2021	2020	2019	2018
Long-Term Debt	\$ 96,839,038	\$ 98,499,218	\$ 90,285,983	\$ 94,767,927	\$ 86,340,315
Short-Term Debt	-	-	-	-	-
Total	\$ 96,839,038	\$ 98,499,218	\$ 90,285,983	\$ 94,767,927	\$ 86,340,315

Source: Annual audited financial statements.

TOWN OF CHESHIRE SUMMARY OF REFERENDA RESULTS 1995 TO 2022

YEAR REFERENDA HELD	# OF PROJECTS TO REF	# ACCEPTED	TOTAL \$ VALUE ACCEPTED	TOTAL \$ VALUE ACCEPTED PER PROJECT	ACCEPTED PROJECTS	TOTAL VOTES	% OF YES VOTES	# REJECTED	TOTAL \$ VALUE REJECTED	TOTAL \$ VALUE REJECTED PER PROJECT	REJECTED PROJECTS
2022	2	2	\$169,000,000	\$2,400,000	Road Improvement Program Design and Construction of new North End Elementary School and New Norton Elementary School	13,402	73%				
2021	2	2	\$9,600,000	\$1,700,000	Road Improvement Program HVAC & Locker Room Improvements at Police Station	7,596	77%				
2020	3	3	\$3,620,000	\$1,400,000 \$1,600,000 \$620,000	Road Improvement Program Road Reconstruction of Industrial Avenue	16,877 16,579 16,623	57% 78% 61%				
2019	7	7	\$5,210,000	\$310,000 \$100,000 \$1,700,000 \$1,800,000 \$250,000 \$600,000 \$450,000	Technology - Town and School Security Land Acquisition Road Improvement Program West Johnson Ave. Bridge Repairs Cheshire High School Window Replacements Doolittle School Boiler Replacements Highland School HVAC Improvements	7,202 7,128 7,186 7,120 7,157 7,143 7,125	76% 77% 73% 56% 70% 75% 71%				
2018	6	6	\$4,070,000	\$640,000 \$1,500,000 \$250,000 \$250,000	Fire Truck Pumping Engine Road Improvement Program Cheshire High School Window Replacements District Lavatory Improvements Program Removal/Replacement Underground Oil Storage Tanks @ Doolittle, Humiston, Chapman and Dodd Districtwide School Security Improvements	13,345 13,354 13,352 13,244	66% 75% 61% 59%				
2017	8	6	\$3,913,000	\$400,000 \$250,000 \$1,313,000 \$1,700,000 \$250,000 \$0	Cook Hill Pump Station Rehabilitation Norton & Doolittle Lavatory Improvements Public Safety Radio Road Repavement CHS Window Replacement Town Charter	6,158 6,249 6,182 6,620 6,266 5,768	66% 71% 55% 71% 68% 62%	2	\$1,350,000		Charter Revision Town Clerk to Appointed Position Interchange Zone Infrastructure Improvements
						6,083	45%		\$0		
						6,098	44%		\$1,350,000		

YEAR REFERENDA HELD	# OF PROJECTS TO REF	# ACCEPTED	TOTAL \$ VALUE ACCEPTED	TOTAL \$ VALUE ACCEPTED PER PROJECT	ACCEPTED PROJECTS	TOTAL VOTES	% OF YES VOTES	# REJECTED	TOTAL \$ VALUE REJECTED	TOTAL \$ VALUE REJECTED PER PROJECT	REJECTED PROJECTS			
2016	7	7	\$11,098,000	\$3,163,000	Public Safety Radio	14,967	55%	0						
				\$635,000	Fire Truck Pumping Engine	15,076	68%							
				\$1,650,000	Road Repavement Program	15,137	73%							
				\$3,500,000	West Johnson Pump Station	14,803	55%							
				\$375,000	School Lavatory Improvements	15,134	71%							
				\$275,000	CHS Window Replacement	15,114	65%							
				\$1,500,000	Land Acquisition (Chapman)*	2,567	66%							
2015	6	6	\$7,208,000	\$500,000	Land Acquisition	6,507	64%	0						
				\$1,750,000	Road Repavement	6,516	75%							
				\$3,125,000	East Johnson Bridge at Quininiac River	6,460	57%							
				\$1,383,000	Interior Improvements to CHS	6,525	69%							
				\$200,000	CHS Science Classrooms and Lab Improvements	6,239	75%							
				\$250,000	CHS Window Replacement	6,218	73%							
2014	5	5	\$4,930,000	\$1,000,000	Land Acquisition	10,971	51%	0						
				\$1,080,000	Aerial Fire Truck	11,190	62%							
				\$850,000	Creamery Rd Bridge	11,014	63%							
				\$1,750,000	Road Repavement	11,135	76%							
				\$250,000	CHS Locker Room	11,163	62%							
2013	4	4	\$6,451,000	\$651,000	Technology Reserve Fund	7,739	63%	0						
				\$850,000	Blacks Rd Bridge	7,739	65%							
				\$1,750,000	Road Repavement	7,805	76%							
				\$3,200,000	Pool Membrane	7,916	56%							
2012	3	3	\$34,400,000	\$750,000	Technology Reserve Fund	13,750	56%	0						
				\$1,500,000	Road Repavement	13,908	68%							
				\$32,150,000	WWTP Upgrades	13,503	68%							
2011	2	1	\$1,500,000	\$1,500,000	Road Repavement	5,579	68%	1	\$30,000,000		WWTP Upgrades			

YEAR REFERENDA HELD	# OF PROJECTS TO REF	# ACCEPTED	TOTAL \$ VALUE ACCEPTED	TOTAL \$ VALUE ACCEPTED PER PROJECT	ACCEPTED PROJECTS	TOTAL VOTES	% OF YES VOTES	# REJECTED	TOTAL \$ VALUE REJECTED	TOTAL \$ VALUE REJECTED PER PROJECT	REJECTED PROJECTS
2010	6	4	\$3,175,000					2	\$7,393,000		
				\$425,000	CFD Breathing Apparatus	11,575	76%				
				\$1,500,000	Road Repavement	11,517	62%				
				\$1,000,000	District Roof Updates	11,438	55%				
				\$250,000	Dodd Cafeteria Imp.	11,498	52%				
						11,504	39%			\$325,000	CHS Track
*						4,205	39%			\$7,068,000	Permanent Pool Enclosure*
2009	7	7	\$5,450,000					0			
				\$600,000	Country Club Rd Bridge	6,393	61%				
				\$1,000,000	Road Repavement	6,356	54%				
				\$1,150,000	Mixville Pump Station	6,377	60%				
				\$1,500,000	WWTP Upgrade Design	6,386	67%				
				\$450,000	Plant/Pump Stat. Impvmnts	6,189	64%				
				\$500,000	CHS Infrastructure	6,220	57%				
				\$250,000	BOE Energy/Windows	6,174	53%				
2008	6	5	\$2,600,000					1	\$1,000,000	\$1,000,000	
				\$1,000,000	Road Improvement	13,712	59%				
				\$500,000	Bridge/Culvert/Dam Impvmnts	13,958	59%				
				\$200,000	Sanitary Sewer Expansion	13,827	56%				
				\$400,000	CHS Infrastructure	14,047	57%				
				\$500,000	BOE Energy/Windows	13,512	58%				Mixville Pump Station
2007	5	5	\$2,765,000					0	\$1,000,000	\$1,000,000	
				\$1,000,000	Land Acquisition	6,268	61%				
				\$455,000	Replace Pump Engine	6,277	70%				
				\$210,000	Sanitary Sewer Expansion	6,258	68%				
				\$500,000	WWTP Upgrade	6,255	74%				
				\$600,000	Humiston Fire Safety	6,180	58%				
2006	3	3	\$2,650,000					0			
				\$1,400,000	Fire Station #3 Renovation	9,267	64%				
				\$500,000	Norton School Energy	9,143	67%				
				\$750,000	Lilac Pump Station Rehab	9,020	58%				

YEAR REFERENDA HELD	# OF PROJECTS TO REF	# ACCEPTED	TOTAL \$ VALUE ACCEPTED	TOTAL \$ VALUE ACCEPTED PER PROJECT	ACCEPTED PROJECTS	TOTAL VOTES	% OF YES VOTES	# REJECTED	TOTAL \$ VALUE REJECTED	TOTAL \$ VALUE REJECTED PER PROJECT	REJECTED PROJECTS
2005	3	2	\$3,000,000		Roads and Sidewalks	6,642	67%	1	\$900,000	\$900,000	
				\$2,500,000							
				\$500,000	CHS Roof	6,647	72%				
2004	3	3	\$3,905,000		Replace Pump Engine #2	12,264	71%	0			
				\$375,000	Landfill Remediation	12,059	61%				
				\$2,130,000	Mansion Rd Pump	11,967	60%				
				\$1,400,000	WWTP Denitrification	5,606	65%	0			
2003	1	1	\$6,400,000		Land Acquisition	9,600	63%	0			
2002	3	3	\$5,350,000		WWTP Denitrification	9,527	71%				
				\$3,000,000	Dodd MS Addition	9,501	51%				
				\$450,000							
				\$1,900,000							
2001	2	2	\$1,225,000		Replace Rescue Fire 1	5,892	70%	0			
				\$425,000	Mountain Rd Pump Station	5,715	58%				
2000	1	1	\$1,200,000		Glenbrook Dr Sewer	11,346	56%	0			
1999	4	4	\$5,900,000		Highland School Roof/Code	6,088	71%	0			
				\$1,450,000	Land Acquisition	6,073	65%				
				\$500,000	Rd Repave/Waterlines	6,082	66%				
				\$3,000,000	Senior Center Renovation*	1,599	52%				
*				\$950,000							
1998	4	3	\$10,650,000		Land Acquisition	9,699	48%	1	\$600,000	\$600,000	Pool
				\$1,000,000	Byam Rd Fire Station	9,589	60%				
				\$650,000	CHS Reno/Addition	9,529	62%				
				\$9,000,000		9,692	69%				
1997	3	3	\$5,500,000		Senior Ctr Additions	6,255	67%	0			
				\$1,000,000	Land Acquisition	6,182	64%				
				\$1,000,000	Road s and Watermains	6,218	71%				
				\$3,500,000							
1996	2	2	\$3,900,000		Land Acquisition	12,081	61%	0			
				\$1,000,000	Pool Construction	12,270	56%				
				\$2,900,000							

YEAR REFERENDA HELD	# OF PROJECTS TO REF	# ACCEPTED	TOTAL \$ VALUE ACCEPTED	TOTAL \$ VALUE ACCEPTED PER PROJECT	ACCEPTED PROJECTS	TOTAL VOTES	% OF YES VOTES	# REJECTED	TOTAL \$ VALUE REJECTED	TOTAL \$ VALUE REJECTED PER PROJECT	REJECTED PROJECTS
1995	7	7	\$7,931,029	\$0	Town Charter Amendment	5,734	67%	0			
				\$500,000	Land Acquisition	6,010	62%				
				\$700,000	Elmwood Dr Pump Station	5,918	67%				
				\$300,000	Water Line Extensions	5,891	66%				
				\$675,000	Fire Ladder Truck	5,979	61%				
*				\$1,200,000	BOE Code and Energy	5,960	62%				
*				\$4,300,000	Roads and Watermains*	1,812	72%				
				\$256,029	Darcey Birth-to-3*	1,808	70%				
TOTALS	115	107	\$332,601,029					8	\$43,143,000	\$43,143,000	
PERCENTAGE			93.04%					6.96%	11.48%		

*Separate Referendum Election

**\$ 1 MILLION BOND ISSUE
AMORTIZATION SCHEDULE
4%**

YEAR	PRINCIPAL	INTEREST	TOTAL	Mill Rate Increase (4)
0	\$ -	\$ -	\$ -	-
1	-	36,667	36,667	0.0123
2	52,600	40,000	92,600	0.0310
3	52,600	37,896	90,496	0.0303
4	52,600	35,792	88,392	0.0296
5	52,600	33,688	86,288	0.0289
6	52,600	31,584	84,184	0.0282
7	52,600	29,480	82,080	0.0275
8	52,600	27,376	79,976	0.0268
9	52,600	25,272	77,872	0.0261
10	52,600	23,168	75,768	0.0254
11	52,600	21,064	73,664	0.0247
12	52,600	18,960	71,560	0.0240
13	52,600	16,856	69,456	0.0233
14	52,600	14,752	67,352	0.0226
15	52,600	12,648	65,248	0.0219
16	52,600	10,544	63,144	0.0212
17	52,600	8,440	61,040	0.0205
18	52,600	6,336	58,936	0.0198
19	52,600	4,232	56,832	0.0190
20	53,200	2,104	55,304	0.0185
TOTAL	\$ 1,000,000	\$ 436,859	\$ 1,436,859	\$ 0.4815

ASSUMPTIONS

Average \$ 0.0241

- 1) 4.00% interest rate
- 2) Straight-line principal amortization, 20 years.
- 3) First interest payment due 11 months after issue and delayed principal from one-year of first principal payment.
- 4) FY 2024 value of a mill - \$2,984,050 (based on 2022 Grand List)

COMPARATIVE TOWNS DATA

	BRANFORD	CHESHIRE	GLASTONBURY	NEW MILFORD	NEWINGTON	NEWTOWN	NORTH HAVEN	SOUTH WINDSOR	TRUMBULL	VERNON	WETHERSFIELD	WINDSOR
2020 Population	28,220	28,728	35,108	28,106	30,464	27,154	24,237	26,903	36,742	30,218	27,272	29,413
S & P Bond Rating	AAA	AAA	AAA	AA+	AA+	AAA	AAA	AAA	AA+	Aa2	AA+	AAA
20 per capita income	\$50,107	\$54,866	\$60,913	\$44,366	\$40,507	\$56,517	\$50,363	\$53,513	\$51,689	\$38,245	\$46,967	\$41,596
rank	7	3	1	9	11	2	6	4	5	12	8	10
FY20 equalized net grand list	\$5,424,165,983	\$4,002,765,243	\$6,164,889,918	\$4,521,426,196	\$3,992,003,012	\$4,813,620,373	\$4,390,105,930	\$4,276,879,349	\$7,073,070,227	\$2,855,984,613	\$3,317,732,536	\$4,440,713,889
rank	3	9	2	5	10	4	7	8	1	12	11	6
20 fund balance as % of budget	30.6%	13.5%	17.5%	25.3%	24.5%	11.8%	10.1%	23.8%	11.9%	21.5%	13.0%	23.8%
rank	1	8	7	2	3	11	12	4 (T)	10	6	9	4 (T)
20 per capita debt	\$4,646	\$6,322	\$4,063	\$2,402	\$3,115	\$3,756	\$9,184	\$4,029	\$5,259	\$3,329	\$4,257	\$5,085
rank	8	11	6	1	2	4	12	5	10	3	7	9
20 tax collection rate	94.9%	99.5%	99.1%	96.8%	99.1%	98.1%	96.9%	98.4%	97.6%	96.9%	97.8%	98.4%
rank	12	1	2 (T)	11	2 (T)	6	9 (T)	4 (T)	8	9 (T)	7	4 (T)
20 property tax as % of revenue	83.8%	74.8%	83.2%	73.5%	79.0%	83.2%	83.8%	79.4%	83.8%	70.7%	79.1%	74.3%
rank	1 (T)	9	4 (T)	11	8	4 (T)	1 (T)	6	1 (T)	12	7	10
20 per capita expenditures	\$4,111	\$4,238	\$4,953	\$3,719	\$4,101	\$4,767	\$4,501	\$4,764	\$5,258	\$3,224	\$4,173	\$4,217
rank	9	6	2	11	10	3	5	4	1	12	8	7
20 per capita taxes	\$3,722	\$3,250	\$4,391	\$2,970	\$3,438	\$4,056	\$3,743	\$3,992	\$4,389	\$2,428	\$3,451	\$3,431
rank	6	10	1	11	8	3	5	4	2	12	7	9

(rank is among listed towns only) Source: OPM Municipal Fiscal Indicators (July 2022)

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GLOSSARY OF TERMS

GLOSSARY OF TERMS

[A]

ACCRUAL BASIS - Method of accounting in which transactions are recognized at the time they are incurred as opposed to when cash is received or spent.

ADOPTED BUDGET - The official expenditure plan as authorized by the Town Council for a specified fiscal year.

APPROPRIATION - An authorization made by the Town Council permitting officials to incur obligations and make expenditures for specific purposes. Appropriations are usually for fixed amounts and are typically granted for a one-year period.

ASSESS - To establish an official property value for taxation.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes.

ASSET - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

AUDIT - A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspection, observation, inquiries and confirmations with third parties.

AUTHORIZED BONDS - Bonds that are legally authorized to be sold which may or may not have been sold.

[B]

BALANCED BUDGET - A budget is balanced when current expenditures are equal to revenues.

BOND ANTICIPATION NOTES (BANs) - Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

BOND (DEBT INSTRUMENT) - A written promise to pay a specific sum of money, principal plus interest, within a specific period of time (maturity date). Bonds are typically used for long term debt to pay for specific capital expenditures.

BONDS AUTHORIZED AND UNISSUED - Bonds that have been authorized legally but not issued and that can be issued and sold without further authorization.

BUDGET - A financial plan containing estimated expenditures and revenues to cover those expenditures for a specified period of time, usually a fiscal year.

GLOSSARY OF TERMS, continued

BUDGET MESSAGE - A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

BUDGET ORDINANCE - Legal instrument used by the Town Council to establish spending authority for the Town.

[C]

CAPITAL ASSETS - Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, improvements other than buildings and land. In the private sector, these assets are referred to most often as property, plant and equipment.

CAPITAL EXPENDITURE BUDGET - A financial plan for proposed capital expenditures and the means of financing them. The capital expenditure budget is the first year of the Capital Expenditure Plan and must be adopted by Ordinance.

CAPITAL EXPENDITURE PLAN (CEP) - A long-range plan covering 5 years which outlines proposed capital improvement projects, estimates their costs and identifies funding sources for those projects.

CAPITAL NON RECURRING (CNR) - An account established to pay for capital needs on a "cash" basis in lieu of borrowing funds through the issuance of debt financing.

CAPITAL PROJECT - A project which is expected to have a useful life of 5 years or more and which constitutes an expense in excess of \$110,000.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The annual financial report of a government that contains, at a minimum, three sections: 1) introductory, 2) financial, and 3) statistical, and whose financial section provides information on each individual fund and component unit.

[D]

DEBT SERVICE - Payment of interest and repayment of principal to the holders of the Town's bonds.

DEBT SERVICE FUND - Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEFERRED COMPENSATION PLANS - Retirement plans that offer employees the opportunity to defer receipt of a portion of their salary and the related liability for federal income taxes. Several sections of the Internal Revenue Code authorize certain state and local governments to provide deferred compensation plans for their employees.

GLOSSARY OF TERMS, continued

DEFINED BENEFIT PENSION PLAN - A pension plan that defines an amount of pension benefit to be provided, usually as a function of one or more factors, such as age, years of service and final average compensation.

DELINQUENT TAXES - Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPRECIATION - In accounting, is the process of allocating in a systematic and rational manner the cost of a capital asset over the period of its useful life.

[E]

EFFICIENCY - Indicator of how well an organization is using its resources, expressed as a ratio between input and outcome or output.

ENCUMBRANCE - A reserve of financial resources (i.e. purchase order) that will be used to pay for specified goods and services that have not yet been delivered.

ENTERPRISE FUND - Proprietary fund type used to report an activity for which a fee is charged to external users for goods or services.

EXPENDITURES - The total amount of funds paid out by a government to acquire various goods and services.

EQUALIZED MILL RATE - The adjusted tax levy divided by the equalized net Grand List.

EQUALIZED NET GRAND LIST - The estimate of the market value of all taxable property in a municipality.

[F]

FIDUCIARY FUND - Funds used to account for assets in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

FISCAL YEAR - A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED COSTS - Cost of providing goods or services that do not vary proportionately to the volume of goods or services provided (e.g., insurance and contributions to retirement systems).

FORECLOSURE - The seizure of property as payment for delinquent tax or special assessment obligations. Ordinarily, property foreclosed is resold to liquidate delinquent tax or special assessment obligations, but on occasion governments retain possession for their own needs.

FTE - Full Time Equivalent.

GLOSSARY OF TERMS, continued

FUNCTION - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

FUND - A fiscal and accounting entity, with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE - The difference between fund assets and liabilities reported in a governmental fund.

FUND TYPE - Any one of eleven classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

[G]

GENERAL FUND - The fund supported by taxes, fees and other revenues that may be used for any lawful purpose. The general fund accounts for all financial resources except those required to be accounted for in another fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) - GAAP refers to a set of accounting rules and procedures used by governmental agencies to account for the receipt and expenditure of funds.

GENERAL OBLIGATION BONDS - Bonds issued by the government that are secured by the issuers full faith and credit.

GFOA - Government Finance Officers Association

GRAND LIST - Compilation of all taxable and non-taxable real estate, personal property, and motor vehicles within the boundaries of the Town of Cheshire. This list shows all gross assessments and exceptions and is filed in the Town Clerk's Office by the Assessor annually by January 31st, unless otherwise specifically provided by law.

GRANT - A contribution by a government or other organization to support a particular function or program (i.e. education).

GROSS BONDED DEBT - The total amount of direct debt of a government, represented by outstanding bonds before deduction of any assets available and earmarked for their retirement.

[H]

HSA - Health Savings Account.

GLOSSARY OF TERMS, continued

[I]

INPUT - The amount of resources used to produce a program or provide a service, generally expressed in expenditure or labor units.

INTERNAL SERVICE FUND - Proprietary fund type that may be used to account for the financing of goods or services provided by one department to another on a cost-reimbursement basis.

[J], [K], [L]

LEVY - (1) [Verb] To impose taxes, special assessments or service charges for the support of government activities. (2) [Noun] The total amount of taxes, special assessments or service charges imposed by a government.

[M]

MILL - One one-thousandth of a dollar of assessed value.

MILLAGE - Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

MODIFIED ACCRUAL - A method of accounting for recording the receipt and expenditure of funds in which revenues are recorded when the amount becomes measurable and available to pay current liabilities and expenditures are recorded when the liability is actually incurred.

[N]

NET BONDED DEBT - Gross bonded debt less any cash or other assets available and earmarked for its retirement and less all self-supporting debt (e.g., revenue bonds).

[O]

OBJECT/OBJECT OF EXPENDITURE - As used in expenditure classification, applies to the article purchased or the service obtained, rather than to the purpose for which the article or service was purchased or obtained (e.g., personal services, contractual services, materials and supplies).

OPERATING BUDGET - Plans for current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law.

OPERATING RESULTS - The amount by which actual revenues varied from budgeted revenues and actual expenditures varied from budgeted expenditures, aggregated in total, during a fiscal period.

GLOSSARY OF TERMS, continued

ORDINANCE - A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OUTCOME - Indicator of how well a program or service is accomplishing its mission.

OUTPUT - The amount of a service or program provided expressed in units of service delivered.

[P]

PERFORMANCE BUDGET - A budget that bases expenditures primarily upon measurable performance of activities and work programs. A performance budget may also incorporate other bases of expenditure classification, such as character and object class, but these are secondary to activity performance.

PERFORMANCE MEASURE - A systematic collection of data measuring an organization's effectiveness and efficiency in delivering a service.

P.I.L.O.T. - An acronym for payment in lieu of taxes.

PROPERTY TAX - A tax levied on the value of real property set annually by the Town Council to fund general government expenditures. The property tax is expressed as a dollar value per \$1,000 of assessed valuation.

[Q], [R]

REFUNDING BONDS - Bonds issued to retire bonds already outstanding. The refunding bonds may be used to provide the resources for redeeming outstanding bonds, or the refunding bonds may be exchanged with the holders of the outstanding bonds.

RESOLUTION - A special or temporary order of a legislative body; an order of legislative body requiring less legal formality than an ordinance or statute.

REVALUATION - Involves the reappraisal of all real estate in town in order to bring about uniformity in property valuations and to assure all property owners that they are paying only their fair share of taxes.

REVENUES - The gross income received by a government to be used for the provision of programs and services.

GLOSSARY OF TERMS, continued

[S]

SPECIAL ASSESSMENT - A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL REVENUE FUND - Government fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purpose other than debt service or capital projects and exclusive of resources held in trust for individuals, private organization, or other governments.

STATUTE - A written law enacted by a duly organized and constituted legislative body.

SURPLUS - The amount by which revenues exceed expenditures during a fiscal period.

[T]

TAXES - Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. Neither does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

TRANSFERS - Movement of funds from one distinct accounting entity to another.

[U]

UNASSIGNED FUND BALANCE - The residual amount not allocated to any other fund balance category in the General Fund and any residual deficit balance of any other governmental funds.

[V], [W], [X], [Y], [Z]

#